



Legislation Text

File #: 22-0452, Version: 1

TO: Mayor Richard C. Irvin

FROM: Michael Pegues, CIO
Jeff Anderson Deputy CIO
Christine Trinidad, IT PMO Manager

DATE: June 1, 2022

SUBJECT:

A Resolution authorizing a Project Management Professional Services agreement with Crowe LLP, 225 W Wacker Drive, Chicago, Illinois 60606 ("Crowe") in an amount not to exceed \$96,000.

PURPOSE:

As the City continues an aggressive digital transformation timeline and improvement of City technical services, the need for additional project management capacity has become necessary to ensure quality delivery of medium-to-large-scale complex projects.

BACKGROUND:

City IT Project Managers have successfully delivered many projects in recent years and will continue to do so. However, with several key projects due to be delivered in 2022 and 2023, IT Project Managers are beyond existing capacity. IT is attempting to meet the delivery demands of upcoming projects by engaging with Crowe for an on-demand service.

The City has successfully collaborated with Crowe, LLP on past and current projects. This expertise and knowledge of existing City systems will ensure that projects are delivered efficiently.

Included below is a sample of various projects Crowe have successfully delivered over the last decade. These primarily represent Project Management, Business Analysis, and various Assessments / Strategy / Planning projects --- just about any of the below would be included in the PMO as a service offering as part the 'menu.'

Project Name	Approx. Project Dates
City Clerk Digitization / Online Records	Spring / Summer 2022
NIBRS Implementation / Upgrade	Fall 2021-Spring 2022
NAPD Implementation (RMS)	Summer 2021-Spring 2022
Open Data Strategy	Fall 2021 - Spring 2022
IT PMO / PMO Toolkit	Summer 2019 - Fall 2020
(Included Q1 2021 IT Strategic Plan update)	
BenTek Online Benefits Enrollment	Fall 2019
Everbridge Emergency Notification System	Fall 2018

IT Strategic Planning / IT Roadmap	Feb - July 2018
FOIA Process Improvement (Next Request Implementation)	Jan - Mar 2018
Payroll Department Process Analysis	Feb - Aug 2017
Public Safety CAD/RMS Implementation	2016 - 2019
IT Reorganization	2014/15

Note: The \$96k estimation represents a range of 515-575 hours or so depending on resource.

DISCUSSION:

Utilizing Crowe on an as-needed basis using this to manage project implementations will ensure consistent delivery of projects as Crowe's existing knowledge of city software and processes will be highly valuable in each engagement.

Crowe's consulting subscription service allows flexibility for the City to engage Crowe for project management support on an as-needed basis for upcoming software implementations, as well as other ad hoc project management to support the City of Aurora's IT Project Management Office. Additionally, Crowe will bring Project Management Institute (PMI) trained professionals to manage delivery of City IT projects.

A budget transfer will be required into account 101-1282-419.32-80 for these services.

IMPACT STATEMENT:

Current IT Project Management staff is over utilized. Upcoming projects will face delays if outside project management services are not provided.

RECOMMENDATIONS:

Staff recommends that this resolution be approved.

cc: Finance Committee



CITY OF AURORA, ILLINOIS

RESOLUTION NO. _____
DATE OF PASSAGE _____

A Resolution authorizing a Project Management Professional Services agreement with Crowe LLP, 225 W Wacker Drive, Chicago, Illinois 60606 ("Crowe") in an amount not to exceed \$96,000.

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any

function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, City continues an aggressive digital transformation timeline and improvement of City technical services; and

WHEREAS the need for additional project management capacity has become necessary to ensure quality delivery of medium-to-large-scale complex projects; and

WHEREAS, the City has successfully collaborated with Crowe, LLP on past and current projects; and

WHEREAS, A budget transfer will be required into account 101-1282-419.32-80 for these services.

BE IT RESOLVED that the Director of Purchasing shall be and hereby is authorized to execute on behalf of the City, a purchase order and a contract for such consulting services consistent with this Resolution and substantially in the form as set forth in attachments hereto.