



Legislation Text

File #: 19-0886, **Version:** 2

TO: Mayor Richard C. Irvin

FROM: Mark Phipps, Engineering Coordinator

DATE: October 21, 2019

SUBJECT:

Resolution to award a contract to Crawford Murphy & Tilly, Inc. for Resident Inspection and Engineering Services.

PURPOSE:

To provide the City with inspection of public improvements constructed as part of private development projects and other related services.

BACKGROUND:

Crawford Murphy and Tilly, Inc. (CMT) has provided the City with resident inspection services for over 20 years. Their existing contract expires at the end of 2019.

The City issued a Request for Qualifications for Resident Inspection and Plan Review Services. Statements of Qualifications were received from ten (10) firms on July 31, 2019. This was a qualifications-based selection process for professional services. Since it was qualifications-based, the Local Vendor Preference Ordinance does not apply.

DISCUSSION:

CMT was selected as the most qualified firm by a three person panel from the Engineering Division. Exhibit A shows the scoring for the three (3) highest ranked firms. After being notified of their selection, CMT prepared the proposal included as Exhibit B.

Funding for these services is derived from fees charged to developers and permit applicants. The fees are based on a percentage of the cost to construct the public infrastructure. The City's annual budget provides funds for these services in account 101-4040-431.32-09. In 2019, the budget for these services was \$205,000. The account has a remaining balance of \$25,000.

This is a three (3) year agreement beginning January 1, 2020 and will expire December 31, 2022.

The anticipated budget for 2020 is \$205,000 but the contract fee for each year of the agreement will be established by the approved City budget.

IMPACT STATEMENT:

The services provided under this Purchase Order will have no impact on the public.

RECOMMENDATIONS:

Staff recommends adoption of the proposed resolution.

cc: Infrastructure and Technology Committee



CITY OF AURORA, ILLINOIS

RESOLUTION NO. _____
DATE OF PASSAGE _____

A Resolution to award a contract to Crawford Murphy & Tilly, Inc. for Resident Inspection and Engineering Services.

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, there is a need for resident inspection and engineering services within the City; and

WHEREAS, Crawford Murphy & Tilly, Inc. of 550 North Commons Drive, Suite 116, Aurora, Illinois 60504 was selected as the most qualified out of ten (10) firms submitting Statements of Qualifications; and

WHEREAS, the City's annual budget provides funds for these services in account 101-4040-431.32-09 (Professional Fees / Resident E&I).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Aurora, Illinois, as follows: that the Director of Purchasing is hereby authorized to enter into a contract with Crawford Murphy & Tilly, Inc. for a period of three (3) years for Resident Inspection and Engineering Services, January 1, 2020 thru December 31, 2022, the contract fee for each year being established by the approved City budget for that year.