



Legislation Text

File #: 17-00158, **Version:** 2

TO: Mayor Robert J. O'Connor

FROM: Gina Moga, Special Events Manager

DATE: February 22, 2017

SUBJECT:

Requesting approval for Aurora Downtown to hold the second annual Food Truck Festival on Friday, May 5, 2017 from 5:00 to 10:00 pm on Benton between River and Water Streets.

PURPOSE:

The Food Truck Festival is an enhancement of First Friday's. The event brings additional residents and visitors to the downtown in an effort to showcase the central business district.

BACKGROUND:

This is the second year for this event which brought several thousand downtown in its inaugural year and is expected to draw between 1,500 and 2,500 again this year.

DISCUSSION:

The event will take place on Benton between River and Water Street to allow for better traffic flow through the downtown. There will also be music in Millennium Plaza, as is typical for most First Friday's. Aurora Downtown is working very closely with the City on street closures, food truck regulations and patron safety.

All food trucks will be required to have the proper Kane County Health Department licensing, a bond with the City of Aurora as well as a Food and Beverage tax application, vehicle insurance and certificate of insurance.

Volunteers will be stationed at each road closure at the request of APD.

Approximately 14 to 16 food trucks are expected to attend. A detailed map is attached to the file.

A Certificate of Insurance will be provided by Aurora Downtown.

With the amount of trash generated from this event the City has requested Aurora Downtown order a dumpster to be placed on event day and picked up on Saturday, May 6th. Aurora Downtown is responsible for placing all trash in the dumpster and assuring the event area be free of litter at the close of the event.

Aurora Downtown is responsible for informing businesses within a block radius of the impending street closure and placing and removing "No Parking" signage on Benton.

IMPACT STATEMENT:

City Services requested:

Street Department:

Develop a barricade and detour signage package to be placed by 2:00 p.m. May 5th and picked up Monday, May 8th.

Benton be swept before and after the event

Electrical:

Access to any available power (the FVPD is providing a generator)

APD: Two to three officers on site for the duration of the event

Revenue and Collections;

Assuring all food trucks are properly permitted, licensed, bonded and insured

Special Events:

Various logistical issues and equipment, cardboard trash containers and liners.

RECOMMENDATIONS:

I request the proposed event be forwarded to the Government Operations Committee for review and approval.

cc: Alderman Hart-Burns, Chairman
Alderman Bugg
Alderman Franco
Alderman Mervine, Alternate