

**Christopher A. Minick**

**Aurora, Illinois 60503**

**Employment History:**

April, 2008 To  
Present

**Finance Director**

City of St Charles, IL

**Duties Include:**

- Supervision, administration, and coordination of the day-to-day activities of the Finance Department including the Accounting, Centralized Purchasing, and Utility Billing Divisions
- Administration of the City's Risk Management Insurance Program
- Management of the City's investment portfolio
- Debt issuance and management for the City
- Budget and Tax Levy preparation and oversight
- Evaluation and implementation of financial initiatives such as Alcoholic Beverage Tax, Recreational Cannabis Tax, Local Fuel Tax and various budget reduction measures
- Participation in the negotiation of the City's collective bargaining agreements.
- Assisted in the negotiation and evaluation of impact of economic incentive agreements and TIF redevelopment agreements

July, 2005 To  
April, 2008

**Interim Village Administrator/Village Administrator**

Village of Plainfield, Illinois

**Duties Included:**

- Supervision, administration, and coordination of the day-to-day activities and operating departments of the Village
- Policy Implementation as directed by the Mayor and Board of Trustees
- Coordination of the Village's Board Meeting and Committee of the Whole Agendas and Packets
- Facilitation and evaluation of proposals to the Village Board. Such proposals include proposals for development, policy initiatives, requests for services, etc.
- Presentation of various Board policies to outside organizations such as the Chamber of Commerce, Plainfield Economic Partnership, other governmental entities, the news media, etc.

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**Aurora, IL 60503**

October 1997  
To June, 2005

**Director of Management Services**

Village of Plainfield, Illinois

Duties included:

- Supervision and administration of the day-to-day operations of the Management Services Department, comprised of the Accounting and Finance, Human Resources, and Office Management Divisions
- Oversight of risk management and health insurance programs
- Negotiation of annexation and economic incentive agreements
- Negotiation of union contracts
- Debt issuance and management for the Village
- **Salary Classification Plan implementation and maintenance**
- Personnel Policy Manual maintenance.

January 1996  
To October 1997

**Senior Accountant**, Wheeling Park District, Wheeling, Illinois

October 1993  
To January 1996

**Staff Auditor**, Crowe, Chizek and Company, Oak Brook, IL

**Committees, Professional Associations, Honors:**

Trustee - Illinois Government Finance Officers Association (Past President)  
September 2012 to September 2019

Trustee – Illinois Metropolitan Investment Fund  
December 2006 to April 2008 and May 2011 to present

Chairman – Southwest Agency for Health Management (Health Insurance Pool)  
March 2000 – July 2002 and July 2003 to April 2008

Chairman – Southwest Agency for Risk Management (Risk Insurance Pool)  
July 1998 – July 2000

Chairman – Audit Committee - Illinois Government Finance Officers Association  
1996 – 1999

Legislative Committee – Illinois Government Finance Officers Association, Revenue and  
Taxation Sub-Committee Chairman 1997.

Membership Committee - Intergovernmental Personnel Benefits Cooperative.

**Education:**

BS: Accounting/Finance (1990) Saint Joseph College, Rensselaer, IN