

Scott Maxson

PROFESSIONAL SUMMARY

DESIRED ROLE

Member – Aurora Veterans Advisory Council

SKILLS

Crisis management – Risk mitigation – Results driven – Program management – Organization and planning – Collaborative leadership – Practical solutions – Non-Profit Management

ACCOMPLISHMENTS

Led OSOT-America through the COVID-19 Pandemic in 2020 with minimal cash balance impact - Led global Travel Safety Council – Consistently reduced costs – Selected for the Patriot Award – 4 times - from Employer Support of the Guard and Reserve Department of Defense (ESGR)

EMPLOYMENT HISTORY

Operation Support Our Troops America, Inc., Naperville, IL 2020 - 2021

The mission is to support the morale and well-being of American forces by providing comfort, resources and education to them and their families both while they are deployed in harm's way and after their return.

Executive Director (2020 - 2021)

- Led the business through the 2020 pandemic keeping cash balance losses to approximately 8% even though total income was down about 54%.
- Developed and implemented pandemic response plans and policies – enabling the mission to restart once lock downs were lifted and ensuring safety of members, volunteers and staff.
- Ensured the mission was delivered in 9 months in 2020, 2,944 volunteer hours logged; 2,028 comfort and care boxes shipped to troops totaling 42,617 pounds with a total postage cost of \$70,595.

Takeda Pharmaceuticals USA, Deerfield, IL 2012 - 2020

Takeda is the largest pharmaceutical company in Japan and Asia and a top 15 global pharmaceutical company; located in 120+ locations in 75+ countries with 33,000 colleagues and \$16.2 billion in revenue.

Travel and Events Senior Program Manager (2019 - 2020)

- Coordinated travel safety response to rapid evolution of the COVID-19 Pandemic to ensure travelers return to home countries quickly and safely. Managed communications and updated travel guidance intranet site regularly while managing a global travel restriction for the company.
- Led security and safety response to Boeing 737 Max aircraft crashes and groundings to protect organization personnel. Met directly with airlines representatives to evaluate and determine actions.
- Worked cross-functionally and collaboratively with multiple business stakeholders.

Manager, Security and Intelligence (2015 - 2019)

- Optimized the Crisis Management structure for the US business unit by consolidating plans, response teams and SharePoint sites into 1 team, 1 plan and 1 site.
- Delivered timely and effective responses after 4 terror attacks from Belgium to Turkey to Indonesia to the United States ensuring all personnel were safe and sheltered as needed.
- Produced and executed security strategies for company delegation in Nairobi, Kenya including executive protection and 200 ground movements; coordinating with Japanese and Kenyan authorities.

Personnel & Systems Security Program Manager (2012 - 2015)

- Saved \$127,000 per year while expanding duty of care coverage and services around the world by conducting a RFP for travel risk management suppliers to support the company TravelSafe program.
- Reduced nuisance alarm activity in the Security Command Center by over 80% within 5 months by analyzing systems and platforms that were originally generating over 30,000 alarms per month.
- Changed security systems support vendor and negotiated a 3-year contract saving \$325,000 in operating expenses and \$150,000 in capital expenses over the term of the agreement.

Aon Corporation, Chicago, IL

2006 – 2012

Aon provides risk management services, insurance/reinsurance brokerage, human resource consulting and outsourcing; with 500+ offices in 120 countries with 62,000 colleagues and \$11.3 billion in revenue.

Vice President, Security Risk Management (2010 - 2012)

- Achieved a special assignment and selected by the CFO to create learning platforms and tools to unify the Global Shared Services team while improving colleague engagement, work quality and productivity.
- Contributed to Aon client relationships by partnering with a BU to leverage a client facing solution – WorldAware – to demonstrate that Aon’s services were effective for its own people as well as clients.
- Minimized staffing requirements by converging the operations of the Global Command Center and the Global Emergency Operations Center to synergize processes and information coordination while saving \$20,000 per year in operational costs.

Hewitt Associates, Lincolnshire, IL

Acquired by Aon in 2010, a \$3 billion global human capital management and outsourcing company.

Director, Corporate/Physical Security and Safety (2007 - 2010)

Manager, Physical Security and Safety (2007)

Corporate Security Program Manager (2006 - 2007)

MILITARY SERVICE

United States Army, Specialist

Honor graduate of the Nuclear, Biological and Chemical Defense School; awarded Army Achievement Medal for Meritorious Service; various letters and certificates of commendation; Honorable Discharge.

EDUCATION

M.B.A., Marketing and Human Resources, University of Illinois at Chicago

Bachelor of Science, Business Administration, (magna cum laude), DePaul University

Associates, Business, (summa cum laude), Moraine Valley Community College

Certificate, Program on Negotiation, Harvard Law School

CERTIFICATIONS & MEMBERSHIPS

Life Certified CPP (Certified Protection Professional) - retired

Certified Fraud Examiner (CFE) – retired

Adjutant and Service Officer – American Legion Post 1944, Aurora IL