

QBS: Police Department Staffing Study - Rankings of Top 3 Firms

Firm Name	EVALUATION CRITERIA (5 REVIEWERS)						Total Points	Rank
	Organization, Personnel and Staffing	Firm Qualifications, Experience and	Project Approach	Examples of Previous Work	Task Timelines	Interviews		
	(25 pts max per reviewer)	(20 pts max per reviewer)	(30 pts max per reviewer)	(10 pts max per reviewer)	(15 pts max per reviewer)	(10 pts max per reviewer)		
	(75 pts max total)	(60 pts max total)	(90 pts max total)	(30 pts max total)	(45 pts max total)	(30 pts max total)		
Matrix Consulting Group	74	60	71	24	33	30	292	1
Jensen Hughes	66	56	73	26	42	15	278	2

Bid Number: 24-032

Date Posted: 3/5/2024

Date Due: 3/29/2024

SOQs Received: 7

Firms that responded: AP Triton, Center for Public Safety Management LLC, Certus, Jensen Hughes, Matrix Consulting Group, PFMGC, V2A

The selection criteria and weightings for project selection are indicated below.

- Organization, Personnel and Staffing (25%). Brief description of all key personnel to be involved and their relationship to the services to be provided
- Firm Qualifications, Experience and References (20%). Describing the firm’s qualifications to perform the project work. Provide information on past relevant experience
- Project Approach (30%). Firm’s understanding of the project’s requirements and documents a logical technical approach to the project scope of work. General work plan with proposed approach to undertaking the scope of work described earlier in this RFQ. The narrative should include industry “best practices” used in your intended analysis
- Examples of Previous Work (10%). Previous staffing analysis study report completed by the firm
- Task Timelines (15%). Detailed project schedule that illustrates the duration of each task/subtask and identifies results and deliverable milestones
- Interviews (10%).