

PUBLIC NOTICE
Annual Action Plan Substantial Amendments (2018-#3)

As an entitlement community, the City of Aurora, Illinois (“City”) receives funding from U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant Program (CDBG), HOME (HOME) Investment Partnerships Program, and Emergency Solutions Grant (ESG) Program. In accordance with the City of Aurora’s Citizen Participation Plan and the requirements of HUD, a public hearing will be held at 4:00 p.m. on September 10, 2018, City Hall, 5th Floor, Conference Room B, 44 E. Downer Place, Aurora, IL 60507 to provide an opportunity for comment on proposed *Substantial Amendments to the City of Aurora’s 2015, 2016, 2017, and 2018 Annual Action Plans*. The Substantial Amendments will result in the re/allocation of unexpended fund and adjustments needed to ensure the integrity of the City’s spending obligations and also further address the City’s effort to comply with HUD’s regulatory requirements in administering the City’s CDBG, HOME, and ESG Programs

The following re/allocation of CDBG funds have been proposed to fund the following Activities:

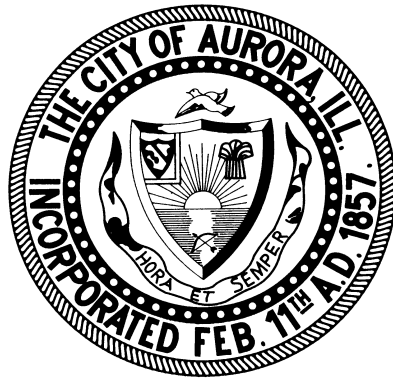
Proposed New CDBG Activity	CDBG Program Year Funding Source	Original Funding Allocation	Comments	Recommended Re/Allocation to New Activity
2017 Section 108 Interest Payments for Aurora Arts Centre Project	2015 City of Aurora Unallocated Funds	\$ 69,633.60	Unallocated funds	\$ 64,798.07
	2015 City of Aurora Program Administration	\$292,408.40	Program income used; project closed	\$ 36,067.64
	2016 Family Focus/Early Learning Services	\$ 30,000.00	Project closed; unexpended funds	\$ 2,607.10
	2016 Hesed House Seeds Case Mgmt	\$ 20,000.00	Project closed; unexpended funds	\$.20
	2016 AID Energy Efficiency	\$ 40,894.00	Project closed; unexpended funds	\$ 6,225.00
	2016 City of Aurora Program Administration	\$293,898.20	Program income used; project closed	\$ 1,738.01
	2017 City of Aurora Program Administration	\$302,784.00	Program income used; project closed	\$ 5,947.50
	2017 City of Aurora Unallocated Funds	\$153,101.00	Unallocated Funds	\$ 51,162.57
	2018 City of Aurora Unallocated Funds	\$230,169.00	Project cancelled	\$ 31,453.91
			Reallocation Subtotal	\$200,000.00
2018 Economic Development Project TBD	2015 City of Aurora Small Business Revolving Loan Program	\$100,000.00	Project canceled	\$100,000.00
	2018 City of Aurora Unallocated Funds	\$230,169.00	Unallocated funds	\$50,000.00
			Reallocation Subtotal	\$150,000.00
2018 Public Facility Project TBD	2017 Quad County Urban League	\$ 20,000.00	Project closed; unexpended funds	\$ 10,489.76
	2017 PADS/Hesed Grease Trap project	\$ 10,593.00	Project cancelled	\$ 10,593.00
	2017 Marie Wilkinson Childcare Center	\$ 25,000.00	Project closed; unexpended funds	\$ 11,773.00
	2018 City of Aurora Unallocated Funds	\$230,169.00	Unallocated funds	\$148,715.09
			Reallocation Subtotal	\$181,570.85
Overall Reallocation Amount				\$531,570.85

Substantial Amendments 2018-#3 will also provide the revisions necessary to further address the City’s fulfillment of its CDBG, HOME, and ESG Annual Action Plan Submittal Requirements as per HUD’s regulatory requirements.

Effective August 26, 2018, the proposed *Substantial Amendments to the City of Aurora’s 2015, 2016, 2017, and 2018 Annual Action Plans* will be available for review and public comment at the following locations: City of Aurora-Neighborhood Redevelopment, 51 E. Galena Blvd, Aurora, IL; Library-Main, 101 S. River St., Aurora, IL; Library-Eola, 555 S. Eola Rd, Aurora, IL; Library-West, 233 S. Constitution Dr., Aurora, IL; and on the City of Aurora website: www.aurora-il.org.

Upon advance request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities. For more information, to make special arrangements, or to provide comments, contact Neighborhood Redevelopment Division, 51 E. Galena Blvd, (630) 256-3320 or dnr@aurora-il.org. Comments are being accepted no later than September 25, 2018. The Substantial Amendment is scheduled for review and adoption at the City Council’s September 25, 2018 meeting at 6:00 p.m., Council Chambers, 2nd Floor, City Hall, 44 E. Downer Place, Aurora, IL 60507.

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DRAFT

HOUSING & COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN

Program Years 2015 - 2019

PROPOSED SUBSTANTIAL AMENDMENTS (2018-#3)

**To 2015, 2016, 2017, and 2018
Annual Action Plans
CDBG, HOME, and ESG Funds**

August 2018



Division of Neighborhood Redevelopment • 51 E. Galena Blvd • Aurora, Illinois 60505
(630) 256- 3320 • FAX (630) 256-3329

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Amendments proposed under Substantial Amendment 2018-#3 references are highlighted (in yellow) within this document.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan (AAP), effective from January 1, 2018 through December 31, 2018, is intended to promote decent, safe, sanitary, and affordable housing, as well as neighborhood stability within the City of Aurora. It continues to address long-standing housing and community development priorities defined in the City's 2015-2019 Consolidated Plan, which include physical, economic, demographic, and social conditions throughout the city. As the lead agency, the City of Aurora's Neighborhood Redevelopment Division (NRD) is responsible for carrying out activities to meet the Plan's priority needs.

The Annual Action Plan describes the activities the City intends to undertake in Program Year 2018 with funds received from the U.S. Department of Housing and Urban Development (HUD). The programs include the Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant Program (ESG).

The CDBG Program

The City's original 2018 allocations were based upon an estimate as per 90% of the City's 2017 annual allocation. On May 1, 2018, HUD announced its 2018 allocations which included significant increases to the City's CDBG and HOME funds as well as a first-time ESG allocation.

The purpose of this Substantial Amendment to the City's 2018-2019 Fourth Program Year Action Plan is to re/allocate an additional \$531,570.85 of recaptured and/or unallocated funds that were not

contemplated under the City's original 2018 Annual Action Plan submittal (which was based upon an estimate, rather than HUD's actual 2018 allocation). Three new CDBG activities are proposed under this Amendment: funding to cover the City's Section 108 Loan's Quarterly Interest Fees for the Aurora Arts Centre Project, funding for an economic development activity, and funding for a public facility project. The economic development and public facility direct activities are to be determined at a future date via the City's Citizen Participation Process for Substantial Amendments.

This Substantial Amendment will also further clarify the City's ESG implementation efforts and compliance with HUD's regulatory requirements and also remove the Homebuyer activity reference under the City's HOME Program. The City does not allocate HOME funds for Homebuyer activities and as a result, does not need to offer resale/recapture provisions. Finally, although the HOME allocations were previously provided in the public notice and anticipated for the City's 2018 Annual Action Plan, this 2018-#3 Amendment will further clarify the amounts under the Plan's AP-20 and AP-35 sections.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In keeping with the City's 2015-2019 Consolidated Plan priorities, the City has identified the following higher priority non-housing needs for the upcoming 2018 Program Year:

The 2018 Program Year Outcomes are found in the AP-20, "Goals and Outcomes." In summary, the City's objectives are to increase youth services, especially those proposals/projects which complement overall City goals of violence prevention and youth education. Provide supportive services for elderly/disabled persons. Provide employment training to unemployed persons. Mitigate or prevent homelessness. Increase/improve the quality of facilities (including public service facilities). Help smaller businesses create or retain full time jobs at a living wage. Improve rate of survival of micro-enterprise businesses. Provide micro-business expansion within locally selected neighborhoods, including the NRSA. Initiate improvement efforts in locally selected geographical areas that complement City Neighborhood Plans.

In addition to meet HUD's CDBG National Objectives of Low to Moderate Income (LMI) Benefit, the City also evaluated projects based upon the following criteria:

1. Ability to address a City Objective
2. Capacity and experience of the organization
3. Leveraged resources
4. Project Readiness
5. Location/service area

The City will also continue to work towards meeting its housing priority needs which are as follows:

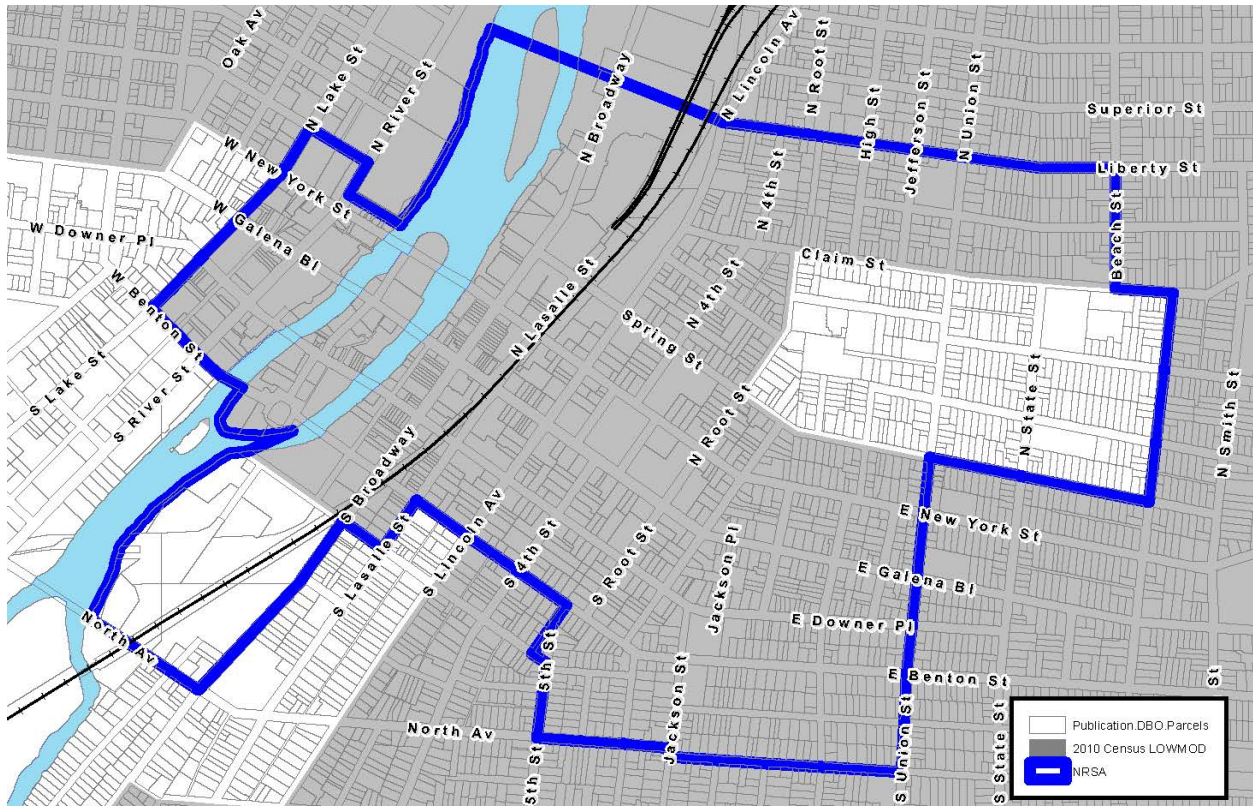
Existing housing in need of repairs or renovations in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards, and owned and occupied by income-eligible households whose housing costs exceed 30% of income.

Households between 40% and 80% of median income who are trying to purchase their own homes and contribute to the stabilization of neighborhoods within the city.

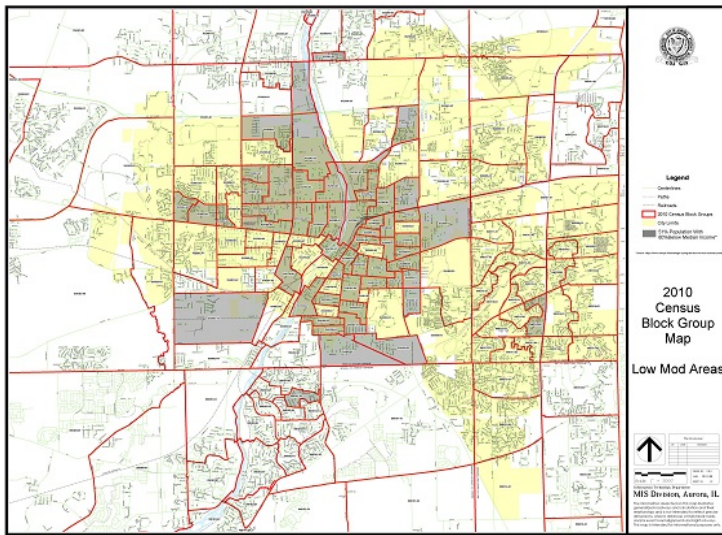
Income-eligible renter households with housing cost burdens greater than 30% of their income, living in housing in need of repairs or renovation in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards.

Very low-income households at risk of becoming homeless or households who are currently homeless and very mobile within Aurora, and who are proportionately larger users of human services, health care, or emergency services.

The City will also continue to work within the HUD-approved Neighborhood Revitalization Strategy Area (NRSA) encompassing the City's near-east side and its downtown, covering portions of census tracts 8533.02; 8534.03 (per 2010 Census update, no longer considered an LMI census tract); 8534.04; 8536.03; 8536.04; 8537.01; 8537.02; 8541.02. The NRSA has concentrations of low-income residents, substandard housing and overcrowded housing. The NRSA was first approved by HUD in 1999 and amended and approved in 2011. Since the adoption of its 2015-2019 Consolidated Plan, the City has recognized that there have been changes to CT/BGs within the NRSA which impact its boundaries. The City will seek the services of a consultant to facilitate the public participation process as it reviews the existing boundaries and proposes amendments to address the changing LMI BG/CT areas and to further expand opportunity into the NRSA's adjacent areas which may be eligible for inclusion. As before, this effort will require HUD approval and until such time as it moves forward, the City will continue to use the amended 2011 Strategy through the remainder of its Consolidated Plan period. It is anticipated that the NRSA amendment effort will commence during the 2018 Program Year in conjunction with the development of the City's 2020-2025 Consolidated Plan.



NRSA Map



City of Aurora LMI Areas (Gray Shaded Areas=LMI BG/CTs)

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During its 2017 Program Year, the City allocated over \$1.3 million in CDBG funds toward housing, public services, and capital improvement projects. The City provided down payment assistance to 12 households and housing rehabilitation assistance for 23 single family unit households (owner-occupied). The City's CDBG public service funds were used to assist 6,592 beneficiaries as follows:

- Operating Costs of Homeless/AIDS Patients Programs: 536
- Senior Services: 4,966
- Legal Services: 23
- Youth Services: 582
- Substance Abuse Services: 58
- Battered and Abused Spouses: 268
- Employment Training: 159

All beneficiaries were required to meet HUD's National Objective of Low-Moderate Income (LMI) Benefit standards. Due to the City's delayed receipt of HUD funds in fall, the capital projects did not commence until 2018. The anticipated LMI beneficiaries under the City's capital improvement funding allocation are as follows:

- Neighborhood Revitalization: 3,280 (reflects LMI population in service area - CT/BGs: 8535.05, 8534.06, 8541.02, and 8542.01)
- Public Facilities: 703

During the 2017 Program Year, the City also received approval for its Section 108 Loan Application. Through the Section 108 loan (\$3M) as well as its CDBG funds (\$700K), the \$3.7M of HUD funds were used to provide funding for the Aurora Arts Centre commercial component of this mixed-use housing and economic development project. This project will result in the creation of at least 74 FTE jobs. Regarding the residential component of the project, the City committed \$600,000 in HOME funds for the residential component of the Aurora Arts Centre Project in February 2018, following the expiration of the Coulter Courts' affordability period on January 28, 2018.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City's CDBG Citizen Participation Plan (Appendix A) identifies steps that must be taken to ensure public participation during the development of an Annual Action Plan.

2018 AAP Citizen Participation Process

The City announced its pre-application CDBG workshop in August 2017 (via emails, posted flyers, newspaper press release and notice). The mandatory workshop for potential 2018 applicants was held on September 8, 2017. At that time, the City also presented its intentions for its HOME allocation with funding designated for program administration (10% of anticipated allocation) and the Direct Project and Community Housing Development Organization set-aside activities to be determined at a later date. The CDBG application period was open for approximately one month. 20 applications were submitted by the October 6, 2017 deadline. City staff reviewed the applications and then conducted a special meeting to review the application with the Block Grant Working Committee (BGWC) on November 15, 2017. The BGWC voted on and unanimously approved 13 projects for recommendation to the City Council. A public hearing was held on December 18, 2017. One member of the public, Michelle Myer, Executive Director, Mutual Ground, attended the public hearing. She thanked the Committee for their recommendation for continued operations support for the Domestic Violence Shelter Program. She also thanked the Committee for their capital funding recommendation on the Exterior Renovation Project. The City Council approved the 2018 AAP on January 9, 2018.

SUBSTANTIAL AMENDMENT 2018-#2: On May 1, 2018, the City received notification from HUD that it was to receive a first-time allocation of Emergency Solutions Grant (ESG) Funds. The City immediately notified Kane County Continuum of Care leadership of the allocation. At the CoC Board meeting on May 31, 2018, the City informed CoC Board members of its intention to seek proposals from qualified agencies interested in providing services to homeless and at-risk families and individuals within the City's geographic region. The City also followed its Citizen Participation Plan's Substantial Amendment Process to allocate its ESG funds.* A public notice was posted in the Beacon News on June 17, 2018. A public hearing was held on July 2, 2018. Oral and written comments were submitted by Hesus House's Executive Director, Ryan Dowd. He shared his thoughts regarding the areas of the City's highest homeless prevention need in the following order of priority: emergency shelter, rapid rehousing, homeless prevention, and street outreach, with a preference that ideally, 100% of the non-administrative funds would be put towards emergency shelter and rapid rehousing activities. The City Council approved the ESG allocation on July 24, 2018 and in doing so, completed the process for submitting its 2018 Annual Action Plan to HUD to allocate its CDBG, HOME, and ESG Program Funds.

Substantial Amendment 2018-#3:

In accordance with the City of Aurora's Citizen Participation Plan and the requirements of HUD, a public hearing will be held at 4:00 p.m. on September 10, 2018, City Hall, 5th Floor, Conference Room B, 44 E. Downer Place, Aurora, IL 60507 to provide an opportunity for comment on proposed *Substantial Amendments to the City of Aurora's 2015, 2016, 2017, and 2018 Annual Action Plans*. The Substantial Amendments will result in the re/allocation of unexpended fund and adjustments needed to ensure the integrity of the City's spending obligations and also further address the City's effort to comply with HUD's regulatory requirements in administering the City's CDBG, HOME and ESG Programs

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The following re/allocation of CDBG funds have been proposed to fund the following Activities:

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Overall Reallocation Amount				\$531,570.85

Substantial Amendments 2018-#3 will also further clarify the City’s fulfillment of its CDBG, HOME, and ESG Annual Action Plan Submittal Requirements as per HUD’s regulatory requirements.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City received public comments during its public hearing for its 2018 Annual Action Plan CDBG and HOME allocations on December 18, 2017. The City also received oral and written comments during its public hearing for its ESG allocation on July 2, 2018. All comments were accepted.

As of the date of this draft Substantial Amendment 2018-#3, public comments have not been provided.

The City’s 2018-#3 Substantial Amendment public hearing is scheduled for September 10, 2018. The respective public notice will be posted as per the City’s Citizen Participation Plan requirements which require posting in *The Beacon*, the City’s website, the NRD office, and the City’s three library branches. The public comment period will conclude on September 25, 2018. All public comments will be included in the final version of 2018-#3 that will be submitted to HUD.

6. Summary of comments or views not accepted and the reasons for not accepting them

With the formal adoption of its 2018 CDBG, HOME, and ESG allocations, all public comments were accepted on January 9, 2018 for the CDBG and HOME allocations and on July 24, 2018 for the ESG allocation.

7. Summary

The City's 2018 HUD funds will be used to meet goals and objectives established and approved by the City of Aurora. The 2018 Plan's goals and objectives were developed as per the above noted public participation process. The 2018 Plan's funding allocations were also approved by the City in an effort to meet the goals and objectives outlined in the City's overall 2015-2019 Goals and Objectives which were developed based upon the City's consultation with citizens, nonprofit organizations, developers, businesses, funding partners, schools and other governmental bodies. Their overarching purpose is to support the development of viable communities with decent housing, suitable living environments and economic opportunities for the City's low to moderate income households.

The City will pursue these goals and objectives by working with the nonprofit community, housing developers, neighborhood groups, associated businesses, stakeholders, labor union representatives, other local government entities, residents and partners. The Neighborhood Redevelopment Division will also work closely with several other City agencies to jointly plan, implement and evaluate the Plan's core activities.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	AURORA	
CDBG Administrator	AURORA	Neighborhood Redevelopment Division
HOME Administrator	AURORA	Neighborhood Redevelopment Division
ESG Administrator	AURORA	Neighborhood Redevelopment Division

Table 1 – Responsible Agencies

Narrative (optional)

As HUD entitlement grantee, the City of Aurora has designated its Neighborhood Redevelopment Division (NRD) as the lead agency for administration of the CDBG, HOME and ESG Programs. The City’s Block Grant Working Committee serves as the policy body overseeing the development of the Consolidated Plan, the Annual Action Plan, and related housing and community development programs. The (NRD) works with area community development and housing organizations, businesses, and funders to plan, develop, implement, and evaluate activities outlined in this Plan. The City of Aurora serve as the overall administrator for the programs and activities under this Plan.

Consolidated Plan Public Contact Information

Amy Munro, Redevelopment Coordinator
 Innovation and Core Services Department
 Neighborhood Redevelopment Division
 51 E. Galena Blvd.
 Aurora, IL 60505
 630-256-3320
 nrd@aurora-il.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City's 2018 Annual Action Plan (AAP) was prepared by its Neighborhood Redevelopment Division. As the lead agency, the City of Aurora's Neighborhood Redevelopment Division (NRD) is responsible for carrying out activities to meet priority needs. The City followed its Citizen Participation Plan in announcing its 2018 AAP funding cycle as well as its 2018 draft AAP.

A mandatory workshop for potential 2018 applicants was held on September 8, 2017. The CDBG application period was open for approximately one month. 20 applications were submitted by the October 6, 2017 deadline. City staff reviewed the applications and then conducted a special meeting to review the application with the Block Grant Working Committee (BGWC) on November 15, 2017. The BGWC voted on and unanimously approved 13 projects for recommendation to the City Council. The public notice was posted on December 11, 2017. A public hearing was held on December 18, 2017. The City Council approved the 2018 AAP on January 9, 2018. Until the City receives its HUD Funding Allocation Notice, it does not submit its AAP. The City's receipt of its 2018 HUD funding allocation occurred on May 1, 2018, at which time, the City received a first-time Emergency Solutions Grant (ESG) Allocation. As a result, the City followed the its Substantial Amendment Citizen Participation Process to move forward in accepting its ESG funds. The Block Grant Working Committee reviewed the ESG funding allocation and recommended approval on June 6, 2018. The public notice was posted on June 17, 2018. A public hearing was conducted on July 2, 2018. The City Council approved the Substantial Amendment to the 2018 AAP on July 24, 2018.

The City's 2018-#3 Substantial Amendment public hearing is scheduled for September 10, 2018. The respective public notice will be posted as per the City's Citizen Participation Plan requirements which require posting in *The Beacon*, the City's website, the NRD office, and the City's three library branches. The public comment period will conclude on September 25, 2018. All public comments will be included in the final version of 2018-#3 that will be submitted to HUD.

Copies of the notices are available in the 2018 AAP's Citizen Participation Comments Appendix.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City makes an effort to communicate and carry on a dialogue with service providers and the community-at-large about the Consolidated Plan goals, objectives, and activities to support the current Plan. In addition, staff from the Mayor's office participates in a variety of non-profit roundtables and coordinating meetings to identify needs for service and investment within the community.

Enhanced coordination efforts have demonstrated recent success in the City's HOME funded senior living center project which was completed in May 2017 which included 44 Project Based Vouchers (PBV) and partnerships with numerous entities including Evergreen Realty (affordable housing developer) Northern Lights Development Corporation (non-profit housing development arm of the Aurora Housing Authority), Aurora Housing Authority, Invest Aurora, and IHDA (LIHTC). Continued success has been shown in the development of the City's anticipated mixed use Aurora Arts Centre Project, which includes partnerships with The Community Builders (affordable housing developer), Paramount Theatre, Invest Aurora, IHDA (LIHTC), IL DCEO (Rivers Edge Zone Credits), and Association for Individual Development (AID).

The City also continues its coordination efforts through its Frequent Users of Systems Engagement (FUSE) partnership with other rapid re-housing, health, and mental health and service agencies. This effort is further described in "AP-65, Homeless and Other Special Needs Activities".

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Aurora is an active participant in the Kane County Continuum of Care (CoC) system and is one of three local governments that provide non-federal funding on an annual basis to administratively support the CoC. As an active part of the CoC, the City has been a substantial force to promote better outreach, case management, and planning to address homeless issues in the City.

Hesed House, the largest homeless services provider in the City, is located in a former municipal building. This building was converted into a full service homeless facility through the use of City funds. Hesed House has become the second largest homeless shelter in the State of Illinois and has established a comprehensive resource center to help transition individuals out of homelessness. The City has actively sought to expand this community resource and other homeless services over the last three years through the completion of facilities improvement infrastructure projects funded via the CDBG program and local funds.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

On May 31, 2018, the City began formal consultation with the Kane County Continuum of Care Board of Directors to discuss the use of ESG funds. The City will work closely with the CoC and HUD field office to define requirements for allocating ESG funds for eligible activities to best meet the needs of people in the City. The City will also engage the services of a consultant to develop performance standards and evaluate outcomes, and will help to develop funding, policies, and procedures for the operation and

administration of the HMIS, all of which will be developed to complement the CoC's goals, objectives, and priority needs.

As noted above, the City consulted the Continuum of Care immediately on notification it had received its first ESG allocation. As a first-time recipient of ESG funds, the City intends to use the CoC's written standards as a template for creating its own guidelines for the provision of ESG assistance for its 2018 allocation. The City will adopt core performance metrics similar to those being used by the Continuum of Care, adding metrics as needed to address specific City priorities and in compliance with the standards as established by 24 CFR 576.400(e)(1) and (e)(3) (§91.220(l)(4)(i), §91.320(k)(3)(i)).

The City of Aurora is an active participant in the Kane County Continuum of Care (CoC) system and is one of three local governments that provide non-federal funding on an annual basis to cover the cost of CoC administration. The CoC Board is chaired by a City representative, and the City's largest homeless services provider is a key participant in the CoC's HMIS planning and evaluation processes.

Continuum of Care membership is open throughout the year, to agencies that serve Kane County's homeless residents and individuals that have an interest in ending homelessness in Kane County. The following organizations have participated in the Kane County Continuum of Care's activities:

- 360 Youth Services
- Joseph Corporation
- Association for Individual Development
- Kane County
- City of Aurora
- Kane County Regional Office of Education
- Community Crisis Center
- Lazarus House
- Ecker Center
- Midwest Shelter for Homeless Veterans
- City of Elgin
- New Life Transitions
- Elgin Police Dept.
- Prairie State Legal Services
- Hesed House
- Wayside Cross
- Hines VA
- Kane Workforce Development
- PADS of Elgin

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Please see Attachment 1 to Citizen Participation Comments for detailed information regarding Agencies consulted.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Efforts to include all agency types relevant to the Annual Action Plan were contacted for input into the process and development of the 2018 AAP. These efforts included email notices, public notices at the City and three library branches, website notice, newspaper notices, and public hearings. Additionally, the Neighborhood Redevelopment Division communicates throughout the year with the various agencies, partners, and government bodies to gather information and identify needs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kane County	The Continuum of Care Kane County was created in 1999 and includes the Kane County CDBG Program Area and the Cities of Aurora and Elgin. The Continuum consists of organizations and agencies that assist individuals and families that are at-risk of being homeless or are in various stages of homelessness. These social service agencies provide: Outreach, Assessment and Intake; Emergency Shelter; Permanent Housing; Permanent Supportive Housing; and Supportive Services. The Continuum is responsible for the coordination of all of the social service agencies throughout the County to ensure that all gaps and overlaps in services are addressed. The City participates in the CoC addresses to further enhance its 2015-2019 Consolidated Plan goal to mitigate or prevent homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Not applicable.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

To ensure citizen participation, the City of Aurora adopted a Citizen Participation Plan on September 4, 2010. The Plan can be found here: https://www.aurora-il.org/documents/neighborhoodredevelopment/doc_2010_citizen_participation_plan.pdf

The City's 2018 Annual Action Plan was made available for public comment on December 11, 2017. The City's Substantial Amendment was made available for public display on June 17, 2018, respectively. As per the City's Public Participation Plan, copies of the Annual Action Plan were made available online, at the City's three library branches, and at the City's Neighborhood Redevelopment Division office.

Citizen Participation Outreach

Please see Attachment 2 to Citizen Participation Comments for detailed information regarding Citizen Participation Outreach.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	General Public/Non-Profit Organizations	58	Questions were asked by potential applicants with regard to eligible activities and application deadline.	Not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Public Meeting	Residents of Public and Assisted Housing	The P&D Committee approved the BGWC's recommendation.	No public comments were received.	Not applicable	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Contingency Statement:

If the total grant received by the City of Aurora is less than the funds allocated to activities, then each activity's budget will be reduced in the same proportion as the percentage difference between the estimated total grant and the actual total grant. If the total grant received by the City of Aurora is more than the funds allocated to activities, then the budget for all goals and objectives will be raised proportionately, and the City's Block Grant Advisory Committee shall entertain proposals to spend the funds either on projects that were proposed, but not funded, in the previous competitive round; on new proposals as presented by City Staff; or to increase funding for existing programs/projects where the additional funds are judged to have the most impact. Some excess funds will be designated, consistent with the regulatory framework of the programs, for program administration. For example, the City has reserved 20% of the City's estimated CDBG allocation and 10% of the City's estimated HOME allocation for program administration consistent with federal regulations.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,641,583	0	301,402	1,942,985	1,477,425	Please see above contingency statement. Additionally the \$301,402 of prior year funds which is comprised of funds unallocated funds, unexpended funds from completed activities and cancelled projects are included in the 2018 Annual Action Plan under the following projects: public facility improvements, economic development, and Section 108 Loan repayment. Expected remainder reflects estimated PY 2019 funds as per 90% of the City's 2018 allocation. (Amounts are rounded to the nearest dollar.)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	750,553	0	0	750,553	637,970	Please see above contingency statement. Expected remainder reflects the current PY 2018 funds and estimated PY 2019 funds (\$637,970) as per 90% of the City's 2018 allocation. (Amounts are rounded to the nearest dollar)
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	136,287	0	0	136,287	122,658	Please see above contingency statement. The City received notice of its first-time ESG allocation in 2018. Via substantial amendment, the ESG funds are included in the City's 2018 AAP. Expected remainder reflects the current PY 2018 funds and estimated PY 2019 funds as per 90% of the City's 2018 allocation. (Amounts are rounded to the nearest dollar.)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Section 108	public - federal	Economic Development	6,000,000	0	0	6,000,000	3,000,000	The City received a \$6M Section 108 Loan Guarantee from HUD in September 2017. Three Million of the \$6M Loan was committed to the Aurora Arts Centre economic development activities in December 2017.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

This AAP outlines activities using funding from different sources, including the Community Development Block Grant Program and the HOME Investment Partnerships Program. Funds are leveraged with those of nonprofit community development, housing and social service partners as well. Many of the 2018 HUD funded projects will be funded by local and private funds. The 2018 projects are required to demonstrate leveraged funds during the application process.

Through CDBG, HOME and ESG Programs, the City collaborates with partners to deliver resources effectively. The City:

Works with service and housing providers to address the housing needs of the low-mod income residents and special needs populations.

Works across City Departments/Divisions to complete major capital projects including roadway improvements.

Collaborates with housing providers to fund rehabilitation of existing homes and rehabilitation/redevelopment of private rental housing.

Partners with agencies, non-profits, and private sector entities whose mission and programming further the housing and community

development objectives outlined in this Plan.

The above collaborations allow the City to access gas tax, grants, tax credits, gaming and general fund sources to leverage.

The City will satisfy HUD's 25% match requirements by relying upon either its sponsor/developer's demonstration of a 25% match or the City's HOME banked resources. Details regarding the match requirements can be found in AP-90 HOME Program Requirements.

As a first-time ESG recipient, the City's ESG Program Match Requirements are still under development ; however, to satisfy the ESG's program match requirements as per 24 CFR 576.201, City's ESG program must match its ESG grant funds with a dollar for dollar match. To meet this requirement, it is anticipated that the City and/or its (sub)recipients will meet the conditions of this 100 % match via allowable federal (other than ESG), state, local or private funds (cash and/or non-cash contributions which may include donated buildings or materials and volunteer services) so long as they meet the conditions outlined in 24 CFR 576.201 and further described in Section 24 CFR 576.500(o).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

See comments above

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing/Improve/Sustain Existing Housing Supply	2015	2019	Affordable Housing	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Housing/Improve Existing Supply	CDBG: \$133,719	Homeowner Housing Rehabilitated: 55 Household Housing Unit
2	Housing/Increase Homeownership	2015	2019	Affordable Housing	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Housing/Homeownership	CDBG: \$50,000	Direct Financial Assistance to Homebuyers: 30 Households Assisted
3	Housing/Rental	2015	2019	Affordable Housing	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Housing/Rental HOME	HOME: \$562,915	Rental units constructed: 16 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services/Youth	2015	2019	Non-Housing Community Development	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Public Services/Youth	CDBG: \$41,879	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5602 Persons Assisted
5	Public Services/Elderly/Special Needs	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Public Services/Elderly/Special Needs	CDBG: \$30,000	Public service activities other than Low/Moderate Income Housing Benefit: 5175 Persons Assisted
6	Public Services/Employment Training	2015	2019	Non-Housing Community Development	Neighborhood Revitalization Strategy Area City of Aurora	Public Services/Employment Training	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 15 Persons Assisted
7	Public Services/Homelessness	2015	2019	Homeless	City of Aurora	Public Services/Homelessness	CDBG: \$112,500	Homelessness Prevention: 876 Persons Assisted
8	Public Facilities	2015	2016	Non-Housing Community Development	City of Aurora	Public Facilities	CDBG: \$476,570.90	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 751 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Economic Development/Small Businesses	2015	2019	Non-Housing Community Development	Neighborhood Revitalization Strategy Area City of Aurora	Economic Development/Small Businesses Economic Development/Micro-Businesses	CDBG: \$200,000	Jobs created/retained: 60 Jobs
10	Economic Development/Micro-Businesses	2015	2019	Non-Housing Community Development	Neighborhood Revitalization Strategy Area City of Aurora	Economic Development/Micro-Businesses	CDBG: \$150,000	Businesses assisted: 10 Businesses Assisted
12	Neighborhood Revitalization/Improvements	2015	2019	Non-Housing Community Development	Neighborhood Revitalization Strategy Area Low-Mod Census Tracts	Neighborhood Improvements/Revitalization	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: TBD depending upon CT area
13	CHDO Direct Activity	2015	2019	Affordable Housing	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	Housing/Rental HOME/CHDO Projects	HOME: \$112,583	Rental units rehabilitated: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	Administration	2015	2019	CDBG/HOME Admin/CHDO Operating Costs	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts	CDBG Administration HOME Program administration	CDBG: \$328,716 HOME: \$75,055	Other: 201,110
15	Homelessness Prevention (ESG)	2018	2019	Homeless	City of Aurora		ESG: \$136,287	No more than 7.5% (\$10,221) of the funds will be used for the City's ESG Program Administration efforts

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing/Improve/Sustain Existing Housing Supply
	Goal Description	Rebuilding Together Aurora will provide accessibility and safety modifications for owner-occupied LMI homeowners with disabilities
2	Goal Name	Housing/Increase Homeownership
	Goal Description	A down payment assistance, forgivable loan program aimed at first time homebuyers within the City limits that are at or below 80% Area Median Income. Loan amounts shall be between \$3,000 -\$10,000 (of up to 50% of the lender required down payment amount), with higher incentives to property owners within the NRSA.
3	Goal Name	Housing/Rental
	Goal Description	This project will redevelop or create rental units; replacement units for scattered site housing, elderly, special needs or homeless. The City will work with a developer to provide affordable rental housing for low and moderate income tenants. Residents who meet the 40-80% LMI threshold will benefit from this project. HOME funded projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments. Direct HOME funded projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments.

4	Goal Name	Public Services/Youth
	Goal Description	<p>This project supports public services agencies that provide youth services for the following two activities:</p> <p>1. Family Focus: Early Childhood Services specifically serves children of parents engaged in GED, ESL, and parenting skills programs to give parents the opportunity to pursue their individual and family goals while providing quality childcare to their parents. (\$25,000).</p> <p>2. VNA Healthcare: Improve oral health knowledge and engagement in dental care for low-income children (ages 0-9) through storytelling and education within clinic, childcare, and home settings. CDBG funds will be used to provide children's dental care books and dental kits. (\$16,879)</p>
5	Goal Name	Public Services/Elderly/Special Needs
	Goal Description	<p>This project supports public services agencies that provide supportive services for elderly and persons with special needs</p> <p>1. Senior Services: This project will provide care coordinator services for City of Aurora seniors and persons with disabilities age 18 and over that will allow them to live safely with improved health and dignity in their homes and community as long as possible. (\$30,000)</p>
6	Goal Name	Public Services/Employment Training
	Goal Description	<p>Provide employment training to unemployed persons.</p> <p>The National Latino Education Institute will provide job training and employment-related services to underserved City of Aurora low to moderate income residents, aged 18 and older. (\$20,000)</p>

7	Goal Name	Public Services/Homelessness
	Goal Description	<p>The City of Aurora will provide homelessness prevention funding assistance to the following four agencies:</p> <ol style="list-style-type: none"> 1. Breaking Free, Inc.: Provision of substance use disorder screening, assessment and outpatient treatment services provided by Breaking Free Inc. at the Hesed House facilities. (\$25,000) 2. Mutual Ground: Provides shelter, advocacy, and education to victims of domestic violence and sexual assault.(\$50,000) 3. Prairie State Legal: Legal services to aid low income Aurora residents with rental housing issues that may result in homelessness if not addressed. (\$12,500) 4. Public Action Deliver Shelter, Inc. DBA Hesed House: Provide case management to homeless persons. (\$25,000) <p>Specific uses for ESG funds to support Public Services/Homelessness have not yet been determined; however, funds will be used to (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.</p>
8	Goal Name	Public Facilities
	Goal Description	<p>The City will provide funding assistance to the following two agencies/projects:</p> <ol style="list-style-type: none"> 1. Mutual Ground: exterior painting improvements. (\$145,000) 2. Public Action to Deliver Shelter DBA Hesed House. (\$150,000) 3. Via the City's Citizen participation process, an additional \$181,570.85 will be allocated to a future project.

9	Goal Name	Economic Development/Small Businesses
	Goal Description	<p>A forgivable loan program to make micro- and small business forgivable loans between \$10,000 - \$15,000 that support entrepreneurs who are unable to access traditional financing. This program will prioritize business owners within the City's NRSA and LMI census tract areas. The CDBG allocation and #of beneficiaries is identified under the Economic Development/Micro Businesses Goal.</p> <p>Additionally, CDBG funds will be used to cover the quarterly Section 108 Loan interest payments for the Aurora Arts Centre until the projects loan repayments begin.</p>
10	Goal Name	Economic Development/Micro-Businesses
	Goal Description	<p>A forgivable loan program to make micro- and small business forgivable loans between \$10 - \$15,000 that support entrepreneurs who are unable to access traditional financing. This program will prioritize business owners within the City's NRSA and LMI census tract areas.</p>
12	Goal Name	Neighborhood Revitalization/Improvements
	Goal Description	<p>Initiate improvement efforts in locally selected geographical areas that complement the City Neighborhood Plans, especially within the NRSA and LMI Census Tracts. TBD.</p> <p>1. City of Aurora: Road Resurfacing Project in the following LMI Census Tract Areas (\$400,000):</p> <ol style="list-style-type: none"> 1. UNION ST from FRONT ST to SUPERIOR ST 2. FENTON ST from OHIO ST to TRASK ST 3. SPENCER ST from E DOWNER PL to NORTH AV 4. NORTH PARK AV from PENNSYLVANIA AV to HAMMOND DR 5. OLD INDIAN TR from HIGHLAND AV to ELMWOOD DR 6. TAYLOR AV from NEW HAVEN AV to ROBERT ST 7. COLORADO AV from HAMMOND AV to HIGHLAND AV 8. CALIFORNIA AV from HAMMOND AV to HIGHLAND AV

13	Goal Name	CHDO Direct Project Activities
	Goal Description	The City will work with a Community Housing Development Organization(s) (CHDO) to develop affordable rental housing units. The City will work with a CHDO to provide affordable rental housing for low and moderate income tenants. Residents who meet the 40-80% LMI threshold will benefit from this project. HOME funded projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments. Direct HOME funded projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments.
14	Goal Name	Administration
	Goal Description	Effective administration of City of Aurora's CDBG and HOME Programs Population is as per American FactFinder 2016 Estimate (July 2016), https://factfinder.census.gov
15	Goal Name	Homelessness Prevention (ESG)
	Goal Description	As a new ESG Program recipient, the City is in the process of developing this program to meet HUD's requirements. Project allocations will be recommended via the City's citizen participation process at a future date.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City allocates funding for projects based on the priority needs as established the Goals and Objectives in its 2015-2019 Consolidated Plan. For the 2018 Program Year, the City has approved the use of funds to address the needs related to the following: housing, public facility improvements, public services, homelessness prevention, economic development, and program administration.

Projects

#	Project Name
1	Neighborhood Revitalization/Improvements
2	Administration (CDBG and HOME)
3	Public Facilities
4	Public Services/Elderly/Special Needs
5	Housing: Improve existing housing
6	Public Services
7	Housing: Increase Homeownership
8	Homelessness Prevention: Program Admin and Direct Activities (ESG)
9	Economic Development: Small Business
10	Section 108 Interest Payment for Aurora Arts Centre
11	Housing: Rental (HOME)
12	CHDO Project (HOME)

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

For the most part, CDBG funds will be used to address the needs on a city-wide basis with the beneficiary being an individual of low-to moderate income (limited-clientele benefit). However, activities that provide a benefit on an area basis do so in areas that are determined to have a low-to moderate income population of at least 51%. A map attached to this Plan presents data on the low-to moderate income areas of the City of Aurora.

The major obstacles to addressing underserved needs are as follows.

- The City's ability to provide comprehensive service delivery has been hindered by continuing cutbacks in funding for social services. The lack of awareness concerning service availability and the lack of transportation impede effective delivery of services to those who need them.
- Efforts to adequately house the homeless are hindered by a lack of adequate space, by the lack of year round facilities, and by the aforementioned service delivery issues. The number of

- homeless people is increased by a lack of transitional and permanent affordable housing.
- The City's general fund has insufficient resources to make needed infrastructure and public facility improvements, and important needs go unattended as a result.

AP-38 Project Summary
Project Summary Information

1	Project Name	Neighborhood Revitalization/Improvements
	Target Area	City of Aurora Low-Mod Census Tracts
	Goals Supported	Neighborhood Revitalization/Improvements
	Needs Addressed	Neighborhood Improvements/Revitalization
	Funding	CDBG: \$400,000
	Description	Initiate improvement efforts in locally selected geographical areas that complement City Neighborhood Plans.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD, depending upon LMI Census Tract areas that are selected for construction.
	Location Description	Initiate improvement efforts in locally selected geographical areas that complement the City Neighborhood Plans, especially within the NRSA and LMI Census Tracts. TBD. 1. City of Aurora: Road Resurfacing Project in the following LMI Census Tract Areas (\$400,000): 1. UNION ST from FRONT ST to SUPERIOR ST 2. FENTON ST from OHIO ST to TRASK ST 3. SPENCER ST from E DOWNER PL to NORTH AV 4. NORTH PARK AV from PENNSYLVANIA AV to HAMMOND DR 5. OLD INDIAN TR from HIGHLAND AV to ELMWOOD DR 6. TAYLOR AV from NEW HAVEN AV to ROBERT ST 7. COLORADO AV from HAMMOND AV to HIGHLAND AV 8. CALIFORNIA AV from HAMMOND AV to HIGHLAND AVLow to moderate income census tracts.
Planned Activities	Street resurfacing project for streets within low-moderate income census tracts.	
2	Project Name	Administration (CDBG and HOME)
	Target Area	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts
	Goals Supported	Administration (CDBG/HOME/ESG)

	Needs Addressed	CDBG Administration HOME Program administration
	Funding	CDBG: \$328,316 HOME: \$75,055
	Description	City of Aurora administration of the CDBG and HOME federal programs. (ESG Administration is included under its Homelessness Prevention Project.)
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	201,110 citizens (2016 estimate). This shall address community development, affordable rental housing development, and homelessness prevention needs for low to moderate income persons and households throughout the City, although the City may place greater emphasis on those neighborhoods that meet the HUD threshold for low and moderate income areas.
	Location Description	Citywide
	Planned Activities	City of Aurora administration of the CDBG and HOME federal programs which includes coordination with the City's HUD subrecipients, developers, and grantees as well as monitoring, financial recordkeeping, reporting, etc.
3	Project Name	Public Facilities
	Target Area	City of Aurora
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$295,000
	Description	The public facility projects include improvements/upgrades to two non-profit facilities (homeless shelter and senior assisted living facility).
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 703 low to moderate individuals and families will be served.
	Location Description	Hesed House Comprehensive Resource Center: 680 S. River St., Aurora, IL 60506 (\$150,000) Mutual Ground: 418 Oak Avenue, Aurora, IL 60506

	Planned Activities	Roof replacement for Hessed House’s Comprehensive Resource Center and exterior painting at Mutual Ground’s facility (lead safety precautions will be taken). (\$145,000) Project TBD: \$181,570.85 will be allocated to a future project via the Substantial Amendment Citizen Participation Process
4	Project Name	Public Services/Elderly/Special Needs
	Target Area	City of Aurora
	Goals Supported	Public Services/Elderly/Special Needs
	Needs Addressed	Public Services/Elderly/Special Needs
	Funding	CDBG: \$30,000
	Description	This project will provide care coordinator services for seniors and persons with disabilities age 18 and over that will allow them to live safely with improved health and dignity in their homes and community as long as possible.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project will provide care coordinator services for seniors and persons with disabilities age 18 and over that will allow them to live safely with improved health and dignity in their homes and community as long as possible.
	Location Description	Senior Services Associates: 900 N. Lake St., Aurora IL 60506.
	Planned Activities	Care coordinator services.
5	Project Name	Housing: Improve existing housing
	Target Area	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts
	Goals Supported	Housing/Improve/Sustain Existing Housing Supply
	Needs Addressed	Housing/Improve Existing Supply
	Funding	\$133,719
	Description	Administered through Rebuilding Together Aurora, this project provides for housing rehabilitation to improve existing housing supply with units brought to code, made energy efficient and accessible.
	Target Date	12/31/2019

	Estimate the number and type of families that will benefit from the proposed activities	Low - moderate income households will benefit from this activity.
	Location Description	TBD
	Planned Activities	Project TBD
6	Project Name	Public Services
	Target Area	City of Aurora
	Goals Supported	Public Services/Youth Public Services/Employment Training Public Services/Homelessness
	Needs Addressed	Public Services/Youth Public Services/Employment Training Public Services/Homelessness
	Funding	CDBG: \$174,379
	Description	This project supports public services agencies that provide supportive services for youth, unemployed persons and homelessness prevention.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12,066 LMI individuals (as well as families) who face challenges such as: Chronic Homelessness Mentally Ill Chronic Substance Abuse Veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Non-housing Community Development
Location Description	Citywide. Specific locations are noted under "Planned Activities" section.	

<p>Planned Activities</p>	<p>Breaking Free, Inc. (\$25,000) Hesed House Comprehensive Resource Center, 680 S. River St., Aurora, IL 60506 The provision of substance use disorder screening, assessment and outpatient treatment services provided by Breaking Free Inc. at the Hesed House facility</p> <p>Family Focus (\$25,000) 550 Second Ave., Aurora, IL 60505 Early Childhood Services specifically serves children of parents engaged in GED, ESL, and parenting skills programs to give parents the opportunity to pursue their individual and family goals while providing quality childcare to their parents.</p> <p>Mutual Ground (\$50,000) 418 Oak Avenue, Aurora, IL 60506 Mutual Ground provides shelter, advocacy, and education to victims of domestic violence and sexual assault.</p> <p>National Latino Education Institute (\$20,000) Location TBD. With funding through the City of Aurora's Community Development Block Grant Program, NLEI will provide job training and employment-related services to underserved low to moderate income residents, aged 18 and older, of the City of Aurora</p> <p>Prairie State Legal (\$12,500) 1024 W. Main Street, St. Charles, IL 60174 Legal services to aid low income Aurora residents with rental housing issues that may result in homelessness if not addressed</p> <p>Public Action Deliver Shelter, Inc. DBA Hesed House (\$25,000) 659 S. River St., Aurora, IL 60506 Provide case management to homeless persons.</p> <p>VNA (\$16,879) 400 N. Highland Ave. Improve oral health knowledge and engagement in dental care for low-income children (ages 0-9) through storytelling and education within</p>
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		<p>clinic, childcare, and home settings (CDBG will provide for children's dental care books, dental kits, and marketing/education supplies)</p> <p>Specific uses for ESG funds to support Public Services/Homelessness have not yet been determined.</p>
7	Project Name	Housing: Increase Homeownership
	Target Area	Neighborhood Revitalization Strategy Area City of Aurora
	Goals Supported	Housing/Increase Homeownership
	Needs Addressed	Housing/Homeownership
	Funding	CDBG: \$50,000
	Description	This project is administered through the City of Aurora, Choose Aurora is a down payment assistance forgivable loan program (with loan amounts between \$3,000 - \$10,000 and not to exceed up to 50% of the lender required down payment amount) aimed at first time homebuyers within the City Limits that are at/below 80% of the area median income.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	10 low to moderate income households.
	Location Description	Citywide and NRSA.
	Planned Activities	Direct first-time homebuyer assistance.
8	Project Name	Homelessness Prevention: Program Admin and Direct Activities (ESG)
	Target Area	City of Aurora Low-Mod Census Tracts
	Goals Supported	Administration (CDBG/HOME/ESG) Homelessness Prevention (ESG)
	Needs Addressed	Public Services/Homelessness
	Funding	ESG: \$136,287
	Description	Selected project activities must relate to street outreach, emergency shelter, homelessness prevention, rapid re-housing, and Homeless management Information System (HMIS) Collection as well as program administration costs (7.5% of allocation = \$10,221).

	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	City of Aurora
	Planned Activities	As a new ESG Program recipient, the City is in the process of developing this program to meet HUD's requirements. Project allocations will be recommended via the City's citizen participation process at a future date. Goal outcomes will also be provided at a future date.
9	Project Name	Economic Development: Micro- and Small Businesses
	Target Area	Neighborhood Revitalization Strategy Area City of Aurora Low-Mod Census Tracts
	Goals Supported	Economic Development/Micro and Small Businesses
	Needs Addressed	Economic Development/Micro and Small Businesses
	Funding	\$150,000
	Description	A forgivable loan program to make micro- and small business forgivable loans between \$10 - \$15,000 that support entrepreneurs who are unable to access traditional financing. This program will prioritize business owners within the City's NRSA and LMI census tract areas.
	Target Date	12/31/19
	Estimate the number and type of families that will benefit from the proposed activities	10-15 jobs, for least 51% for LMI persons or assistance to 10-15 LMI business owners
	Location Description	City-wide
	Planned Activities	Forgivable Loans
10	Project Name	Section 108 Interest Payment for Aurora Arts Centre
	Target Area	NRSA

	Goals Supported	Economic Development/Micro and Small Businesses Neighborhood Revitalization
	Needs Addressed	Economic Development/Micro and Small Businesses Neighborhood Revitalization
	Funding	\$200,000
	Description	CDBG funds will be used to cover the quarterly Section 108 Loan interest payments for the Aurora Arts Centre until the projects loan repayments begin.
	Target Date	12/31/19
	Estimate the number and type of families that will benefit from the proposed activities	Per the Section 108 \$3M loan, at least 60 jobs will be created, with a minimum of 51% of the jobs to be filled by LMI individuals
	Location Description	NRSA
11	Project Name	Housing: Rental
	Target Area	City of Aurora Neighborhood Revitalization Strategy Area Low-Mod Census Tracts
	Goals Supported	Housing/Rental
	Needs Addressed	Housing/Rental
	Funding	\$562,915
	Description	This project will redevelop or create rental units; replacement units for scattered site housing, elderly, special needs or homeless. 40-80% of AMI residents will benefit from this activity.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	16 low and moderate income households
	Location Description	Citywide

	Planned Activities	HOME funded projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments.
11	Project Name	CHDO Project
	Target Area	City of Aurora
	Goals Supported	Housing/Rental
	Needs Addressed	Housing/Rental HOME/CHDO Projects
	Funding	HOME: \$112,583
	Description	Develop CHDO projects
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Low - moderate income households will benefit from this activity. 40-80% of AMI residents will benefit from this activity.
	Location Description	Within City of Aurora municipal boundaries.
	Planned Activities	CHDO projects will be determined at a future date and approved via the City's Citizen Participation Plan for Substantial Amendments.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

City of Aurora: LMH, LMI/LC, LMI/J, S/B activities

NRSA: LMH, LMI/LC, LMI/J, LMA,S/B

Low to Moderate Income (LMI) Census Tracts: LMH, LMA, LMI/LC, LMI/J, S/B

Aurora's LMI Census Tract and Block Groups include the following (tracts above 50% are considered LMI):

TRACT BLKGRP LOWMODPCT

854700	1	50.84%
852907	2	51.11%
853007	3	51.18%
854302	1	51.46%
854301	1	55.25%
854302	3	55.44%
853007	1	55.79%
852905	2	56.00%
853200	2	56.57%
852906	1	57.33%
854100	3	58.00%
854002	5	58.08%
853600	2	58.76%
853500	1	60.29%
846515	3	61.67%
852905	1	61.94%
854400	3	62.20%
853007	2	62.82%
854301	4	63.19%
853300	1	63.35%
853400	5	63.81%
853300	2	63.89%
853400	6	64.58%
853600	4	64.64%
853600	1	65.35%
853600	3	65.86%

853008 1 66.36%
 854200 3 66.46%
 853400 1 66.67%
 853300 3 66.92%
 853400 2 67.16%
 852905 3 68.30%
 854400 6 69.30%
 852904 1 70.02%
 853500 3 70.98%
 854301 3 71.83%
 852907 3 71.96%
 853200 1 74.24%
 853005 3 74.47%
 854200 1 74.47%
 853400 4 74.91%
 853100 1 75.09%
 854100 4 75.24%
 854700 2 75.79%
 853200 3 76.23%
 853005 2 77.33%
 853100 2 78.76%
 854400 2 79.86%
 853006 2 83.52%
 854400 1 85.98%
 853500 4 87.23%
 854100 2 89.15%

Geographic Distribution

Target Area	Percentage of Funds
Neighborhood Revitalization Strategy Area	
City of Aurora	100
Low-Mod Census Tracts	24

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's HUD funded activities take place city-wide and are based upon client need, some of whom may reside in the City's NRSA; however, none of the City's 2018 proposed projects were specifically targeted to the NRSA and therefore, estimated NRSA numbers are unavailable. The City's neighborhood

revitalization project focusing on resurfacing roads is targeted for the City's LMI tract areas. Of the City's 2018 allocation, \$400,000 has been allocated to this neighborhood revitalization project.

Discussion

The overall mission of the CDBG, HOME and ESG programs is to improve the lives of lower income persons. The City will design and fund some program activities to help income qualifying households wherever they live. Some of these programs will focus on the improvement of specific neighborhoods where lower income live, whereas other programs will be designed and funded to promote greater choice in housing or employment or supportive services opportunities, regardless of location.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Based on the data included in the HUD tables and available to the City of Aurora, as well as the preferences and observations expressed during the community-wide and stakeholder surveys, the focus groups and the special information interviews, the City has identified these higher priority housing needs for the upcoming 2015 -2019 period:

Existing housing in need of repairs or renovations in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards, and owned and occupied by income-eligible households whose housing costs exceed 30% of income. Households between 40% and 80% of median income who are trying to purchase their own homes and contribute to the stabilization of neighborhoods within the city. Income-eligible renter households, with housing cost burdens greater than 30% of their income, living in housing in need of repairs or renovation in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards. Very low-income households at risk of becoming homeless or households who are currently homeless and very mobile within Aurora, and who are proportionately larger users of human services, health care, or emergency services.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	30
Special-Needs	55
Total	85

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	16
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	20

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The number of households to be supported reflects the anticipated affordable homeownership opportunities to be offered through the City's down payment assistance program. The number also reflects the anticipated number of homes to receive housing rehabilitation assistance through the City's partner, Rebuilding Together Aurora (RTA). RTA provides rehabilitation assistance for senior citizens and disabled persons.

The one-year goal for the production and/or acquisition of affordable rental housing units is generally set at 16, with an additional 4 units to be added via the City's partnership with a CHDO. The City will solicit proposals at a future date and commit HOME funds via the City's Citizen Participation Plan's process. It is anticipated that 40-80% of AMI residents will benefit from this activity.

AP-60 Public Housing – 91.220(h)

Introduction

The Aurora Housing Authority (AHA) provides public housing within the corporate limits of the City of Aurora. The City appoints members to the AHA board. The City includes the Aurora Housing Authority (AHA) management in its communication and notification efforts regarding the Development of its AAP.

Since the establishment of the City's 2015-2019 Consolidated Plan, the AHA has been involved on housing projects that are more in line with the City's housing policies and housing plans, including the use of Housing Authority funds for leverage with private or non-profit partners in tax credit or other publicly financed projects. In fact, most notably in 2015 and in 2016, the AHA provided Project Based Vouchers on two LIHTC projects.

As the Responsible Entity for the AHA's ERRs, the City also performs the environmental review for the AHA's housing projects.

Actions planned during the next year to address the needs to public housing

Following the conclusion and recommendations of the City's Affordable Housing Task Force in June of 2012, the City immediately began working with the Aurora Housing Authority (AHA) on one of the most well-received housing models explored by the Task Force. This model involved utilizing Low Income Housing Tax Credits (LIHTC) for a development that consisted of scattered-site, single-family units with an option-to-purchase for the low-income residents. This Aurora scattered-site project was completed in 2014 and created 40 affordable rental housing units throughout the City. This LIHTC project, the Aurora Impact Initiative nka Fox Prairie Homes Development received partial funding from the City's NSP and HOME Programs. Following the successful completion of this project with project's developer, Brinshore development, the AHA partnered on a second project with the City and the project's developer, Evergreen Realty, on a senior housing affordable rental housing development. HOME funds were committed in December 2015 on this LIHTC project, and the project was completed in May 2017. Forty-four PBVs were provided by the AHA for this project, which created 56 affordable rental units and 14 market-rate units. In Summer 2016, the City launched efforts to partner with another affordable housing developer, the Community Builders on another LIHTC project. Although the project will not be completed until the close of 2018, the AHA has committed 20 PBVs to this 76 unit project, of which 38

units will be rehabilitated and another 38 will be created for LMI tenants.

Additionally, the AHA's Strategic Plan 2013 - 2018 outlines the following major initiatives for Year 5 (April 2017 to March 2018) to address its public housing needs.

2. Social Media Activity (managed social media presence, targeted media marketing tie-in spring 2017)
5. Jericho Circle Multi Use Complex (construction phase – summer 2017 completion summer 2019)
6. Strategic Planning Process (Second 5 year increment plan developed Fall 2017)
7. Self Sufficiency/Entrepreneurship Institute (expansion of operation to include venture capital Fall 2017)
8. Resident Outcomes Statistical Modeling (full utilization, using programming to determine outcomes, studying results of AHA actions - winter 2018)
9. Vehicle Replacement (trade in and replacement of Year 2 vehicles)
10. Tiered Units (5 scattered site homes, 5 apartments, if feasible 3 tier 4 units)
11. Marketing Activity (continuation of all campaigns, emphasis on self-sufficiency).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The AHA's Strategic Plan specifically addresses the need to provide a homeownership program by partnering with local banks and other lending institutions to provide refinancing and cost control assistance. Under this Plan, the AHA expresses the intent to provide down payment assistance, credit repair, lending assistance and foreclosure prevention. Additionally, the AHA recognizes the benefit for assisting current homeowners in preventing foreclosure. The AHA's Plan also includes their goals regarding support services for rental assistance, credit, education and family services support. The plan

recognizes the need to follow-up with residents to further ensure their self-sufficiency.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Aurora Housing Authority has been designated as “troubled”. To date, recovery plan efforts are underway between the AHA and HUD to resolve the issues related to the AHA’s troubled status. The AHA recently filled its Executive Director position. The City’s Chief Community Services Officer has met with the new Executive Director and Board President, and it is the City’s understanding that steps are in place to clear the troubled status designation. At this point, there is not a need for the City to provide financial assistance. The City will continue to be available for technical assistance to assess evaluate options for improving operations, resolving non-compliance problems, and identifying other housing-related needs and issues.

Discussion

All information regarding AHA’s Strategic Plan taken from: www.auroraha.com/wp-content/uploads/2014/07/Aurora-Housing-Authority-Strategic-Plan-2014-2018.pdf

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Aurora will continue to be an active participant in the Kane County Continuum of Care and will implement the actions and activities outlined in the Homeless Strategy as written in this Consolidated Plan.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Under the 2018 Program Year, the City received a first-time allocation of ESG funds. The City intends to use the CoC's written standards as a template for creating its own guidelines for the provision of ESG assistance for its 2018 allocation.

Addressing the emergency shelter and transitional housing needs of homeless persons

In addition to its CoC Partnership, the City has allocated funding to mitigate or prevent homelessness by providing assistance to Mutual Ground, Breaking Free and the Hesed House SEEDs Homeless Services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Special needs persons will benefit from 2018 funding allocated to a number of social service agencies and programs. These include:

- Increase youth services with assistance going to Family Focus Childcare and the VNA for dental

care program.

- Supportive services for the elderly and disabled going to Senior Services Associates
- Employment training to unemployed persons going to National Latino Education Institute
- Increase and improve quality of facilities including funding to Rebuilding Together Aurora for home accessibility repairs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Although not funded under the 2018 Program Year, AID is the primary provider of supportive housing services for individuals returning from mental health facilities and nursing homes. AID, Senior Services, Day One Network and the Department of Rehabilitation Services collaborate to assist those capable of leaving nursing homes, to live with support services in their own homes and apartments. AID is a long-standing HOME CHDO partner and partner in the Aurora Arts Centre Project. AID will provide supportive services for residents living at Coulter Courts.

Discussion

Under the 2018 Program Year, the City received a first-time allocation of ESG funds. The City intends to use the CoC's written standards as a template for creating its own guidelines for the provision of ESG assistance for its 2018 allocation.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

In analyzing barriers to affordable housing development, city staff identified five currently known barriers:

- Market conditions that, in the past, placed upward pressure on housing prices, but over the last 5 years, economic conditions have slowed or halted new development and severely restricted the availability of financial assistance especially to low income households.
- Local processes for land planning and zoning
- Building codes
- High demand for housing and high cost of housing
- Community resistance to affordable housing including Fair housing issues.

In 2018, the City will also continue its first-time homeowners down payment assistance program, Choose Aurora, which provides forgivable loans in the amount of \$3,000 or \$5,000 (for NRSA homebuyers).

Similar to other cities across the country, Aurora continues to balance its housing policies objectives and resources across several competing public goals.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Continue to coordinate housing development within the City across various departments that relate to the development and maintenance of the housing stock.

The City will continue to fund its housing rehabilitation programs which focus on address code compliance and safety upgrades.

All HOME activities will address accessibility to affordable housing through HOME regulations regarding

High and Low HOME rents and long term affordability periods.

Discussion:

Similar to other cities across the country, Aurora continues to balance its housing policies objectives and resources across several competing public goals.

Given the number of existing housing units (47% of the owner-occupied units and 60% of the renter occupied units) built before 1980, the City continues to place an emphasis on the preservation of the existing housing stock within its housing policies. Parallel to this priority, the City has also tried to redevelop older deteriorated areas of the city, especially along the riverfront and near the downtown, with a mixture of new residential and commercial and public uses.

AP-85 Other Actions – 91.220(k)

Introduction:

The following actions will be taken to address obstacles to meeting underserved needs; to foster and maintain affordable housing; to reduce lead-based paint hazards; to reduce the number of poverty-level families; to develop institutional structure; to enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Given the data and input, the City has set a high need priority for income levels from 0% - 80% of medium family income, for both renters and owners, and for large-related, small-related, and elderly housing. We realize we are unable to address all of these high needs with resources available to us, so we have prioritized and will focus on the following over the next five years:

Existing housing in need of repairs or renovations in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards, and owned and occupied by income-eligible households whose housing costs exceed 30% of income.

Households between 40% and 80% of median income who are trying to purchase their own homes and contribute to the stabilization of neighborhoods within the city.

Income-eligible renter households with housing cost burdens greater than 30% of their income, living in housing in need of repairs or renovation in order to meet current building codes, lead paint mitigation standards, or greater energy efficiency standards.

Very low-income households at risk of becoming homeless or households who are currently homeless and very mobile within Aurora, and who are proportionately larger users of human services, health care, or emergency services.

Actions planned to foster and maintain affordable housing

The cost of housing negatively affects low-income residents and their ability to afford and maintain their homes. The City of Aurora is committed to improving the quality of its existing housing stock. The housing activities funded for this program year address the rehabilitation of housing, initiatives to house special needs populations, encourage homeownership, reduce lead-based paint hazards and

improve/provide suitable rental housing, especially for people with special needs.

Actions planned to reduce lead-based paint hazards

As part of the environmental review process, all CDBG direct housing assistance activities address lead based paint hazards. Also, all HOME direct housing assistance activities address lead based paint hazards through the City of Aurora Property and Rehabilitation Standards, which cites compliance with Title X Lead Based Paint Regulations and the Environmental Protection Agency Renovation, Repair and Painting Rule (RRP).

The City has and will continue to work diligently to ensure lead safety when assisting units with lead hazards. All aspects of the lead regulations have been incorporated into the City's program requirements to ensure occupant safety in homes and public facilities which house children (shelters). The City's CDBG funded housing rehabilitation and down payment assistance programs fall under the \$5,000 threshold and presumptions of lead are made. Clients are provided with the EPA's *Protect Your Family from Lead in Your Home* and required to sign that they have received the brochure. Housing rehabilitation contractors are required to have their RRP certification. In 2018, the City's has funded Mutual Ground, a domestic shelter and advised the subrecipient of the requirements, which include a lead test, risk assessment, and abatement (as necessary). The City will communicate with subrecipients and monitor all projects to ensure that lead-based paint regulations are implemented correctly in rehabilitation projects. Applicable lead-based paint regulations will be followed for all rehabilitation projects in which the building (housing and public facilities which are child-occupied) was constructed before 1978, including required testing for clearance.

Actions planned to reduce the number of poverty-level families

- Promote and assist with economic development through job creations such as providing assistance to small businesses in neighborhoods, including the NRSA, and micro-business loans.
- Assist families with prerequisites to employment by removing barriers to obtaining employment by funding programs/agencies with a record of demonstrated success in running programs such as job training and job-readiness.
- Focus efforts to assist under-served populations in their efforts to become self-sufficient.
- Improve, maintain, and increase the amount of affordable housing units within the City by undertaking housing rehabilitation, reconversion and homebuyer assistance programs.

Actions planned to develop institutional structure

The City will continue to develop partnerships that leverage other agencies and organizations, both public and private. We continue to seek out competitive and or stimulau-based funding sources to support Consolidated Plan objectives. Through CDBG, HOME, and ESG, the City collaborates with

partners to deliver resources effectively. The City will, for example:

Continue its active role in the Continuum of Care for Kane County, which provides housing and other forms of shelter for the homeless.

Continue to work with service and housing providers to address the housing needs of the lower- income, mentally ill, and other special needs populations.

Collaborate with housing providers to extend the reach and effectiveness of housing activities.

Continue to work with area stakeholder organizations (including private lenders, the public schools, Waubensee Community College, Aurora University, the City's three Chambers of Commerce, physical and health care institutions, youth services providers and others) in order to develop and implement effective service and revitalization strategies, including the Neighborhood Plans and the Neighborhood Revitalization Strategy Area.

Continue to partner with a number of agencies, businesses, and foundations that have pledged their own money to further the housing and community development objectives outlined in this Plan.

At the current level of activity, this structure is complete and effective. It may not be adequate to accommodate significant increases in the level of participation without additional funds to allow for amplification of the process. The City of Aurora will, of course, continue to search for opportunities to expand the existing structure and make it more effective. The opportunities, given the limited availability of and competition for resources, however, are limited.

Actions planned to enhance coordination between public and private housing and social service agencies

Throughout the implementation of the its Consolidated Plan, the City of Aurora has coordinated with local organizations and entities, including the following:

Kane County Continuum of Care, Waubensee Community College, Aurora Housing Authority, Ward Committees, Neighborhood and Homeowners' Associations, business groups, Kane County Healthy Places Coalition, Fox Valley United Way, and Family Focus Aurora.

This list will likely expand in the future as the City seeks additional partners with each program or activities that is funded to address the goals and objectives of this Plan. The NRD will continue to consult with housing advocates, social service agencies and other entities on a variety of issues by attending and participating in local and regional meetings/planning groups that deal with issues that affect the City's

most vulnerable populations.

Discussion:

See above

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following Program Specific Requirements provide information for the City’s expected Program Income for 2018 as well as the percentage of CDBG, Section 108, and HOME funds that will be used to benefit low and moderate income residents and to meet the needs of the City’s most vulnerable and underserved populations. This Section also reports on Section 108 funds for the City’s Aurora Arts Centre economic development project which received a \$3M Loan in December 2017. This project was also funded with an additional \$700,000 in CDBG funds and is located within the City’s NRSA. Once completed the project will result in will 74 FTE jobs related the projects restaurant and performing arts school.

Once the City retains consultant services for its Section 108 underwriting activities, the remaining \$3M of its Section 108 Loan Guarantee will be made available for eligible activities related to its economic development, affordable housing, and community facility loan pools.

The City does not anticipate that it will have any urgent need activities. The City’s CDBG subrecipient partners are required to meet HUD’s minimum 70% LMI benefit. The City’s estimated LMI benefit for its 2018 Program Year is based upon an average of the City’s prior completed program years (2015-2017).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|-----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 3,000,000 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |

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4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	3,000,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	98.67%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

HOME allows virtually any form of financial assistance to be provided for eligible projects and to eligible beneficiaries. The participating jurisdiction (PJ), City of Aurora, determines what forms of assistance it will provide. Some forms of assistance will require legal instruments for implementation. HOME regulations list the following forms of assistance as eligible:

- **Interest or non-interest bearing loans or advances:** These loans are amortizing loans, with or without accruing interest. Repayment is expected on a regular basis so that over a fixed period of time all of the principal and interest is repaid. The term of the loan may vary and the property or some other assets are used as collateral.
- **Deferred Loans (forgivable or repayable):** These loans are not fully amortized. Instead, some, or even all, principal and interest payments are deferred until some point in the future. Deferred loans can be structured in a variety of ways and terms may differ greatly. Deferred payment loans use the property or some other form of collateral as security for repayment.
- **Grants:** Grants are provided with no requirement or expectation of repayment. They require no liens on the property or other assets.
- **Interest Subsidies:** This is usually an up-front discounted payment to a private lender in exchange for a lower interest rate on a loan.
- **Equity Investments:** An investment made in return for a share of ownership. Under this form of subsidy, the PJ acquires a financial stake in the assisted property and is paid a monetary return on

the investment if money is left after expenses and loans are paid.

- **Loan Guarantees and Loan Guarantee Accounts:** HOME funds may be pledged to guarantee loans or to capitalize a loan guarantee account. A loan guarantee or loan guarantee account ensures payment of a loan in case of default.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Not applicable.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME assistance to development projects will be given in the form of an amortized, deferred loan or grant. Funding Agreements will establish a minimum affordability period that is typically not less than 5 years but will at minimum meet the HOME guidelines for new construction. Before monies are released an agreement will be signed between City and the recipient. The agreement will satisfy Federal requirements and establishes the terms under which the funding is being provided. Funds will not be released until a funding agreement is executed.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Funds may be used to refinance existing debt on funded rehabilitation properties. The refinancing must be necessary to reduce the owner's overall housing costs to make the housing more affordable.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The Kane County Continuum of Care (CoC) has written standards for providing assistance under the Emergency Solutions Grant. As an active member of the CoC and first time recipient of ESG funds, the City plans to use the CoC's written standards as a template for creating its own guidelines for the provision of ESG assistance for its 2018 allocation. Because the Kane County CoC receives non-entitlement ESG funds, where applicable, the City's ESG Program will follow HUD's ESG entitlement community requirements. To comply with HUD's ESG entitlement community requirements and to ensure its ESG program administration requirements, the City's written standards will include policies and procedures for: 1) admission, diversion, referral and discharge by emergency shelters, 2) assessing, prioritizing, and reassessing individuals' and families' needs, 3) coordination among emergency shelter providers, and 4) determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which ones will receive rapid re-housing assistance. The written standards will also include standards for: 1) evaluating individuals' and families' ESG eligibility, 2) targeting and providing essential services related to street outreach, 3) determining the percentage or amount of rent and utilities costs each program participant must pay, 4) determining how long a particular program participant will be provided with rental assistance, and 5) determining the type, amount, and duration of housing stabilization and/or relocation services.

Assistance to households under the ESG Program is intended to have a meaningful impact on homelessness and housing stability for participating households. ESG provides a variety of supports to achieve the following three assistive elements: preventing people from becoming homeless; diverting people into housing if they are currently applying for shelter; and helping people who become homeless to quickly return to permanent housing. ESG consists of a Homelessness Prevention (HP) component for families and individuals who are at Imminent Risk of Homelessness, Homeless under other Federal Statutes or Fleeing/attempting to flee domestic violence, or those who meet HUD's at risk of homeless criteria. A Rapid Rehousing (RR) component provides assistance to persons who are Literally Homeless and or Fleeing/ attempting to flee domestic violence. Eligible households under HP will be those with extremely low incomes, (below 30% of the Area Median Income (AMI)) who lack resources and support networks for housing and who are homeless or at risk of homelessness. Eligible households under RR include those who are literally homeless.

The CoC's written standards defining the policies and procedures governing each component of the ESG assistance programs are attached as Appendix B. Of note, the Kane County CoC receives ESG

non-entitlement funds.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Aurora is part of the Kane County Continuum of Care. The Continuum has adopted a “No Wrong Door” approach to Coordinated Entry. Persons seeking assistance are able to gain access to an array of housing interventions and services through multiple access points dispersed throughout the Continuum’s geographic area. Each entry point utilizes the same assessment approach, employing standardized decision-making protocols for prioritizing services for people who may be experiencing homelessness or are at risk of homelessness. Specialized Access Points have been established to meet the unique needs of people who are or have been a victim of domestic violence, dating violence, sexual assault or stalking.

The first phase of the Coordinated Entry process involves pre-screening for diversion or prevention. This step ensures people receive services that are the most appropriate for them, and wait lists for permanent housing are minimized. Information gathered during the pre-screening is used to evaluate housing needs, detect potential housing barriers and identify families and individuals who can be diverted from homelessness. The diversion strategy prevents homelessness by helping people identify alternative housing options and connecting them to services and financial assistance to help them return to permanent housing. People who are literally homeless are offered a referral to a local emergency shelter. People fleeing domestic violence are offered a referral to a local domestic violence provider.

If pre-screen results indicate that a family or individual is appropriate for a housing placement, an assessment of the family or individual must be conducted within 14 days of enrollment into the Coordinated Entry program, utilizing the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) to prioritize for services. Based on their vulnerability score – low, medium or high – an individual/family is prioritized into categories with corresponding solutions that will connect to mainstream affordable housing, transitional housing, rapid rehousing or permanent supportive housing options.

Entering data into HMIS is a requirement for all coordinated entry access points. This ensures that agencies collaborate effectively and that the homeless population can access services efficiently and quickly. The housing prioritization list will be maintained within HMIS and programs must adhere to HMIS reporting standards set by the Kane County CoC.

3. Identify the process for making sub-awards and describe how the ESG allocation available to

private nonprofit organizations (including community and faith-based organizations).

Plans for making sub-awards for the current year are currently being developed. Since the City's May 1, 2018 notice of its ESG FY18 funding allocation, on May 31, 2018, the City announced to the CoC Board its intention to make funds available to community and faith-based organizations through a procurement process. In future years it is likely that the ESG allocation process will closely mirror existing processes for CDBG and HOME funding.

As a new ESG Program grantee, the City anticipates an approximate 3-6 month for the development and implementation (which includes the Citizen Participation Process for awarding ESG funds) for its ESG program. The City's goal is open its ESG funding cycle in January 2019. Below are the deliverables and timeline for the City's ESG program development. Following the receipt of all deliverables, the City will launch the selection process for its ESG (sub)recipients.

Deliverables

1. Review the City's Citizen Participation Process to ensure that it meets HUD's ESG program requirements.
2. Develop a process for making subawards. This will include the development of an Application for Funding, Application Guidelines, and Scoring Criteria.
3. Develop an Emergency Solutions Grant Program Guidebook that outlines the basic requirements of the program for organizations awarded ESG funds by the City.
4. Develop all subrecipient forms required for the program including, but not limited to, the following:
 - a. Homeless Documentation Forms by Activity (includes Third Party and Self-Declarations)
 - b. Chronic Homeless Documentation Forms
 - c. Unit Habitability Standards Checklist
 - d. Income Eligibility Forms
 - e. Household Recertification Forms
 - f. Rent Reasonableness Checklist and Certification
5. Develop performance standards for evaluating ESG activities carried out by subrecipients including monitoring procedures and related checklists needed to document compliance with HUD

and the City's contract requirements.

6. Review the written standards as adopted by the Kane County CoC and the development of any required additional language to be added specific to the ESG Program for the City to adopt.

7. Draft an ESG agreement to obligate grant funds

8. Create a rental agreement for ESG funded Rapid Rehousing activities

9. Write a lease addendum to comply with the Violence Against Women Act (VAWA)

Timeline (Estimate)

Mid-November 2018 - all policies, forms and documents required for the City's ESG subaward application process will be available for use. Exact delivery date to be negotiated with the City to match application process deadlines.

Mid-December 2018 - all deliverables completed. Exact delivery date to be negotiated with the City to match subawards process deadlines.

January 2019 – Begin application cycle

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City is in the process of updating its citizen participation policies to require that the panel that allocates ESG funding to local projects includes at least one homeless or formerly homeless person. The City's ESG Citizen Participation Plan, now under development, will require that locations where copies of completed, proposed Consolidated Plans and Annual Action Plans may be examined will include local homeless service organizations.

As part of its public participation process, the City will address the requirements of 24 CFR 576.405(a) by reaching out to its local homeless service organizations to assess whether or not their board of directors membership includes at least one homeless individual or formerly homeless individual. If this HUD ESG criterion is not met by any of the City's local homeless service organizations, the City will instead follow 24 CFR 576.405(b) by working with its homeless service organizations to develop and implement a plan to consult with homeless or formerly homeless individuals in its ESG policy and decision-making regarding projects/activities that receive ESG funding. It is expected that the City will work closely with its homeless service agencies to develop this plan should it be required. It is anticipated that this outreach process will begin in January 2019,

following the completion of the City's ESG program development effort.

5. Describe performance standards for evaluating ESG.

The CoC has developed evaluation criteria that allows it to analyze the degree to which individual projects improve the CoC's ability to respond to homelessness within the geographic region. It is the intent of the City of Aurora to adopt similar performance metrics to evaluate its ESG recipients. This brings to focus viewing the local homeless response as a coordinated system of homeless assistance options as opposed to homeless assistance programs and funding sources that operate independently in a community. The performance measures will examine and evaluate ESG funded emergency shelter, prevention and rapid rehousing services projects using the following criteria:

1. The length of time individuals and families remain homeless
2. The extent to which individuals and families who exit homelessness to permanent housing destinations return to homelessness
3. Reduction in the number of homeless individuals and families
4. Success at reducing the number of individuals and families who become homeless for the first time To ensure the data required to evaluate agency performance is available, all ESG programs (except domestic violence providers) must adhere to HMIS reporting standards set by the CoC.

The minimum amount of HOME funds that must be invested in any project is \$1,000 for every assisted unit in the project. The minimum relates only to HOME funds, not to any other funds, including match that might be used for project costs. The minimum amount does not apply to tenant based rental assistance. City of Aurora HOME Policies and Procedures: October 2013 Page | 6

If a project has multiple funding sources, an evaluation must be made to ensure that the HOME funds, in combination with all other funds, do not exceed what is necessary to provide affordable housing. This is generally referred to as the "subsidy layering review". PJs must conduct a subsidy layering review prior to the award of any funds. The City will evaluate the reasonableness and need for the requested assistance by analyzing pro-formas for cash flow, debt-coverage ratios, and the appropriateness of fees charges with and without the HOME funds.

Match Requirements:

The HOME program requires participating jurisdictions to have a match of at least 25%. Sources of match can be cash, donated land or real property, infrastructures improvements, bonds issued by state or local government, donated materials, equipment, or professional services, sweat equity, and the value of foregone taxes.



User: B55431
Role: Grantee
Organization: AURORA

- Switch Profile
- Logout

Activity

- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project

- Add
- Search
- Copy

Consolidated Plans

- Add
- Copy
- Search

Annual Action Plans

- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
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You have 2 CDBG activities that have been flagged. Click on the number to go to the review page.

Annual Action Plans

ATTACHMENT 1

AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

Close

Introduction:

The City's 2018 Annual Action Plan (AAP) was prepared by its Neighborhood Redevelopment Division. As the lead agency, the City of Aurora's Neighborhood Redevelopment Division (NRD) is responsible for carrying out activities to meet priority needs. The City followed its Citizen Participation Plan in announcing its 2018 AAP funding cycle as well as its 2018 draft AAP.

A mandatory workshop for potential 2018 applicants was held on September 8, 2017. The CDBG application period was open for approximately one month. 20 applications were submitted by the October 6, 2017 deadline. City staff reviewed the applications and then conducted a special meeting to review the application with the Block Grant Working Committee (BGWC) on November 15, 2017. The BGWC voted on and unanimously approved 13 projects for recommendation to the City Council. The public notice was posted on December 11, 2017. A public hearing was held on

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

he City makes an effort to communicate and carry on a dialogue with service providers and the community-at-large about the Consolidated Plan goals, objectives, and activities to support the current Plan. In addition, staff from the Mayor's office participates in a variety of non-profit roundtables and coordinating meetings to identify needs for service and investment within the community.

Enhanced coordination efforts have demonstrated recent success in the City's HOME funded senior living center project which was completed in May 2017 which included 44 Project Based Vouchers (PBV) and partnerships with numerous entities including Evergreen Realty (affordable housing developer) Northern Lights Development Corporation (non-profit housing development arm of the Aurora Housing Authority), Aurora Housing Authority, Invest Aurora, and IHDA (LIHTC). Continued success has been shown in the development of the City's anticipated mixed-use Aurora Arts

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Aurora is an active participant in the Kane County Continuum of Care (CoC) system and is one of three local governments that provide non-federal funding on an annual basis to administratively support the CoC. As an active part of the CoC, the City has been a substantial force to promote better outreach, case management, and planning to address homeless issues in the City.

Hesed House, the largest homeless services provider in the City, is located in a former municipal building. This building was converted into a full service homeless facility through the use of City funds. Hesed House has become the second largest homeless shelter in the State of Illinois and has established a comprehensive resource center to help transition individuals out of homelessness. The City has actively sought to expand this community resource and other homeless services over the last three years through the completion of facilities improvement infrastructure

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

On May 31, 2018, the City began formal consultation with the Kane County Continuum of Care Board of Directors to discuss the use of ESG funds. The City will work closely with the CoC and HUD field office to define requirements for allocating ESG funds for eligible activities to best meet the needs of people in the City. The City will also engage the services of a consultant to develop performance standards and evaluate outcomes, and will help to develop funding, policies, and procedures for the operation and administration of the HMIS, all of which will be developed to complement the CoC's goals, objectives, and priority needs.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Sort*	Agency/Group/Organization*	Agency/Group/Organization Type*	What section of the Plan was addressed by Consultation?*	Action
1	Select Organization	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input checked="" type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other	

- Publicly Funded Institution/System of Care ⓘ
- Other government - Federal
- Other government - State
- Other government - County
- Other government - Local
- Regional organization
- Planning organization
- Business Leaders
- Civic Leaders
- Business and Civic Leaders
- Other

Optional Designation(s)

- Community Development Financial Institution
- Foundation
- Grantee Department
- Major Employer
- Neighborhood Organization
- Private Sector Banking / Financing

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
360 Youth Services

- Housing
- PHA
- Services - Housing
- Services-Children
- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment
- Service-Fair Housing
- Services - Victims
- Health Agency
- Child Welfare Agency
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- Housing Need Assessment
- Public Housing Needs
- Homeless Needs - Chronically homeless
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- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
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- Economic Development
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2

Select Organization

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- PHA
- Services - Housing
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- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment

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- Non-Homeless Special Needs
- HOPWA Strategy
- Market Analysis
- Economic Development
- Lead-based Paint Strategy

3

Select Organization

		<input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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4	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input checked="" type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input checked="" type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input checked="" type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input checked="" type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input checked="" type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Homeless Needs - Chronically homeless <input checked="" type="checkbox"/> Homeless Needs - Families with children <input checked="" type="checkbox"/> Homelessness Needs - Veterans <input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth <input checked="" type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City is part of the FUSE Initiative which includes local medical centers and community providers to better address th

5	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs
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Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond Association for Individual Dev.

6	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input checked="" type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input checked="" type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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7	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children
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 CASA Kane County (Child Welfare Agency)

10	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input checked="" type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input checked="" type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Homeless Needs - Chronically homeless <input checked="" type="checkbox"/> Homeless Needs - Families with children <input checked="" type="checkbox"/> Homelessness Needs - Veterans <input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth <input checked="" type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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Breaking Free

11	Select Organization <input type="text"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input checked="" type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?
The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
Aurora Cares/Community In Schools

12	Select Organization <input type="text"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input checked="" type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization	

Private Sector Banking / Financing

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond

13

Select Organization

- Housing
- PHA
- Services - Housing
- Services-Children
- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment
- Service-Fair Housing
- Services - Victims
- Health Agency
- Child Welfare Agency
- Publicly Funded Institution/System of Care ⓘ
- Other government - Federal
- Other government - State
- Other government - County
- Other government - Local
- Regional organization
- Planning organization
- Business Leaders
- Civic Leaders
- Business and Civic Leaders
- Other

Optional Designation(s)

- Community Development Financial Institution
- Foundation
- Grantee Department
- Major Employer
- Neighborhood Organization
- Private Sector Banking / Financing

- Housing Need Assessment
- Public Housing Needs
- Homeless Needs - Chronically homeless
- Homeless Needs - Families with children
- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
- Market Analysis
- Economic Development
- Lead-based Paint Strategy
- Anti-poverty Strategy
- Other

14

Select Organization

- Housing
- PHA
- Services - Housing
- Services-Children
- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment
- Service-Fair Housing
- Services - Victims
- Health Agency
- Child Welfare Agency
- Publicly Funded Institution/System of Care ⓘ
- Other government - Federal
- Other government - State
- Other government - County
- Other government - Local
- Regional organization
- Planning organization
- Business Leaders
- Civic Leaders
- Business and Civic Leaders
- Other

Optional Designation(s)

- Community Development Financial Institution

- Housing Need Assessment
- Public Housing Needs
- Homeless Needs - Chronically homeless
- Homeless Needs - Families with children
- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
- Market Analysis
- Economic Development
- Lead-based Paint Strategy
- Anti-poverty Strategy
- Other

- Foundation
- Grantee Department
- Major Employer
- Neighborhood Organization
- Private Sector Banking / Financing

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
VNA Health Care

15

Select Organization

- Housing
- PHA
- Services - Housing
- Services-Children
- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment
- Service-Fair Housing
- Services - Victims
- Health Agency
- Child Welfare Agency
- Publicly Funded Institution/System of Care ⓘ
- Other government - Federal
- Other government - State
- Other government - County
- Other government - Local
- Regional organization
- Planning organization
- Business Leaders
- Civic Leaders
- Business and Civic Leaders
- Other

Optional Designation(s)

- Community Development Financial Institution
- Foundation
- Grantee Department
- Major Employer
- Neighborhood Organization
- Private Sector Banking / Financing

- Housing Need Assessment
- Public Housing Needs
- Homeless Needs - Chronically homeless
- Homeless Needs - Families with children
- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
- Market Analysis
- Economic Development
- Lead-based Paint Strategy
- Anti-poverty Strategy
- Other

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City regularly consults with its HUD Field Office. The Field office also received notice of the mandatory workshop.

16

Select Organization

- Housing
- PHA
- Services - Housing
- Services-Children
- Services-Elderly Persons
- Services-Persons with Disabilities
- Services-Persons with HIV/AIDS
- Services-Victims of Domestic Violence
- Services-homeless
- Services-Health
- Services-Education
- Services-Employment
- Service-Fair Housing
- Services - Victims
- Health Agency
- Child Welfare Agency
- Publicly Funded Institution/System of Care ⓘ
- Other government - Federal
- Other government - State
- Other government - County
- Other government - Local
- Regional organization
- Planning organization
- Business Leaders
- Civic Leaders
- Business and Civic Leaders
- Other

- Housing Need Assessment
- Public Housing Needs
- Homeless Needs - Chronically homeless
- Homeless Needs - Families with children
- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
- Market Analysis
- Economic Development
- Lead-based Paint Strategy
- Anti-poverty Strategy
- Other

		<input type="text"/> Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
 IL Small Business Development Ctr. Waubensee Community College

17	<input type="text" value="Select Organization"/> <input type="text"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input checked="" type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond

18	<input type="text" value="Select Organization"/> <input type="text"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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		<input type="checkbox"/> Business Leaders <input checked="" type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
Aurora Human Relations Commission (Civic Leaders)

19	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input checked="" type="checkbox"/> Regional organization <input checked="" type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	<input checked="" type="checkbox"/> Housing Need Assessment <input checked="" type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input checked="" type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input checked="" type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
Chicago Metropolitan Agency for Planning

20	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input checked="" type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input type="checkbox"/> Other <input type="text"/>
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		<input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input checked="" type="checkbox"/> Business Leaders <input checked="" type="checkbox"/> Civic Leaders <input checked="" type="checkbox"/> Business and Civic Leaders <input type="checkbox"/> Other <input type="text"/>	
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
Aurora Downtown

21	<input type="text" value="Select Organization"/>	<input type="checkbox"/> Housing <input type="checkbox"/> PHA <input type="checkbox"/> Services - Housing <input type="checkbox"/> Services-Children <input type="checkbox"/> Services-Elderly Persons <input type="checkbox"/> Services-Persons with Disabilities <input type="checkbox"/> Services-Persons with HIV/AIDS <input type="checkbox"/> Services-Victims of Domestic Violence <input type="checkbox"/> Services-homeless <input type="checkbox"/> Services-Health <input type="checkbox"/> Services-Education <input type="checkbox"/> Services-Employment <input type="checkbox"/> Service-Fair Housing <input type="checkbox"/> Services - Victims <input type="checkbox"/> Health Agency <input type="checkbox"/> Child Welfare Agency <input type="checkbox"/> Publicly Funded Institution/System of Care ⓘ <input type="checkbox"/> Other government - Federal <input type="checkbox"/> Other government - State <input type="checkbox"/> Other government - County <input type="checkbox"/> Other government - Local <input type="checkbox"/> Regional organization <input type="checkbox"/> Planning organization <input type="checkbox"/> Business Leaders <input type="checkbox"/> Civic Leaders <input type="checkbox"/> Business and Civic Leaders <input checked="" type="checkbox"/> Other <input type="text" value="Faith-Based Organizations, Newsp"/>	<input type="checkbox"/> Housing Need Assessment <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Homeless Needs - Chronically homeless <input type="checkbox"/> Homeless Needs - Families with children <input type="checkbox"/> Homelessness Needs - Veterans <input type="checkbox"/> Homelessness Needs - Unaccompanied youth <input type="checkbox"/> Homelessness Strategy <input type="checkbox"/> Non-Homeless Special Needs <input type="checkbox"/> HOPWA Strategy <input type="checkbox"/> Market Analysis <input type="checkbox"/> Economic Development <input type="checkbox"/> Lead-based Paint Strategy <input checked="" type="checkbox"/> Anti-poverty Strategy <input checked="" type="checkbox"/> Other <input type="text" value="criminal offender re-entry"/>
		Optional Designation(s) <input type="checkbox"/> Community Development Financial Institution <input type="checkbox"/> Foundation <input type="checkbox"/> Grantee Department <input type="checkbox"/> Major Employer <input type="checkbox"/> Neighborhood Organization <input type="checkbox"/> Private Sector Banking / Financing	

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City conducts a mandatory workshop for all potential CDBG applicants. Notification regarding the workshop was cond
Faith-Based Organizations

Identify any Agency Types not consulted and provide rationale for not consulting:

Efforts to include all agency types relevant to the Annual Action Plan were contacted for input into the process and development of the 2018 AAP. These efforts included email notices, public notices at the City and three library branches, website notice, newspaper notices, and public hearings. Additionally, the Neighborhood Redevelopment Division communicates throughout the year with the various agencies, partners, and government bodies to gather information and identify needs.

Describe other local/regional/state/federal planning efforts considered when preparing the Plan.

Sort*	Name of Plan*	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?	Action
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1	Continuum of Care	Kane County	The Continuum of Care Kane County was created in 1999 and includes t
<input type="button" value="Add Plan Effort"/> (Optional)			

Narrative (optional):

Not applicable.

This IDIS version was deployed on Wed May 23, 2018 at 21:46

 Session Timeout

Community Development Systems Integrated Disbursement & Information System (IDIS)



User: B55431
Role: Grantee
Organization: AURORA

- Switch Profile
- Logout

Activity

- Add
- Search
- Search HOME/HTF
- Review
- CDBG Cancellation

Project

- Add
- Search
- Copy

Consolidated Plans

- Add
- Copy
- Search

Annual Action Plans

- Add
- Copy
- Search

Consolidated Annual Performance Evaluation Report

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
----------------------------------	-------------------------	--------------	-------------------	--------------	----------------

You have **2 CDBG** activities that have been flagged. Click on the number to go to the review page.

ATTACHMENT 2

Annual Action Plans
AP-12 Participation - 91.105, 91.200(c)

Close

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting.

To ensure citizen participation, the City of Aurora adopted a Citizen Participation Plan on September 4, 2010. The Plan can be found here: https://www.aurora-il.org/documents/neighborhoodredevelopment/doc_2010_citizen_participation_plan.pdf

The City's 2018 Annual Action Plan was made available for public comment on December 11, 2017. The City's Substantial Amendment was made available for public display on June 17, 2018, respectively. As per the City's Public Participation Plan, copies of the Annual Action Plan were made available online, at the City's three library branches, and at the City's Neighborhood Redevelopment Division office.

Citizen Participation Outreach

Sort	Mode Of Outreach:	Target Of Outreach:
1	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 9-8-17: CDBG 2018 Pre-Application	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input checked="" type="checkbox"/> Other <input type="text"/> General Public/Non-Profit Organiza
Summary of response/attendance		58
Summary of Comments Received		Questions were asked by potential applicants with regard to eligible activities and application deadline.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
2	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		0
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
3	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 11-15-17: Block Grant Working Coi	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		0
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
4	<input type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input checked="" type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text"/>	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		Not applicable
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
5	<input type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input checked="" type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other Posted 12-10-17	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		Not applicable
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
6	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input checked="" type="checkbox"/> Residents of Public and Assisted Housing

<input type="radio"/> Other 12-14-17	<input type="checkbox"/> Other
Summary of response/attendance	The P&D Committee approved the BGWC's recommendation.
Summary of Comments Received	No public comments were received.
Summary of comments not accepted and reasons	Not applicable
URL if applicable: <input type="text"/>	

Sort	Mode Of Outreach:	Target Of Outreach:
7	<input type="radio"/> Public Meeting <input checked="" type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 12-18-17: P&D Meeting	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance	1 member from the general public (Michelle Meyer). Also in attendance were 5 Block Grant Working Committee members (Deb	
Summary of Comments Received	Michelle Meyer from Mutual Ground made comments related to her appreciation for the Block Grant Working Committee's	
Summary of comments not accepted and reasons	Not applicable	
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
8	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 1-2-18: Committee of the Whole	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance	The COW Committee approved the BGWC's recommendation.	
Summary of Comments Received	No public comments were received.	
Summary of comments not accepted and reasons	Not applicable.	
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
9	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 1-9-9-18: City Council Approval	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance	The 2018 AAP recommendations were placed on the Council's "unfinished business" agenda. It was subsequently	
Summary of Comments Received	No public comments were received.	
Summary of comments not accepted and reasons		

	Not applicable.	
URL if applicable: <input style="width:90%;" type="text"/>		
Sort	Mode Of Outreach:	Target Of Outreach:
10	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text" value="06-06-18: Block Grant Working Cor"/>	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input style="width:100%;" type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input style="width:100%;" type="text"/>
Summary of response/attendance		Substantial Amendment 2018-#2 - allocating ESG funds
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		0
URL if applicable: <input style="width:90%;" type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
11	<input type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input checked="" type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text" value="6-6-18: Block Grant Working Comn"/>	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input style="width:100%;" type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input style="width:100%;" type="text"/>
Summary of response/attendance		BGWC recommended Substantial Amendment to 2018 AAP which marked the approval of the ESG allocations.
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input style="width:90%;" type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
12	<input type="radio"/> Public Meeting <input checked="" type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text" value="07-02-18"/>	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input style="width:100%;" type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input style="width:100%;" type="text"/>
Summary of response/attendance		Ryan Dowd, Executive Director from Hesed House attended; also in attendance were 5 Block Grant Working Committee ^ v
Summary of Comments Received		During Mr. Dowd's testimony (which his attached written comments), he shared his thoughts regarding the areas of the ^ v
Summary of comments not accepted and reasons		All comments were accepted.
URL if applicable: <input style="width:90%;" type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
13		

<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 07-12-18: P&D Committee	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance	The P&D Committee approved the BGWC's recommendation.
Summary of Comments Received	No public comments were received.
Summary of comments not accepted and reasons	Not applicable
URL if applicable: <input type="text"/>	

Sort	Mode Of Outreach:	Target Of Outreach:
14	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 7-17-18: Committee of the Whole	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		The COW Committee approved the BGWC's recommendation.
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable
URL if applicable: <input type="text"/>		

Sort	Mode Of Outreach:	Target Of Outreach:
15	<input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other 7-24-18	<input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/>
Summary of response/attendance		The ESG amendment was placed on the Council's "unfinished business" agenda. It was subsequently approved by the City
Summary of Comments Received		No public comments were received.
Summary of comments not accepted and reasons		Not applicable.
URL if applicable: <input type="text"/>		

Carrizales, Elizabeth

From: Carrizales, Elizabeth
Sent: Thursday, August 03, 2017 11:12 AM
To: Carrizales, Elizabeth
Subject: Pre-application Workshop for the 2018 Community Development Block Grant Funding Cycle
Attachments: 2018 CDBG pre-app mtg invite.pdf

Dear Neighborhood Partner –

In preparation for the City of Aurora's 2018 Community Development Block Grant (CDBG) funding cycle, you are invited to this pre-application workshop. This workshop will be held on Friday, September 8, 2017 - 10:00 a.m. to 11:30 a.m., Aurora City Hall – 44 E. Downer Place, Council Chambers, 2nd floor.

In order for an agency's 2018 CDBG funding application to be considered, this workshop is **mandatory** and an agency representative **MUST** attend. Please see attached meeting invitation for additional details regarding the workshop.

If you have any questions, please call the Neighborhood Redevelopment Division, (630) 256-3320, email nrd@aurora-il.org.

Thank you,
Liz

Elizabeth Carrizales
City of Aurora
Neighborhood Redevelopment Division
51 E. Galena Blvd.
Aurora, IL 60505
(630) 256-3325
Fax (630) 256-3329

BCC:

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Aurora Regional Hispanice Chamber of Commerce	Karina	Garcia		ceo@ahcc-il.org
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Invest Aurora formally Seize the Future	Cadence	Perterson		peteronc@investinaurora.org
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Agency Name	First Name	Last	Title/Contact	E-mail address
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Sci Tech Hands On Museum	Arlene	Hawks	Executive Director	director@scitechmuseum.org
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St. John United Church of Christ	Cyndi	Gavin		pastor@uccaurora.com
St. Paul Lutheran	Mike	Baum		mikeb@baumprop.com
St. Peter's Catholic Church	George	Glover	Father	oldkeyman1@aol.com
State of Illinois, Dept. of Commerce & Economic Opportunity	Wendy	Bell	Comm. Development Asst. Program	wendy.bell@illinois.gov
Suicide Prevention Services, Inc.	Stephanie	Weber	Executive Director	info@spsamerica.org
Sunnymere Assisted Living, Retirement Home	Cecelia	Sanders		cecelia@sunnymere.com
Taking Back Our Community	Henry	Currie		info@tbocommunity.org

Agency Name	First Name	Last	Title/Contact	E-mail address
TA Reentry (Transitional Alternative)	Toussaint	Smith		tou828@gmail.com
The Chicago Jobs Council	Steve	Simmons		steve@cjc.net
The Community Builders	Kirk	Albinson	1355 S LaSalle Street	kalbinson@tcbinc.org
The Light of the Heart	Melissa	Hedlund		mhedlund@thelightoftheheart.org
The Phoenix Foundation	Lori	Robinson		lori@callthephoenix.net
The Voice Publications	Jason	Crane		the_voice@att.net
Tri City Family Services	Courtney	Laverty		claverty@tricityfamilyservices.org
Trinity Episcopal Church	Denzil	Luckritz		denzil_luckritz@comcast.net
Trinity Episcopal Church	Rob	Borchert	Energy Manager	rob@trinityaurora.org
Trinity Episcopal Church	Linda			linda@trinityaurora.org
Triple Threat Mentoring, NFP	Caleb	Luper	Executive Director	caleb@triplethreat.org
Triple Threat Mentoring, NFP	Sue	Natiello		sue@triplethreat.org
Two Rivers Head Start	Diane	Lacey	Executive Director	tworivers@trhsa.org
Two Rivers Head Start	Gretchen	Jurgens		gjurgens@trhsa.org
U.S. Department of Housing and Urban Dev.	Kimberly	Danna	Senior Representative	kimberly_danna@hud.gov
U.S. Department of Housing and Urban Dev.	Jerry	Deese	Aurora Representative	jerry.deese@hud.gov
U.S. Department of Housing and Urban Dev.	Amy	Hugle	Aurora Representative	Amy.L.Hugle@hud.gov
U.S. Department of Housing and Urban Dev.	Nora	Lally	CPD Representative	nora.lally@hud.gov
VNA Health Care	Linnea	Windel	President/CEO	twindel@vnafoxvalley.com
VNA Health Care	Chrissie	Howorth	VP of New Business	choworth@vnahealth.com
VNA Health Care	Lisa	Hill	VP of Finance/CFO	lhill@vnahealth.com
VNA Health Care	Amy	Baudouin	VP of Facilities and Office	abaudouin@vnahealth.com
Waubonsee Community College	Lesa	Norris	Dean	lnorris@waubonsee.edu
Waubonsee Community College	Cheryl	Gray		cgray@waubonsee.edu
Wayside Cross Ministries	James	Lukose	Executive Director	jlukose@waysidecross.org
Wayside Cross Ministries	Pam	Keith		pkeith@waysidecross.org
West Aurora Cemetery Association	Scott			westpark1@hotmail.com
Westside Love Center & Youth Facility	Lizzie	Osborne		osbornelizzie@yahoo.com
Wheaton Christian Center Aurora	Barbara	Gilleylen		barbarag79@hotmail.com
Will County Center for Community Concerns	Kris	White	Executive Director	kwhite@wccccc.net
Women's Business Center Aurora	Tia	Juarez	Associate Director	tjuarez@wbdc.org
Women's Business Center Aurora				wbcaurora@wbdc.org
Women's Business Center Aurora	Nisha	Flyd		nfloyd@wbdc.org
	Janice	Lopez	WBC Director	jlopez@wbdc.org
	Roxanne	Ward		rward@wbdc.org
Women's Business Center Aurora	Terrie	Simmons		tsimmons@wbdc.org
World and Worship Church	Dr. Mike	Neil		dr.michaelneil@gmail.com
World Relief	Alison	Bell	Assistant Director	abell@wr.org
World Relief	Emily	Gray	Executive Director	egray@wr.org
World Relief	Rebekah	King	IDA Savings Program Coordinator	rking@wr.org
YMCA of Metro Chicago	Erika	Wood	Executive Director	ewood@ymcachicago.org
YMCA of Metro Chicago	R.J.	Bartels	Executive Director	rjbartels@ymcachicago.org
YWCA Aurora	Melissa	Nigro	Executive Director	mjnigro@ywcaaurora.org
YWCA Metropolitan Chicago	Danette	Connors	Childcare Resource Manager	Danette.connors@ywcachicago.org
	Refugio	Rizo		cucor@hotmail.com
	David	Lewis		dlewisarfm@aol.com
	Shirley	Flaherty		flahertyshirley@aol.com
	Hilary	Francis		hf Francis@gmail.com
	Jenette	Sturges		jenette.sturges@gmail.com
	Judd	Lofchie		judd@jholdings.com
	Betty	Horton		ladybhorton@sbcglobal.net
	Sam	Melton		lilobear@gmail.com
	Martina	Cardenas	Casa Blanca owners	martina.cardenas@comcast.net
	Mary Anne	Cummings		maryannecummings@yahoo.com
	Myrna	Molina		myrnamolina@gmail.com
	Rob	Weaver		robw@ameritech.net
	Ted	Mesiacos		tedmes@comcast.net
	Julian	Vargas		vargasjulianmn@gmail.com
	Barbara	Temborius		barbtemp@yahoo.com
	Diana	Torres Hawken		dianatorreshawken@gmail.com
	Jan	Faulhaber	(Property Owner)	jdfaulhaber@gmail.com
	Kevin	Fitzpatrick		fitzpatk@stifel.com
	Jaclyn	Ward		jaclynaward@gmail.com
				operationdrivenfp@gmail.com
				sinclairgallagher@hotmail.com
	Jim	Schweizer	added per Amy Munro 4-217	jim@jimschweizer.com
	Adrienne	Holloway	Chief Innovation Officer, Mayor's Of	AHolloway@aurora-il.org

COMMUNITY DEVELOPMENT BLOCK GRANT PRE-APPLICATION WORKSHOP

Friday, September 8, 2017 - 10:00 am to 11:30 am

AURORA CITY HALL - 44 E. DOWNER PLACE - AURORA, IL -
COUNCIL CHAMBERS, 2ND FLOOR

In preparation for the City of Aurora's 2018 Community Development Block Grant (CDBG) funding cycle, you are invited to this pre-application workshop.

We will discuss eligibility for CDBG, agency capacity requirements, and the application/funding process. You should plan to attend whether or not you have previously applied for, or been awarded, CDBG funds. You are also welcome if you are simply curious about CDBG and the funding process.

In order for an agency's 2018 CDBG funding application to be considered, this workshop is mandatory and an agency representative MUST attend.

Questions? Please call the Neighborhood Redevelopment Division, 630-256-3320 or visit:
<https://www.aurora-il.org/1199/Community-Development-Block-Grant>



CITY OF LIGHTS

PUBLIC NOTICE

In preparation for the City of Aurora's 2018 Community Development Block Grant (CDBG/HOME) funding cycle, a **MANDATORY** pre-application workshop will be held on Friday, September 8, 2017, 10:00 A.M. at the Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora, IL 60507. The workshop will review eligibility for CDBG activities, agency capacity requirements, and the application/funding process. The City of Aurora will accept funding applications starting Friday, September 8, 2017. The application submittal deadline is Friday, October 6, 2017 at 4:00 p.m. for funding under the CDBG program. Application forms and instructions will be available starting September 5, 2017 on the City's website: www.aurora-il.org/1175/Neighborhood-Redevelopment under the "Documents" section (which can also be accessed by navigating to the "Neighborhood Redevelopment" page under the "Resident Resources" tab of the City of Aurora's website), in hard-copy at the Neighborhood Redevelopment Division office at 51 E. Galena Blvd, or by emailing nrd@aurora-il.org.

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Sign-in Sheet

Community Development Block Grant 2018 Pre-application Workshop

Friday, September 8, 2017 - 10:00 a.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
1.	Julie Frankino	East Aurora School District 131	231 E. Indian Trail	630-299-7257	jfrankino@d131.org
2.	Amy Baudouin	VNA Health Care	401 W. Highland	630-978-2532	CHoworth@vnahealth.com
3.	Miranda Bartuss	Tri-City Family Services	1120 Randall Ct. Geneva, IL 60134	630-232-7070	mbartuss@tricityfamilyservices.org
4.	Beverly Peterson	The Salvation Army	437 E. Galena, Aurora 60505	630-897-7265	beverly-peterson@usc.salvationarmy.org
5.	Capt. Linnea Forney	The Salvation Army	437 E. Galena, Aurora 60505	630-897-7265	linnea.forney@usc.salvationarmy.org
6.	Shay Olson	Rebuilding Together Aurora	111 W Downer Pl, 5th Fl, 06	630-801-9044	shay_olson@rtaurora.org
7.	Beth McClory	Senior Services Assoc. Inc	101 So. Grove Ave Elgin, IL 60120	847-741-0404	bmcclory@seniorservicesassoc.org
8.	Debbi Albright	Fox Valley Habitat for Humanity	250 S Highland 60506	630-306-5031	d.albright@foxvalleyhabitat.org
9.	Sarah Holliday	Family Focus	310 S Peoria, Ste 201 Chicago	312-421-5200 x117	sarah.holliday@family-focus.org
10.	Jim Schweizer	Columbia Conservatory of Music Preservation Commission (Aurora)	425 W. Park Ave Aurora	630-585-1485	425westpark@gmail.com
11.	Linda Martin	RITAS MINISTRY	568 W. Galena	630-966-6252	ritas1971@aol.com
12.	Joe Kosner	Simply Destinee	416 High St	630-709-9767	jkosner@amfam.com
13.	Chris Cox	DADS, Inc dba Haxed House	659 S River St	630-897-2156	jratz@haxedhouse.org

Sign-in Sheet

Community Development Block Grant 2018 Pre-application Workshop

Friday, September 8, 2017 - 10:00 a.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
14.	Lynn Mombberger	Girl Scouts of Northern IL	200 New Bond St. Sugar Grove	815-709-6664	lmombberger@girlscoutsnri.org
15.	Michelle Vella	Girl Scouts of Northern IL	" " "	" "	mvella@girlscoutsnri.org
16.	Diane Beukelman	Jennings Terrace	275 S. LaSalle Aurora	630-897-6947	dbeukelman@jenningsterrace.com
17.	Mary Knuse	CASA Kane County	100 S. Third St. ^{460 IL} Geneva, IL 60131	630-444-3112	MaryK@casakane.com
18.	Laura Stoney	Aurora Public Library Foundation	101 S. River St. ^{Aurora, IL}	630-901-5579	Lstoney@aurorapubliclibrary.org
19.	Jerry Murphy	IWC BOARD, NFP	400 MARCY LN ^{AURORA} AURORA IL 60506	630-892-5456	jerry@mcbrad.org
20.	Nikki Jay	Breaking Free	120 Gall St. Aurora IL 60506	630-897-1003	jjgeltz@breakingfreeinc.org
21.	Regina Pohlschmidt	YWCA AURORA	347 S. GLANSTONE AVE ^{AURORA} AURORA IL 60506	630 299 2282	rpohlschmidt@ywcail.org
22.	Sandy Spang	Friends of LaSalle St Auto Row	69 S. LaSalle St Aurora 60505	630 896 0101	Sandy@expocad.com
23.	Danette Connors	YWCA Metropolitan Chicago	2055 W Army Trail Addison IL 60101	630-580-5701	danette.connors@ywcachicago.org
24.	Kathleen Howsman	Mutual Ground	418 Oak Ave, Aurora	630-897-0084	kathleen@mutualground.org kathleen@mutualground.org
25.	Ann Camp	QCUL	1685 N. Farnsworth Ave		ann.camp@qcul.org
26.	Terrie Simmons	Women's Business Center	43 W Galena Blvd Aurora, IL	630 896 3115	tsimmons@wbdc.org

Sign-in Sheet

Community Development Block Grant 2018 Pre-application Workshop

Friday, September 8, 2017 - 10:00 a.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
27.	Sherrri Penson	Marie Wilkinson Child Devctr	1144 E Gale na Blvd Aurora	630-851-7772	marie_wilkinson@SBCglobal.net
28.	Pam Keith	Wayside Cross Ministre	215 E. New York St	630-913-3209	PKeth@waysidcross.org
29.	Maria Hernandez	Grant block working Committee.			
30.	Diane Penner	Marie Wilkinson Food Panry	834 N. Highland Ave	630-897-5431	mwfp.director@gonial.com
31.	Ricky Rodgers	AAMON	30 S. Stolp Ave Suite 311	630-606-1910	ricky1rodgers@aamon.org
32.	Jessie Schnell	The Community Builders, Inc.	28W470 Garden Ct.	630-247-9555	jschnell@tbcinc.org
33.	JANIS Bullard	Quad County Urban League	1685 N Farnsworth Aurora	630-851-2203	jbullard@gcul.org
34.	Therese Harewood	AID	309 W. New Indian Trail	847-931-2290	tharewood@the-association.org
35.	Tan Wade	City of Aurora Engineering			twade@aurora-il.org
36.	Patricia Forbes	Aurora Family Youth Center	313 Dale	630-559-7501	forbes@ayc.org
37.	Henry Currie	Good Samaritan Network	814 E. Galewa 60505	630-486-6504	ministerhenrycurrie@gmail.com
38.	"	Taking Back Our Community	1226 Grand Blvd	"	"
39.					

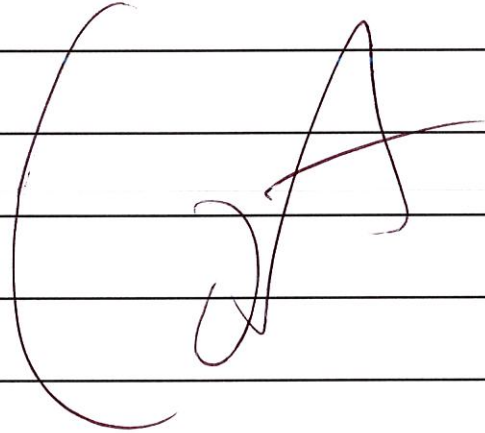
Sign-in Sheet

Community Development Block Grant 2018 Pre-application Workshop

Friday, September 8, 2017 - 10:00 a.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
40.	Kind a lead				
41.	Daniel Contreras				
42.	Rick Gzeman				
43.	Jordan Root				
44.	Adrienne Holloway				
45.	Daniel Barroso				
46.	David G. Smith Jr.	At Risk Mentoring	1015 Dover Ln	630-476-0171	david@atriskmentoring
47.	Jaquelyn Pipkin	Progressive Baptist Church	Barnes Rd - Aurora	630 554-4146	pipkinaj52@gmail.com
48.	Swapna Munirathnam	NAMI Dulage	Wheaton	630 952 0066	S.munirathnam@namidupage.org
49.	David Hulseberg	Invest Aurora	43 W. Galena Blvd. Aurora	630.256.3161	hulsebergd@investaurora.org
50.	Deany Wiggins	JOCO	325 Broadway	630-906-9400	dwiggins@josephcorp.org
51.	Aziz Alm	COBH - BGWL			
52.	LYNNE KENNEDY	Open Door Clinic	157 S. Lincoln	847-695-1093	lynnk@odhch.org

Sign-in Sheet

Community Development Block Grant 2018 Pre-application Workshop

Friday, September 8, 2017 - 10:00 a.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
53.	Henry Currie	Good Samaritan Network	814 E. Galena Blvd	(630) 486-6504	henry_currie@yahoo.com
54.	Henry Currie	Taking Back Our Community	1226 E. Grand Blvd	SAME AS ABOVE	SAME AS ABOVE
55.	Sarena Ayala	Prairie State Legal Svcs.	st. charles 1024 W. Main St.	630-232-9415	Bmutekart@pslegal.org kbottcher@pslegal.org SAYALA@pslegal.org
56.	JUAN RANGEL	NATIONAL LATINO Education Institute (NLEI)	2011 W. Pershing Rd. Chicago, IL 60609	773-247-0707	elbaaranda@nlei.org
57.	Chris Ragona	DuPage County	421 N. County Farm	630-407-6606	christoph.ragona@dupageco.org
58.	Derek Conley	Invest Aurora	43 W Galena Blvd	618-305-9361	conleyd@investaurora.org
59.					
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Sign-in Sheet
Community Development Block Grant 2018 Pre-Application Workshop
Friday, September 8, 2017 - 10:00 a.m.
Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

	First Name	Last Name	Organization
1	Ricky	Rodgers	African American Men of Unity
2	Kathy	Hazelwood	Association for Individual Development
3	David E.	Smith Jr.	At-Risk Mentoring
4	Laura	Stoney	Aurora Public Library Foundation
5	Patricia	Forbes	Aurora Township Youth Center
6	Maria	Hernandez	Block Grant Working Committee
7	Aziz	Alam	Block Grant Working Committee
8	Nikki	Lay	Breaking Free
9	Mary	Knuse	Casa Kane County
10	Daniel	Barreiro	City of Aurora Community Services
11	Ian	Wade	City of Aurora Engineering
12	Linda	Read	City of Aurora Finance
13	Daniel	Contreas	City of Aurora Finance
14	Adrienne	Holloway	City of Aurora Mayor's Office
15	Justin	Root	City of Aurora Neighborhood Redevelopment
16	Rick	Guzman	City of Aurora Neighborhood Redevelopment
17	Amy	Munro	City of Aurora Neighborhood Redevelopment
18	Jim	Schweizer	Columbia Conservatory of Music Presevation Commission (Aurora)
19	Chris	Ragona	DuPage County
20	Julie	Frankino	East Aurora School Dist. 131
21	Sarah	Holliday	Family Focus
22	Debbi	Albright	Fox Valley Habitat for Humanity
23	Sandy	Spang	Friends of LaSalle St Auto Row
24	Lynn	Momberger	Girl Scouts of Northern IL
25	Michelle	Vella	Girl Scouts of Northern IL
26	Henry	Currie	Good Samaritan Network
27	Jerry	Murphy	INC Board, NFP

Sign-in Sheet
 Community Development Block Grant 2018 Pre-Application Workshop
 Friday, September 8, 2017 - 10:00 a.m.
 Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

28	David	Hulseberg	Invest Aurora
29	Derek	Conley	Invest Aurora
30	Diane	Beukelman	Jennings Terrace
31	Danny	Wiggins	Josepeh Corporation
32	Swapna	Munirathnam	MAMI DuPage
33	Sherri	Penson	Marie Wilkinson Child Dev. Center
34	Diane	Renner	Marie Wilkinson Child Dev. Center
35	Kathleen	Hausmann	Mutual Ground
36	Juan	Rangel	National Latino Education Institute
37	Lynne	Kennedy	Open Door Clinic
38	Chris	Ces	PADS, Inc. dba Hesed House
39	Brandy	Mutehart	Prairie State Legal Services
40	Kathryn	Bettcher	Prairie State Legal Services
41	Sarena	Ayale	Prairie State Legal Services
42	Jacquelyn	Pipkin	Progressive Baptist Church
43	Ann	Camp	Quad County Urban League
44	Janis	Bullard	Quad County Urban League
45	Shay	Olson	Rebuilding Together Aurora
46	Linda	Martin	Rita's Ministry
47	Beth	McClory	Senior Services Assoc., Inc.
48	Joe	Kosner	Simply Destinee
49	Henry	Currie	Taking Back Our Community
50	Jessie	Schnell	The Community Builders, Inc
51	Beverly	Peterson	The Salvation Army
52	Capt. Linnea	Forney	The Salvation Army
53	Miranda	Bartuss	Tri City Family Services
54	Amy	Baudouin	VNA Health Care
55	Pam	Keith	Wayside Cross Ministries
56	Terrie	Simmons	Womens Business Center
57	Regina	Pohlschmidt	YWCA Aurora
58	Danette	Connors	YWCA Metropolitan Chicago

PUBLIC NOTICE

As an entitlement community, the City of Aurora, Illinois receives funding through the Community Development Block Grant Program (CDBG) and HOME Investment Partnerships Program (HOME) from the U.S. Department of Housing and Urban Development. In accordance with the City of Aurora's Citizen Participation Plan and the requirements of the U.S. Department of Housing and Urban Development (HUD), a public hearing is being held at 5:00 p.m. on December 18, 2017 at City Hall, 44 E. Downer Place, Council Chambers, 2nd Floor to provide the public an opportunity to comment on the City of Aurora Annual Action Plan 2018 and proposed funding recommendations of the Block Grant Working Committee as outlined below.

Please be advised that effective December 11, 2017, the City of Aurora Annual Action Plan 2018 will be available for review and public comments at the following locations: City of Aurora-Neighborhood Redevelopment, 51 E. Galena Blvd, Aurora, IL; Library-Main, 101 S. River St., Aurora, IL; Library-Eola, 555 S. Eola Rd., Aurora, IL; Library-West, 233 S. Constitution Dr., Aurora, IL; and on the City of Aurora website: www.aurora-il.org.

Upon advance request, the City will provide for interpretation or translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities. For more information, to make special arrangements, or to provide comments, contact the Neighborhood Redevelopment Division, 51 E. Galena Blvd, (630) 256-3320 or DNR@aurora-il.org.

Comments are being accepted no later than January 9, 2018. The City of Aurora Annual Action Plan 2018 is scheduled for review and adoption at the City Council's January 9, 2018 meeting at 6:00 p.m., Council Chambers, 2nd Floor, City Hall, 44 E. Downer Place, Aurora, IL 60505.

Anticipated CDBG Allocation: \$1,362,527
Anticipated HOME Allocation: \$467,620

Contingency Statement:

If the total grant received by the City of Aurora is less than the funds allocated to activities, then each activity's budget will be reduced in the same proportion as the percentage difference between the estimated total grant and the actual total grant. If the total grant received by the City of Aurora is more than the funds allocated to activities, then the budget for all goals and objectives will be raised proportionately, and the City's Block Grant Advisory Committee shall entertain proposals to spend the funds either on projects that were proposed, but not funded, in the previous competitive round; on new proposals as presented by City Staff; or to increase funding for existing programs/projects where the additional funds are judged to have the most impact. Some excess funds will be designated, consistent with the regulatory framework of the programs, for program administration. For example, the City has reserved 20% of the City's estimated CDBG allocation and 10% of the City's estimated HOME allocation for program administration consistent with federal regulations.

Community Development Block Grant Program

I. PUBLIC SERVICES		2018 Recommendation
Breaking Free, Inc.	Homeless Substance Abuse Treatment Services	\$25,000
Family Focus	Early Childhood Services	\$25,000
Mutual Ground	Domestic Violence Shelter Program	\$50,000
National Latino Education Institute	NLEI's Community Employment Services	\$20,000
Prairie State Legal	Aurora Housing Advocacy Legal Services Project	\$12,500
Public Action Deliver Shelter, Inc. DBA Hased House	PADS' SEEDS Case Management Program	\$25,000
Senior Services Associates Inc.	Community Connection Center	\$30,000
VNA Healthcare	Healthy Smiles - Healthy Child	\$16,879
PUBLIC SERVICES TOTAL (Cannot exceed 15% of CDBG Allocation)		\$204,379
II. PROJECTS		2018 Recommendation
City of Aurora Engineering Division	Street Resurfacing Program	\$400,000
City of Aurora Neighborhood Redevelopment Division	Choose Aurora Down Payment Assistance	\$50,000
Mutual Ground	Domestic Violence Shelter Program	\$145,000
Public Action Deliver Shelter, Inc. DBA Hased House	680 S. River Street Roof Replacement	\$150,000
Rebuilding Together Aurora, Inc.	Safe at Home	\$133,719
Unallocated	To be determined	\$6,924
PROJECTS TOTAL		\$885,643
III. ADMINISTRATION (Cannot exceed 20% of CDBG Allocation)		\$272,505
GRAND TOTAL		\$1,362,527

HOME Investment Partnerships Program Grant

I. PROJECTS		2018 Recommendation
Direct Housing Project Allocations		\$350,715
Community Housing Development Organization Set-Aside (Must be at least 15% of HOME allocation)		\$70,143
PROJECTS TOTAL		\$420,858
II. ADMINISTRATION (Cannot exceed 10% of HOME allocation)		\$46,762
GRAND TOTAL		\$467,620

The public is hereby notified that under certain conditions, the City and/or its subrecipients may incur costs associated with the CDBG activities identified above and described in the city's 2018 Annual Action Plan prior to the effective date of its grant agreement with HUD. The total amount of any pre-award costs incurred will not exceed \$300,000 or 25% of the amount of the City's anticipated 2018 CDBG allocation. Costs related to the HOME program may not exceed 25% of the City's current program amount. Citizens are advised that such pre-award costs will have no effect on future grants, and will be in compliance with the regulations that govern the HOME and CDBG Programs as stated at 24 CFR 92 and 24 CFR Part 570, respectively as well as the Environmental Review Procedures stated in 24 CFR Part 58. To provide the required public disclosure of the City's intent to use unobligated pre-award costs will be necessary for such 2018 pre-award costs, the regulatory provisions for incurring pre-award costs will be discussed at the public hearing. This may include using unobligated front funding for CDBG public service, program administration, neighborhood revitalization/infrastructure, and housing activity costs and HOME administration and project costs. Questions should be directed to the Neighborhood Redevelopment Division at the aforementioned phone number.

KOSHGARIAN RUG CLEANERS INC

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Hinsdale Naperville
630-325-0243 630-420-9181

Mention: HOLIDAY.



WALL-TO-WALL CARPET CLEANING

SAVE 20%

- 4 Reasons You Should Choose Us
1. Long lasting deep cleaning. We clean 100% of the yarn, not surface cleaning.
 2. We restore your dingy & dull carpet to soft and fluffy without soap residue.
 3. Hot water steam extraction kills germs, bacteria and dust mites.
 4. Honest pricing! No sales gimmicks, no hidden costs. Pricing is calculated and approved before we start.
- Expires 12/31/17



IN-HOME UPHOLSTERY CLEANING

SAVE 5%

- Wet or dry method
 - Certified cleaning technicians
 - Combine another in-home service with upholstery cleaning & save additional 5% off cleaning.**
 - Minimum service charge applies
- Expires 12/31/17



LOOSE RUG CLEANING

SAVE 20%

- Bring in 5 or more rugs - Save additional 5% off cleaning
 - Only in-plant cleaner in Western suburbs
 - Must pay at time of drop-off to receive discount
 - Urine problems - we are odor specialists
 - Can't lug your rug in, we will pick it up and deliver, Save 5% off cleaning*
- Expires 12/31/17

Customer Appreciation: Use this card to receive a FREE Spotter bottle!

NOT VALID WITH ANY OTHER OFFER. Certain restrictions apply. Loose rugs must be picked up 14 days after drop off or sale does not apply. Discount not valid for water damaged loose rugs or areas, emergencies, insurance claims, loose rugs cleaned in home, etc. Residential wall-to-wall customers, payment must be made upon completion of work or sale does not apply. Loose rug cleaning customers must pay at drop off or sale does not apply. Discount cleaning offers for residential clients only. *20% Savings does not apply for pickup and delivery service when used. Minimum service charge applies. **Upholstery offer does not include loose rug service. Expires 12/31/17.

Sign-in Sheet

Public Hearing

City of Aurora Annual Action Plan 2018

Monday, December 18, 2017 - 5:00 p.m.

Aurora City Hall, Council Chambers (2nd Floor), 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
1.	Debra Newman Rice	Black Grant Working Comm.			
2.	Joe Fuller	Black Grant Working Comm.			
3.	Earle Robertson	Black Grant Working Comm.			
4.	Helen Ratzlow	Black Grant Working Comm.			
5.	Debra Neek	Black Grant Working			
6.	Michelle Meyer	Mutual Ground			
7.	Rick Guzman	City of Aurora			
8.	Amy Munro	City of Aurora			
9.					
10.					
11.					
12.					
13.					



City of Aurora

City Hall 5th Floor
Conference Room 5B
44 East Downer Place
Aurora, IL

Planning & Development Committee Meeting Minutes - Final

Thursday

December 14, 2017

4:00 PM

Alderman Michael B. Saville, Chairperson
Alderman Sherman Jenkins
Alderman Carl Franco
Alderman Bill Donnell, Alternate

CALL TO ORDER:

Chairman Saville called the meeting to order at 4:02 p.m.

ROLL CALL

Present: 3 - Chairperson Mike Saville, Alderman Sherman Jenkins and Alderman Carl Franco

OTHERS PRESENT

Jaime Velazquez, Velbar, LLC; Maria Velazquez, Velbar, LLC; Santos Ochoa, Ochoa Associates, LTD; Mike Allison; John Tebrugge, Tebrugge Engineering

City of Aurora: Chuck Nelson, Mayor's Office; Dr. Adrienne Holloway, Mayor's Office; Stephane Phifer, Planning & Zoning; Rick Guzman, Neighborhood Redevelopment; Ed Sieben, Planning & Zoning; Steve Broadwell, Planning & Zoning; Shelly Windett, Aldermen's Office

APPROVAL OF MINUTES

[17-01156](#)

Approval of the minutes of the Planning and Development Committee meeting held on Thursday, November 30, 2017.

A motion was made by Alderman Franco, seconded by Alderman Jenkins, that the minutes be accepted and filed. The motion carried.

Ayes: 3

AGENDA

[17-01009](#)

An Ordinance Granting a Setback Variance Pursuant to Section 10.5, for the Property Located at 645 North Elmwood Drive.

A motion was made by Alderman Franco, seconded by Alderman Jenkins, that this agenda item be recommended for approval. The motion carried.

Ayes: 3

[17-01019](#)

An Ordinance Granting a Variance to the Quantity of Recreational Vehicles Allowed Pursuant to Section 5.13-3.8.1.B.ii, and to the Size of Recreational Vehicles Allowed Pursuant to Section 5.13-3.8.1.c.ii, for the Property Located at 1219 5th Street.

A motion was made by Alderman Jenkins, seconded by Alderman Franco, that this agenda item be recommended for approval. The motion carried.

Ayes: 3

[17-01020](#)

An Ordinance Amending Ordinance Number 3100, being the Aurora Zoning Ordinance and the Zoning Map Attached Thereto, by Rezoning the Property Located at 835 East Galena Boulevard, being the Southwest Corner of East Galena Boulevard and Smith Street, from R-2, One-Family Dwelling District to NC, Neighborhood Commercial District.

A motion was made by Alderman Jenkins, seconded by Alderman Franco, that this agenda item be recommended for approval. The motion carried.

Ayes: 3

[17-01129](#)

A Resolution Approving the 2018 Annual Action Plan Funding Recommendations - Community Development Block Grant (CDBG) and HOME Investment Partnership Act Programs (HOME).

A motion was made by Alderman Franco, seconded by Alderman Jenkins, that this agenda item be recommended for approval. The motion carried.

Ayes: 3

17-00983

A Resolution Authorizing the Execution of a Master License Agreement for Wireless and Pole Mounted Communications Facilities Located Within the City of Aurora with Mobilitie, LLC

This Resolution was moved to pending.

ADJOURNMENT:

A motion was made by Alderman Franco, seconded by Alderman Jenkins, that this meeting be adjourned. The motion carried. Chairman Saville adjourned the meeting at 4:43 p.m.

Ayes: 3

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[For agendas prior to August 1, 2013, please visit <http://aurora-il.org/agendasearch.php>]**



City of Aurora

City Hall - 5th Floor
Conference Room B
44 East Downer Place
Aurora, IL

Committee of the Whole Meeting Minutes - Final

Tuesday

December 19, 2017

5:00 PM

ROLL CALL

Mayor Pro Tem O'Connor called the Committee of the Whole meeting to order at 5:09 P.M. and the roll was called.

- Present** 11 - Alderman Kristina "Tina" Bohman, Alderman Juany Garza, Alderman Ted Mesiacos, Alderman Bill Donnell, Alderman Carl Franco, Alderman Mike Saville, Alderman Rick Mervine, Alderman Edward Bugg, Alderman Judd Lofchie, Alderman Sherman Jenkins, and Alderman Bob O'Connor
- Absent** 2 - Alderman Scheketa Hart-Burns , and Mayor Richard Irvin

MINUTES OF THE MEETING OF TUESDAY, DECEMBER 5, 2017

[17-01176](#)

Approval of the Tuesday, December 5, 2017 Committee of the Whole Meeting Minutes.

A motion was made by Alderman Franco, seconded by Alderman Mervine, that minutes be approved and filed. The motion carried by voice vote with an abstention by Alderman Garza.

REPORT OF THE PLANNING & DEVELOPMENT COMMITTEE TO THE COMMITTEE OF THE WHOLE

The Planning & Development Committee Met On Thursday, December 14, 2017 and Reviewed the Following Items:

[17-01009](#)

An Ordinance Granting a Setback Variance Pursuant to Section 10.5, for the Property Located at 645 North Elmwood Drive.

Ed Sieben, Director of Zoning and Planning, provided an overview of the request. Property owner, Jaime Velazquez, and John Tebrugge, engineer were present.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-088

[17-01019](#)

An Ordinance Granting a Variance to the Quantity of Recreational Vehicles Allowed Pursuant to Section 5.13-3.8.1.B.ii, and to the Size of Recreational Vehicles Allowed Pursuant to Section 5.13-3.8.1.c.ii, for the

Property Located at 1219 5th Street.

Ed Sieben, Director of Zoning and Planning, Michael Allison, property owner, provided an overview of the request

(PLACED ON CONSENT AGENDA)

Enactment No: O17-089

[17-01020](#)

An Ordinance Amending Ordinance Number 3100, being the Aurora Zoning Ordinance and the Zoning Map Attached Thereto, by Rezoning the Property Located at 835 East Galena Boulevard, being the Southwest Corner of East Galena Boulevard and Smith Street, from R-2, One-Family Dwelling District to NC, Neighborhood Commercial District.

Ed Sieben, Director of Zoning and Planning and Santos Ochoa, owner of the property provided an overview of the request.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-090

[17-01129](#)

A Resolution Approving the 2018 Annual Action Plan Funding Recommendations - Community Development Block Grant (CDBG) and HOME Investment Partnership Act Programs (HOME).

Rick Guzman, Neighborhood Redevelopment Manager, spoke regarding the item.

(PLACED ON UNFINISHED BUSINESS)

**REPORT OF THE
FINANCE COMMITTEE
TO THE COMMITTEE OF THE WHOLE**

The Finance Committee Met On Tuesday, December 12, 2017 and Reviewed the Following Items:

[17-00966](#)

A Resolution Authorizing an Agreement with Group Alternatives, Inc. to Provide Benefit Consulting Services For The Period of January 1, 2018 through December 31, 2018.

Alisia Lewis, Human Resources Director, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-400

[17-01072](#)

A Resolution authorizing the acquisition of an Application Service Provider (ASP) solution from Superior, LLC for a purchase amount not to exceed \$354,876 annually.

Shanita Thompson, Director of IT Operations, Mike Pegues, Chief Information Officer and Royce Lain, a representative from Superior provided an overview of the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-401

[17-01073](#)

A Resolution authorizing the annual renewal of Oracle Database Enterprise Edition licensing for the Police Department's Records Management System CIP project from Mythics, Inc. of Virginia Beach, VA via the State of Illinois contract in an amount not to exceed \$49,585.54.

Shanita Thompson, Director of IT Operations, provided an overview of the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-402

[17-01075](#)

A Resolution Authorizing the Assignment of Commercial Sales Contract to Purchase Real Property Located at 7 South Broadway, Aurora, Illinois, and to Lease said Property to Existing Tenant.

David Hulseberg, CEO/President, Invest Aurora spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-403

[17-01083](#)

A Resolution Approving Contract for the Purchase and Sale of City Owned Real Estate Located at 66-74 South Broadway Street, Aurora, Illinois

David Hulseberg, CEO/President, Invest Aurora spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-404

[17-01120](#)

A Resolution Authorizing the City of Aurora to Enter into a Residential Lease Agreement for 900 Ray Moses Drive, Aurora, IL.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-405

[17-01121](#)

A Resolution Authorizing the City of Aurora to Enter into a Residential Lease Agreement for 817 Forest Avenue, Aurora, IL.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-406

[17-01122](#)

A Resolution Authorizing the City of Aurora to Enter into a Residential Lease Agreement for 22 West Park Place, Aurora, IL.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-407

[17-01130](#)

An Ordinance Levying Taxes For The City of Aurora, Illinois, For The Fiscal Year January 1, 2017 Through December 31, 2017.

Stacey Hamling, Interim Chief Financial Officer, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-091

[17-01131](#)

An Ordinance Levying Library Fund Taxes For The City of Aurora, Illinois, For The Fiscal Year January 1, 2017 Through December 31, 2017.

Stacey Hamling, Interim Chief Financial Officer, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-092

[17-01136](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number One)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-093

[17-01137](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Twenty-Four)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-094

[17-01138](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Thirty-Two)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-095

[17-01139](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-096

[17-01140](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special

Service Area Number Sixty-Three)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-097

[17-01141](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Six A)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-098

[17-01143](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Five)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-099

[17-01144](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Six B)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-100

[17-01145](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Six C)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-101

[17-01146](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Six D)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-102

[17-01147](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Forty-Four)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-103

[17-01148](#)

An Ordinance Levying Certain Special Service Area Taxes For The

Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Seventy)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-104

[17-01149](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Sixty-Seven)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-105

[17-01150](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Eighty-Eight)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-106

[17-01151](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number Ninety)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-107

[17-01152](#)

An Ordinance Levying Certain Special Service Area Taxes For The Fiscal Year January 1, 2017 Through December 31, 2017. (Special Service Area Number One Hundred Forty-One)

(PLACED ON CONSENT AGENDA)

Enactment No: O17-108

[17-01157](#)

A Resolution Superseding All Previous Resolutions Pertaining To and Amending Salary and Benefit Plans For Employees In The Non-Exempt Pay Plan.

Alisia Lewis, Human Resources Director, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-408

[17-01158](#)

An Ordinance Authorizing And Providing For The Abatement Of General Obligation Bond Tax Levies. 2017 Tax Levy Extension.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-109

[17-01161](#)

A Resolution Authorizing the Extension of an Agreement with Dan Shomon, Inc. for Government Affairs Consulting Services.

Alex Voigt, Assistant Chief of Staff, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-409

[17-01162](#)

A Resolution Revising R16-133. Ward 5 Residential and Nonprofit Grant Program changing stipulations to include homeowner and condo associations that are organized under Illinois law and in good standing with the Secretary of State. Grants awarded under this revision may not be for the primary or the exclusive benefit of the association or its members.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-410

[17-01165](#)

A Resolution Authorizing Purchase of Property/Boiler Machinery, Inland Marine, Employee Dishonesty/Crime, Excess Workers Compensation, Cyber Liability, Excess General Liability/Law Enforcement and Fine Arts Insurance for the Period of December 31, 2017 through December 31, 2018.

Alex Alexandrou, Chief Management Officer, spoke regarding the item. Alderman Bugg disclosed that many of the companies listed had been previous clients of his, however, this would not create a conflict of interest.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-411

[17-01168](#)

A Resolution Superseding All Previous Resolutions Pertaining To and Amending Salary and Benefit Plans For Employees In The Executive Pay Plan.

Alisia Lewis, Human Resources Director, spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-412

The Finance Committee Met On Tuesday, December 19, 2017 and Reviewed the Following Item:

[17-01186](#)

A Resolution amending the purchase amount of Integraph RMS (Records Management System) and Xerox Firehouse RMS (Fire Records Management) systems from Intergraph Corporation of Huntsville Alabama for an additional amount not to exceed \$350,070.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-420

**REPORT OF THE
GOVERNMENT OPERATIONS COMMITTEE
TO THE COMMITTEE OF THE WHOLE**

**The Government Operations Committee Met On Tuesday, December 12, 2017 and
Reviewed the Following Items:**

[17-01096](#)

A Resolution Establishing the City of Aurora Education Commission.

Adrienne Holloway, Chief Innovation Officer, provided an update on the item.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-413

[17-01123](#)

A Resolution establishing the maximum number of Class E-1 City of Aurora liquor licenses (*unofficially related to application from: Tavern On Broadway Inc. d/b/a Tavern On Broadway, to be located at 24 N. Broadway, Aurora, Illinois 60505*).

(PLACED ON CONSENT AGENDA)

Enactment No: R17-414

[17-00603](#)

A Traffic Study for N. High Street in the 1000 block. Ward 1, Alderman Bohman.

(INFORMATION ONLY)

[17-01093](#)

A Parking Study for Lehnertz Avenue in the 900 block. Ward 1, Alderman Bohman.

(INFORMATION ONLY)

[17-01097](#)

Nancy Young Elementary School PTA Dolphin Dash 5K and 1 Mile Run Walk, Saturday May 5, 2018 from 7:30am to 10:30am.

(INFORMATION ONLY)

[17-01101](#)

Wayside Cross Life Spring and Urban Youth Ministries Walk a Mile in My Shoes event, Saturday February 10, 2018 from 8:00am to 11:00am.

(INFORMATION ONLY)

[17-01133](#)

A Parking Study for 429 S. Spencer Street. Ward 3, Alderman Mesiacos.

Elizabeth and Judy Jarvis spoke regarding the item providing information regarding

their opposition to the recommendation.

Ken Schroth, Director of Public Works, and Bob Greene, Engineer, and Deputy Chief Jackson were present to provide information regarding how recommendations are made regarding parking studies.

(INFORMATION ONLY)

[17-01134](#)

A Parking Study for Fifth Street in the 300 block. Ward 3, Alderman Mesiacos.

(INFORMATION ONLY)

**REPORT OF THE
BUILDINGS, GROUNDS & INFRASTRUCTURE COMMITTEE
TO THE COMMITTEE OF THE WHOLE**

**The Buildings, Grounds and Infrastructure Committee Met On Monday, December 11,
2017 and Reviewed the Following Items:**

[17-01098](#)

A Resolution to increase the contract fee for Thomas Engineering Group, LLC from \$24,900.00 to \$32,500.00 for additional design of the New York, Oak and Wilder Sewer Separation Project.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-415

[17-01111](#)

A Resolution Authorizing the 2018-2019 Professional Services Agreements for Soil Management & CCDD Documentation services with Alpha Environmental, Inc., 5 Pembroke Circle, Streamwood, IL 60107, Deuchler Environmental, Inc., 230 Woodlawn Avenue, Aurora, IL 60506, and Huff & Huff, Inc. of 915 Harger Road, Suite 330, Oak Brook, IL for a total amount not to exceed \$150,000.00.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-416

[17-01125](#)

A Resolution accepting the improvements and maintenance security for Aurora Bank & Trust - 2287 W. Galena Blvd.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-417

[17-01126](#)

A Resolution accepting the improvements and maintenance security for Aurora Corp Center - Lot 4 : 2570 Beverly Dr..

(PLACED ON CONSENT AGENDA)

Enactment No: R17-418

[17-01127](#)

A Resolution accepting the improvements and maintenance security for

Butterfield Village Center - Lots 4&5 - 1535 Butterfield Rd.

(PLACED ON CONSENT AGENDA)

Enactment No: R17-419

NEW BUSINESS

17-01187

An Ordinance Approving the First Amendment to Ordinance Number O17-016, A Commercial Real Estate Sales Contract Between the City of Aurora and DRH Cambridge Homes, Inc. for the Sale of City-Owned Property Located at 2500 North River Road, North Aurora, Illinois, Commonly Known as The Fox Valley Golf Course.

David Hulseberg, CEO/President, Invest Aurora spoke regarding the item.

(PLACED ON CONSENT AGENDA)

Enactment No: O17-110

MAYOR'S REPORT

There was no report.

ALDERMAN'S CORNER

There was no report.

REQUESTS AND REFERRALS

[17-01173](#)

Requesting approval of a Special Use for a Special Purpose Recreational Institution (5200) Use on part of Lot 3 and Lot 4 of West Aurora Plaza Subdivision Unit One located at 1971 W. Galena Boulevard (Mega Fun Park - 17-01173 / AU18/4-17.176-Su - JM- Ward 5)

This Petition was Forward to Planning Council to the DST Staff Council (Planning Council)

[17-01179](#)

Requesting approval of a Final Plat for CyrusOne Subdivision, Phase Two located at 2705, 2805, 2905 Diehl Road (CyrusOne, LLC - 17-01179 / NA07/2-17.225-Fsd/Fpn - TV - Ward 10)

This Petition was Forward to Planning Council to the DST Staff Council (Planning Council)

[17-01180](#)

Requesting approval of a Final Plan for Lot 1 and Lot 2 of CyrusOne Subdivision Phase Two located at 2705, 2805, 2905 Diehl Road for an Electronic Data Storage Center and Stormwater Management Facility Use (CyrusOne, LLC - 17-01180 / NA07/2-17.225-Fsd/Fpn - TV - Ward 10)

This Petition was Forward to Planning Council to the DST Staff Council
(Planning Council)

CLOSED SESSION

There was not a need for a Closed Session.

ADJOURN

A motion was made by Alderman Franco, seconded by Alderman Garza to adjourn this meeting. The motion carried by a voice vote. This meeting was adjourned at 6:38 P.M.

Submitted by: _____
Wendy McCambridge, City Clerk



City of Aurora

City Hall - 2nd Floor
Council Chambers
44 East Downer Place
Aurora, IL

City Council Meeting Minutes - Final

Tuesday

January 09, 2018

6:00 PM

ROLL CALL

Mayor Irvin called the City Council meeting to order at 6:04 P.M. and the roll was called.

Present: 13 - Alderman Tina Bohman, Alderman Juany Garza, Alderman Ted Mesiacos, Alderman Bill Donnell, Alderman Carl Franco, Alderman Mike Saville, Alderman Scheketa Hart-Burns, Alderman Rick Mervine, Alderman Edward Bugg, Alderman Judd Lofchie, Alderman Sherman Jenkins, Alderman Bob O'Connor and Mayor Richard Irvin

PLEDGE OF ALLEGIANCE

INVOCATION

MINUTES OF THE MEETINGS OF TUESDAY, DECEMBER 12, 2017 AND TUESDAY, DECEMBER 19, 2017

[17-01200](#)

Approval of the Tuesday, December 12, 2017 City Council Meeting Minutes.

A motion was made by Alderman Franco, seconded by Alderman Garza to approve and file the minutes from the December 12, 2017 City Council meeting. The motion carried by voice vote with an abstention from Alderman Hart-Burns.

[17-01201](#)

Approval of the following Closed Session Minutes: December 12, 2017.

A motion was made by Alderman Jenkins, seconded by Alderman Franco to approve and file the minutes from the December 12, 2017 Closed Session portion of the meeting. The motion carried by voice vote with an abstention from Alderman Hart-Burns.

[17-01208](#)

Approval of the Tuesday, December 19, 2017 City Council Meeting Minutes.

A motion was made by Alderman Mervine, seconded by Alderman Jenkins to approve and file the minutes from the December 19, 2017 City Council meeting.

The motion carried by voice vote with an abstention from Alderman Hart-Burns and Alderman Mesiacos.

APPOINTMENT OF SERGEANT-AT-ARMS

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins to appoint Officer Hornburg as Sergeant-at-Arms for this meeting. The motion carried by voice vote.

PRESENTATIONS

[18-0022](#)

Recognition of Don Truax for his Year's of Service to the Aurora Preservation Commission.

This Recognition for Don Truax was discussed and filed.

MAYORAL APPOINTMENTS

[17-01206](#)

A Resolution Appointing Lawrence Lenior to the Aurora Veterans Advisory Council.

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins, to approve the appointment as presented. The motion carried by the following vote.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: R18-001

[17-01209](#)

A Resolution Appointing Jennifer Baird-del Debbio and reappointing Daniel Miller to the Aurora Preservation Commission.

A motion was made by Alderman Hart-Burns, seconded by Alderman Donnell, to approve the appointment as presented. The motion carried by the following vote.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: R18-002

SPEAKERS

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins, to allow members of the public to address City Council. The motion carried by voice vote.

David Silverman, attorney from Ancel Glink representing CyrusOne, asked the City Council to maintain the original votes on items 17-00519, 17-00520 and

17-00521.

Charlie Zine spoke regarding support of item 17-01135.

Rocky Pintozzi spoke in support of items 17-00519, 17-00520 and 17-00521.

Jim Rabb spoke regarding lack of snow parking enforcement and in support for item 17-1135.

Beulah Foltz spoke regarding citation fines.

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins, to approve the Consent Agenda as presented. The motion carried by the following vote:

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

[17-01107](#)

A Resolution authorizing approval of the Supplemental Contract #1 for Engineering Enterprises Inc. for their additional engineering work conducted as part of Phase 1 & II for Kautz Road Multi-Use Path Project.

This Resolution was approved.

Enactment No: R18-003

[17-01124](#)

A Resolution establishing the maximum number of Class G City of Aurora liquor licenses (*unofficially* related to application from: Welcome Food and Beer, Inc. dba Angelina's Food and Beer located at 2218 Ogden Avenue, Aurora, IL).

This Resolution was approved.

Enactment No: R18-004

UNFINISHED BUSINESS

[17-01129](#)

A Resolution Approving the 2018 Annual Action Plan Funding Recommendations - Community Development Block Grant (CDBG) and HOME Investment Partnership Act Programs (HOME).

Rick Guzman, Neighborhood Development Manager, spoke regarding the plan and the process taken to adopt the plan by the City of Aurora.

A motion was made by Alderman Hart-Burns, seconded by Alderman Garza, that this agenda item be approved. The motion carried.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: R18-005

[17-01135](#)

A Resolution Authorizing the Mayor and City Clerk to amend Resolution R17-348 and to execute the revised Local Agency Agreement with the State of Illinois (IDOT) and approve the project cost increase for the Aurora Transportation Center (ATC) Regional Facility Enhancement Project.

Stephane Phifer, Director of Sustainability and Urban Planning, provided a summary of the project. Alderman Lofchie spoke against the item. The following Aldermen spoke in favor of the item: Alderman Mervine, Alderman Bohman, Alderman Saville, and Alderman Franco. Ken Schroth, Public Works Director, answered a question from Alderman Bugg regarding funding for the project.

A motion was made by Alderman Hart-Burns, seconded by Alderman Bohman, that this agenda item be approved as amended. The motion carried.

Aye: 11 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Jenkins and Alderman O'Connor

Nay: 1 - Alderman Lofchie

Enactment No: R18-006

[17-01213](#)

A Resolution Authorizing Implementation of a Revised Anti-Harassment/Sexual Harassment Policy for the City of Aurora Pursuant to State Law.

Alisia Lewis, Human Resources Director, spoke regarding the State of Illinois requirements to adopt or pass an ordinance or resolution regarding a anti-sexual harassment policy for the City.

Alderman Saville spoke stating the requested changes were made to the resolution. Alderman Hart-Burns and Rick Veenstra, Corporation Counsel, spoke that there were no conflicts identified with the City's Human Rights Ordinance. No changes are recommended or required.

A motion was made by Alderman Hart-Burns, seconded by Alderman Garza, that this agenda item be approved. The motion carried.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: R18-007

NEW BUSINESS

A motion was made by Alderman Hart-Burns, seconded by Alderman Garza, to Suspend the Rules to allow for discussion and action to be taken on items on the New Business section of the agenda. The motion carried by the following vote.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

[18-0016](#)

A Resolution Authorizing the Appointment of Deborah Lang as the Assistant Corporation Counsel.

A motion was made by Alderman Hart-Burns, seconded by Alderman Garza, that this agenda item be approved. The motion carried.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: R18-008

OLD BUSINESS

Mayor Irvin made a statement regarding the handling of the items under the "Old Business" section of the agenda.

Stephane Phifer, Director of Sustainability and Urban Planning, provided an overview of the process thus far. Richard L. Williams, Griffin Williams LLP attorney, and Trevor Belcher, Executive Vice President at Scientel, spoke regarding the request of Scientel Solutions and provided an overview of the company. (PowerPoint presentation utilized).

Alderman Mervine, Alderman Hart-Burns, Alderman Saville asked questions regarding the project and intent of the company. Alderman Mesiacos asked a question regarding the process of deliberation and intent of the petitioner. Questions were answered by Stephane Phifer and Scientel Solutions as appropriate.

Mayor Irvin provided advice from Corporation Counsel regarding how deliberations were to occur for each of the items and the creation of the record of fact.

[17-00519](#)

Reconsideration of an Ordinance Approving a Revision to the Eola Venture I Plan Description on 2.66 Acres for Property located at 245 N Eola Rd being south of Diehl Road and east of Eola Road

Alderman Mervine, Alderman Donnell, Alderman Jenkins, Alderman Franco, and Alderman Hart-Burns stated they were in favor of this aspect of the project and development in the area.

Questions by Alderman Bugg and Alderman Lofchie were asked regarding the information to be considered in making a decision. Corporation Counsel Veenstra addressed the questions.

Mayor Irvin called the City council to a vote.

A motion was made by Alderman Jenkins, seconded by Alderman Franco, that this agenda item be adopted. The motion carried.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

Enactment No: O18-001

[18-0005](#)

A Resolution adopting findings of fact in support of the City Council's action with respect to Item 17-00519, an Ordinance Approving a Revision to the Eola Venture I Plan Description on 2.66 Acres for Property located at 245 N Eola Rd being south of Diehl Road and east of Eola Road.

Corporation Counsel explained that this agenda item was not necessary because item 17-00519 was adopted with a vote of 12:0.

[17-00520](#)

Reconsideration of an Ordinance Granting a Special Use Permit for a Telecommunications Facility (4211) Use on the Property located at 245 N Eola Rd being south of Diehl Road and east of Eola Road

Alderman Mervine said he was not in favor of Scientel Solutions building a tower at this location.

Stephane Phifer said that the planning for strategic land use will be addressed by the new economic development group.

Alderman Bugg said he is generally for this project. He asked questions to Corporation Counsel regarding the the need to send the item back to Planning Commission. Corporation Counsel provided information related to the options of City Council to vote on the current record or to send the item back to the Plan Commission.

Alderman Bugg made a motion to return items 17-520 and 17-521 to the Plan Commission. Corporation Counsel clarified that only item 17-520 would only be able to have a public hearing. The motion was amended to reflect the return of item 17-520 to the Plan Commission. The motion was seconded by Alderman Mervine.

The Mayor and Corporation Counsel clarified the motion and the subsequent actions to be taken in either an affirmative to negative vote on the motion.

The following vote was taken on the question to return item 17-520 to the Planning Commission and hold a public hearing:

Aye (5) : Alderman Mesiacos, Alderman Mervine, Alderman Bugg, Alderman Lofchie, and Alderman O'Connor.

Nay (7): Alderman Bohman, Alderman Garza, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, and Alderman Jenkins.

The motion failed (5-7).

A motion was made by Alderman Jenkins, seconded by Alderman Hart-Burns, that this agenda item be adopted. The motion carried.

Aye: 9 - Alderman Bohman, Alderman Garza, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Bugg, Alderman Lofchie and Alderman Jenkins

Nay: 3 - Alderman Mesiacos, Alderman Mervine and Alderman O'Connor

Enactment No: O18-002

[18-0006](#)

A Resolution adopting findings of fact in support of the City Council's action with respect to Item 17-00520, an Ordinance approving a special use permit to Scientel Solutions, LLC for a communications facility (4211) use on the property located at 245 N Eola Rd being south of Diehl Road and east of Eola Road.

Corporation Counsel read the proposed language for Addendum A to the resolution. A copy of the proposed language was passed out to City Council.

A motion was made by Alderman Hart-Burns, seconded by Alderman Franco to amend the resolution as proposed by Corporation Counsel to add Addendum A.

The motion carried by the following vote:

Aye (8) : Alderman Bohman, Alderman Garza, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Lofchie, Alderman Jenkins

Nay: (4) : Alderman Mesiacos, Alderman Mervine, Alderman Bugg, Alderman O'Connor

Corporation Counsel clarified that the vote would be to adopt the findings of fact from the Planning Commission meeting in September.

Alderman Bugg expressed his reasoning for voting against this item despite his overall approval of the project.

Corporation Counsel spoke regarding the purpose of the motion to reconsider and provided the City Council information regarding what a vote in either direction would mean.

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins, that this agenda item be approved as amended. The motion carried.

Aye: 7 - Alderman Garza, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Lofchie and Alderman Jenkins

Nay: 5 - Alderman Bohman, Alderman Mesiacos, Alderman Mervine, Alderman Bugg and Alderman O'Connor

Enactment No: R18-009

[17-00521](#)

Reconsideration of a Resolution Approving a Revision to a portion of the Preliminary Plan and Plat Property located at 245 N Eola Rd being south of Diehl Road and east of Eola Road

Stephane Phifer, Director of Planning and Sustainability, clarified the item is an approval of preliminary plan.

A motion was made by Alderman Jenkins, seconded by Alderman Hart-Burns,

that this agenda item be approved. The motion carried.

Aye: 9 - Alderman Bohman, Alderman Garza, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Bugg, Alderman Lofchie and Alderman Jenkins

Nay: 3 - Alderman Mesiacos, Alderman Mervine and Alderman O'Connor

Enactment No: R18-010

REQUESTS AND REFERRALS

18-0012 Requesting approval of a Final Plat for Lot 1 of Burger King Aurora Subdivision at 1775 N. Farnsworth Avenue being east of Farnsworth Avenue and south of Molitor Road (Agree Realty Corporation/Burger King - 18-0012 / AU12/1-17.047-Fsd/V - JM - Ward 1)

This Petition was referred to to the DST Staff Council (Planning Council)

18-0013 Requesting approval of a Setback Variance pursuant to Section 10.5 and 8.3-5.12 with a Site Plan for the property at 1775 N. Farnsworth Avenue being east of Farnsworth Avenue and south of Molitor Road (Agree Realty Corporation/Burger King - 18-0013 / AU12/1-17.047-Fsd/V - JM - Ward 1)

This Petition was referred to to the DST Staff Council (Planning Council)

REPORT

[18-0003](#) Treasurer's Report - November 2017.

A motion was made by Alderman Hart-Burns , seconded by Alderman Jenkins, to accept and file the report as presented. The motion carried by voice vote.

BILLS

[18-0014](#) Bill Summary and Large Bill List.

A motion was made by Alderman Hart-Burns, seconded by Alderman Jenkins, to approve and pay the bills as presented. The motion carried.

Aye: 12 - Alderman Bohman, Alderman Garza, Alderman Mesiacos, Alderman Donnell, Alderman Franco, Alderman Saville, Alderman Hart-Burns, Alderman Mervine, Alderman Bugg, Alderman Lofchie, Alderman Jenkins and Alderman O'Connor

CLOSED SESSION

There was not a need for a Closed Session.

ADJOURN

A motion was made by Alderman Hart-Burns , seconded by Alderman Jenkins, to adjourn this meeting of the City Council. The motion carried by voice vote. The meeting was adjourned at 9:00 P.M.

Submitted by: _____
Wendy McCambridge, City Clerk



CITY OF AURORA, ILLINOIS

RESOLUTION NO. R18-005
DATE OF PASSAGE January 9, 2018

A Resolution Approving the 2018 Annual Action Plan Funding Recommendations - Community Development Block Grant (CDBG) and HOME Investment Partnership Act Programs (HOME).

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City of Aurora has made preservation of older neighborhoods, production of decent housing, and the support of human service programs, a priority;

WHEREAS, the City of Aurora has initiated numerous community development activities through participation in the U.S. Department of Housing and Urban Development's CDBG and HOME programs, and an Annual Action Plan is required as a pre-requisite to any such funding; and

WHEREAS, the City of Aurora's Block Grant Working Committee recommended adoption of the 2018 Annual Action Plan, including funding recommendations attached hereto as Exhibit "A" at its November 15, 2017 meeting; and

WHEREAS, said 2018 Annual Action Plan includes allocations for funding using an estimated entitlement amount of \$1,362,527 in 2018 CDBG funds, and \$467,620 in 2018 HOME funds; and

WHEREAS, the City's budget will make funds available in the 2018 City CDBG program account (221-1330-801-43-series) and HOME program account (213-1330-801-43-series); and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Aurora, Illinois, finds as facts all of the preamble recitals of this Resolution and hereby that the

RESOLUTION NO. R18-005
DATE OF PASSAGE JANUARY 9, 2018

Block Grant Working Committee's funding allocations are hereby adopted for the 2018 CDBG and HOME program year, that authorization is given for submission of the 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), that the Mayor is hereby authorized to execute any contracts or other overall program documents with HUD that authorizes the use of these federal funds, and that the Mayor, Neighborhood Redevelopment Manager, or their designees be authorized to execute CDBG subrecipient agreements and any other documents associated with the 2018 Annual Action Plan, including but not limited to HUD's CDBG and HOME program administration requirements.

RESOLUTION NO. R18-005
DATE OF PASSAGE January 9, 2018

PASSED AND APPROVED ON January 9, 2018

AYES 12 NAYS 0 NOT VOTING 0 ABSENT 0

Kristina Bohman
Alderman Bohman, Ward 1

[Signature]
Alderman Mesiacos, Ward 3

[Signature]
Alderman Franco, Ward 5

[Signature]
Alderman Hart-Burns, Ward 7

[Signature]
Alderman Bugg, Ward 9

[Signature]
Alderman Jenkins, At Large

[Signature]
Alderman Garza, Ward 2

[Signature]
Alderman Donnell, Ward 4

[Signature]
Alderman Saville, Ward 6

[Signature]
Alderman Mervine, Ward 8

[Signature]
Alderman Lofchie, Ward 10

[Signature]
Alderman O'Connor, At Large

ATTEST:

[Signature]
City Clerk

[Signature]
Mayor

EXHIBIT A

2018 Annual Action Plan - Funding Source Summary

Community Development Block Grant (CDBG) - Anticipated Allocation: \$1,362,527

I. PUBLIC SERVICES	Community Development Block Grant	2018 Recommendation
Breaking Free, Inc.	Homeless Substance Abuse Treatment Services	\$25,000
Family Focus	Early Childhood Services	\$25,000
Mutual Ground	Domestic Violence Shelter Program	\$50,000
National Latino Education Institute	NLEI's Community Employment Services	\$20,000
Prairie State Legal	Aurora Housing Advocacy Legal Services Project	\$12,500
Public Action Deliver Shelter, Inc. DBA Hesed House	PADS' SEEDS Case Management Program	\$25,000
Senior Services Associates Inc.	Community Connection Center Services	\$30,000
VNA Healthcare	Healthy Smiles ~ Healthy Child Program	\$16,879
PUBLIC SERVICES TOTAL (Cannot exceed 15% of CDBG Allocation)		\$204,379
II. PROJECTS	Community Development Block Grant	2018 Recommendation
Mutual Ground	Domestic Violence Shelter Program	\$145,000
Public Action Deliver Shelter, Inc. DBA Hesed House	680 S. River Street Roof Replacement	\$150,000
Rebuilding Together Aurora, Inc.	Safe at Home	\$133,719
City of Aurora Engineering Division	Street Resurfacing Program	\$400,000
City of Aurora Neighborhood Redevelopment Division	Choose Aurora Down Payment Assistance	\$50,000
Unallocated	TBD	\$6,924
PROJECTS TOTAL		\$885,643
III. ADMINISTRATION	Community Development Block Grant	2018 Allocation
ADMINISTRATION TOTAL (Cannot exceed 20% of CDBG Allocation)		\$272,505
GRAND TOTAL		\$1,362,527

HOME Investment Partnership Act (HOME) Anticipated Allocation: \$445,422

I. PROJECTS/ADMINISTRATION	HOME Investment Partnership Act	2018 Allocation
Direct Housing Project Allocations		\$350,715
Community Housing Development Organization Set-Aside <i>(Must be at least 15% of HOME allocation)</i>		\$70,143
Administration <i>(Cannot exceed 10% of HOME allocation)</i>		\$46,762
GRAND TOTAL		\$467,620

The public is hereby notified that under certain conditions, the City and/or its subrecipients may incur costs associated with the CDBG activities identified above and described in the city's 2018 Annual Action Plan prior to the effective date of its grant agreement with HUD. The total amount of any pre-award costs incurred will not exceed \$300,000 or 25% of the amount of the City's anticipated 2018 CDBG allocation. Costs related to the HOME program may not exceed 25% of the City's current program amount. Citizens are advised that such pre-award costs will have no effect on future grants, and will be in compliance with the regulations that govern the HOME and CDBG Programs as stated at 24 CFR 92 and 24 CFR Part 570, respectively as well as the Environmental Review Procedures stated in 24 CFR Part 58. To provide the required public disclosure of the City's intent to use unobligated carry forward funds as necessary for such 2018 pre-award costs, the regulatory provisions for incurring pre-award costs will be discussed at the public hearing. This may include using unobligated front funding for CDBG public service, program administration, neighborhood revitalization/infrastructure, and housing activity costs and HOME administration and project costs. Questions should be directed to the Neighborhood Redevelopment Division at the aforementioned phone number.

PUBLIC NOTICE

As an entitlement community, the City of Aurora, Illinois receives funding through the Community Development Block Grant Program (CDBG) and HOME Investment Partnerships Program (HOME) from the U.S. Department of Housing and Urban Development. In accordance with the City of Aurora’s Citizen Participation Plan and the requirements of the U.S. Department of Housing and Urban Development (HUD), a public hearing is being held at 5:00 p.m. on December 18, 2017 at City Hall, 44 E. Downer Place, Council Chambers, 2nd Floor to provide the public an opportunity to comment on the City of Aurora Annual Action Plan 2018 and proposed funding recommendations of the Block Grant Working Committee as outlined below.

Please be advised that effective December 11, 2017, the City of Aurora Annual Action Plan 2018 will be available for review and public comments at the following locations: City of Aurora-Neighborhood Redevelopment, 51 E. Galena Blvd, Aurora, IL; Library-Main, 101 S. River St., Aurora, IL; Library-Eola, 555 S. Eola Rd., Aurora, IL; Library-West, 233 S. Constitution Dr., Aurora, IL; and on the City of Aurora website: www.aurora-il.org.

Upon advance request, the City will provide for interpretation or translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities. For more information, to make special arrangements, or to provide comments, contact the Neighborhood Redevelopment Division, 51 E. Galena Blvd, (630) 256-3320 or DNR@aurora-il.org.

Comments are being accepted no later than January 9, 2018. The City of Aurora Annual Action Plan 2018 is scheduled for review and adoption at the City Council’s January 9, 2018 meeting at 6:00 p.m., Council Chambers, 2nd Floor, City Hall, 44 E. Downer Place, Aurora, IL 60505.

Anticipated CDBG Allocation: \$1,362,527 Anticipated HOME Allocation: \$467,620		
<u>Contingency Statement:</u> If the total grant received by the City of Aurora is less than the funds allocated to activities, then each activity’s budget will be reduced in the same proportion as the percentage difference between the estimated total grant and the actual total grant. If the total grant received by the City of Aurora is more than the funds allocated to activities, then the budget for all goals and objectives will be raised proportionately, and the City’s Block Grant Advisory Committee shall entertain proposals to spend the funds either on projects that were proposed, but not funded, in the previous competitive round; on new proposals as presented by City Staff; or to increase funding for existing programs/projects where the additional funds are judged to have the most impact. Some excess funds will be designated, consistent with the regulatory framework of the programs, for program administration. For example, the City has reserved 20% of the City’s estimated CDBG allocation and 10% of the City’s estimated HOME allocation for program administration consistent with federal regulations.		
Community Development Block Grant Program		
I. PUBLIC SERVICES		2018 Recommendation
Breaking Free, Inc.	Homeless Substance Abuse Treatment Services	\$25,000
Family Focus	Early Childhood Services	\$25,000
Mutual Ground	Domestic Violence Shelter Program	\$50,000
National Latino Education Institute	NLEI's Community Employment Services	\$20,000
Prairie State Legal	Aurora Housing Advocacy Legal Services Project	\$12,500
Public Action Deliver Shelter, Inc. DBA Hesed House	PADS' SEEDS Case Management Program	\$25,000
Senior Services Associates Inc.	Community Connection Center Services	\$30,000
VNA Healthcare	Healthy Smiles ~ Healthy Child Program	\$16,879
PUBLIC SERVICES TOTAL (Cannot exceed 15% of CDBG Allocation)		\$204,379
II. PROJECTS		2018 Recommendation
City of Aurora Engineering Division	Street Resurfacing Program	\$400,000
City of Aurora Neighborhood Redevelopment Division	Choose Aurora Down Payment Assistance	\$50,000
Mutual Ground	Domestic Violence Shelter Program	\$145,000
Public Action Deliver Shelter, Inc. DBA Hesed House	680 S. River Street Roof Replacement	\$150,000

Rebuilding Together Aurora, Inc.	Safe at Home	\$133,719
Unallocated	To be determined	\$6,924
PROJECTS TOTAL		\$885,643
III. ADMINISTRATION <i>(Cannot exceed 20% of CDBG Allocation)</i>		\$272,505
GRAND TOTAL		\$1,362,527

HOME Investment Partnerships Program Grant	
I. PROJECTS	2018 Recommendation
Direct Housing Project Allocations	\$350,715
Community Housing Development Organization Set-Aside <i>(Must be at least 15% of HOME allocation)</i>	\$70,143
PROJECTS TOTAL	\$420,858
II. ADMINISTRATION <i>(Cannot exceed 10% of HOME allocation)</i>	\$46,762
GRAND TOTAL	\$467,620

The public is hereby notified that under certain conditions, the City and/or its subrecipients may incur costs associated with the CDBG activities identified above and described in the city's 2018 Annual Action Plan prior to the effective date of its grant agreement with HUD. The total amount of any pre-award costs incurred will not exceed \$300,000 or 25% of the amount of the City's anticipated 2018 CDBG allocation. Costs related to the HOME program may not exceed 25% of the City's current program amount. Citizens are advised that such pre-award costs will have no effect on future grants, and will be in compliance with the regulations that govern the HOME and CDBG Programs as stated at 24 CFR 92 and 24 CFR Part 570, respectively as well as the Environmental Review Procedures stated in 24 CFR Part 58. To provide the required public disclosure of the City's intent to use unobligated carry forward funds as necessary for such 2018 pre-award costs, the regulatory provisions for incurring pre-award costs will be discussed at the public hearing. This may include using unobligated front funding for CDBG public service, program administration, neighborhood revitalization/infrastructure, and housing activity costs and HOME administration and project costs. Questions should be directed to the Neighborhood Redevelopment Division at the aforementioned phone number.

PUBLIC NOTICE

Annual Action Plan Substantial Amendments (2018-#2)

As an entitlement community, the City of Aurora, Illinois ("City") receives funding from U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant Program (ESG). In accordance with the City of Aurora's Citizen Participation Plan and the requirements of HUD, a public hearing will be held at 4:00 p.m. on July 2, 2018, City Hall, 5th Floor, Conference Room B, 44 E. Downer Place, Aurora, IL 60507 to provide an opportunity for comment on proposed *Substantial Amendments to the City of Aurora's 2015 - 2019 Consolidated Plan and its 2015, 2016, 2017, and 2018 Annual Action Plans* which will amend the funding allocations for the City's CDBG Program and address the City's receipt of Emergency Solutions Grant Program funding. The substantial amendments will result in the reallocation of unexpended funds and adjustments needed to ensure the integrity of the City's spending obligations.

The City proposes to amend its 2015 - 2019 Consolidated Plan and 2018 Annual Action Plan (AAP) to fulfill HUD's 2018 AAP application submission requirements by providing the public with an opportunity for comment on the City's May 1, 2018 receipt of its ESG funds in the amount of \$136,287. The ESG funds are to be allocated for the following activities: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless. Additionally, up to 7.5% of the funds may be used for the ESG Program's administrative activities. Under Substantial Amendment 2018-#2, the City proposes to allocate its ESG funds as follows:

Emergency Solutions Grant (ESG)		
I. PROJECTS	Comments	2018 Recommendation
1. Street Outreach	As a new ESG Program recipient, the City is in the process of developing this program to meet HUD's requirements. Project allocations will be recommended via the City's citizen participation process at a future date.	To Be Determined
2. Emergency Shelter		
3. Homelessness Prevention		
4. Rapid Re-Housing		
5. Homeless Management Information System (HMIS) Data Collection		
PROJECTS TOTAL		\$ 128,065.48
II. ADMINISTRATION (Cannot exceed 7.5% of ESG allocation)		\$ 10,221.52
GRAND TOTAL		\$ 136,287.00

This Notice does not alter the original public comment period for the City's 2018 AAP CDBG and HOME activities. The minimum 30-day required public comment period for the City's 2018 AAP CDBG and HOME projects began on December 11, 2017 and ended on January 9, 2018.

Additionally, the following re/allocation of CDBG funds have been proposed for the following Activities:

Proposed CDBG Amended or New Activity	Program Year/Funding Source	Original Funding Allocation	Comments	Reallocation Recommendation (Decrease)
2017 Section 108 Credit Subsidy and Administrative Fees for Aurora Arts Centre Project (Increase funds to cover 2018 and 2019 subsidy fees)	2016 Joseph Corporation Safety First	\$ 227,225.00	Project closed; unexpended funds	\$ 597.66
	2017 Family Focus Early Childhood Services	\$ 30,000.00	Project closed; unexpended funds	\$ 4,851.39
	2017 PADS' SEEDS Case Management Program	\$ 25,000.00	Project closed; unexpended funds	\$ 0.21
	2017 Entitlement Funds	\$ 153,101.00	Unallocated funds	\$ 30,550.74
Reallocation Total				\$ 36,000.00
Cancel City of Aurora Small Business Revolving Loan Program	2015 Entitlement Funds	\$ 100,000.00	De-obligated funds will be reprogrammed at a future date	(\$100,000.00)

This proposed Substantial Amendment will also clarify funding sources identified in the City's Annual Action Plan Substantial Amendment 2016 - #3. On October 23, 2016, the City posted a Public Notice in *The Beacon News* proposing to award "2014 Unallocated Funds", "2015 Unexpended Funds", and "2016 Entitlement Funds" to *The Community Builders - Aurora Downtown Revitalization aka Aurora Arts Centre Development Project*. The City is issuing a correction to the notice to further clarify the origination of the reprogrammed funding amounts. The referenced unallocated/unexpended project funds should have also shown their correlation to the following closed projects: *2014 Fox Valley Habitat for Humanity - Working Families Rebuilding Neighborhoods* (\$0.04), *2014 Breaking Free - Homeless Substance Abuse Treatment* (\$52.20), *2014 Quad County Urban League - Employment and Assistance Referral Program* (\$194.05), *2015 Kane County Lead Abatement - Lead Testing and Abatement Partnership* (\$560.00). Additionally, this Notice clarifies the noted "2016 Entitlement Funds" unexpended/unallocated funds as follows: *2016 Entitlement Funds* (\$122,922.80) and *2016 Program Administration* (\$17,422.36). This Notice does not alter the original public comment period for reprogramming the 2014, 2015 and 2016 unallocated/unexpended funds. The minimum 30-day required public comment period began on October 23, 2016 and ended on December 13, 2016.

Effective June 17, 2018, the proposed *Substantial Amendments to the City of Aurora's 2015, 2016, 2017, and 2018 Annual Action Plans* will be available for review and public comment at the following locations: City of Aurora-Neighborhood Redevelopment, 51 E. Galena Blvd, Aurora, IL; Library-Main, 101 S. River St., Aurora, IL; Library-Eola, 555 S. Eola Rd, Aurora, IL; Library-West, 233 S. Constitution Dr., Aurora, IL; and on the City of Aurora website: www.aurora-il.org.

Upon advance request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities. For more information, to make special arrangements, or to provide comments, contact Neighborhood Redevelopment Division, 51 E. Galena Blvd, (630) 256-3320 or dnr@aurora-il.org. Comments are being accepted no later than July 24, 2018. The Substantial Amendment is scheduled for review and adoption at the City Council's July 24, 2018 meeting at 6:00 p.m., Council Chambers, 2nd Floor, City Hall, 44 E. Downer Place, Aurora, IL 60507.

Sign-in Sheet

Public Hearing

City of Aurora Substantial Amendments (2018-#2)

Monday, July 2, 2018 - 4:00 p.m.

Aurora City Hall, 5th Floor, Conference Room 5B, 44 E. Downer Place, Aurora Illinois

PLEASE PRINT LEGIBLY

	NAME	ORGANIZATION	ADDRESS	PHONE	E-mail - PLEASE PRINT LEGIBLY
1.	Amy Munro	City of Aurora NRD			
2.	Tara Neff	City of Aurora NRD			
3.	Helen Ratzlow	BGWC	508 Binder St.	630-229-7381	hratzlow@comcast.net
4.	Joe Fuller	BGWC	2415 Chandler Ct.	630-978-8702	jocfuller0528@gmail.com
5.	Jeray Lubshina	Black Grant Com	514 Oak Ave	630-894-0029	514-514@sbglabrl.net
6.	Ryan Dond	Hesed House	659 S. River St	630-914-6424	Ryan@hesedhouse.org
7.	EARLE ROBERTSON	BGWC	238 Tanglewood Ct.	630-966-0356	earledee27@comcast.net
8.	Vera R. Walton	EDAG Center	795 George Ave.	630-732-1555	
9.					
10.					
11.					
12.					
13.					

June 25, 2018

Ms. Amy Munro
City of Aurora
Redevelopment Coordinator
Neighborhood Redevelopment Division
51 E. Galena Blvd
Aurora, IL 60505

Dear Amy,

Thank you for this opportunity to provide input into the City's ESG plan.

I draw from my experience with homelessness in Aurora: I started volunteering at Hesed House in 1991. I started working here in 1999. I became Executive Director in 2004.

In particular, I wanted to offer my perspective on which of the eligible areas the city should prioritize.

The two highest areas of need are:

- 1) **Emergency Shelter** – Aurora is at the breaking point with homeless shelter capacity. The primary shelter at Hesed House is substantially overcapacity. We are creating a new family shelter on September 1. We expect it to be overcapacity on Day 1.
- 2) **Rapid Rehousing** – Rapid rehousing is a far more efficient use of resources than homeless prevention. At first it seems to make more sense to help a family or individual before they become homeless rather than waiting until they actually become homeless, but that forgets one important fact: the vast majority of people on the verge of homelessness will find a way to stay housed.

The result is that homeless prevention dollars often go to individuals who would have found a way to stay housed without assistance.

With rapid re-housing, you wait until an individual has become homeless and then you get them out into housing very quickly. None of the money is "wasted" on individuals who wouldn't become homeless (because these individuals are already homeless).

Rapid rehousing is particularly important for families, especially in light of the transitional housing program at Hased House closing and being replaced by a family shelter (that will be over capacity).

The next most important area would be:

- 1) **Homeless Prevention** – Homeless prevention isn't a bad use of funds. It is just far less efficient than rapid rehousing (see my explanation of rapid rehousing)

The lowest area of need would be:


- 1) **Street Outreach** – There are very few people in Aurora who sleep on the streets. For example, in a HUD mandated street count a few years ago, East St. Louis had 285 individuals on the street; Bloomington had 216; Rockford had 52; Batavia had 7. On the exact same night, Aurora had 1. The low number of individuals living on the streets of Aurora is a result of the PADS shelter at Hased House being "low threshold" for entry. This is simply not a need.

If it were up to me, I would put 100% of the non-admin dollars into emergency shelter and rapid rehousing.

I would welcome the opportunity to discuss this further if you all have any questions.

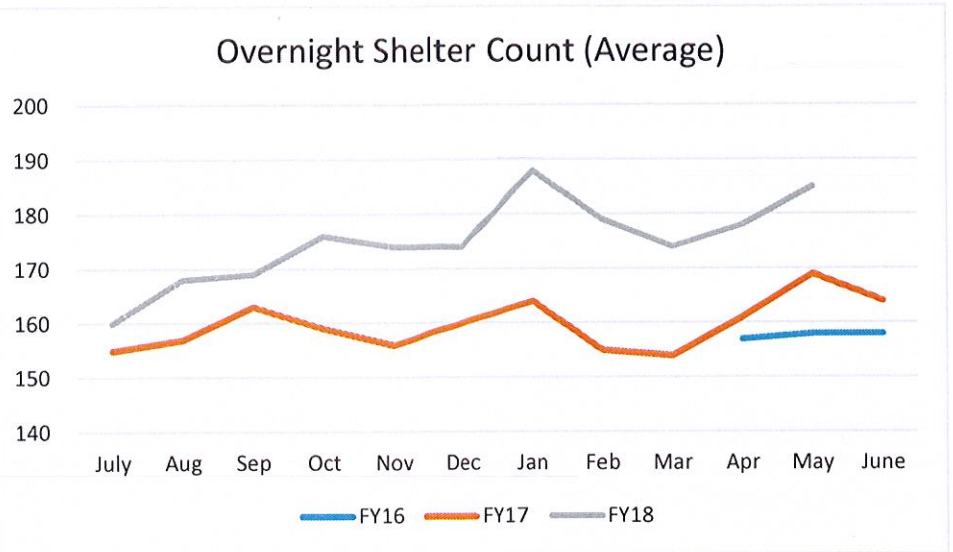
Thank you.

Sincerely,

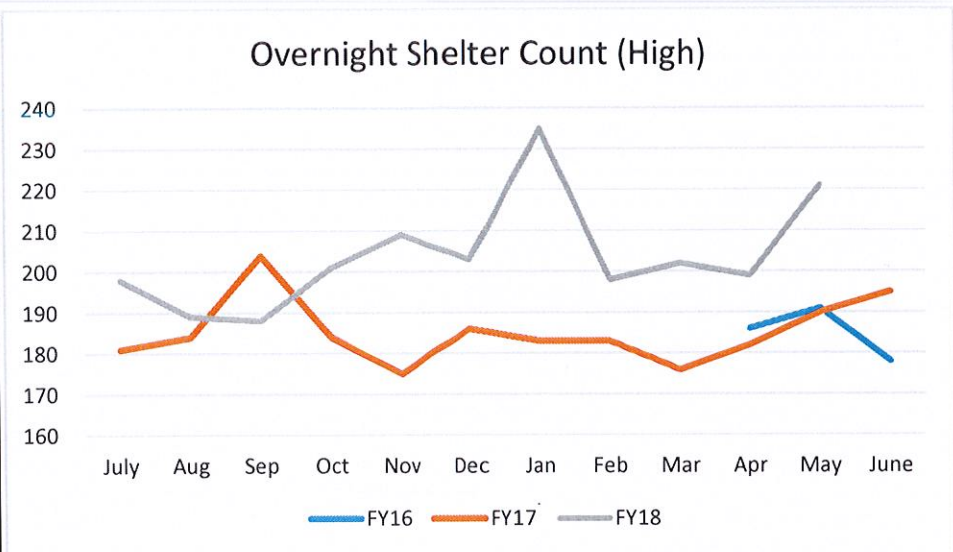


Ryan J. Dowd, Attorney-at-Law
Executive Director

Overnight Shelter Count (Avg)			
	FY16	FY17	FY18
July		155	160
Aug		157	168
Sep		163	169
Oct		159	176
Nov		156	174
Dec		160	174
Jan		164	188
Feb		155	179
Mar		154	174
Apr	157	161	178
May	158	169	185
June	158	164	



Overnight Shelter Count (High)			
	FY16	FY17	FY18
July		181	198
Aug		184	189
Sep		204	188
Oct		184	201
Nov		175	209
Dec		186	203
Jan		183	235
Feb		183	198
Mar		176	202
Apr	186	182	199
May	191	190	221
June	178	195	



RECEIVED
 JUL 02 2018
 DNR

Submitted by
 Ryan Dowd, Heselbrose
 at Public Hearing



CITY OF AURORA, ILLINOIS

RESOLUTION NO. R18-178
DATE OF PASSAGE July 24, 2018

A Resolution Authorizing Annual Action Plan Substantial Amendments (2018 - #2) to Reflect Funding Re/Allocations for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs

WHEREAS, the City of Aurora has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the City of Aurora has a Consolidated Plan and Annual Action Plan which have been adopted by the City Council and which have defined priorities for community development funding; and

WHEREAS, on January 9, 2018 via Resolution R18-005, the City of Aurora's 2018 Annual Action Plan was approved by City Council; and

WHEREAS, on May 1, 2018, the City of Aurora received notification from the Department of Housing and Urban Development (HUD) which included funding allocation for CDBG, HOME, and ESG Program Funds; and

WHEREAS, the City of Aurora is a first-time recipient of ESG funds and the City's 2018 Annual Action Plan which was approved by City Council on January 9, 2018 did not include its ESG allocation; and

WHEREAS, the City of Aurora is required by HUD to complete a Substantial Amendment to allocate its 2018 ESG funds before it submits its application for the ESG funds and its 2018 Annual Action Plan; and

WHEREAS, the City of Aurora's Block Grant Working Committee recommended adoption of the Annual Action Plan Substantial Amendment (2018-#2) to reflect CDBG and ESG funding re/allocations at its June 6, 2018 meeting; and

RESOLUTION NO. 818.178
DATE OF PASSAGE July 24, 2018

WHEREAS, funding will be available in the 2018 City Budget CDBG program account (221-1330-801-43-series) and 2018 City Budget ESG program account (214-1330-801-XX-XX series) as per Exhibit A

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Aurora, Illinois, finds as facts all of the preamble recitals of this Resolution and hereby that the City Council of the City of Aurora, Illinois, finds as facts all of the preamble recitals of this Resolution and hereby approves a Resolution Authorizing Annual Action Plan Substantial Amendments (2018-#2) to Annual Action Plan Substantial Amendments (2018-#2) to Reflect Funding Re/Allocations for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs and authorizes the City's Mayor, the Chief Community Services Officer, Community Development Manager, or their designees to execute any contracts as well as any other documents associated with this Substantial Amendment, including but not limited to HUD's program administration requirements.

RESOLUTION NO. R18-178
DATE OF PASSAGE July 24, 2018

PASSED AND APPROVED ON July 24, 2018

AYES 10 NAYS 0 NOT VOTING 0 ABSENT 2

Kristina Bohman
Alderman Bohman, Ward 1

Salasud
Alderman Mesiacos, Ward 3

Carl Franco
Alderman Franco, Ward 5

Har-Burns
Alderman Har-Burns, Ward 7

Bugg
Alderman Bugg, Ward 9

Jenkins
Alderman Jenkins, At Large

Garza
Alderman Garza, Ward 2

Donnell
Alderman Donnell, Ward 4

Michael Saville
Alderman Saville, Ward 6

Mervine
Alderman Mervine, Ward 8

Lofchie
Alderman Lofchie, Ward 10

O'Connor
Alderman O'Connor, At Large

ATTEST:

Wendy M. Mumbidge
City Clerk

Paul J. Torres
Mayor - R20 7E4

18-0568

RECOMMENDATION


TO: THE COMMITTEE OF THE WHOLE


FROM: THE PLANNING & DEVELOPMENT COMMITTEE

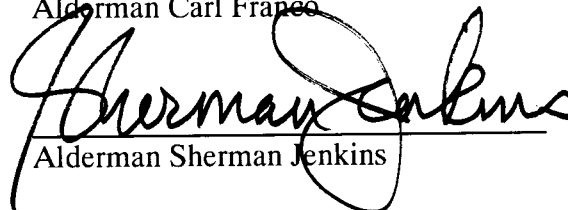
The Planning & Development Committee at their Meeting on Thursday, July 12, 2018

Recommended **APPROVAL** of a Resolution Authorizing Annual Action Plan Substantial Amendments (2018-#2) to Reflect Funding Re/Allocations for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs.

VOTE 3-0

Submitted By 
Alderman Michael Saville, Chairman


Alderman Carl Franco


Alderman Sherman Jenkins

Alderman William "Bill" Donnell, Alternate

Dated This 12th Day of July, 2018

PUBLIC NOTICE

Annual Action Plan Substantial Amendments (2018-#2)

As an entitlement community, the City of Aurora, Illinois ("City") receives funding from U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant Program (ESG). In accordance with the City of Aurora's Citizen Participation Plan and the requirements of HUD, a public hearing will be held at 4:00 p.m. on July 2, 2018, City Hall, 5th Floor, Conference Room B, 44 E. Downer Place, Aurora, IL 60507 to provide an opportunity for comment on proposed *Substantial Amendments to the City of Aurora's 2015 - 2019 Consolidated Plan and its 2015, 2016, 2017, and 2018 Annual Action Plans* which will amend the funding allocations for the City's CDBG Program and address the City's receipt of Emergency Solutions Grant Program funding. The substantial amendments will result in the re/allocation of unexpended funds and adjustments needed to ensure the integrity of the City's spending obligations.

The City proposes to amend its 2015 - 2019 Consolidated Plan and 2018 Annual Action Plan (AAP) to fulfill HUD's 2018 AAP application submission requirements by providing the public with an opportunity for comment on the City's May 1, 2018 receipt of its ESG funds in the amount of \$136,287. The ESG funds are to be allocated for the following activities: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless. Additionally, up to 7.5% of the funds may be used for the ESG Program's administrative activities. Under Substantial Amendment 2018-#2, the City proposes to allocate its ESG funds as follows:

Emergency Solutions Grant (ESG)		
I. PROJECTS	Comments	2018 Recommendation
1. Street Outreach	As a new ESG Program recipient, the City is in the process of developing this program to meet HUD's requirements. Project allocations will be recommended via the City's citizen participation process at a future date.	To Be Determined
2. Emergency Shelter		
3. Homelessness Prevention		
4. Rapid Re-Housing		
5. Homeless Management Information System (HMIS) Data Collection		
PROJECTS TOTAL		\$ 126,065.48
II. ADMINISTRATION (Cannot exceed 7.5% of ESG allocation)		\$ 10,221.52
GRAND TOTAL		\$ 136,287.00

This Notice does not alter the original public comment period for the City's 2018 AAP CDBG and HOME activities. The minimum 30-day required public comment period for the City's 2018 AAP CDBG and HOME projects began on December 11, 2017 and ended on January 9, 2018.

Additionally, the following re/allocation of CDBG funds have been proposed for the following Activities:

Proposed CDBG Amended or New Activity	Program Year/Funding Source	Original Funding Allocation	Comments	Reallocation Recommendation (Decrease)
2017 Section 108 Credit Subsidy and Administrative Fees for Aurora Arts Centre Project (Increase funds to cover 2018 and 2019 subsidy fees)	2016 Joseph Corporation Safety First	\$ 227,225.00	Project closed; unexpended funds	\$ 597.66
	2017 Family Focus Early Childhood Services	\$ 30,000.00	Project closed; unexpended funds	\$ 4,851.39
	2017 PADS' SEEDS Case Management Program	\$ 25,000.00	Project closed; unexpended funds	\$ 0.21
	2017 Entitlement Funds	\$ 153,101.00	Unallocated funds	\$ 30,550.74
Reallocation Total				\$ 36,000.00
Cancel City of Aurora Small Business Revolving Loan Program	2015 Entitlement Funds	\$ 100,000.00	De-obligated funds will be reprogrammed at a future date	(\$100,000.00)

This proposed Substantial Amendment will also clarify funding sources identified in the City's Annual Action Plan Substantial Amendment 2016 - #3. On October 23, 2016, the City posted a Public Notice in *The Beacon News* proposing to award "2014 Unallocated Funds", "2015 Unexpended Funds", and "2016 Entitlement Funds" to *The Community Builders - Aurora Downtown Revitalization aka Aurora Arts Centre Development Project*. The City is issuing a correction to the notice to further clarify the origination of the reprogrammed funding amounts. The referenced unallocated/unexpended project funds should have also shown their correlation to the following closed projects: 2014 Fox Valley Habitat for Humanity - Working Families Rebuilding Neighborhoods (\$0.04), 2014 Breaking Free - Homeless Substance Abuse Treatment (\$52.20), 2014 Quad County Urban League - Employment and Assistance Referral Program (\$194.05), 2015 Kane County Lead Abatement - Lead Testing and Abatement Partnership (\$560.00). Additionally, this Notice clarifies the noted "2016 Entitlement Funds" unexpended/unallocated funds as follows: 2016 Entitlement Funds (\$122,922.80) and 2016 Program Administration (\$17,422.36). This Notice does not alter the original public comment period for reprogramming the 2014, 2015 and 2016 unallocated/unexpended funds. The minimum 30-day required public comment period began on October 23, 2016 and ended on December 13, 2016.

Effective June 17, 2018, the proposed *Substantial Amendments to the City of Aurora's 2015, 2016, 2017, and 2018 Annual Action Plans* will be available for review and public comment at the following locations: City of Aurora-Neighborhood Redevelopment, 51 E. Galena Blvd, Aurora, IL; Library-Main, 101 S. River St., Aurora, IL; Library-Eola, 555 S. Eola Rd, Aurora, IL; Library-West, 233 S. Constitution Dr., Aurora, IL; and on the City of Aurora website: www.aurora-il.org.

Upon advance request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities. For more information, to make special arrangements, or to provide comments, contact Neighborhood Redevelopment Division, 51 E. Galena Blvd, (630) 256-3320 or dnr@aurora-il.org. Comments are being accepted no later than July 24, 2018. The Substantial Amendment is scheduled for review and adoption at the City Council's July 24, 2018 meeting at 6:00 p.m., Council Chambers, 2nd Floor, City Hall, 44 E. Downer Place, Aurora, IL 60507.

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**CITY OF AURORA
NEIGHBORHOOD REDEVELOPMENT DIVISION
CITIZEN PARTICIPATION PLAN
Adopted September 14, 2010**

INTRODUCTION

As a recipient of funds from the U.S. Department of Housing and Urban Development (HUD), the City of Aurora is required to adopt a *Citizen Participation Plan* that provides for and encourages citizens to participate in the development and administration of the five-year *Consolidated Plan*, the *Annual Action Plan*, *substantial amendments*, and the *Consolidated Annual Performance Evaluation Report* (CAPER).

The Citizen Participation Plan is designed especially to encourage participation by low- and moderate-income persons, particularly:

- Those living in slum and blighted areas;
- Those living in areas where federal funds are proposed to be used;
- Residents of primarily low- and moderate-income neighborhoods;
- Residents of public and assisted housing developments; and
- Residents of targeted revitalization areas in which the developments are located

The City of Aurora must follow its *Citizen Participation Plan*. The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of our *Consolidated Plan*. The City of Aurora must provide citizens with a reasonable opportunity to comment on our *Citizen Participation Plan* and on substantial amendments to the *Citizen Participation Plan*. We must make our *Citizen Participation Plan* public. The *Citizen Participation Plan* must be in a format accessible to persons with disabilities, upon request.

We are required to take whatever actions are appropriate to encourage the participation of all Aurora citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

THE CONSOLIDATED PLAN AND ANNUAL ACTION PLAN

Every five years, the City develops a long-term strategic plan called the *Consolidated Plan*, detailing the amount of federal assistance the City expects to receive (including grant funds and program income) and the range of projects that may be undertaken, including the estimated amount that will benefit low- and moderate-income persons.

An *Annual Action Plan* is prepared each year to outline projects to be undertaken within each program year. The City will hold a public hearing, accept public comment, and issue public notices for the *Consolidated Plan* and for each *Annual Action Plan*, to ensure public participation in the development of these plans.

Public Notice and Publication

The City will publish a public notice in the Beacon News (“Our Towns” section), announcing the availability of the *Consolidated Plan* or the *Annual Action Plan* and establishing a 30-day public comment period.

The public notice will also set a date for a public hearing, which will occur at least 15 days prior to the City Council meeting at which the plan is slated for adoption.

The notice will include a summary of the proposed plan and list the locations where copies of the completed proposed plan may be examined. These locations include all branches of the Aurora Public Library and the Neighborhood Redevelopment Division office. Free digital copies of the plan will be made available at the Neighborhood Redevelopment Division office. The plan will be posted on the City’s website, www.aurora-il.org.

The City will publish each plan in a manner that affords citizens, public agencies, and other interested parties a reasonable opportunity to examine its contents and submit comments.

Public Hearing

The City will hold at least one public hearing during the development of the *Consolidated Plan* and *Annual Action Plan* to gather input from citizens and respond to proposals and questions.

In a year in which the *Consolidated Plan* is being developed, an additional public hearing will be held before the proposed *Consolidated Plan* is published for comment.

The hearing(s) will address housing and community development needs, development of proposed activities, and review of program performance. All public hearings will be held at the Aurora City Hall, 44 E. Downer Place, Aurora, IL 60505.

Upon request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities.

Public Comments

The City of Aurora will provide a period of at least 30 days to receive comments from citizens on each proposed plan. The City will consider any comments or views of citizens received in writing, or orally at public hearings, in preparing the final adopted plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons for not accepting the latter, shall be attached to the final adopted plan.

PLAN AMENDMENTS

In the course of administering federally-funded programs, the City may need to amend our *Consolidated Plan* or an annual *Action Plan*. When the amendment is significant and meets the criteria set forth below, the change will be considered a substantial amendment and the City will undertake additional actions to ensure citizens have an opportunity to comment. Records of all amendments will be maintained by the City for public review and will be fully described in the annual performance report submitted to HUD.

Criteria for Amendments

An **amendment** will be undertaken in the following circumstances:

- a change in the method of distribution of funds;
- carrying out an activity using funds from any program covered by the consolidated plan (including program income) not previously described in the action plan; or
- a change in the purpose, scope, location, or beneficiaries of an activity

A **substantial** amendment will be undertaken in the following circumstances:

- a change in the City's allocation priorities;
- a change in the use of federal funds from one eligible activity to another in excess of \$100,000; or
- a new activity or program not previously described in the plan.

Public Notice and Publication

In the case of a proposed amendment or substantial amendment, the City will publish a public notice in the Beacon News ("Our Towns" section), describing the project and the amount to be spent and establishing a 30-day public comment period. The public comment period will be scheduled so as to end on the day of the City Council meeting at which the proposed amendment is slated for adoption.

In the case of a proposed substantial amendment, in addition to the information described in the previous paragraph, the published public notice will set a date for a public hearing, which will occur at least 15 days prior to the City Council meeting at which the proposed substantial amendment will be slated for adoption.

The public notice will list the locations where copies of the proposed amendment may be examined. These locations include all branches of the Aurora Public Library and the Neighborhood Redevelopment Division office. Free digital copies of the amendment will be made available at the Neighborhood Redevelopment Division office. The amendment will be posted on the City's website, www.aurora-il.org.

Public Hearing

In the case of a proposed substantial amendment, the City will hold a public hearing to gather input from citizens and respond to proposals and questions.

All public hearings will be held at the Aurora City Hall, 44 E. Downer Place, Aurora, IL 60505.

Upon request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities.

Public Comments

The City of Aurora will provide a period of at least 30 days to receive comments from citizens on each proposed substantial amendment. The City will consider any comments or views of citizens received in writing, or orally at the public hearing, in preparing the final amendment. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons for not accepting the latter, shall be attached to the substantial amendment record.

PERFORMANCE REPORTS

Each year the City of Aurora must submit a *Consolidated Annual Performance and Evaluation Report* (CAPER) to HUD. The report is due 90 days after the close of the program year. To ensure public participation in the review of the CAPER, the City will hold a public hearing, accept public comment, and issue public notices.

Public Notice and Publication

The City will publish a public notice in the Beacon News (“Our Towns” section), announcing the availability of the CAPER and establishing a 30-day public comment period. The public comment period will be scheduled so as to end on the day of the City Council meeting at which the CAPER is slated for adoption.

The published public notice will also set a date for a public hearing, which will occur at least 15 days prior to the City Council meeting at which the CAPER is slated for adoption.

The public notice will list the locations where copies of the CAPER may be examined. These locations include all branches of the Aurora Public Library and the Neighborhood Redevelopment Division office. Free digital copies of the amendment will be made available at the Neighborhood Redevelopment Division office. The CAPER will be posted on the City’s website, www.aurora-il.org.

Public Hearing

The City will hold a public hearing to gather input from citizens, answer questions, address housing and community development needs, and review program performance.

All public hearings will be held at the Aurora City Hall, 44 E. Downer Place, Aurora, IL 60505.

Upon request, the City will provide for translation services to meet the needs of non-English speaking residents. The City will also take whatever actions are appropriate to serve the needs of persons with disabilities.

Public Comments

The City will provide a period of at least 30 days to receive comments on the CAPER before the report is submitted to HUD. The City will consider any comments or views of citizens received in writing, or orally at public hearings, if any, in preparing the CAPER. The City will attach a summary of these comments and the City’s response to the final CAPER.

ACCESS TO MEETINGS AND RECORDS

In addition to providing opportunities for citizen participation in the development of plans and review of the performance report, the City must provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the *Consolidated Plan* and the use of federal funds. The City will provide access to records for the current program year and preceding five program years. These records include, but are not limited to, the *Citizen Participation Plan*, the *Consolidated Plan* as adopted, annual action plans, performance reports, and substantial amendments. The City will make these records available in a form accessible to persons with disabilities, upon request. Records are maintained in the offices of the Neighborhood Redevelopment Division.

The City will also provide citizens with reasonable and timely access to local meetings held in regard to the *Consolidated Plan* and the activities undertaken as part of the *Consolidated Plan*.

TECHNICAL ASSISTANCE

The City is required to provide for technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals for funding assistance under any of the programs covered by the *Consolidated Plan*, with the level and type of assistance determined by the City. The assistance need not include the provision of funds to the groups. To request assistance, contact the Neighborhood Redevelopment Division.

COMPLAINTS

The City will maintain a file that documents all citizen complaints and the City's response to any complaints related to the *Consolidated Plan*, amendments, and the performance report. The City will provide a substantive written response to every written complaint within 15 working days of receipt of the complaint. In addition, the City will consider complaints when evaluating program performance as part of the annual report to HUD. Complaints should be addressed to the Neighborhood Redevelopment Division.

DISPLACEMENT

The City must set forth plans to minimize displacement of persons and to assist any person displaced, specifying the types and levels of assistance the City will make available (or require others to make available) to persons displaced, even if the City expects no displacements to occur. Displacement occurs when an individual, family, partnership, association, corporation, or organization moves from their home, business, or farm, or moves their personal property as a direct result of a federally-funded acquisition, demolition, or rehabilitation. Generally, displacement does not include persons displaced temporarily from their dwelling for less than 12 months while it is being rehabilitated. Displaced persons and entities are eligible for relocation assistance under federal law.

As part of this plan, the City is required to describe its plans to minimize displacement of persons and to specify types and levels of assistance the City will make available to persons who are displaced. To minimize displacement, the City will not acquire or demolish occupied structures. When displacement is unavoidable, the City will offer the following types of assistance:

For Residential Displacements:

- Provide relocation advisory services to displaced tenants and owner occupants
- Provide a minimum of 90 days written notice to vacate prior to requiring possession
- Reimburse for moving expenses
- Provide payments for the added cost of renting or purchasing comparable replacement housing

For nonresidential displacements (businesses and nonprofit organizations):

- Provide relocation advisory services
- Provide a minimum 90 days written notice to vacate prior to requiring possession
- Reimburse for moving and re-establishment expenses

BLOCK GRANT WORKING COMMITTEE

The Block Grant Working Committee is an advisory body that was created to provide additional input from Aurora citizens regarding the use of federal funds.

The Block Grant Working Committee is comprised of one representative from each City ward plus three members-at-large. The members serve two-year terms with no limit on the number of terms any member can serve. The starting date of each member's term coincides with the term of his/her respective alderman.

Appointment to the Block Grant Working Committee is by recommendation of each alderman to the Mayor. The Mayor recommends an additional at-large member. All recommendations are approved by the City Council.

The Block Grant Working Committee meets monthly with staff of the Neighborhood Redevelopment Division and attends public hearings related to the City's *Consolidated Plan*, amendments, and the *Comprehensive Annual Performance Evaluation Report*.

OUTREACH

The Neighborhood Redevelopment Division produces a monthly newsletter which reports on issues of interest to local nonprofits, funding subrecipients and others. Copies are sent to those groups as well as City staff, elected officials, the Neighborhood Revitalization Strategy Area advisory team, the Block Grant Working Committee and interested parties.

Periodically workshops, information-gathering sessions, and public meetings are held related to the programs and activities administered by Neighborhood Redevelopment staff. The groups listed above are notified. Press releases are generated to reach local media as well.

CONTACT INFORMATION

The City of Aurora's Neighborhood Redevelopment Division is the point of contact for all questions, comments, complaints, and requests for technical assistance. Contact information is:

City of Aurora Neighborhood Redevelopment Division
51 E. Galena Boulevard, Aurora, IL 60505
630-256-3320

**Rapid Re-Housing,
Homeless Prevention, and
Emergency Solutions Grant
Program Plan**

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Kane County Homelessness Prevention Program:

Homelessness Prevention Emergency Solutions Grant Program Plan

This document provides a summary of the U.S. Department of Housing and Urban Development (HUD) Emergency Solution Grant (ESG) rules and agreed upon procedural guidelines for program implementation in Kane County, Illinois. The ESG Program was established through S.896 HEARTH Act of 2009. The intent of this document is to provide a framework through which Emergency Solutions Grant (ESG) funds will be used in Kane County. This document, in no manner, should be seen as an alternative to or replacement of HUD rules and guidance which can be found at www.hudhre.info. This website is updated regularly by HUD and it is the responsibility of each Sub-Grantee to keep apprised of any and all new and revised guidance. Community Planning and Development (CPD) listservs help stakeholders stay informed about programs, competitions, awards, policy updates and more. Sign up for the CPD listserv and select the topics for which you would like to receive more information.

Homelessness Assistance through the ESG Program

Assistance to households under the ESG Program is intended to have a meaningful impact on homelessness and housing stability for participating households. ESG provides a variety of supports (*See Eligible Supports for Emergency Solutions Grant*) to achieve the following three assistive elements: preventing people from becoming homeless; diverting people into housing if they are currently applying for shelter; and helping people who become homeless to quickly return to permanent housing.

ESG consists of a Homelessness Prevention (HP) component for those who meet homeless criteria categories 2 (Imminent Risk of Homelessness), 3 (Homeless under other Federal Statutes), 4 (Fleeing/attempting to flee domestic violence), or those who meet HUD's at risk of homeless criteria and a Rapid Re-housing (RRH) component for those who meet homeless criteria categories 1 (Literally Homeless) and 4 (Fleeing/attempting to flee domestic violence).

Eligible households under HP will be those with extremely low incomes, (below 30% of the Area Median Income (AMI)) who lack resources and support networks for housing and who are homeless or at risk of homelessness. Eligible households under RR include those who are literally homeless (see [Homeless Definition](#) for categories of homelessness). Participating households must agree to allow household demographic and service information to be shared between the participating agencies of the Kane County Continuum of Care (CoC). Agencies will enter client level information into the Kane County's Homeless Management Information System (HMIS) (*See HMIS Standards*). Participating households must complete a case management assessment to determine eligibility and to develop goals toward housing stability. Agreeing to and participating toward achieving these goals are requirements of both single time and continued assistance. Goals may be outlined in a Housing Stability Plan. The Kane County CoC will target households that have a demonstrated housing crisis, and that are likely to remain stably housed after this assistance. Financial eligibility must be re-assessed every 90 days (or less) for all HP participating households and annually (or less) for RRH participating households (*See Eligibility Criteria*). Households receiving any type of rent assistance under this program must reside or plan to reside in an eligible

unit (*See Eligible Units*). ESG is not a mortgage assistance program and it is not intended to serve persons who need long-term and or intensive supports. ESG assistance is intended to stabilize housing. Maximum assistance under this program is 24 months in any 3-year period.

Consistent Procedures and Practices

ESG providers agree to actively participate in the Kane County Continuum and to follow this plan and all HUD rules, to make certain that households meet the eligibility criteria of the program, to eliminate duplication, and to ensure seamless homelessness prevention coverage in the county. All ESG providers must enter client and service level data into the HMIS system in accordance with HUD rules, operating standards set by the Kane Continuum of Care (CoC) and confidentiality laws. (*See Confidentiality & HMIS Standards*)

All eligible supports are outlined in the [ESG Notice 24 CFR Parts 91 and 576](#) (dated December 5, 2011, effective January 4, 2012). These supports are intentionally focused on housing: financial assistance to help pay for housing services designed to keep people in housing, or services to locate housing. Kane ESG provider agencies are required to follow the ESG Notice, HUD's guidance, and the policies and procedure's within this program plan. An agency may not develop more strict guidelines for screening eligibility and service provision without approval of the Kane County CoC.

Outreach & Coordination of Services

Other available resources will be used before ESG funds are used in homeless prevention. In addition, ESG provider agencies will collaborate with other agencies to ensure that all households at risk will have full access to the ESG program, including people in area shelters, transitional housing programs, townships and other human service entities.

Agency providers will comply with all Fair Housing and Civil Rights requirements.

The Kane County CoC has developed a Coordinated Entry System (CES) with policies and procedures as of December 22, 2017. Per HUD guidelines, , all ESG-funded provider agencies are required to use the CES to ensure that housing assistance is prioritized based on vulnerability and severity of assistance needs.

Eligible Supports for Emergency Solutions Grant

Procedural Guidance

- ESG will only provide assistance to households residing in, homeless within or moving to Kane County. However, if necessary and reasonable, Kane County residents may be eligible for assistance to relocate across county or state lines, if necessary, to stabilize the household. If a provider decides to help a participant relocate, the provider retains the responsibility for ensuring all program requirements are met.
- ESG assistance cannot be provided to eligible individuals or families for the same period of time and for the same cost types that are being provided through another federal, state, or local housing program. There are two cost types: **Tenant Based Rental Assistance (TBRA)** (includes arrears, short and medium term rent) and **Housing Relocation and Stabilization Services** (Includes: Moving costs, rental application fees, security deposit, last month's

rent, utility deposit and utility payment). Eligible households may be served using these two cost types in the categories of Homelessness Prevention (HP) assistance or Rapid Re-Housing (RRH) assistance. If a participant is receiving rental assistance under another program, ESG funds may not be used for rental assistance during that same time period. However, it could be used to pay for another cost type such as security deposit or utility payments.

- For example, a homeless veteran entering a HUD-VASH project that will assist with monthly rent may receive security deposit assistance through ESG funds. If a participant is receiving utility assistance under another program, ESG funds may not be used for utility assistance during that same time period. For example, a household receiving low income home energy assistance program (LIHEAP) may not receive monthly utility assistance.
- When providing rental assistance and security deposit, the lease must be in the client's name and signed by the tenant and the landlord. The assistance (payment) is made to the property owner/property complex only, and is not to exceed the amount owed to the owner for rent and/or security deposit.
- Rent may not exceed Fair Market Rents (FMR) for that unit size AND must meet rent reasonableness standards for that specific unit (see *Fair Market Rent Limits and the Rent Reasonableness Standard*).
- Total rent assistance is not to exceed 24 months in any 3-year period.
- Other ESG assistance must also be reasonable. ESG documentation should demonstrate that the ESG provider completed due diligence to ensure reasonable costs.
- Financial assistance under ESG HPRR is provided to the landlord or other end user. No payments are made directly to participating households.
- ESG providers must track ESG services separately from other funds. Likewise, services provided under the components of Homelessness Prevention and Rapid Re-Housing must be tracked independently of each other. ESG funds provided via the State of Illinois must be tracked separately from ESG funds received by the County. Finally, funds must be tracked separately by grant Fiscal Year.

Tenant Based Rental Assistance

HUD advises that ESG assistance should be “need-based”, meaning that providing agencies should determine the amount of assistance based on the amount necessary to prevent the program participant from becoming homeless or returning to homelessness in the near future. In no case is the ESG assistance provided to exceed 24 months in any 3-year period.

The goals for housing stabilization set by the case managers with the adult household members will include an assessment of income, expenses and the basic necessities required to maintain housing and stability. A budget will be developed and agreed upon prior to the approval of rental assistance. If ongoing rent assistance is projected, the budget will be monitored by the case manager. Rent assistance may be planned and approved in advance, but approvals are not to exceed the 90 day eligibility period for households receiving HP or one-year for households receiving RRH assistance. Rent payments to the landlord will not be paid significantly in advance.

To ensure a consistent application of standards in determining rent amounts for ESG participating households the ESG provider will be responsible for determining and communicating the amount of rent to be provided, as well as empowering the participating household to assume graduating levels of financial responsibility. All ESG Providers will determine assistance based on identified variables, including income, rent, other financial issues, etc. Client rental payment for tenant based rent assistance will be determined based on the amount of assistance required to meet their monthly expenses (i.e. total monthly income (-) minus total monthly expenses monthly = rent assistance amount). A lesser amount of rent may be required of the client in accordance with the program plan (such as establishing savings for housing stability or planned debt payments - i.e., client has a garnishment, pay day loan, huge child support arrearage or is working with legal or credit repair for debt reduction, etc.). With the exception of rental arrears, no court or legal fees may be paid with ESG funds. See **Late Payment of Legal Fees**.

ESG providers will obtain new income verification for the household as planned on a quarterly or annual basis. All households must meet income and risk criteria for continued assistance. The family's rent portion will be recalculated accordingly and will be reflected in the assistance. Agencies have the option of reviewing income and rent assistance prior to the planned reevaluation date when such a reevaluation would impact assistance needed for housing stability.

Agencies will provide assistance with the expectation that households will be able to sustain housing independently in the foreseeable future. Tenant Based Rental Assistance (TBRA) is available to both HP and RRH households. It consists of the following cost types:

Short-term Assistance:

Short-term assistance is provided for up to a maximum of 3 months. A housing stability plan will be developed with the household with the expectation that the household will be stable after assistance. A household that initially qualifies for short-term (1-3 months) assistance can transition into medium term assistance at the discretion of the case manager.

Medium-term Assistance

Medium-term assistance can be provided from 4 months up to a maximum of 24 months within a 36 month period.

Rent Arrears

Rent arrearage assistance is not to exceed a one-time payment of up to 6 months. Rent arrearage is counted toward the 24 month maximum. When providing rental arrearage assistance, the ESG agency must ensure and document that the payment will enable the eligible household to remain in the housing unit for which the arrears are being paid or enable the household to move to another unit. ESG funds cannot be used to pay for rental arrearage assistance in which there was no written lease in place at the time unless an oral lease is enforceable by State law.

Late Payment Fees

Payment of late fees is only allowed with one-time rent arrears assistance.

Housing Relocation & Stabilization Services (HRSS)

Housing Relocation and Stabilization Services consist of Financial Assistance and Stabilization Services and are available to both HP and RRH households.

Financial Assistance

Eligible financial assistance costs covered under housing relocation & stabilization services are listed below (HRSS):

Rental Application Fee

ESG providers may assist program participants with rental applications fees as long as they are only fees charged by the property owner/manager to all applicants.

Security Deposit

There is no expectation that security deposits be returned to the ESG provider agency. Security deposits may be used for damages as defined in the lease or returned to the tenant for use on the next unit should the tenant move in the future. Security deposits are to be used for permanent housing only. Clients that are moving into a halfway house or need “program fees” are not eligible. Per HUD guidelines, ESG provider agencies will only provide the equivalent of 2 months’ rent maximum for security deposit to eligible households. Exceptions are not allowed.

Last month’s rent

If necessary, an ESG provider agency may assist with the last month’s rent payment at the time the owner is paid the security deposit and first month’s rent. The payment must not exceed one month’s rent.

Utility Deposits

There is no expectation that utility deposits be returned to the ESG provider agency. ESG provider agencies may only assist program participants with the standard deposit required by utility companies for gas, electric, water and sewage service.

Utility Payment and Arrearage Assistance

ESG agencies will only provide eligible individuals or households with up to 24 months of utility payments within any 3-year period, including up to 6 months of arrears per service, provided that the client or a member of his/her household has an account in his/her name with a utility company. ESG funds can only be utilized for provision of gas, electric, water, sewer, and garbage collection services; not phone or cable. As with rent assistance, utility assistance cannot be provided to eligible individuals or families for the same period of time and for the same cost types that are being provided through another federal or state subsidy program (LIHEAP). When assisting with utility arrearages, ESG provider agencies must complete due diligence to determine monthly costs and document the method used. To receive assistance with utility deposit or utility arrearage, household must show, in addition to imminent risk or homelessness, valid disconnect notice or proof that utilities will be disconnected or not be connected without assistance.

Moving & Storage Costs

Reasonable moving costs, such as truck rental, hiring a moving company, or temporary storage fees can only be provided to eligible households for a maximum of 3 months, provided that fees are accrued after participant is deemed eligible and before the participant moves into permanent housing. Payment of temporary storage fees in arrears are not eligible. ESG agencies must ensure moving costs are reasonable and document the due diligence in finding a reasonable cost.

Stabilization Services

Housing Search and Placement

ESG provider agencies may offer services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing. Housing should be mutually agreed upon by both the Case Manager and the participant's Head of Household. A Head of Household may be determined if the household consists of multiple adults, or of multiple minors with no adults. At a minimum, housing should be clean, decent, well-maintained, affordable, and in a neighborhood that meets the needs of the family.

Locating adequate housing is the responsibility of the family with assistance from a Case Manager as necessary. The Case Manager may contact landlords directly if advocacy is needed. Case Managers need to track current rental markets, landlords to avoid, and appropriately refer families to partnering landlords. Referrals will not be made to landlords that have repeatedly proven uncooperative with the ESG provider or a partner agency, have refused to reimburse due funds, do not adequately maintain properties, or have otherwise abused tenants' rights. If needed, financial assistance with application fees is available.

Per HUD, costs under Housing Stability Case Managements include: assessing (initial and periodic re-evaluations), arranging, coordinating, and monitoring the delivery of services to facilitate housing stability for participants. Services cannot exceed 30 days during the period participant is seeking permanent housing and 24 month's during the period participant is living in permanent housing.

During short-term assistance, case management includes: assessment; housing stability planning; and referrals. The household is expected to achieve stability goals in 90 days or less. Suggestions may be made for goals to be completed by the ESG participants without case management support. However, per HUD Guidelines, each household receiving ongoing assistance must meet with the case manager on a monthly basis, unless prohibited by Violence Against Women Act (VAWA) or Family Violence and Prevention Services Act (FVSPA).

Medium-term case management calls for regularly defined (monthly or more frequent is acceptable) face-to-face contact between household and case manager. Case management activities may include the same activities of short-term case management. Medium-term case management is required during the months of medium-term assistance and is appropriate when

considerable barriers or need for considerable coordination and advocacy, case plan is expected to last more than 90 days.

Mediation

Mediation services between the participant and property owner/manager are only eligible if necessary to prevent loss of permanent housing.

Credit Repair

Per HUD, credit repair can include credit counseling and other services necessary to assist with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems. Additional credit counseling services will be available at the discretion of ESG provider agencies according to need and available resources.

Legal Services

Legal Services must be necessary to resolve a legal problem that prohibits the participant from obtaining permanent housing or will likely result in the loss of permanent housing. It may include landlord/tenant matters; child support; guardianship, paternity, emancipation, and legal separation; orders of protection and civil remedies for victims of DV; appeal of veteran's and public benefit claim denials; and the resolution of outstanding criminal warrants. Legal services related to immigration and citizenship or mortgages are ineligible under ESG. Prairie State Legal Service (PSLS) is the ESG legal service provider in Kane County. Participants requiring housing related legal services will be referred to PSLS for available services and legal advice.

Determining & Documenting ESG Eligibility

All households must be assessed for eligibility and appropriateness of ESG services, via an initial consultation and eligibility assessment with a case manager or other authorized representative who can determine eligibility and the appropriate type of service needed, upon entry. For financial eligibility households receiving HP services must be reassessed at least once every 90 days and households receiving RRH services must be re-assessed at least annually. Households which do not meet all eligibility criteria are not eligible to receive any ESG services - including financial assistance and housing relocation and stabilization services. Households may become ineligible for ESG services if they do not meet the terms of the Housing Stability Plan at any point as determined by the ESG provider agency, or if ESG services are no longer the most appropriate service to stabilize housing. *(See Separation Guidelines)*

After initial eligibility, the ESG household is determined to remain eligible until 90 days or file closure, whichever comes first. ESG providers can choose to require re-evaluation each time a program participant experiences a change in income, household composition, or need for assistance.

ESG case files must show sufficient documentation of eligibility and determination of assistance. Guidance on acceptable documentation may be found at www.hudexchange.info. The expectation will be that documentation standards are of the highest standard reasonable. If a lower standard of

documentation is used (for example, self-statement of income) the agency will document attempts made to secure documentation and proceed only when reasonable and necessary to avoid or alleviate a homeless situation of the applicant household.

Eligibility criteria other than listed in HUD guidance or this program plan must be approved by Kane County CoC, documented in written policies and procedures, and must be applied consistently. Households must be eligible under each and all categories below

Eligibility Criteria:

Homeless Prevention (HP)

- ESG HP assistance can be available to individuals and families that are in Homeless Categories 2, 3, and 4, but are *not* literally homeless (see [Homeless Definition](#) for categories of homelessness) OR those in At-Risk of Homelessness Categories 1, 2, and 3.
- At initial assessment, households must have income below 30 % Area Median Income (AMI). (see [HUD Income Limits](#)) and must lack resources and support networks that would prevent them from moving into an emergency shelter or other place described in Category 1 of the homeless definition.
- At each 90-day reevaluation, to continue receiving ESG service households must have income that is **at or below** 30 % of AMI, and must lack sufficient resources and support networks to retain housing without ESG assistance.
- Must meet with a case manager no less than once per month for housing stability case management.

Rapid Re-Housing (RRH)

- ESG RRH assistance is only available to individuals and families who meet the definition for Literally Homeless Category 1 under the Homeless Definition Final Rule.
- There is no income threshold at initial assessment.
- At annual reevaluation, households must have income that is at or below 30 % of AMI, AND must have no appropriate subsequent housing options AND must lack sufficient resources and support networks to retain housing.
- Must meet with a case manager not less than once per month for housing stability case management.

All Households (HP or RRH):

- Must agree to allow household information to be shared with participating agencies of the Coordinated Entry System including via the HMIS reporting system; ESG funding recipients must be entered into HMIS for reporting requirements.
- Must complete a comprehensive assessment of needs and service plans for housing stabilization.
- ESG funding recipients must be willing to create and engage in a Housing Stability Plan and case management as needed to acquire and maintain stable housing.

- Households may be required to complete critical goals prior to being approved for ESG financial assistance. Such goals may include obtaining a source of income in the household as ESG financial assistance for rent will not stabilize a household alone.
- If receiving assistance with utility deposit or utility arrearage, household must show, in addition to imminent risk or homelessness, valid disconnect notice or proof that utilities will not be connected without assistance. As with all activities under ESG, assistance must be sought first from other resources (LIHEAP) and ESG assistance cannot be for the same cost type or time period as other assistance.
- If receiving rental arrears or short-term or medium-term rent assistance, the household must be living in or planning to move to a residence which meets HUD's Rent Reasonableness Standard, Fair Market Rent (FMR) Standards and housing habitability standards. (See Eligible Units)

Guidance for Determining & Documenting Housing Options, Resources & Support Networks

In addition to determining homeless status and other eligibility criteria, ESG agencies are required to assess whether an applicant has alternatives to ESG assistance to obtain or maintain housing. This includes an assessment of financial resources, assets, family or support networks which may translate to alternative housing options. Kane County CoC understands that, due to the diversity and complexity of our residents' needs and resources, there is no standardized tool which will accurately predict the future housing situation for all applicants. Kane County CoC will rely on the professional judgment of our ESG provider agency staff to assess, during their interview, housing options, resource and support networks and whether households need ESG assistance. To provide guidance on specific manners of assessment see below.

Financial Resources

Each file will contain a monthly budget which incorporates a household's income, resources and expenses. The budget is only required to look at expenses necessary to maintain housing and basic needs. However, agencies may also include debt payment or other expenses, including savings for housing stability, if deemed appropriate by the housing stabilization plan. When mainstream resources are available in the community, the ESG agency may require the ESG participating household to obtain or maintain these resources as a condition of assistance.

Assets

Household assets are *always* to be assessed to determine income eligibility as defined by HUD. A review of assets is also a relevant piece of determining whether a household has financial resources to obtain or maintain housing. Cash, savings and checking accounts are to be considered tangible assets available for the household budget as described above. Household reported cash, and bank accounts must be reviewed in the initial and recertification assessment process. Tangible assets such as furnishings, automobiles, jewelry and clothing may be retained by the household and are not required to be a part of this analysis. Assets designed by law for retirement (e.g., IRA, Roth IRA, 401K accounts) will not be a required aspect of the determination of the household's resources for applicants younger than 59.5 years of age.

For financial assistance, arrears and short-term rent assistance, agencies are not required to consider other assets (e.g. retirement accounts, certificate of deposit) in their assessment of the household's resources. For ongoing tenant based rental assistance, agencies are required to consider available assets (e.g., Certificate of Deposits, Investments) in determining whether to include use of these assets in the housing stabilization plan. The following questions are used as guidance for assessing and documenting this decision:

- Does the household report any assets?
- Can the assets be converted to cash quickly and without excessive penalty?
- Is the asset substantial enough, in and of itself, to assist the household in independently sustaining housing without risk?
- If the answer is yes to all of the above, the agency will *require* the household to strategically use the assets to stabilize future housing. ESG funded Housing Relocation and Stabilization Services may be offered at this time.
- If the assets are not substantial, or may not be converted to cash quickly and without cost and the household would only reasonably delay homelessness, the agency may plan strategic use of these assets in the housing stabilization plan but use of assets is not required by the CoC.

For the purpose of this guidance, 'substantial' refers to assets which exceed 2 months of basic household expenses as defined in financial resources above. 'Without significant penalty' means a loss of 25% or more of available assets, including potential tax penalties.

Social Support Networks

At the time of application, ESG providers will explore housing options with all applicants. It is the clear intention of the Kane County CoC that viable housing alternatives will be safe and adequate. Case managers will explore current or future alternatives that participants have to ESG assistance. These alternatives include financial resources toward the monthly budget, such as family support, church contributions, or housing alternatives which may include staying with family or friends. Case managers will explore these options in their interview and document, in the file, their concluding assessment of whether these are viable alternatives now or in the future. Viable options would include those which are safe, adequate and unlikely to place the household members at future risk of homelessness (e.g. breaking a lease where the landlord will enter a financial judgment).

Non-Duplication

ESG specifies a household previously deemed ineligible, but which becomes eligible may continue to receive assistance but is not to exceed a total of 24 months of assistance within a 3 year period. Additional financial supports will be determined at the discretion of the ESG provider agency using geographic boundaries and criteria for *Non-selection/Non-continuation*.

Non-Selection/Non-Continuation (Initial/Continuing Eligibility)

The ESG provider agency will make decisions regarding non-selection for participation in ESG at initial application or at recertification due to any of the reasons defined below. Criteria apply to both initial application and at time of quarterly or annual reassessment.

Please note: violent or drug related criminal activity related to a household receiving any type of rental assistance is grounds for immediate termination. Likewise, misrepresentation of eligibility by any household also provides reason for immediate separation from any program assistance.

- Household does not meet all eligibility criteria; OR
- Household does not complete all steps to establish eligibility in a timely manner; OR
- Misuse of program services by any household member; OR
- Household does not complete or refuses to engage in Housing Stability Plan; OR
- Household non-readiness, as determined by the ESG providing agency, due to:
- Lack of “key” services from service providers in the community or an unwillingness/inability by the household to link to such key services; AND/OR
- Household’s misuse of resources, including personal resources such as income and benefits

Key resources are those resources or services that are integral to the household’s ability to achieve self-sufficiency.

Self-Sufficiency is defined as the household’s ability to maintain rent and household expenses independent of the ESG within a defined period of time.

- At the discretion of the ESG provider agency, based on the household’s use of current and past agency services - including but not limited to: a review of the client’s previous participation in similar agency services, such as homelessness prevention services, short-term case management or some equivalent data.

The ESG provider agency will make all reasonable efforts to link clients to services or advocate for provision of services before making a decision of non-selection.

Separation Guidelines

All assistance provided under ESG is subject to eligibility requirements and program guidelines. Final decisions regarding non-continuation will be relayed in writing, to the household, by the ESG provider agency. The ESG provider agency will provide, when appropriate, information about helpful outside resources and the opportunity to re-apply to the program or to enter the program at a later date. Per HUD guidelines, provider agencies must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination, so that a program participant’s assistance is terminated only in the most severe cases.

A formal separation process will, at a minimum, consist of the following:

- Written notice which includes date of termination, reason for termination, opportunity for appeal, and, if appropriate, any helpful resources to assist the participating household to maintain housing stability.
- Opportunity to appeal – Participating households which are selected for non-continuation are entitled to request a review of the decision with the opportunity to

present oral or written objections before a person other than the person (or a subordinate of the person) who made or approved the termination decision. Final decisions regarding the appeal will be provided promptly in writing.

Eligible Units

See ESG Interim Rule 24 CFR Parts 84, 85, 91, & 576 for information regarding conflicts of interest, Non-discrimination and Equal Opportunity Requirements, Fair Housing, and Civil Rights laws.

Fair Market Rent Limits (FMR) and the Rent Reasonableness Standard

All units which receive Tenant Based Rental Assistance (TBRA) under the ESG Program must have a monthly gross rent which is at or below the most recently published HUD rents (*see [HUD Fair Market Rents](#)*). It is the responsibility of the ESG provider agency to check this website for the most current FMR information. The monthly gross rent must also meet HUD's rent reasonableness standard, meaning the gross rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private, unassisted market and must not be in excess of rents being charged by the owner for comparable non-luxury unassisted units. These standards of Fair Market Rent (FMR) and Reasonableness apply to arrearages as well as rent going forward. *See HUD's guidance on calculating FMR & determining Rent Reasonableness.*

To document rent reasonableness, the agency must determine rent reasonableness using one of the following methods:

- Reviewing comparable units advertised for rent;
- Written verification from the property owner of comparability of rent charged with other units owned.

The ESG providing agency should consider the following when determining rent reasonable:

- The location, quality, age, size, and type of the unit;
- Any amenities, services and utilities to be provided by the owner.

Documentation of the comparable review will be retained in the participant file.

See HUD's [Rent Reasonableness Checklist and Certification](#) form.

Minimum Habitability Standard

HUD has set minimum standards for permanent housing. ESG funds may only be used to help a program participant remain or move into housing which meets these minimum habitability standards. This includes funds for Housing Stabilization Services as well as Tenant Based Rental Assistance. ESG provider agencies are to ensure that housing meets the minimum criteria as outlined in CFR 576.403.

Housing inspections completed by a Public Housing Authority for units that will receive a HUD-VASH or Housing Choice Voucher program are acceptable as long as they have been completed within 60 days of the clients ESG application. Client files must contain documentation from the respective Public Housing Authority to confirm that the unit passed inspection prior to a provider issuing financial assistance.

Lease Requirements

The provision of ESG rent assistance and security deposits seeks to ensure permanent housing stabilization.

- The landlord must agree to work with the ESG provider agency to accept rent payment and to stop eviction proceedings upon receipt of notification.
- Households may be assisted at the end of their lease term, if a move to another housing unit is necessary in order to ensure future housing stabilization.
- Month-to-Month leases – month-to-month leases reflect transience, and should be avoided in general. HUD does not specifically exclude month-to-month leases. The ESG provider agency will attempt to engage the landlord to work on a long-term lease arrangement when this benefits the client. IF ESG assistance is used to assist a household secure new housing, HUD requires a minimum of a one-year lease.
- ESG provider agencies must have a copy of the valid lease to assist with rent unless financial assistance is limited solely to payment of rental arrears. Valid leases must include signatures of both the client and/or a member of the household and the owner/authorized representative, and must be dated.
- A sublease is considered a legal lease. However, the grantee should be sure that the relationship between the participant/grantee/sub grantee and the landlord is not in violation of the conflict of interest provisions as stated in the ESG Notice. For example, the sublease agreement should not be between relatives or other parties where there is a potential conflict of interest. Only the owner of record or Management Company may be paid.

Rental Assistance Agreement

Rental Assistance cannot be provided without an agreement between the ESG provider agency and the owner/property manager.

- ESG provider agencies will ensure that a rental assistance agreement between the provider and the owner/property manager is completed for each participant household receiving rental assistance.
- ESG provider agencies must ensure timely rent payments are made on behalf of participant households receiving ongoing financial assistance. ESG regulations specifically prohibit late payment fees incurred by the ESG provider under Rental Assistance Agreement with the owner/property manager.
- The Agreement must contain the same rent payment due date, grace period and late payment penalty requirements as the program participant's lease.

HMIS Standards

HMIS is locally administered by the Kane County Continuum of Care locally referred to as HMIS or Homeless Management Information Systems. HMIS was developed by HUD to gather and analyze data to determine the effectiveness of McKinney-Vento Act Programs. HMIS provides the ability to: develop unduplicated counts of clients served at the local level; analyze patterns of use of people entering and exiting the homeless system; and evaluate the effectiveness of those systems.

ALL Kane ESG providing agencies must enter client-level data into the Kane County Continuum of Care's HMIS system. Baseline requirements include: Data collection; program descriptors; universal data elements; and program specific data elements. These elements have been revised for the implementation of ESG and may be updated as necessary at the discretion of the HMIS Committee and Board of the Kane County Continuum of Care.

All ESG provider agencies must:

- Comply with federal, state and local confidentiality laws
- Comply with limits on data collection (relevant, appropriate, lawful and specified in privacy notice)
- Have a written policy on HMIS usage and post it on agency website
- Must post a sign at intake or comparable location with general reasons for data collection and reference to the privacy policy

The Kane County Continuum of Care's HMIS Privacy Plan, baseline privacy policy and additional documents can be found at <http://www.countyofkane.org/Pages/ocr/continuumCare.aspx> .

ESG provider agencies should be prepared to promptly enter client and service level data into HMIS; share information within HMIS; send and receive electronic referrals via HMIS. The HMIS Committee contributed to the development of a standardized assessment, referral and reporting requirements.

- ESG provider agencies must adhere to the following requirements for **each** member of a participating household:
 - Complete the Continuum MDR
 - Complete the ESG Assessment- upon initial assessment, updated quarterly or annually at recertification per applicable HUD requirements, and upon exit
 - Complete a ESG Program Entry & Exit
 - Applicable ESG Financial Services for each service provided
 - Applicable ESG Relocation & Stabilization Services for each service provided-a case management service must be entered for each member of a participating household every quarter

In addition to a valid authorization to release information from the head of household and each adult member, each ESG provider agency has agreed to participate in ESG provider groups within HMIS to share information required for reporting purposes and to prevent duplication of services. See *Kane Homelessness Prevention Partnership Community Partnership Agreement 2011 (updated annually)*.

Tracking Services and Outcomes

Services and program outputs must be tracked according to HMIS standards. The Board of the Continuum of Care determined that the HMIS-generated Annual Performance Report (APR) and the annual Kane County CoC Homelessness Prevention Reporting Tool are, together, sufficient to track outcomes. However, all ESG agencies must complete a follow up call in 90 days from the date households were exited from ESG to determine whether the household remained stably housed.

See the [CoC APR Guidebook](#) for more information. Additional performance outcomes may be proposed by the Board of the Continuum of Care. Consistent HMIS data entry will increase potential for continuum-wide ESG performance.

Non-Discrimination and Equal Access Policy

The Continuum of Care for Kane County, which is comprised of local service agencies and providers, does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, provision of any and all services, hiring and firing of staff, and selection of volunteers and vendors. The Continuum of Care for Kane County is committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Additionally, the Continuum of Care for Kane County, and all affiliated agencies and providers, adhere to the *Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs*, which ensures that all projects are open to all eligible individuals and families, regardless of sexual orientation, gender identity, or marital status. Equal access to all accommodations, benefits, and services are provided to individuals and families.

Client Confidentiality

Each ESG providing agency must implement procedures to ensure the confidentiality of records pertaining to any individual provided with assistance and that the address or location of any assisted housing will not be made public. To facilitate coordination, to ensure non-duplication and to aid in the consistent reporting of ESG services provided within the HMIS service system, all participating adults must be informed of the HMIS Privacy Policy. Participant's information will be utilized and shared per the standards in the Privacy Plan and policy. All participating adults are required to sign an Authorization to Release Information, including household demographics, income, and service information and case plan that may be shared amongst all providers in the Homelessness Prevention Provider Committee. Participating household members may decline sharing of certain assessment information which is not essential to coordination/non-duplication. It is the responsibility of the ESG provider agency to protect the confidential nature of such information. However, participant refusal to share essential information for service coordination/non-duplication will affect eligibility for ESG services.

Recordkeeping Requirement

Sufficient records must be established and maintained by ESG Providers to demonstrate that all ESG requirements are being met.

Record Retention Period

ESG providers must maintain documentation on all households seeking assistance. If determined ineligible, documentation must reflect reasons. Documentation of participant eligibility and assistance provided must be retained for 5 years after the expenditure of all funds from the grant under which the program participant was served.

Reporting Requirements

ESG Recipients will submit annual performance reports to HUD via Consolidated Annual Performance and Evaluation Reporting (CAPER). Kane ESG HPRR providers will ensure necessary data is available in the required format per the grantors (State of Illinois and/or Kane County) requests.

Monitoring

Kane ESG providers have received funding from either or both state and county grantees. As with program implementation guidance, monitoring requirements are expected to be met as they are outlined by each grantor. The requirements may be included in contracts, Memorandum of Understanding, or manuals. As ESG program has been in development, some updates to procedures may be provided via email.

County guidance for direct federal allocation states the following:

Sub grantee monitoring reinforces accountability; provides for continuous improvement; and is required by the ESG Notice. Monitoring goals include the improvement of program and financial performance and ensure regulatory compliance in all areas. Monitoring the ESG in the County is done through a variety of measures consisting of desk top review, which also includes evaluation of requests for payment, and on-site visits with file review.

**Rapid Re-Housing,
Homeless Prevention, and
Emergency Solutions Grant
Program Plan**

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Kane County Homelessness Prevention Program:

Homelessness Prevention Emergency Solutions Grant Program Plan

This document provides a summary of the U.S. Department of Housing and Urban Development (HUD) Emergency Solution Grant (ESG) rules and agreed upon procedural guidelines for program implementation in Kane County, Illinois. The ESG Program was established through S.896 HEARTH Act of 2009. The intent of this document is to provide a framework through which Emergency Solutions Grant (ESG) funds will be used in Kane County. This document, in no manner, should be seen as an alternative to or replacement of HUD rules and guidance which can be found at www.hudhre.info. This website is updated regularly by HUD and it is the responsibility of each Sub-Grantee to keep apprised of any and all new and revised guidance. Community Planning and Development (CPD) listservs help stakeholders stay informed about programs, competitions, awards, policy updates and more. Sign up for the CPD listserv and select the topics for which you would like to receive more information.

Homelessness Assistance through the ESG Program

Assistance to households under the ESG Program is intended to have a meaningful impact on homelessness and housing stability for participating households. ESG provides a variety of supports (*See Eligible Supports for Emergency Solutions Grant*) to achieve the following three assistive elements: preventing people from becoming homeless; diverting people into housing if they are currently applying for shelter; and helping people who become homeless to quickly return to permanent housing.

ESG consists of a Homelessness Prevention (HP) component for those who meet homeless criteria categories 2 (Imminent Risk of Homelessness), 3 (Homeless under other Federal Statutes), 4 (Fleeing/attempting to flee domestic violence), or those who meet HUD's at risk of homeless criteria and a Rapid Re-housing (RRH) component for those who meet homeless criteria categories 1 (Literally Homeless) and 4 (Fleeing/attempting to flee domestic violence).

Eligible households under HP will be those with extremely low incomes, (below 30% of the Area Median Income (AMI)) who lack resources and support networks for housing and who are homeless or at risk of homelessness. Eligible households under RR include those who are literally homeless (see [Homeless Definition](#) for categories of homelessness). Participating households must agree to allow household demographic and service information to be shared between the participating agencies of the Kane County Continuum of Care (CoC). Agencies will enter client level information into the Kane County's Homeless Management Information System (HMIS) (*See HMIS Standards*). Participating households must complete a case management assessment to determine eligibility and to develop goals toward housing stability. Agreeing to and participating toward achieving these goals are requirements of both single time and continued assistance. Goals may be outlined in a Housing Stability Plan. The Kane County CoC will target households that have a demonstrated housing crisis, and that are likely to remain stably housed after this assistance. Financial eligibility must be re-assessed every 90 days (or less) for all HP participating households and annually (or less) for RRH participating households (*See Eligibility Criteria*). Households receiving any type of rent assistance under this program must reside or plan to reside in an eligible

unit (*See Eligible Units*). ESG is not a mortgage assistance program and it is not intended to serve persons who need long-term and or intensive supports. ESG assistance is intended to stabilize housing. Maximum assistance under this program is 24 months in any 3-year period.

Consistent Procedures and Practices

ESG providers agree to actively participate in the Kane County Continuum and to follow this plan and all HUD rules, to make certain that households meet the eligibility criteria of the program, to eliminate duplication, and to ensure seamless homelessness prevention coverage in the county. All ESG providers must enter client and service level data into the HMIS system in accordance with HUD rules, operating standards set by the Kane Continuum of Care (CoC) and confidentiality laws. (*See Confidentiality & HMIS Standards*)

All eligible supports are outlined in the [ESG Notice 24 CFR Parts 91 and 576](#) (dated December 5, 2011, effective January 4, 2012). These supports are intentionally focused on housing: financial assistance to help pay for housing services designed to keep people in housing, or services to locate housing. Kane ESG provider agencies are required to follow the ESG Notice, HUD's guidance, and the policies and procedure's within this program plan. An agency may not develop more strict guidelines for screening eligibility and service provision without approval of the Kane County CoC.

Outreach & Coordination of Services

Other available resources will be used before ESG funds are used in homeless prevention. In addition, ESG provider agencies will collaborate with other agencies to ensure that all households at risk will have full access to the ESG program, including people in area shelters, transitional housing programs, townships and other human service entities.

Agency providers will comply with all Fair Housing and Civil Rights requirements.

The Kane County CoC has developed a Coordinated Entry System (CES) with policies and procedures as of December 22, 2017. Per HUD guidelines, , all ESG-funded provider agencies are required to use the CES to ensure that housing assistance is prioritized based on vulnerability and severity of assistance needs.

Eligible Supports for Emergency Solutions Grant

Procedural Guidance

- ESG will only provide assistance to households residing in, homeless within or moving to Kane County. However, if necessary and reasonable, Kane County residents may be eligible for assistance to relocate across county or state lines, if necessary, to stabilize the household. If a provider decides to help a participant relocate, the provider retains the responsibility for ensuring all program requirements are met.
- ESG assistance cannot be provided to eligible individuals or families for the same period of time and for the same cost types that are being provided through another federal, state, or local housing program. There are two cost types: **Tenant Based Rental Assistance (TBRA)** (includes arrears, short and medium term rent) and **Housing Relocation and Stabilization Services** (Includes: Moving costs, rental application fees, security deposit, last month's

rent, utility deposit and utility payment). Eligible households may be served using these two cost types in the categories of Homelessness Prevention (HP) assistance or Rapid Re-Housing (RRH) assistance. If a participant is receiving rental assistance under another program, ESG funds may not be used for rental assistance during that same time period. However, it could be used to pay for another cost type such as security deposit or utility payments.

- For example, a homeless veteran entering a HUD-VASH project that will assist with monthly rent may receive security deposit assistance through ESG funds. If a participant is receiving utility assistance under another program, ESG funds may not be used for utility assistance during that same time period. For example, a household receiving low income home energy assistance program (LIHEAP) may not receive monthly utility assistance.
- When providing rental assistance and security deposit, the lease must be in the client's name and signed by the tenant and the landlord. The assistance (payment) is made to the property owner/property complex only, and is not to exceed the amount owed to the owner for rent and/or security deposit.
- Rent may not exceed Fair Market Rents (FMR) for that unit size AND must meet rent reasonableness standards for that specific unit (see *Fair Market Rent Limits and the Rent Reasonableness Standard*).
- Total rent assistance is not to exceed 24 months in any 3-year period.
- Other ESG assistance must also be reasonable. ESG documentation should demonstrate that the ESG provider completed due diligence to ensure reasonable costs.
- Financial assistance under ESG HPRR is provided to the landlord or other end user. No payments are made directly to participating households.
- ESG providers must track ESG services separately from other funds. Likewise, services provided under the components of Homelessness Prevention and Rapid Re-Housing must be tracked independently of each other. ESG funds provided via the State of Illinois must be tracked separately from ESG funds received by the County. Finally, funds must be tracked separately by grant Fiscal Year.

Tenant Based Rental Assistance

HUD advises that ESG assistance should be “need-based”, meaning that providing agencies should determine the amount of assistance based on the amount necessary to prevent the program participant from becoming homeless or returning to homelessness in the near future. In no case is the ESG assistance provided to exceed 24 months in any 3-year period.

The goals for housing stabilization set by the case managers with the adult household members will include an assessment of income, expenses and the basic necessities required to maintain housing and stability. A budget will be developed and agreed upon prior to the approval of rental assistance. If ongoing rent assistance is projected, the budget will be monitored by the case manager. Rent assistance may be planned and approved in advance, but approvals are not to exceed the 90 day eligibility period for households receiving HP or one-year for households receiving RRH assistance. Rent payments to the landlord will not be paid significantly in advance.

To ensure a consistent application of standards in determining rent amounts for ESG participating households the ESG provider will be responsible for determining and communicating the amount of rent to be provided, as well as empowering the participating household to assume graduating levels of financial responsibility. All ESG Providers will determine assistance based on identified variables, including income, rent, other financial issues, etc. Client rental payment for tenant based rent assistance will be determined based on the amount of assistance required to meet their monthly expenses (i.e. total monthly income (-) minus total monthly expenses monthly = rent assistance amount). A lesser amount of rent may be required of the client in accordance with the program plan (such as establishing savings for housing stability or planned debt payments - i.e., client has a garnishment, pay day loan, huge child support arrearage or is working with legal or credit repair for debt reduction, etc.). With the exception of rental arrears, no court or legal fees may be paid with ESG funds. See **Late Payment of Legal Fees**.

ESG providers will obtain new income verification for the household as planned on a quarterly or annual basis. All households must meet income and risk criteria for continued assistance. The family's rent portion will be recalculated accordingly and will be reflected in the assistance. Agencies have the option of reviewing income and rent assistance prior to the planned reevaluation date when such a reevaluation would impact assistance needed for housing stability.

Agencies will provide assistance with the expectation that households will be able to sustain housing independently in the foreseeable future. Tenant Based Rental Assistance (TBRA) is available to both HP and RRH households. It consists of the following cost types:

Short-term Assistance:

Short-term assistance is provided for up to a maximum of 3 months. A housing stability plan will be developed with the household with the expectation that the household will be stable after assistance. A household that initially qualifies for short-term (1-3 months) assistance can transition into medium term assistance at the discretion of the case manager.

Medium-term Assistance

Medium-term assistance can be provided from 4 months up to a maximum of 24 months within a 36 month period.

Rent Arrears

Rent arrearage assistance is not to exceed a one-time payment of up to 6 months. Rent arrearage is counted toward the 24 month maximum. When providing rental arrearage assistance, the ESG agency must ensure and document that the payment will enable the eligible household to remain in the housing unit for which the arrears are being paid or enable the household to move to another unit. ESG funds cannot be used to pay for rental arrearage assistance in which there was no written lease in place at the time unless an oral lease is enforceable by State law.

Late Payment Fees

Payment of late fees is only allowed with one-time rent arrears assistance.

Housing Relocation & Stabilization Services (HRSS)

Housing Relocation and Stabilization Services consist of Financial Assistance and Stabilization Services and are available to both HP and RRH households.

Financial Assistance

Eligible financial assistance costs covered under housing relocation & stabilization services are listed below (HRSS):

Rental Application Fee

ESG providers may assist program participants with rental applications fees as long as they are only fees charged by the property owner/manager to all applicants.

Security Deposit

There is no expectation that security deposits be returned to the ESG provider agency. Security deposits may be used for damages as defined in the lease or returned to the tenant for use on the next unit should the tenant move in the future. Security deposits are to be used for permanent housing only. Clients that are moving into a halfway house or need “program fees” are not eligible. Per HUD guidelines, ESG provider agencies will only provide the equivalent of 2 months’ rent maximum for security deposit to eligible households. Exceptions are not allowed.

Last month’s rent

If necessary, an ESG provider agency may assist with the last month’s rent payment at the time the owner is paid the security deposit and first month’s rent. The payment must not exceed one month’s rent.

Utility Deposits

There is no expectation that utility deposits be returned to the ESG provider agency. ESG provider agencies may only assist program participants with the standard deposit required by utility companies for gas, electric, water and sewage service.

Utility Payment and Arrearage Assistance

ESG agencies will only provide eligible individuals or households with up to 24 months of utility payments within any 3-year period, including up to 6 months of arrears per service, provided that the client or a member of his/her household has an account in his/her name with a utility company. ESG funds can only be utilized for provision of gas, electric, water, sewer, and garbage collection services; not phone or cable. As with rent assistance, utility assistance cannot be provided to eligible individuals or families for the same period of time and for the same cost types that are being provided through another federal or state subsidy program (LIHEAP). When assisting with utility arrearages, ESG provider agencies must complete due diligence to determine monthly costs and document the method used. To receive assistance with utility deposit or utility arrearage, household must show, in addition to imminent risk or homelessness, valid disconnect notice or proof that utilities will be disconnected or not be connected without assistance.

Moving & Storage Costs

Reasonable moving costs, such as truck rental, hiring a moving company, or temporary storage fees can only be provided to eligible households for a maximum of 3 months, provided that fees are accrued after participant is deemed eligible and before the participant moves into permanent housing. Payment of temporary storage fees in arrears are not eligible. ESG agencies must ensure moving costs are reasonable and document the due diligence in finding a reasonable cost.

Stabilization Services

Housing Search and Placement

ESG provider agencies may offer services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing. Housing should be mutually agreed upon by both the Case Manager and the participant's Head of Household. A Head of Household may be determined if the household consists of multiple adults, or of multiple minors with no adults. At a minimum, housing should be clean, decent, well-maintained, affordable, and in a neighborhood that meets the needs of the family.

Locating adequate housing is the responsibility of the family with assistance from a Case Manager as necessary. The Case Manager may contact landlords directly if advocacy is needed. Case Managers need to track current rental markets, landlords to avoid, and appropriately refer families to partnering landlords. Referrals will not be made to landlords that have repeatedly proven uncooperative with the ESG provider or a partner agency, have refused to reimburse due funds, do not adequately maintain properties, or have otherwise abused tenants' rights. If needed, financial assistance with application fees is available.

Per HUD, costs under Housing Stability Case Managements include: assessing (initial and periodic re-evaluations), arranging, coordinating, and monitoring the delivery of services to facilitate housing stability for participants. Services cannot exceed 30 days during the period participant is seeking permanent housing and 24 month's during the period participant is living in permanent housing.

During short-term assistance, case management includes: assessment; housing stability planning; and referrals. The household is expected to achieve stability goals in 90 days or less. Suggestions may be made for goals to be completed by the ESG participants without case management support. However, per HUD Guidelines, each household receiving ongoing assistance must meet with the case manager on a monthly basis, unless prohibited by Violence Against Women Act (VAWA) or Family Violence and Prevention Services Act (FVSPA).

Medium-term case management calls for regularly defined (monthly or more frequent is acceptable) face-to-face contact between household and case manager. Case management activities may include the same activities of short-term case management. Medium-term case management is required during the months of medium-term assistance and is appropriate when

considerable barriers or need for considerable coordination and advocacy, case plan is expected to last more than 90 days.

Mediation

Mediation services between the participant and property owner/manager are only eligible if necessary to prevent loss of permanent housing.

Credit Repair

Per HUD, credit repair can include credit counseling and other services necessary to assist with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems. Additional credit counseling services will be available at the discretion of ESG provider agencies according to need and available resources.

Legal Services

Legal Services must be necessary to resolve a legal problem that prohibits the participant from obtaining permanent housing or will likely result in the loss of permanent housing. It may include landlord/tenant matters; child support; guardianship, paternity, emancipation, and legal separation; orders of protection and civil remedies for victims of DV; appeal of veteran's and public benefit claim denials; and the resolution of outstanding criminal warrants. Legal services related to immigration and citizenship or mortgages are ineligible under ESG. Prairie State Legal Service (PSLS) is the ESG legal service provider in Kane County. Participants requiring housing related legal services will be referred to PSLS for available services and legal advice.

Determining & Documenting ESG Eligibility

All households must be assessed for eligibility and appropriateness of ESG services, via an initial consultation and eligibility assessment with a case manager or other authorized representative who can determine eligibility and the appropriate type of service needed, upon entry. For financial eligibility households receiving HP services must be reassessed at least once every 90 days and households receiving RRH services must be re-assessed at least annually. Households which do not meet all eligibility criteria are not eligible to receive any ESG services - including financial assistance and housing relocation and stabilization services. Households may become ineligible for ESG services if they do not meet the terms of the Housing Stability Plan at any point as determined by the ESG provider agency, or if ESG services are no longer the most appropriate service to stabilize housing. *(See Separation Guidelines)*

After initial eligibility, the ESG household is determined to remain eligible until 90 days or file closure, whichever comes first. ESG providers can choose to require re-evaluation each time a program participant experiences a change in income, household composition, or need for assistance.

ESG case files must show sufficient documentation of eligibility and determination of assistance. Guidance on acceptable documentation may be found at www.hudexchange.info. The expectation will be that documentation standards are of the highest standard reasonable. If a lower standard of

documentation is used (for example, self-statement of income) the agency will document attempts made to secure documentation and proceed only when reasonable and necessary to avoid or alleviate a homeless situation of the applicant household.

Eligibility criteria other than listed in HUD guidance or this program plan must be approved by Kane County CoC, documented in written policies and procedures, and must be applied consistently. Households must be eligible under each and all categories below

Eligibility Criteria:

Homeless Prevention (HP)

- ESG HP assistance can be available to individuals and families that are in Homeless Categories 2, 3, and 4, but are *not* literally homeless (see [Homeless Definition](#) for categories of homelessness) OR those in At-Risk of Homelessness Categories 1, 2, and 3.
- At initial assessment, households must have income below 30 % Area Median Income (AMI). (see [HUD Income Limits](#)) and must lack resources and support networks that would prevent them from moving into an emergency shelter or other place described in Category 1 of the homeless definition.
- At each 90-day reevaluation, to continue receiving ESG service households must have income that is **at or below** 30 % of AMI, and must lack sufficient resources and support networks to retain housing without ESG assistance.
- Must meet with a case manager no less than once per month for housing stability case management.

Rapid Re-Housing (RRH)

- ESG RRH assistance is only available to individuals and families who meet the definition for Literally Homeless Category 1 under the Homeless Definition Final Rule.
- There is no income threshold at initial assessment.
- At annual reevaluation, households must have income that is at or below 30 % of AMI, AND must have no appropriate subsequent housing options AND must lack sufficient resources and support networks to retain housing.
- Must meet with a case manager not less than once per month for housing stability case management.

All Households (HP or RRH):

- Must agree to allow household information to be shared with participating agencies of the Coordinated Entry System including via the HMIS reporting system; ESG funding recipients must be entered into HMIS for reporting requirements.
- Must complete a comprehensive assessment of needs and service plans for housing stabilization.
- ESG funding recipients must be willing to create and engage in a Housing Stability Plan and case management as needed to acquire and maintain stable housing.

- Households may be required to complete critical goals prior to being approved for ESG financial assistance. Such goals may include obtaining a source of income in the household as ESG financial assistance for rent will not stabilize a household alone.
- If receiving assistance with utility deposit or utility arrearage, household must show, in addition to imminent risk or homelessness, valid disconnect notice or proof that utilities will not be connected without assistance. As with all activities under ESG, assistance must be sought first from other resources (LIHEAP) and ESG assistance cannot be for the same cost type or time period as other assistance.
- If receiving rental arrears or short-term or medium-term rent assistance, the household must be living in or planning to move to a residence which meets HUD's Rent Reasonableness Standard, Fair Market Rent (FMR) Standards and housing habitability standards. (See Eligible Units)

Guidance for Determining & Documenting Housing Options, Resources & Support Networks

In addition to determining homeless status and other eligibility criteria, ESG agencies are required to assess whether an applicant has alternatives to ESG assistance to obtain or maintain housing. This includes an assessment of financial resources, assets, family or support networks which may translate to alternative housing options. Kane County CoC understands that, due to the diversity and complexity of our residents' needs and resources, there is no standardized tool which will accurately predict the future housing situation for all applicants. Kane County CoC will rely on the professional judgment of our ESG provider agency staff to assess, during their interview, housing options, resource and support networks and whether households need ESG assistance. To provide guidance on specific manners of assessment see below.

Financial Resources

Each file will contain a monthly budget which incorporates a household's income, resources and expenses. The budget is only required to look at expenses necessary to maintain housing and basic needs. However, agencies may also include debt payment or other expenses, including savings for housing stability, if deemed appropriate by the housing stabilization plan. When mainstream resources are available in the community, the ESG agency may require the ESG participating household to obtain or maintain these resources as a condition of assistance.

Assets

Household assets are *always* to be assessed to determine income eligibility as defined by HUD. A review of assets is also a relevant piece of determining whether a household has financial resources to obtain or maintain housing. Cash, savings and checking accounts are to be considered tangible assets available for the household budget as described above. Household reported cash, and bank accounts must be reviewed in the initial and recertification assessment process. Tangible assets such as furnishings, automobiles, jewelry and clothing may be retained by the household and are not required to be a part of this analysis. Assets designed by law for retirement (e.g., IRA, Roth IRA, 401K accounts) will not be a required aspect of the determination of the household's resources for applicants younger than 59.5 years of age.

For financial assistance, arrears and short-term rent assistance, agencies are not required to consider other assets (e.g. retirement accounts, certificate of deposit) in their assessment of the household's resources. For ongoing tenant based rental assistance, agencies are required to consider available assets (e.g., Certificate of Deposits, Investments) in determining whether to include use of these assets in the housing stabilization plan. The following questions are used as guidance for assessing and documenting this decision:

- Does the household report any assets?
- Can the assets be converted to cash quickly and without excessive penalty?
- Is the asset substantial enough, in and of itself, to assist the household in independently sustaining housing without risk?
- If the answer is yes to all of the above, the agency will *require* the household to strategically use the assets to stabilize future housing. ESG funded Housing Relocation and Stabilization Services may be offered at this time.
- If the assets are not substantial, or may not be converted to cash quickly and without cost and the household would only reasonably delay homelessness, the agency may plan strategic use of these assets in the housing stabilization plan but use of assets is not required by the CoC.

For the purpose of this guidance, 'substantial' refers to assets which exceed 2 months of basic household expenses as defined in financial resources above. 'Without significant penalty' means a loss of 25% or more of available assets, including potential tax penalties.

Social Support Networks

At the time of application, ESG providers will explore housing options with all applicants. It is the clear intention of the Kane County CoC that viable housing alternatives will be safe and adequate. Case managers will explore current or future alternatives that participants have to ESG assistance. These alternatives include financial resources toward the monthly budget, such as family support, church contributions, or housing alternatives which may include staying with family or friends. Case managers will explore these options in their interview and document, in the file, their concluding assessment of whether these are viable alternatives now or in the future. Viable options would include those which are safe, adequate and unlikely to place the household members at future risk of homelessness (e.g. breaking a lease where the landlord will enter a financial judgment).

Non-Duplication

ESG specifies a household previously deemed ineligible, but which becomes eligible may continue to receive assistance but is not to exceed a total of 24 months of assistance within a 3 year period. Additional financial supports will be determined at the discretion of the ESG provider agency using geographic boundaries and criteria for *Non-selection/Non-continuation*.

Non-Selection/Non-Continuation (Initial/Continuing Eligibility)

The ESG provider agency will make decisions regarding non-selection for participation in ESG at initial application or at recertification due to any of the reasons defined below. Criteria apply to both initial application and at time of quarterly or annual reassessment.

Please note: violent or drug related criminal activity related to a household receiving any type of rental assistance is grounds for immediate termination. Likewise, misrepresentation of eligibility by any household also provides reason for immediate separation from any program assistance.

- Household does not meet all eligibility criteria; OR
- Household does not complete all steps to establish eligibility in a timely manner; OR
- Misuse of program services by any household member; OR
- Household does not complete or refuses to engage in Housing Stability Plan; OR
- Household non-readiness, as determined by the ESG providing agency, due to:
- Lack of “key” services from service providers in the community or an unwillingness/inability by the household to link to such key services; AND/OR
- Household’s misuse of resources, including personal resources such as income and benefits

Key resources are those resources or services that are integral to the household’s ability to achieve self-sufficiency.

Self-Sufficiency is defined as the household’s ability to maintain rent and household expenses independent of the ESG within a defined period of time.

- At the discretion of the ESG provider agency, based on the household’s use of current and past agency services - including but not limited to: a review of the client’s previous participation in similar agency services, such as homelessness prevention services, short-term case management or some equivalent data.

The ESG provider agency will make all reasonable efforts to link clients to services or advocate for provision of services before making a decision of non-selection.

Separation Guidelines

All assistance provided under ESG is subject to eligibility requirements and program guidelines. Final decisions regarding non-continuation will be relayed in writing, to the household, by the ESG provider agency. The ESG provider agency will provide, when appropriate, information about helpful outside resources and the opportunity to re-apply to the program or to enter the program at a later date. Per HUD guidelines, provider agencies must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination, so that a program participant’s assistance is terminated only in the most severe cases.

A formal separation process will, at a minimum, consist of the following:

- Written notice which includes date of termination, reason for termination, opportunity for appeal, and, if appropriate, any helpful resources to assist the participating household to maintain housing stability.
- Opportunity to appeal – Participating households which are selected for non-continuation are entitled to request a review of the decision with the opportunity to

present oral or written objections before a person other than the person (or a subordinate of the person) who made or approved the termination decision. Final decisions regarding the appeal will be provided promptly in writing.

Eligible Units

See ESG Interim Rule 24 CFR Parts 84, 85, 91, & 576 for information regarding conflicts of interest, Non-discrimination and Equal Opportunity Requirements, Fair Housing, and Civil Rights laws.

Fair Market Rent Limits (FMR) and the Rent Reasonableness Standard

All units which receive Tenant Based Rental Assistance (TBRA) under the ESG Program must have a monthly gross rent which is at or below the most recently published HUD rents (*see [HUD Fair Market Rents](#)*). It is the responsibility of the ESG provider agency to check this website for the most current FMR information. The monthly gross rent must also meet HUD's rent reasonableness standard, meaning the gross rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private, unassisted market and must not be in excess of rents being charged by the owner for comparable non-luxury unassisted units. These standards of Fair Market Rent (FMR) and Reasonableness apply to arrearages as well as rent going forward. *See HUD's guidance on calculating FMR & determining Rent Reasonableness.*

To document rent reasonableness, the agency must determine rent reasonableness using one of the following methods:

- Reviewing comparable units advertised for rent;
- Written verification from the property owner of comparability of rent charged with other units owned.

The ESG providing agency should consider the following when determining rent reasonable:

- The location, quality, age, size, and type of the unit;
- Any amenities, services and utilities to be provided by the owner.

Documentation of the comparable review will be retained in the participant file.

See HUD's [Rent Reasonableness Checklist and Certification](#) form.

Minimum Habitability Standard

HUD has set minimum standards for permanent housing. ESG funds may only be used to help a program participant remain or move into housing which meets these minimum habitability standards. This includes funds for Housing Stabilization Services as well as Tenant Based Rental Assistance. ESG provider agencies are to ensure that housing meets the minimum criteria as outlined in CFR 576.403.

Housing inspections completed by a Public Housing Authority for units that will receive a HUD-VASH or Housing Choice Voucher program are acceptable as long as they have been completed within 60 days of the clients ESG application. Client files must contain documentation from the respective Public Housing Authority to confirm that the unit passed inspection prior to a provider issuing financial assistance.

Lease Requirements

The provision of ESG rent assistance and security deposits seeks to ensure permanent housing stabilization.

- The landlord must agree to work with the ESG provider agency to accept rent payment and to stop eviction proceedings upon receipt of notification.
- Households may be assisted at the end of their lease term, if a move to another housing unit is necessary in order to ensure future housing stabilization.
- Month-to-Month leases – month-to-month leases reflect transience, and should be avoided in general. HUD does not specifically exclude month-to-month leases. The ESG provider agency will attempt to engage the landlord to work on a long-term lease arrangement when this benefits the client. IF ESG assistance is used to assist a household secure new housing, HUD requires a minimum of a one-year lease.
- ESG provider agencies must have a copy of the valid lease to assist with rent unless financial assistance is limited solely to payment of rental arrears. Valid leases must include signatures of both the client and/or a member of the household and the owner/authorized representative, and must be dated.
- A sublease is considered a legal lease. However, the grantee should be sure that the relationship between the participant/grantee/sub grantee and the landlord is not in violation of the conflict of interest provisions as stated in the ESG Notice. For example, the sublease agreement should not be between relatives or other parties where there is a potential conflict of interest. Only the owner of record or Management Company may be paid.

Rental Assistance Agreement

Rental Assistance cannot be provided without an agreement between the ESG provider agency and the owner/property manager.

- ESG provider agencies will ensure that a rental assistance agreement between the provider and the owner/property manager is completed for each participant household receiving rental assistance.
- ESG provider agencies must ensure timely rent payments are made on behalf of participant households receiving ongoing financial assistance. ESG regulations specifically prohibit late payment fees incurred by the ESG provider under Rental Assistance Agreement with the owner/property manager.
- The Agreement must contain the same rent payment due date, grace period and late payment penalty requirements as the program participant's lease.

HMIS Standards

HMIS is locally administered by the Kane County Continuum of Care locally referred to as HMIS or Homeless Management Information Systems. HMIS was developed by HUD to gather and analyze data to determine the effectiveness of McKinney-Vento Act Programs. HMIS provides the ability to: develop unduplicated counts of clients served at the local level; analyze patterns of use of people entering and exiting the homeless system; and evaluate the effectiveness of those systems.

ALL Kane ESG providing agencies must enter client-level data into the Kane County Continuum of Care's HMIS system. Baseline requirements include: Data collection; program descriptors; universal data elements; and program specific data elements. These elements have been revised for the implementation of ESG and may be updated as necessary at the discretion of the HMIS Committee and Board of the Kane County Continuum of Care.

All ESG provider agencies must:

- Comply with federal, state and local confidentiality laws
- Comply with limits on data collection (relevant, appropriate, lawful and specified in privacy notice)
- Have a written policy on HMIS usage and post it on agency website
- Must post a sign at intake or comparable location with general reasons for data collection and reference to the privacy policy

The Kane County Continuum of Care's HMIS Privacy Plan, baseline privacy policy and additional documents can be found at <http://www.countyofkane.org/Pages/ocr/continuumCare.aspx> .

ESG provider agencies should be prepared to promptly enter client and service level data into HMIS; share information within HMIS; send and receive electronic referrals via HMIS. The HMIS Committee contributed to the development of a standardized assessment, referral and reporting requirements.

- ESG provider agencies must adhere to the following requirements for **each** member of a participating household:
 - Complete the Continuum MDR
 - Complete the ESG Assessment- upon initial assessment, updated quarterly or annually at recertification per applicable HUD requirements, and upon exit
 - Complete a ESG Program Entry & Exit
 - Applicable ESG Financial Services for each service provided
 - Applicable ESG Relocation & Stabilization Services for each service provided-a case management service must be entered for each member of a participating household every quarter

In addition to a valid authorization to release information from the head of household and each adult member, each ESG provider agency has agreed to participate in ESG provider groups within HMIS to share information required for reporting purposes and to prevent duplication of services. See *Kane Homelessness Prevention Partnership Community Partnership Agreement 2011 (updated annually)*.

Tracking Services and Outcomes

Services and program outputs must be tracked according to HMIS standards. The Board of the Continuum of Care determined that the HMIS-generated Annual Performance Report (APR) and the annual Kane County CoC Homelessness Prevention Reporting Tool are, together, sufficient to track outcomes. However, all ESG agencies must complete a follow up call in 90 days from the date households were exited from ESG to determine whether the household remained stably housed.

See the [CoC APR Guidebook](#) for more information. Additional performance outcomes may be proposed by the Board of the Continuum of Care. Consistent HMIS data entry will increase potential for continuum-wide ESG performance.

Non-Discrimination and Equal Access Policy

The Continuum of Care for Kane County, which is comprised of local service agencies and providers, does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, provision of any and all services, hiring and firing of staff, and selection of volunteers and vendors. The Continuum of Care for Kane County is committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Additionally, the Continuum of Care for Kane County, and all affiliated agencies and providers, adhere to the *Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs*, which ensures that all projects are open to all eligible individuals and families, regardless of sexual orientation, gender identity, or marital status. Equal access to all accommodations, benefits, and services are provided to individuals and families.

Client Confidentiality

Each ESG providing agency must implement procedures to ensure the confidentiality of records pertaining to any individual provided with assistance and that the address or location of any assisted housing will not be made public. To facilitate coordination, to ensure non-duplication and to aid in the consistent reporting of ESG services provided within the HMIS service system, all participating adults must be informed of the HMIS Privacy Policy. Participant's information will be utilized and shared per the standards in the Privacy Plan and policy. All participating adults are required to sign an Authorization to Release Information, including household demographics, income, and service information and case plan that may be shared amongst all providers in the Homelessness Prevention Provider Committee. Participating household members may decline sharing of certain assessment information which is not essential to coordination/non-duplication. It is the responsibility of the ESG provider agency to protect the confidential nature of such information. However, participant refusal to share essential information for service coordination/non-duplication will affect eligibility for ESG services.

Recordkeeping Requirement

Sufficient records must be established and maintained by ESG Providers to demonstrate that all ESG requirements are being met.

Record Retention Period

ESG providers must maintain documentation on all households seeking assistance. If determined ineligible, documentation must reflect reasons. Documentation of participant eligibility and assistance provided must be retained for 5 years after the expenditure of all funds from the grant under which the program participant was served.

Reporting Requirements

ESG Recipients will submit annual performance reports to HUD via Consolidated Annual Performance and Evaluation Reporting (CAPER). Kane ESG HPRR providers will ensure necessary data is available in the required format per the grantors (State of Illinois and/or Kane County) requests.

Monitoring

Kane ESG providers have received funding from either or both state and county grantees. As with program implementation guidance, monitoring requirements are expected to be met as they are outlined by each grantor. The requirements may be included in contracts, Memorandum of Understanding, or manuals. As ESG program has been in development, some updates to procedures may be provided via email.

County guidance for direct federal allocation states the following:

Sub grantee monitoring reinforces accountability; provides for continuous improvement; and is required by the ESG Notice. Monitoring goals include the improvement of program and financial performance and ensure regulatory compliance in all areas. Monitoring the ESG in the County is done through a variety of measures consisting of desk top review, which also includes evaluation of requests for payment, and on-site visits with file review.