

Curtis Spivey

Aurora, IL. 60506

EXPERIENCE

Escape Strategy Aurora, Aurora, IL. — *Manager*

January 2017 - PRESENT

4.9 star rated business on Facebook, Google. Responsible for building and maintaining clientele. Flawless day to day operations, customer service and effective and positive leadership.

Credico USA, Chicago, IL. — *IT Assistant*

March 2012 - December 2016

Responsible for all IT and electronic related maintenance and upkeep for large corporate sales company. Worked exclusively with Finance & Accounting departments under the auspices of company CFO. Developed system workflows to reduce costs throughout the organization as well as in client operations.

Edward Hospital, Naperville, IL. — *Sterile Processor*

October 2006 - December 2011

Worked specifically for and at the direction of the Cancer Center, OB & Surgery units.
On-call and available 24 hours.
Shortened response time(s) throughout the hospital.
Proficient in advanced medical terminology and technology.

EDUCATION

Waubonsie Valley High School, Aurora, IL. — *Diploma*

July 1996 - August 2000

PROJECTS

YWCA Aurora — *Volunteer*

Culture Stock - *Volunteer*

Kane County Sheriff's Office - *Volunteer*

SKILLS

Quick Books - Experienced

Microsoft Excel - Master.

Hyper-V - Experienced

Cluster Storage - Experienced

REFERENCES

Michelle Holterhaus (Waldo Middle School) -

Dale Larson (Owner; Escape Strategy Aurora) -

Joseph Larson (USMC, Co-Owner; Escape Strategy Aurora) -

Jeff Jupa (CDW) -

MILITARY SERVICE

United States Navy (03-05)

