

Aurora Fire Department

Fire Prevention Bureau.

5 E. Downer Pl. #G

Aurora, IL 60505-3305

Fire Marshal
Javan Cross

Web: www.aurora-il.org

(630) 256-4130 / Fax (630) 256-4139

Email: fpb@aurora-il.org



Application for Assembly Operational Permit

Section 105.6.4

Normal Use

Special Event

Carnival

Fair

Circus

Special Amusement

Circle Type

Event (Business) Name Roots Aurora
Location of Event Water Street Mall & Mundy Park
Applicant's Name Family Focus (Mariana Osoria)
Address 550 2nd Avenue
Cell # 773-456-9411 Fax # _____

Date(s) of Event 9/7/2018
Hours: 5:00 pm-9:00 pm
Phone # 630-844-2550

E-mail Address: mariana.osoria@family-focus.org

Class of Assembly (circle all that apply)

Above Grade Below Grade _____ At Grade _____ Outside _____
Over 600 _____ Over 1000 Occupant load posted? Y _____ N
Fire Extinguishers present? Y N _____ How Many 3
Kitchen present? Y _____ N Liquor License: Y _____ N Class of Liquor License: _____
No smoking signs posted: N/A Y _____ N _____
Fire Alarm: Y _____ N Sprinkler System: Y _____ N Hood System: Y _____ N
Live Entertainment? NA _____ Y N _____ Sometimes _____ How Often? _____
Type: Band DJ Other (explain) _____
Stage: None _____ Temporary Permanent _____
Will you use a smoke machine? Y _____ N Will you use Pyrotechnic Displays? Y _____ N
Method to determine number of occupants present: Ticket sales: Door Presales _____ Both _____ provide ticket manifest
Describe _____

Will a tent be used? Y _____ N (Separate building permit may be required)

Size of tent _____ Number of exits _____ (attach separate sheet for additional tents)

Electric exit signs Y _____ N _____ Emergency light Y _____ N _____

How is electrical power being supplied? _____

***NOTICE: No smoking, no combustibles (hay, straw, and like materials), and no open flames allowed inside tent or within twenty (20) feet of the tent.**

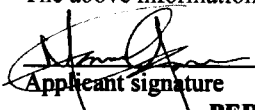
Documents required for all Assembly Uses *(attach copies)

- Provide site plan (indicate lot lines, parking, tents, building, streets, and vendors)
- Provide information on Emergency Evacuation plan and Fire Safety Plan**
- Seating Plan (provide copy)
- Crowd control manager(s) name (1 per 250 occupants. Attach list of names and certificates)
* For class go to: <https://crowdmanagers.com/training/>
- Letter from property owner-permission for use of land
*All requests for drawings may be on one plan as long as it is clear

Presence of Police Officers Required? Y _____ N

Contact Aurora Police Department 630-256-5700 for requirements.

The above information is true to the best of my knowledge. False or incorrect information may result in permit being revoked.


Applicant signature

Mariana Osoria
Print Name

3/19/2018
Date

PERMIT MUST BE SUBMITTED TWO WEEKS PRIOR TO EVENT

Office Use

Site Plan _____ Evacuation Plan _____ Fire Safety Plan _____ Seating Plan _____ Crowd Control _____ Occupant Load _____