

PHASE 2

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Consultant Experience	Points Based	20 (15.4% of Total)

Description: The consultant’s general experience, stability, and experience on projects similar to the one under consideration. Experience with manhole inspections is required.

List of relevant projects recently completed which were similar in nature to this project. Provide a description of each project, including location, project team, and cost for each project. List of three (3) references including name, job title, telephone number, and email address. The references should not be current City of Aurora employees and preferably should have experience working for a local agency on similar projects.

Criteria	Scoring Method	Weight (Points)
Staff Capabilities	Points Based	30 (23.1% of Total)

Description: The education, experience, and expertise of the consultant’s key employees, along with NASSCO Certifications.

List of key staff with brief resumes that would be assigned to the project including the Project Manager (must be a Licensed Professional Engineer in the State of Illinois) and any other relevant staff. Inspectors must be National Association of Sewer Service Companies (NASSCO) certified, certification to be provided (certificates will not be counted towards the max page number limit). An organization chart is optional.

Criteria	Scoring Method	Weight (Points)
Technical Approach	Points Based	30 (23.1% of Total)

Description: Project understanding and the consultant’s approach to perform Manhole Inspection services and related items that are required for successful project completion.

Brief technical approach describing the consultant’s abilities to perform the required Engineering services

EVALUATION TABULATION

RFP No. 25-182

2026-2027 Annual Manhole Inspections

Criteria	Scoring Method	Weight (Points)
Schedule	Points Based	20 (15.4% of Total)

Description: Quality of the consultant’s schedule, including how expeditiously the work can be completed realistically.
Provide the anticipated hours required to inspect each manhole including hourly rates and project management time to review.

Criteria	Scoring Method	Weight (Points)
Pricing	Points Based	30 (23.1% of Total)

Description: The City will review each firm's unit pricing for manhole inspection services and expected project management cost.

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Consultant Experience Points Based 20 Points (15.4%)	Staff Capabilities Points Based 30 Points (23.1%)	Technical Approach Points Based 30 Points (23.1%)	Schedule Points Based 20 Points (15.4%)	Pricing Points Based 30 Points (23.1%)	Total Score (Max Score 130)
Fehr Graham and Associates, LLC	17	24	24	18	26.7	109.67
RJN Group	19.3	24.3	24	10.3	29	107
Jankovic Industries	16.3	21	22.3	17	25	101.67

PHASE 1

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Consultant Experience	Points Based	20 <i>(20% of Total)</i>

Description:

The consultant’s general experience, stability, and experience on projects similar to the one under consideration. Experience with manhole inspections is required.

List of relevant projects recently completed which were similar in nature to this project. Provide a description of each project, including location, project team, and cost for each project. List of three (3) references including name, job title, telephone number, and email address. The references should not be current City of Aurora employees and preferably, should have experience working for a local agency on similar projects.

Criteria	Scoring Method	Weight (Points)
Staff Capabilities	Points Based	30 <i>(30% of Total)</i>

Description:

The education, experience, and expertise of the consultant’s key employees, along with NASSCO Certifications.

List of key staff with brief resumes that would be assigned to the project including the Project Manager (must be a Licensed Professional Engineer in the State of Illinois) and any other relevant staff. Inspectors must be National Association of Sewer Service Companies (NASSCO) certified, certification to be provided (certificates will not be counted towards the max page number limit). An organization chart is optional.

Criteria	Scoring Method	Weight (Points)
Technical Approach	Points Based	30 <i>(30% of Total)</i>

Description:

Project understanding and the consultant’s approach to perform Manhole Inspection services and related items that are required for successful project completion.

EVALUATION TABULATION

RFP No. 25-182

2026-2027 Annual Manhole Inspections

Brief technical approach describing the consultant’s abilities to perform the required Engineering services

Criteria	Scoring Method	Weight (Points)
Schedule	Points Based	20 (20% of Total)

Description:

Quality of the consultant’s schedule, including how expeditiously the work can be completed realistically.

Provide the anticipated hours required to inspect each manhole including hourly rates and project management time to review.

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Consultant Experience Points Based 20 Points (20%)	Staff Capabilities Points Based 30 Points (30%)	Technical Approach Points Based 30 Points (30%)	Schedule Points Based 20 Points (20%)	Total Score (Max Score 100)
Gewalt Hamilton	19.3	26.7	24.7	14.7	85.33
Fehr Graham and Associates, LLC	17	24	24	18	83
RJN Group	19.3	24.3	24	10.3	78