



2415 COMSTOCK COURT • NAPERVILLE, IL • 60564
PHONE: 630-440-4777 • FAX: 630-904-4118

September 15, 2024

CITY OF AURORA

Attn: Purchasing Division
44 E. Downer Place
Aurora, IL 60507

Dear City of Aurora:

Thank you very much for the time and interest you have afforded ICS concerning the subject of Janitorial services for the Aurora Police Complex & TAS. We currently provide Janitorial Services for 8 City of Aurora properties and have the experience and knowledge of what is needed to successfully maintain the buildings.

ICS acknowledges the receipt of the following addendums

- Addendum 1
- Addendum 1 - Modified Specific Cleaning Time Chart

ICS appreciates this opportunity, and enclosed is our completed proposal for a professional cleaning program at the various City of Aurora buildings.

Sincerely

A handwritten signature in blue ink, appearing to read 'Sam Abadeer', written over a horizontal line.

Sam Abadeer
ICS, Inc.
630-440-4777



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September 15, 2024

CITY OF AURORA

Attn: Purchasing Division
44 E. Downer Place
Aurora, IL 60507

Dear City of Aurora:

Please find below information regarding our company and the proposal.

1. International Cleaning Services, Inc.
2415 Comstock Court
Naperville, IL 60564
630-440-4777 monaco.intl@sgbglobal.net

2. Sam Abadeer – Owner/Operator of International Cleaning Services, Inc.
 - 23 Years Owner/Operator
 - Extensive Janitorial Services experience
 - Property Management
 - Floor Maintenance
 - Property Rehab

3. International Cleaning Services, Inc. has been in business since November 2001. We specialize in commercial/industrial cleaning. We are a preferred vendor with the State of Illinois, and currently clean over 70 properties with the State. In addition, we closely work with major property management companies throughout the suburbs and Chicago, and clean properties such as offices, retail space, condominium building, apartment buildings, and various government facilities.

4. References – Buildings Owners

- Tony Then – St. Joseph Creek CA – 630-502-4488
- Kyla Mercer – First Residential – 331-814-7106
- Jim Kinkaid – Groves of Palatine - 847-668-5747

5. Buildings Details (Downtown Facilities)

- **City Hall (Monday thru Friday)**

- 2 employees
- 6 hours nightly - 30 hours weekly
- Start on the top floor - including bathrooms - and work down – completing with the main lobby.

- **Elmslie/Hogan Building (Monday thru Friday)**

- 2 employees
- 4 hours nightly - 20 hours weekly
- Start on the top floor - including bathrooms - and work down – completing with the 1st floor carpeting.

- **Alderman’s Building (Monday thru Friday)**

- 1 employee
- 1.25 hours nightly – 6.25 hours weekly
- Start on the top floor - including bathrooms - and work down – completing with the main lobby.

- **Development Services Center (Monday thru Friday)**

- 2 employees
- 5 hours nightly - 25 hours weekly
- Start on the top floor - including bathrooms - and work down – completing with the basement level.

- **MVPS (2 Time per week – Tuesday & Friday)**

- 1 employee
- .5 hours nightly – 1 hour weekly
- Start with Garbage – Desks - Flooring

- **GAR (3 Times per week – Monday-Wednesday-Friday)**

- 1 employee
- 1.25 hours nightly – 3.75 hours weekly
- Start with the bathrooms then the main working area

- **Public Art Building (Monday thru Friday)**

- 1 employee
- 2 hours nightly - 10 hours weekly
- Start on the top floor - including bathrooms - elevators - and work down – to the main entry way and completing with the basement.

- **Customer Service Center (4 Times per week Monday-Tuesday-Thursday-Friday)**

- 1 employee
- 2 hours nightly – 8 hours weekly
- Start with the bathrooms then office area and complete with the main lobby

- **Electrical Department Building (3 Times per week – Monday-Wednesday-Friday)**

- 1 employee
- 1.25 hours nightly – 3.75 hours weekly
- Start with the bathrooms then the main working area

- **Central Garage Building (Monday thru Friday)**

- 1 employee
- 3 hours nightly - 15 hours weekly
- Start with the bathrooms then office area/main lobby and complete with garage area

- **Financial Empowerment Center (Monday thru Friday)**

- 1 employee
- 2 hours nightly - 10 hours weekly
- start on the top floor - including bathrooms - and work down – completing with the main lobby.

PARK & RECREATION DIVISION

- VISITOR'S CENTER (April 1 thru May 31 - 7 days)

Monday, Thursday & Saturday Complete Clean

- 1 employee
- 1 hour nightly – 3 hours weekly
- Start with the bathrooms - completing with the main area

Tuesday, Wednesday, Friday & Sunday Clean Restrooms, Empty Trash and Vacuum Door Mats

- 1 employee
- .5 hour nightly – 4 hours weekly
- Total 5 hours weekly

- VISITOR'S CENTER (June 1 thru August 31 - 7 days)

Monday - Sunday Complete Clean

- 1 employee
- 1.5 hours nightly – 10.5 hours weekly
- Start with the bathrooms - completing with the main area

- VISITOR'S CENTER (September 1 thru October 31 - 7 days)

Monday, Thursday & Saturday Complete Clean

- 1 employee
- 1.5 hours nightly – 4.5 hours weekly
- Start with the bathrooms - completing with the main area

Tuesday, Wednesday, Friday & Sunday Clean Restrooms, Empty Trash and Vacuum Door Mats

- 1 employee
- 1 hour nightly – 4 hours weekly
- Total 8.5 hours weekly

- VISITOR'S CENTER (November 1 thru March 31 - 2 Days)

Monday, Thursday & Saturday Complete Clean

- 1 employee
- 1.5 hours nightly – 3 hours weekly
- Start with the bathrooms - completing with the main area

- PHILLIPS PARK ADMIN & MAINTENANCE BUILDINGS (12 Months - 3 days)

Monday, Wednesday & Friday Complete Clean

- 1 employee
- 2 hours nightly – 6 hours weekly
- Start with the top floor - bathrooms – work down – completing with the main area on the 1st floor.

- PHILLIPS PARK GOLF CLUBHOUSE (April 1 thru October 31 - 7 days)

Monday - Sunday Complete Clean

- 1 employee
- 1.25 hours nightly – 8.75 hours weekly
- Start with the bathrooms – complete with the main area

- PHILLIPS PARK GOLF CLUBHOUSE (November 1 thru March 31 - 3 days)

Monday - Complete Clean

- 1 employee
- 1.25 hours nightly – 3.75 hours weekly
- Start with the bathrooms – complete with the main area

- PHILLIPS 1ST Tee Building (April 1 thru October 31 - 7 days)

Monday - Sunday Complete Clean

- 1 employee
- 1 hour nightly – 7 hours weekly
- Start with the bathrooms – complete with the main area

- PHILLIPS 1ST Tee Building (November 1 thru March 31 - 2 days)

Monday - Sunday Complete Clean

- 1 employee
- 1 hour nightly – 2 hours weekly
- Start with the bathrooms – complete with the main area

- Animal Care & Control (Monday thru Saturday)

- 1 employee
- 1.5 hours nightly - 9 hours weekly
- start in the back offices - including bathrooms - and completing with the main lobby.

- Public Facilities Department (Monday, Wednesday, Friday – 3 days)

- 1 employee
- 2 hours nightly - 6 hours weekly
- start on the top floor - including bathrooms - and work down – completing with the main lobby.

- Downtown Maintenance (Monday, Wednesday, Friday – 3 days)

- 1 employee
- .5 hours nightly – 1.5 hours weekly
- start in the back area - including bathrooms - completing with the main Front room

- Community Outreach Center (Monday, Wednesday, Friday – 3 days)

- 1 employee
- 1 hour nightly - 3 hours weekly
- start with the bathrooms - completing with the main open area room

6. Areas of Cleaning

All the buildings in the proposal require attention in the bathrooms and the high traffic areas. The flooring needs attention in regards to new wax and also tile and grout cleaning. In addition, the interior windows and window sills need attention to general dusting and window cleaning. All walls & corners need attention with spider webs.

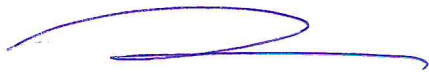
7. Cleaning

International Cleaning Services, is constancy striving to find the very best in cleaning products and equipment. We currently use the latest in green chemicals as well as follow CDC, EPA, and OSHA guidelines to ensure the services we provide and the products we use meet or exceed local, state, and federal requirements.

8. Training

All new employees have on the job training for 2 weeks. A supervisor works closely with new employees to ensure their understanding of the required cleaning duties, as well as knowledge of the property and being educated on the various cleaning products and equipment. Going forward we work closely with our staff to ensure all the properties we service are well maintained.

Sincerely



Sam Abadeer
ICS, Inc.
630-440-4777

PROPOSER'S CERTIFICATION

I/We hereby certify that:

- A. A complete set of proposal papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all equal employment practice requirements contained in Public Act 87-1257 (effective July 1, 1993) and 775 ILCS 5/2-105 (A).
- D. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- E. The Proposer is not barred from bidding on the Project, or entering into this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- F. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME International Cleaning Services, Inc.

ADDRESS 2415 Comstock Court

CITY/STATE/ZIP CODE Naperville, IL 60564

NAME OF CORPORATE/COMPANY OFFICIAL Sam Abadeer
PLEASE TYPE OR PRINT CLEARLY

TITLE President

AUTHORIZED OFFICIAL SIGNATURE 

DATE September 15, 2024


TELEPHONE (630) 440-4777

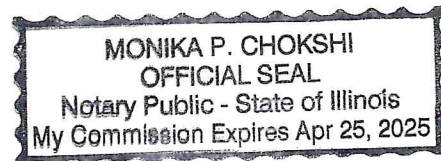
FAX No. (630) 904-4118

Subscribed and Sworn to

Before me this 17 day

of sep, 2024


Notary Public



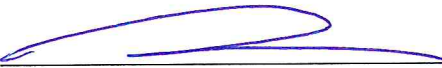
STATE OF ILLINOIS)
)
County of Kane) ss.

PROPOSER’S TAX CERTIFICATION

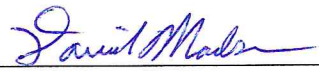
(PROPOSER’S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the PROPOSER, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Proposer deposes, states and certifies that Proposer is not barred from contracting with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Proposer is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

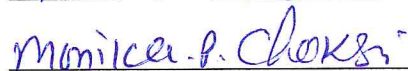
DATED this 17th day of sep, 2024.

By 
(Signature of Proposer’s Executing Officer)
Sam Abadeer
(Print name of Proposer’s Executing Officer)
President
(Title)

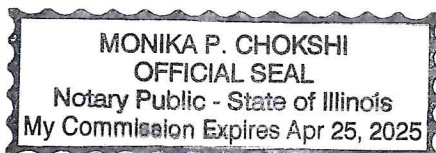
ATTEST/WITNESS:

By 
Title Associate Banker

Subscribed and sworn to before me this 17th day of sep, 2024.


Notary Public

(SEAL)



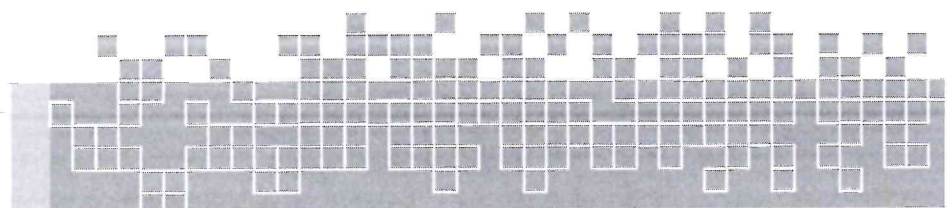
INTERNATIONAL CLEANING SERVICES, INC.

2415 Comstock Ct Naperville IL 60564 | 630-440-4777

09/15/2024

INTERNATIONAL CLEANING SERVICES INC
PROFIT/LOSS STATEMENT
JANUARY 1ST 2024 TO SEPTEMBER 15TH 2024

INCOME		2,366,717.60
	TOTAL INCOME	<u>2,366,717.60</u>
COST OF GOODS SOLD		
	SUBCONTRACTORS	<u>321,415.27</u>
		321,415.27
EXPENSES:		
	ACCOUNTING EXPENSE	1,630.17
	ADVERTISING EXPENSE	1,006.20
	AUTO TRUCK EXPENSE	10,120.23
	INSURANCE EXEPNSE	18,122.30
	MEAL/ENTERTAINMENT	210.64
	OFFICE EXPENSE	952.50
	PARKING FEES	3,096.58
	PAYROLL	629,485.47
	TELEPHONE	959.62
	TOLLS	4,917.50
	EQUIPMENT EXPENSE	3,974.66
	UNIFORMS	1,998.41
	STORAGE	6,229.78
		<u>682,704.06</u>
	TOTAL EXPENSE	<u>682,704.06</u>
NET INCOME (LOSS)		<u><u>1,362,598.27</u></u>



CITY OF AURORA
REQUEST FOR PROPOSAL 24-093
JANITORIAL CLEANING SERVICES
AT VARIOUS CITY-OWNED BUILDINGS

REFERENCES

(Please Type)
Organization Central Management Services - State of Illinois

Address 120 W. Jefferson Street

City, State, Zip Springfield, IL 62702

Phone Number 217-785-3851

Contact Person Martha Blackwell

Date of Project Purchase: 01/01/2009 – Current

Organization First Service Residential

Address 25 Northwest Point Blvd., Suite - 330

City, State, Zip Elk Grove Village, IL 60007

Phone Number 331-814-7106

Contact Person Kyla Mercer

Date of Project Purchase: 01/01/2017 – Current

Organization St. Joseph Creek Condominiums

Address 4711 St. Joseph Creek Road


City, State, Zip Lisle, IL 60532

Phone Number 630-502-4488

Contact Person Tony Then

Date of Project Purchase: 05/01/2001- Current

Contractor's Name: Sam Abadeer - International Cleaning Services, Inc.

Signature & Date:  September 15, 2024



2415 COMSTOCK COURT • NAPERVILLE, IL • 60564
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REFERENCES

JANITORIAL SERVICES

City of Aurora

101 N. Lake Street
Aurora, IL 60506
Contact: Brenda Quintero
Phone: 630-256-3657
Purchase: 01/01/2020 – Current

Claymoor CA

360 Claymoor Road
Hinsdale, IL 60521
Contact: Gina Cannici
Phone: 630-330-0530
Purchase: 04/01/2021 – Current

The Cloisters Condominiums

1625 Glenview Road
Glenview, IL 60004
Contact: Preston Payne
Phone: 847-882-1679
Purchase: 01/01/2001 – Current

Groves of Palatine

410 W. Mahogany Court
Palatine, IL 60067
Contact: Jim Kinkaid
Phone: 847-668-5747
Purchase: 04/01/2004 – Current

St. Joseph Creek Condominiums

4711 St. Joseph Creek Road
Lisle, IL 60532
Contact: Tony Then
Phone: 630-502-4488
Purchase: 05/01/2001- Current

Patriot Commons CA

2750 Commons Drive
Glenview, IL 60026
Contact: Kyla Mercer
Phone: 331-814-7106
Purchase: 01/01/2017 – Current

Condominiums of Northbrook Court

1280 Rudolph Road
Northbrook, IL 60062
Contact: Deborah Nixon
Phone: 872-802-8498
Purchase: 06/01/2001 – Current

Central Management Services

120 W. Jefferson Street
Springfield, IL 62702
Contact: Martha Blackwell
Phone: 217-785-3851
Purchase: 01/01/2009 – Current

City of Aurora



Finance Department | Purchasing Division

44 E Downer Place | Aurora, Illinois 60507

Phone: (630) 256-3550 | Fax: (630) 256-3559 | Web: www.aurora-il.org

DATE: September 11, 2024
TO: Prospective Bidders
FROM: Jolene Coulter, Director of Purchasing
RE: **CITY OF AURORA REQUEST FOR PROPOSAL 24-093
ADDENDUM #1: JANITORIAL CLEANING SERVICES AT VARIOUS
CITY-OWNED BUILDINGS**

This notice forms a part of the Request for Proposal 24-093: Janitorial Cleaning Services at Various City-Owned Buildings. All other information pertaining to this Invitation to Bid shall remain the same.

Sealed Bid Proposals will be received at the City of Aurora, Attn: City Clerk, 44 E. Downer Place, Aurora, Illinois 60507, until **11:00 am, CST, Wednesday, September 18, 2024**. It is the sole responsibility of the Bidder to see that their Bid is received by the due date and time. No Late bids will be accepted.

1. What is the square footage of each building?
Answer: Approximate square footage is provided in Section 2. Facilities/Locations.
2. What is the current vendor?
Answer: The current vendors are International Cleaning Services, Total Facility Maintenance and Medina Maintenance.
3. What is the value of the current vendor's contract?
Answer: The values vary by building and vendor. 2020 Bid Tabulation and recent invoices have been provided as a separate attachment 24-093_Addendum 1_Supplemental Materials.
4. Will the winning bidder be awarded all buildings or would the contract be awarded to multiple vendors?
Answer: The City reserves the right to award the proposal individually or cumulatively to qualified and responsible proposers.
5. What, if anything, would the state like to improve on (besides cost) by awarding the contract to a new vendor?
Answer: The City issued Bid 24-093, as our current contract for janitorial services is set to expire December 31, 2024. The City is searching for qualified vendor(s) to provide janitorial services that meet the needs of the City.

6. Is the City of Aurora union mandated for this RFP?

Answer: No.

7. On Price Sheet do you need to bid on all locations or can you cherry pick?

Answer: Reference Appendix D, Pages 1-3. Directions and clarifications are included within Appendix D. Certain buildings/locations can be bid on separately, while other buildings/locations must be bid on cumulatively.

8. What is the square footage of Development Center on both floors?

Answer: Approximately 32,000 square feet.

9. Is having "Audited Company Financial Statements" a requirement for Bid Proposal?

Answer: Yes. The City would also accept monthly/YTD financial statements in lieu of an "Audited" Company Financial Statement.

10. Please clarify the submission of two (2) complete copies of the proposal. Should the pricing be included in complete copy as well as submitting pricing in a separate envelope?

Answer: **Clarification:** Proposer must submit one (1) complete, sealed, signed and attested copy of the proposal and one (1) PDF copy on a flash drive, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in order to be considered responsive. NO PRICING shall be included throughout the proposal.

In a separate sealed envelope, submit one (1) set of the proposal pricing. Pricing shall not be mentioned anywhere in the body of the proposal.

11. In section 4.3 it states to submit an original plus 4 copies of the proposal. Under the Instructions to Proposers number 2 states to submit 2 complete copies and 1 pdf flash drive copy. Which is the correct method for submitting a proposal?

Answer: See answer to Question #10.

12. What is the cleanable square footage for the sites listed below?

Development Services Center
Central Garage Building
Phillips Park Golf Clubhouse
1st Tee Building

Answer: Approximate square footage is provided in Section 2. Facilities/Locations.

13. Who is the Incumbent and what is total monthly amount awarded for each location?

Answer: The current vendors are International Cleaning Services, Total Facility Maintenance and Medina Maintenance. The values vary by building and vendor. 2020 Bid Tabulation and recent invoices have been provided as a separate attachment 24-093_Addendum I_Supplemental Materials.

14. Custodial duties are to be performed 5 days per week during the following hours: ▪ _Monday through and Friday between the hours of 6:00 p.m. and 8:00 p.m. Can these hours be adjusted?

Answer: See attached chart (Modified Specific Cleaning Times).

15. What is the Total Cleanable square footage for the Development Services Center located at 77 S Broadway?
Answer: Approximate square footage is provided in Section 2. Facilities/Locations.
16. Please verify the Total Cleanable square footage at The Public Facilities Department is located at 101 N. Lake Street. It looked a lot bigger than 3,800SqFt.
Answer: Approximate square footage is provided in Section 2. Facilities/Locations.
17. Does the Mayor's office have specific cleaning times?
Answer: See attached chart (Modified Specific Cleaning Times).
18. Does the city specify a time to clean the 24hrs Call Center at the Customer Service Center?
Answer: See attached chart (Modified Specific Cleaning Times).
19. What is the current spend for Janitorial Services for all referenced locations?
Answer: See answer to Question 13.
20. Hours to clean, example, I know city hall wants a start time at 6pm to have lead meet with a member of the cities custodial staff, do we have to be completed by 8PM, I would like to group clean a few buildings, it's difficult to find people to only work two or three hours a day.
Are the other buildings flexible with the start and end times?
Answer: See attached chart (Modified Specific Cleaning Times).
21. Do you have the cleanable square footage for the Development Services Center and the Public Works?
Answer: Approximate square footage is provided in Section 2. Facilities/Locations.
22. What is the correct wording for adding the city of Aurora to our insurance policies?
Answer: Please reference Bid Document, Instructions to Bidders, #28. Insurance and Hold Harmless Provision.
23. When you specify cleaning hours as between 5 p.m. and 8 p.m., does this mean we are permitted to start cleaning at any time within that window?
Answer: Yes. See attached chart (Modified Specific Cleaning Times).
24. If a vendor's business has not been required to have a financial audit would the monthly/YTD financial statements be accepted?
Answer: Yes.
25. The employees in the Elmslie/Hogan Building are there temporarily, correct? If so, how long will they be stationed there?
Answer: There is no set timeline.
26. Will our cleaning duties include the exhibit and exhibit glass in the GAR Building?
Answer: No. Exhibits will be maintained by City staff.

27. In the Public Art Building, will our staff be responsible for dusting and cleaning exhibits?

Answer: No. Exhibits will be maintained by City staff.

28. In the Electrical Department Building, there is a room to the right of the entry door that appears to have not been cleaned or mopped for some time. Is this area included in the scope of work in the bid?

Answer: No.

29. If bidding on multiple sites and proposals. State vendors may bid on the following sites individually. Should we put together an individual proposal for each site? Or can each go into one proposal specifying each site's detailed cleaning outline?

Answer: Each can go into one proposal specifying each site's detailed cleaning outline.

30. Does each building have at least one Janitor closet?

Answer: Yes. either a closet or dedicated area.

31. In regard to the performance bond, is 100% of full contract price to include the 2-year agreement or just the initial first year's contract amount?

Answer: The Proposer will be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the full contract price, a Payment Bond, Public Liability Insurance, and Workers Compensation Insurance; all of which shall be acceptable to the City of Aurora.

The Proposer awarded the project(s) will need to provide performance and payment bonds for one year with a letter attached from the bond company certifying that the bond may be automatically renewed for the second year.

32. Can you provide the square footage that we are responsible for within the development services center?

Answer: See answer to Question #8.

33. Phillips Park Golf Clubhouse and First Tee building – Is the square footage of 2700 for both buildings?

Answer: Clubhouse is approximately 2,700 and First Tee Building is approximately 900.

34. Who are the current Janitorial Service providers for each of the buildings?

Answer: See answer to Question #13.

35. What is the annual dollar amount of the current janitorial contract for each building?

Answer: See answer to Question #13.

36. Do you want cleaning services to be performed on the holidays when the golf course is open for the related buildings?

Answer: Yes.

37. Is the City of Aurora willing to waive the requirement of submitting an "Audited" Company Financial Statement?

Answer: Yes. The City would accept monthly/YTD financial statements in lieu of an "Audited" Company Financial Statement.

38. Is the City of Aurora willing to waive the requirement of submitting the Payment Bond?

Answer: No.

39. Does this Janitorial Cleaning Services at Various City-Owned Building Proposal need to be based on the Prevailing Wage?

Answer: No.

40. Do you have disadvantaged business goals for the various contracts?

Answer: No. The City encourages minority business firms to submit proposals and encourages the successful firm to utilize minority businesses as applicable.

41. At the visitor center located at 1000 Ray Moses Drive, is the janitorial staff responsible for floor maintenance in the Mastodon Exhibit?

Answer: Yes.

42. Is there a janitorial closet located at the Customer Service Center at 3770 McCoy Drive?

Answer: Yes.

43. If there are not janitorial closets available at locations, will there be on-site storage for materials and consumables?

Answer: Yes.

Additional Information Provided as a Separate Attachment

- 24-093_Addendum 1_Modified Specific Cleaning Time Chart
- 24-093_Addendum 1_Supplemental Materials which includes:
 - Previous RFP from 2020
 - Cost Tabulation RFP 20-40
 - Selected Custodial Services Vendors
 - Janitorial Invoices

Please acknowledge receipt of this Addendum within the Cover Letter of your proposal. Failure to do so may subject the bidder to disqualification.



SAM ABADER

9/15/24

Modified Specific Cleaning Times

Facility	Address	*Service Period	
		Start	Stop
City Hall	44 E Downer Place	5:00 p.m.	11:00 p.m.
Elmslie/Hogan Building	1-5 S Broadway and 51 E Galena Blvd.	5:00 p.m.	
Aldermen's Office	60 E Downer	5:00 p.m.	5:00 a.m.
Development Services Center (DSC)	77 South Broadway	5:00 p.m.	
MVPS Office	5 E Downer	5:00 p.m.	
GAR Grand Army of the Republic Hall	23 E Downer	5:00 p.m.	
Public Art Building	20 E Downer	5:00 p.m.	
Customer Service Center	3770 McCoy Driver	5:00 p.m.	
Electrical Department Building	339 Middle Ave.	4:00 p.m.	
Central Garage Building	720 N Broadway	4:00 p.m.	
Financial Empowerment Center	712 S River St.	5:00 p.m.	
Visitor Center	1000 Ray Moses Dr.	8:00 p.m.	
Phillips Park Admin Building	901 Ray Moses Dr.	5:00 p.m.	
Phillips Park Golf Clubhouse & 1st Tee Building	1001 Hill Ave.	9:00 p.m.	
Animal Care & Control	1001 Hill Ave.	5:00 p.m.	
Public Facilities Department	101 North Lake St.	5:00 p.m.	
Downtown Maintenance	107 Spruce St.	5:00 p.m.	
Community Outreach Center	1226 Grand Blvd.	9:00 p.m.	
Public Works Facility	2100 E New York St.	5:00 p.m.	

* Service period is the time range that janitorial services can be performed.


 SAM ABADER
 9/15/24