



Proposal **draft**-rev1

Grand Army of the Republic Memorial Museum Angel Room: Phase 1 Interpretive and Case Work

DATE June 4, 2015

CLIENT City of Aurora, Illinois

CLIENT CONTACTS Dan Barreiro, Chief Community Services Officer

SCOPE OF WORK Phase 1 Interpretive and Case Work for Angel Room, including:

- o content development, research and writing, graphic design and 3D design for (12) display cases
- o fabrication and installation of (6) display cases complete with interior exhibits

PHASES/
DURATION

Schematic Design – 9 weeks (including 1-week client response time)
Design Development – 9 weeks (including 1-week client response time)
Construction Documents – 9 weeks (including 1-week client response time)
Production-Ready Graphics – 4 weeks
Projection and Exhibit Fabrication – 12 weeks
Installation – 3 weeks

DESIGN MEETINGS/
DELIVERABLES

Schematic Design

- Kick-off Meeting
- 50% Schematic Design progress session
- Schematic Design Submittal and client review meeting
- Schematic Design Cost Estimate

Design Development

- 50% Design Development progress session
- 100% Design Development Submittal and client review meeting
- 100% Design Development Cost Estimate

Construction Documents

- 50% Construction Documents progress session
- 100% Construction Documents Submittal and client review meeting
- 100% Construction Documents Cost Estimate

FEES	Design Phases: \$65,856 (Schematic Design, Design Development, Construction Documents, Production-Ready Graphics) Fabrication and Installation: \$180,144
TOTAL FEE	\$246,000
ESTIMATED REIMBURSABLES	<p>Travel to meetings and presentation based on 12 trips: \$665</p> <ul style="list-style-type: none"> o 7 design progress meetings o 5 public meetings <p>Printing of progress submittals per submittal meeting: We are estimating (6) packages per design submittal meeting= \$1,445 approx. (we will provide electronic packages with each submittal as well).</p> <p>Estimated Total: \$2,110</p> <p>Reimbursable expenses will be billed on a direct cost basis as incurred. Should we encounter unexpected reimbursable expenses related to travel, express mail or other causes, we will bring these to you for approval and, if approved, will pass them on to you at our cost.</p>
GENERAL COMMENTS	<p>After each submittal we request a written response within 5 days from the GAR team. Please provide an electronic version of one set of comments from your team. Client comments should be compiled and submitted in one voice. Delays in responses and approvals could cause delays in the schedule.</p> <p>This proposal includes one round of revisions on the design per client comments. Should additional rounds of revisions be required, we'll bill those at our current rate.</p> <p>Should additional revisions to text or graphics be required after approval, we'll talk over with the GAR team and we'll bill at our current rate.</p> <p>Any request for additional work that is outside of the scope of this proposal can be negotiated as an amendment to the proposal or as a new and separate proposal.</p> <p>Exclusions: The following is a list of items not included in this proposal</p> <ul style="list-style-type: none"> o Audio visual and/or interactive design, production and equipment for exhibit display cases o Humidity control for cases o Presentation materials o Samples – graphic or material samples o Prototypes – graphics and/or 3D elements o Express delivery o Photo rights acquisition – if additional images are required beyond what's in the GAR collection o Restoration of artifacts (beyond the case restoration) o Language translations – if Spanish translations are required on any exhibit labels
PAYMENT SCHEDULE	Bluestone Design Build will invoice monthly during the entire project.
TERMINATION	Either party can terminate this agreement with 14 days written notification.



ACCEPTING FOR
BLUESTONE DESIGN BUILD

Name _____

Title President

Date June 4, 2015

ACCEPTING FOR
GAR MUSEUM PROJECT
CITY OF AURORA, IL

Name _____

Title _____

Date _____