



GRACE ALCALDE

EXPERIENCE

MAINTENANCE

Aurora Central Catholic Highschool / June 3rd, 2019 – August 24th, 2020

- Repainted sections of the school
 - cleaned and sanitized the building
 - waxed classroom and gymnasium floors
 - performed many other maintenance jobs
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VOLUNTEER WORK

TEAM LEADER

Family Focus Afterschool Program / December 2nd, 2019 – January 31st, 2020

- Volunteered at Dietrich Elementary afterschool hours
- Created games for the children to play
- Prepared interactive lessons to incorporate learning
- Made snacks for all the students

BABYSITTER

Neighborhood Babysitting / Summer of 2019-Summer of 2020

- Babysat children in my neighborhood, free of charge, for 2 summers.
- Spent most of the day taking care of children
- Cooked meals for them
- Tidied up homes

CONTACT

Email:

[REDACTED]

Phone:

[REDACTED]

Address:

[REDACTED],

Aurora IL, 60505

LANGUAGES

English -Native Speaker

Spanish -Fluent

Catalan -Fluent

Italian -Conversational
Level

SKILLS

Problem Solving

Adaptability

Collaboration Strong Work

Ethic Time Management

Critical Thinking

Handling Pressure

Leadership

EDUCATION

FRESHMAN-SOPHMORE

Aurora Central
Catholic High School,
Aurora IL,
2019-2021

JUNIOR

East Aurora High
School, Aurora IL,
2021-2023