

Fiesta Patrias Parade City Service Request

Sunday 9/14/14

Special Events • 44 E. Downer Place Aurora, Illinois 60507 • (630) 256-3370

Step-Off: 11:30 am

Pre- Program: 10:45 am

Units: 60+

Parade Route: Memorial Route

Staging Area: 8:30 a.m. on River Street
Step off at Benton and River Street
Benton and Broadway
Broadway and Downer end at River

Reviewing Stand: Fox Valley Park District Show mobile will be rented with electric, facing south **on** Downer Place, in front of the David L. Pierce Art & History Center
Review Stand / rented staging from Fox Valley Park District with electricity

City Services Requested:

APD: Traffic control as deemed necessary by APD

APD Parade Vehicles: Lead and end squads

MVPS: MVPS will post sign signage ten days prior at the Stolp Island Parking Deck indicating “**No one will be permitted to enter or leave once the parade is in progress 11:15- 12:30**”

Water & Sewer: Tap Hydrant on River Street in front of Old Second Lot

Electrical: Power from behind A&H for Showmobile

Downtown Services: No parking signs at Banco Popular (Broadway)

Special Events: American & City flags, cardboard trash containers, radios & chairs (for reviewing stand)

Streets: Drop barricades for street closure along parade route (see Parade Barricades/ approved by APD)

Streets: Street Sweeper for horses and after the parade.

ORGANIZERS ARE RESPONSIBLE FOR PLACING BARRICADES PRIOR AND REMOVING AFTER THE PARADE.

Signage at prior metered areas designated by MVPS. Along the Parade Route and at designated staging areas per Special Events.

AHCC: Organizers and volunteers are responsible for the following:

- Close intersections by 9:00 am: Benton & River; Benton at Broadway; Broadway at Downer
- Close and open all streets at specific times per ADP
- Producing and circulating a flyer to all affected businesses along the route and posting it in the elevator and hallways of multi-tenant buildings
- Close intersections at 10:15 am: Broadway and Downer and Downer and Stolp
- Ordering of portable Toilets (1 reg,1 ex large/ hand sanitizer/ toilet paper) at Staging and near the Stage at Downer, 4 total
- Traffic assistance – Route Marshals- Parade Marshals
- Remove “No Parking” signs along the route immediately after parade
- Return all items to Special Events no later than Monday, September 15
- Any other items deemed necessary by the City of Aurora