

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 20-41

TEMPORARY STAFFING SERVICES

SUBMITTAL CHECKLIST

Each proposal must be placed in an envelope, sealed, and clearly marked on the outside: "20-41 Temporary Staffing Services." In order to be considered responsive, the Proposer must submit all of the following items in their sealed envelope:

- Proposal Form (Appendix C)
- Proposal Response – Section 5 Appendix A
- Proposer's Certification (Page 1)
- Proposer's Tax Certification (Page 2)
- Contact Information (Appendix B)
- Proof of Insurance
- Signed Agreement (Appendix G)

"Originals"

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 20-41

TEMPORARY STAFFING SERVICES

PROPOSAL FORM

Due Date & Time: 2:00 p.m. CST, Wednesday, September 2, 2020

To: City of Aurora
City Clerk's Office
44 E Downer Place
Aurora, Illinois 60507

The following offer is hereby made to the City of Aurora, Aurora, Illinois, hereafter called the Owner.

Submitted By: Nexus Employment Solutions Plus, Inc

I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other RFP documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications and amendments (if applicable) contained in the proposal solicitation documents. The items in this Request for Proposal, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the RFP.

A. The Vendor shall also include with their proposal any necessary literature, samples, etc., as required within the Request for Proposal, Instruction to Proposers and specifications.

B. For purposes of this offer, the terms Offeror, Proposer, and Vendor are used interchangeably.

II. In submitting this Offer, the Vendor acknowledges:

A. All proposal documents have been examined: Instructions to Proposer, Specifications and the following addenda:

No. 1, No. _____, No. _____, (Vendor to acknowledge addenda here.)
Exhibit 1 - Nexus Background & Company information

Proposer's Name: George Gorman, President

Signature & Date: 

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 20-41
TEMPORARY STAFFING SERVICES

PROPOSAL FORM

“AFFIDAVIT: I (We) hereby certify and affirm that my (our) proposal was prepared independently on this work, that it contains no fees or amounts other than for the legitimate execution of the work as specified, and that it includes no understandings or agreements in restraint of trade.”

(If an Individual)

Signature of Proposer _____ (SEAL)

Business Address _____

(If a Co-partnership)

Firm name _____ (SEAL)

Signed by _____ (SEAL)

Business Address _____

Insert Names
and Addresses
of all Members
of the Firm

(If a Corporation)

Corporate Name NEXUS Employment Solutions Plus, INC.
Signed by [Signature], President

Business Address 150 Anton Drive
Romeoville, IL 60446

Insert (President) George GORMAN

CORPORATE SEAL Names of (Secretary) George GORMAN

Officers (Treasurer) George GORMAN

ATTEST:
[Signature]
Secretary

(Note: Proposers should not add any conditions or qualifying statements to this proposal for the proposal may be declared irregular as being not responsive to the request for proposal.)

CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSALS 20-41

TEMPORARY STAFFING SERVICES

PROPOSAL FORM

I/WE propose to provide Temporary Staffing Service per the request for proposal specifications. Please state the fixed hourly rate, including all related fees, taxes, etc. that the City would be expected to pay for each of the following temporary employee classifications:

	<i>2020</i>	<i>2021</i>	<i>2022</i>
General Office/Administrative/Clerical	\$ 25.20	\$ 26.46	\$ 27.78
Professional/Management			
Skilled Labor/Craftsman	\$ 22.40	\$ 23.52	\$ 24.70
Information Technology/Engineering			

The City and the Agency(s) shall discuss positions that vary from the above four categories to establish hourly rates for any given position. Once established these rates will not change except on an agreed annual bases for the position.

Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07.

The City of Aurora reserves the right to reject any or all Bids, or parts thereof, and to waive any technicality, informality or irregularity in the Bids received, and to disregard all nonconforming or conditional Bids or counter-proposals and to hold the best Bids for ninety (90) days from the opening date set forth above. The City further reserves the right to award the Bid to the lowest responsible Bidder whose offer best responds in quality, fitness and capacity to the requirements of the proposed Work or usage and therefore is in the best interest of the City.

SUBMITTED BY

COMPANY Nexus Employment Solutions Plus, Inc.



Nexus Employment Solutions Plus, Inc

150 Anton Drive

Romeoville, IL 60446

Main Phone: (815) 522-3284

Fax: (708) 983-1401

www.nexusemployment.com

George Gorman, President
george@nexusemployment.com
(815) 919-9125

Exhibit 1

Company Overview

Nexus Employment Solutions Plus, Inc (“Nexus”) is a full-service staffing and human resource management company that was founded in 2009 by George Gorman, its president and sole owner. The Company provides a variety of services including temporary and direct hire employees, payroll services and on-site management for its larger clients.

Nexus has 15 branch locations in Illinois, Indiana and Texas and employs approximately 60 full-time individuals at those facilities, including the corporate office located in Manteno, Illinois. The Company is proud of the fact that during the Covid-19 crisis it has actually increased its number of full-time employees. Considering field associates, Nexus has in excess of 3,000 individuals on its payroll. The branches are open from 8:00-6:00 Monday thru Friday and select offices are open weekends from 10:00 AM – 1:00 PM.

Following is a listing of locations:

Manteno, IL (2 locations)

1054 Lincoln Drive (Corporate Office) & 291 South Creek Drive

Alsip, IL

4041 W. 115th Street
(708) 983-1400

Coal City, IL

727 E. Division Street
(815) 518-2114

Elwood, IL

408 Mississippi Street
(815) 373-3615

Grand Prairie, TX

2100 N. Highway 360
(214) 960-1218

Highland, IN

8135 Kennedy Avenue
(219) 961-2318

Minooka, IL

524 Mondamin Street
(815) 518-2114

Merrillville, IN

600 W. 81st Street
(219) 961-2318

North Aurora, IL

734 Butterfield Road
(331) 301-2539

Paris, IL

804 Grandview
(812) 236-7568

Portage, IN

6575 Daniel Burnham Drive
(219) 961-2318

Romeoville, IL

150 Anton Drive
(708) 983-1400

Summit, IL

6301 S. Archer Avenue
(708) 701-8102

Terre Haute, IN

1826 Lafayette Avenue
(812) 645-9327

Wood Dale, IL

345 E. Irving Park Road, 1W
(630) 332-8475

Nexus Experience

During its eleven plus years in existence Nexus has serviced the staffing needs of local business requiring only a few employees as well as supporting Fortune 50 companies requiring upwards of 600 individuals on a daily 24/7 basis. The skill levels of said employees range from general labor capabilities, accounts payable/receivable support to plant managers and sanitation supervisors.

Senior management of Nexus has significant staffing experience and several individuals have been together at Nexus since inception. Following below are those individuals responsible for the successful daily operation of the company and those key employees who will be intricately involved in this opportunity with the City of Aurora:

<u>Employee</u>	<u>Title</u>	<u>Staffing Experience</u>
George Gorman	President	30+ years
Bernadette Travaglini	Vice President	20+ years
Shawn Torres	Director of Operations – Illinois	12 years
Rob Cucchi	Business Development Manager	5 years
Gisela Sanchez	Branch Manager – North Aurora	10 years
Brenda Rios	Staffing Supervisor – North Aurora	1 year

Client References

1. City of Terre Haute, IN
 - Provided clerical employees for municipal government offices.
2. Fortune 100 Electronics & Entertainment provider
 - Facilities supported include Romeoville, IL and Terre Haute, IN
 - During seasonal peak periods Nexus serviced 3-daily shifts, 7-days per week encompassing over 600 field associates.
 - Positions filled included general labor, production line operators, forklift drivers, quality assurance managers and clerical office support.
 - Nexus continues on-site management of the Romeoville facility.
3. Fortune 500 Food Packaging/Distribution company
 - Support multiple meat packing facilities throughout Illinois and Indiana.
 - Provide employees from receiving through shipping process including loading/unloading of inventory, food preparation and packaging, sanitation supervisors and production managers.
4. Fortune 50 National Retailer
 - On-site management of 1 million square foot distribution center and shipping operations in Elwood, IL and Hammond, IN.
 - Positions filled include sit-down/stand up forklift drivers, pickers/packers and general labor.
5. Regional Food & Vitamin Processor/Packaging company
 - Provide on-site management in Indiana market for upwards of 600 temporary employees.
 - Support all levels of production through packaging as well as quality control managers, clerical support and sanitation supervisors.

Nexus Work Plan & Methodology

It is the desire of Nexus to support the staffing needs of the City of Aurora relative to providing skilled labor/craftsman along with general office, administrative and clerical individuals. The Company excels in these areas and has the largest volume of candidates from which to consider for employment with those skill sets.

The methodology employed by Nexus relative to satisfying the City of Aurora's objectives will be consistent with what has made the Company successful throughout its footprint. First, client satisfaction is at the forefront of each opportunity and all Nexus employees realize there is no alternative. Secondly, Nexus will utilize the same processes for finding quality, dependable employees that it uses at each of its 15 locations to maintain the level of consistency and professionalism required by management.

With regard to recruiting, Nexus has a significant inventory of potential candidates, both past and present, that it can draw from. The Company is in an industry leader in its use of Indeed to solicit new applications and advertise open positions. It also utilizes Career Builder, LinkedIn and engages current employees to solicit their friends and families to attract new talent. Nexus has sponsored job fairs, passes out flyers and uses yard signs when appropriate.

Each Nexus office has up to 4 recruiters on staff whose main focus is finding candidates and placing them in appropriate skill level positions. All potential candidates are required to physically visit a Nexus branch to complete an application and provide two forms of valid identification. Upon completion of the application the recruiters and/or branch managers discuss the candidate's specific interests and skill sets as well as opportunities for employment.

Dependent on the client's requirements, Nexus will perform background checks as well as initial drug testing. All potential Nexus employees are required to be E-Verified, there are no exceptions to this policy. Management recognizes the fact that all candidates, once employed, may not be a suitable fit for the employer or for that particular job. In these instances, recruiters work to relocate these individuals to better suited positions. Those employees who fail to report to work or are asked to leave by the employer are designated as "DNU" or Do Not Use in the future. This ensures the Company is only providing responsible, devoted and quality individuals to its clients.

PROPOSER'S CERTIFICATION

I/We hereby certify that:

- A. A complete set of proposal papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all equal employment practice requirements contained in Public Act 87-1257 (effective July 1, 1993) and 775 ILCS 5/2-105 (A).
- D. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- E. The Proposer is not barred from bidding on the Project, or entering into this Proposal as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- F. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME Nexus Employment Solutions Plus, Inc.

ADDRESS 150 Anton Drive

CITY/STATE/ZIP CODE Romeoville, IL 60446

NAME OF CORPORATE/COMPANY OFFICIAL George Gorman
PLEASE TYPE OR PRINT CLEARLY

TITLE President

AUTHORIZED OFFICIAL SIGNATURE *George Gorman*

DATE 8/27/2020

TELEPHONE (815) 919-9125

FAX No. (708) 983-1401

Subscribed and Sworn to
Before me this 27 day
of AUGUST, 2020

Ronnie Giles Sr.
Notary Public



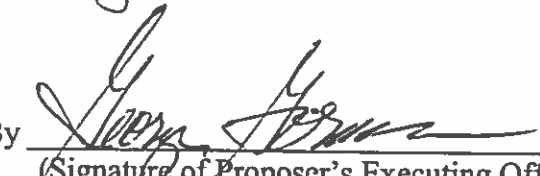
STATE OF ILLINOIS)
) ss.
County of Kane)

PROPOSER'S TAX CERTIFICATION

(PROPOSER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the PROPOSER, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Proposer deposes, states and certifies that Proposer is not barred from bidding with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Proposer is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

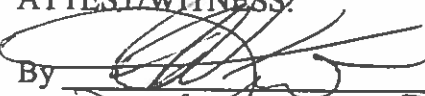
DATED this 27th day of August, 2020.

By 
(Signature of Proposer's Executing Officer)

GEORGE GORMAN
(Print name of Proposer's Executing Officer)

President
(Title)

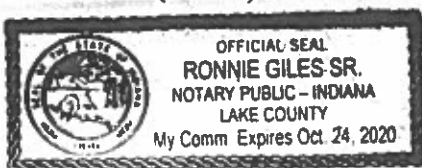
ATTEST/WITNESS:

By 
Title Director Business Development

Subscribed and sworn to before me this
27 day of AUGUST, 2020.


Notary Public

(SEAL)



CITY OF AURORA, ILLINOIS
REQUEST FOR PROPOSAL 20-41

TEMPORARY STAFFING SERVICES

CONTACT INFORMATION

Vendor shall provide the following contact information assigned to service the City of Aurora account.

Customer Service/General Information: Ph: (708) 983-1400

To order service:

Name: GISELA SANCHEZ
Ph: (331) 301-2539 Fax: (708) 983-1401
E-mail: gISELA@NEXUSEmployment.com

Billing & Invoicing question:

Name: JENNIFER RIMKUS
Ph: (708) 983-1400 Fax: (708) 983-1401
E-mail: JENNIFERCROCKETT@NEXUSEmployment.com

Questions:

Name: DAVE KUROW
Ph: (708) 653-6160 Fax: (708) 983-1401
E-mail: DAVE.KUROW@NEXUSEmployment.com

Proposer's Name: NEXUS Employment Solutions Plus, Inc.

Signature & Date: George Storm 8/27/2020



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER MIG 800 Oak Ridge Turnpike, Suite B-200 Oak Ridge TN 37830	CONTACT NAME: Shandi Hatfield PHONE (A/C No. Ext.): (865) 425-7300 FAX (A/C No.): (865) 483-5035 E-MAIL ADDRESS: shandi.hatfield@miginegroup.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Zurich INSURER B: American Guarantee & Liability INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER: MASTER 20-21 (^UMB)** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WOOD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PROFESSIONAL LIABILITY PL DEDUCTIBLE: \$1,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PRA590794207	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Eq occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PL LIMIT: \$ \$1M/\$2M
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		PRA590794207	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Eq accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		UMB549925407	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	THIRD PARTY CRIME EMPLOYMENT PRACTICES LIAB.		PRA590794207	1/1/2020	1/1/2021	LIMIT: \$100,000 LIMIT: \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CITY OF AURORA 44 E DOWNER PLACE AURORA, IL 60507	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Russ Rymer/SHATFI 

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Additional Named Insureds

Other Named Insureds

of Indiana Inc., Nexus Payroll Inc.

Doing Business As



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SUNZ Insurance Solutions, LLC. ID:(Invo PEO) c/o Invo PEO Inc III 800 Oak Ridge Turnpike Oak Ridge, TN 37830	CONTACT NAME: Trista Barrett PHONE (A/C No. Ext): 865-481-0910 FAX (A/C No.): 877-299-9849 E-MAIL ADDRESS: col@invopeo.com
	INSURER(S) AFFORDING COVERAGE INSURER A: United Wisconsin Insurance Company NAIC # 29157 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Innovative Work Comp Solutions LLC 800 Oak Ridge Turnpike Suite A-700 Oak Ridge TN 37830	

COVERAGES **CERTIFICATE NUMBER: 57307458** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBS INSD WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJEC <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC510-00001-019-SZ	10/1/2019	10/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: Nexus Employment Solutions Plus Inc
 Client Effective: 9/1/2018

CERTIFICATE HOLDER

11184
 City of Aurora
 44 E Downer Place
 Aurora IL 60507

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rick Leonard

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/29/2020

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PRODUCER SUNZ Insurance Solutions, LLC. ID:(Invo PEO) c/o Invo PEO Inc III 800 Oak Ridge Turnpike Oak Ridge, TN 37830	CONTACT NAME: Trista Barrett PHONE (A/C No. Ext): 865-481-0910 FAX (A/C. No.): 877-299-9849 E-MAIL ADDRESS: col@invopeq.com
	INSURER(S) AFFORDING COVERAGE INSURER A: United Wisconsin Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:


COVERAGES **CERTIFICATE NUMBER: 57307458** **REVISION NUMBER:**

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INSTR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR (INRD) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (EA occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC510-00001-019-SZ	10/1/2019	10/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: Nexus Employment Solutions Plus Inc
 Client Effective: 9/1/2018

CERTIFICATE HOLDER 11184 City of Aurora 44 E Downer Place Aurora IL 60507	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Rick Leonard
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**CITY OF AURORA AGREEMENT FOR
TEMPORARAY STAFFING SERVICES**

THIS AGREEMENT, entered on this 27th day of August, 2020 ("Effective Date"), for the Temporary Staffing Services ("Services") is entered into between the **CITY OF AURORA** ("City"), a municipal corporation, located at 44 E. Downer Place, Aurora, Illinois and ("Proposer"), located at 150 Anton Drive, Romeoville, IL

WHEREAS, the City issued a Request for Proposal ("RFP") on 8/14/20 for Temporary Staffing Services; and

WHEREAS, the Proposer submitted a response to the RFP and represents that it is ready, willing and able to perform the Services specified in the RFP and herein as well as any additional services agreed to and described in the Agreement; and

WHEREAS, on _____, the City awarded a contract to Proposer.

IN CONSIDERATION of the mutual promises and covenants herein contained, the parties hereto do mutually agree to the following:

1. **Agreement Documents.** The Agreement shall be deemed to include this document, Proposer's response to the RFP, to the extent it is consistent with the terms of the RFP, any other documents as agreed upon by the parties throughout the term of this Agreement, along with any exhibits, all of which are incorporated herein and made a part of this Agreement. In the event of a conflict between this Agreement and any exhibit, the provisions of this Agreement shall control.

Request for Proposal 20-41

In connection with the RFP and this Agreement, Proposer acknowledges that it has furnished and will continue to furnish various certifications, affidavits and other information and reports, which are incorporated herein. Proposer represents that such material and information furnished in connection with the RFP and this Agreement is truthful and correct. Proposer shall promptly update such material and information to be complete and accurate, as needed, to reflect changes or events occurring after the Effective Date of this Agreement.

2. **Scope of Services.** Proposer shall perform the Services listed in the RFP, attached hereto as Exhibit 1.

3. **Term.** The initial contract is will be through December 31, 2021, with two 1-year extensions, subject to mutual consent between the City of Aurora and the Proposer.

7. **Miscellaneous Provisions.**

a. **Illinois Freedom of Information Act.** The Proposer acknowledges the requirements of the Illinois Freedom of Information Act (FOIA) and agrees to comply with all requests made by the City of Aurora for public records (as that term is defined by Section 2(c) of FOIA in the undersigned's possession and to provide the requested public records to the City of Aurora within two (2) business days of the request being made by the City of Aurora. The undersigned agrees to indemnify and hold harmless the City of Aurora from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the City of Aurora under this agreement.

b. **Entire Agreement.** This Agreement, along with the documents set forth in Section 1 and incorporated by reference elsewhere in this Agreement, with consent of the parties, represents the entire agreement between the parties with respect to the performance of the Services. No other contracts, representations, warranties or statements, written or verbal, are binding on the parties. This Agreement may only be amended as provided herein.

c. **Consents and Approvals.** The parties represent and warrant to each other that each has obtained all the requisite consents and approvals, whether required by internal operating procedures or otherwise, for entering into this Agreement and the undertakings contemplated herein.

d. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

FOR CITY OF AURORA

By: _____

ATTEST:

City Clerk

(SEAL)

FOR NEXUS Employment Solutions Plus, Inc.
By: _____

(CORPORATE SEAL)