

AURORA FIRE PREVENTION BUREAU
5 E. DOWNER PL. SUITE G
AURORA, IL 60505
630-256-4130 / FAX 630-256-4139 / www.fpb@aurora-il.org
Application for Assembly Operational Permit
(Section 105.6.4)

Normal Use Special Event Carnival Fair Circus Special Amusement

Event (Business) Name Stolz Block Party Circle Type Date(s) of Event 08/01/17
 Location of Event Stolz Ave between Downer & Galena Hours: 6pm-10pm
 Applicant's Name Aurora downtown Phone # 630-256-5170
 Address 43 W Galena Blvd
 Cell # 630 674 2099 Fax # _____ E-mail Address: cadence@auroradowntown.org
marissa@auroradowntown.org

Class of Assembly (check all that apply)

Above Grade Below Grade _____ At Grade _____ Outside _____ Tent(s) _____
 Over 600 _____ Over 1,000 Occupant load: _____ Posted? Y__ N__
 Fire Extinguishers present: Y__ N__ How many? _____
 Kitchen present? Y__ N__ Liquor License? Y N__ Class of Liquor License: E1
 No smoking signs posted? N/A__ Y__ N__
 Fire Alarm? Y__ N__ Sprinkler System? Y__ N__ Hood System? Y__ N__
 Live entertainment? NA__ Y N__ Sometimes _____ How Often? _____
 Type: Band DJ _____ Other (explain) _____
 Stage: None _____ Temporary _____ Permanent
 Will you be using a smoke machine? Y__ N__ Will you be using pyrotechnic displays? Y__ N__
 Method to determine number of occupants present: Describe Volunteers will count

Ticket sales: At door Pre-sales _____ Both _____ Provide copy of ticket manifest.
* No tickets, but id check before entering festival area

Will a tent be used? Y N _____ (separate building permit is required)

Size of tent _____ Number of exits _____ (attach separate sheet for additional tents)
 Electric exit signs Y__ N__ Emergency light Y__ N__
 How is Electrical power being supplied? _____

NOTICE: No smoking, no combustible (hay straw and like materials) and no open flames allowed inside a tent or within twenty (20) feet of the tent.

Documents required for all Assembly Uses* (attach copy)

- Provide site plan (indicate lot lines, parking, tents, building, streets and vendors)
- Provide information on Emergency Evacuation plan and Fire Safety Plan**
- Seating Plan (provide copy)
- Crowd control manager(s)' names (1 manager per 250 occupants required. Provide list of names)
- Attach letter from property owner for use of land

*(All requests for drawings may be on one plan as long as it is clear)

Presence of Police Officers required: Y__ N__

Contact Aurora Police Department at (630) 256-5000 for requirements.

The above information is true to the best of my knowledge. False or incorrect information may result in permit being revoked.

[Signature] Cadence Peterson 06/30/17
 Applicant signature Print Name Date

Permit must be submitted two weeks prior to event

Office Use Only
 Date received _____ Site Plan _____ Evacuation Plan _____ Occupant Load _____ Site visit _____
 Permit: Approved _____ Disapproved _____ Date _____

