

Final ap



City of Aurora FY24 Officer Recruitment and Retention

Prepared by City of Aurora
for Illinois Law Enforcement Training and Standards Board FY24 Officer Recruitment and Retention Grant Program - Fall

Primary Contact: Barbara Stagner

Opportunity Details

Opportunity Information

CSFA Number

569-00-3150

CSFA Popular Name

Recruitment & Retention Grants

Title

FY24 Officer Recruitment and Retention Grant Program - Fall

Description

The purpose of this program is to provide financial assistance to units of local government, public institutions of higher education, and qualified nonprofit entities for the purpose of hiring and retaining law enforcement officers.

Awarding Agency Name

Illinois Law Enforcement Training Standards Board

Agency Contact Name

Lennora Burnom

Agency Contact Phone

217-720-6354

Agency Contact Email

ptb.grants@illinois.gov

Opportunity Manager

Lennora Burnom

Opportunity Posted Dates

10/4/2023 - 1/1/2025

Announcement Type

Initial Announcement

Public Link

<https://il.amplifund.com/Public/Opportunities/Details/2b0550ec-9255-43de-a80a-64c0d5dbe1a4>

Funding Information

Total Program Funding

\$10,000,000.00

Funding Sources

State

Funding Source Description

Law Enforcement Recruitment & Retention Fund

Award Information

Award Announcement Date

11/22/2023

Award Type
Competitive

Capital Grant
No

Indirect Costs Allowed
No

Submission Information

Submission Window
10/04/2023 12:00 AM - 11/15/2023 5:00 PM

Submission Timeline Type
One Time

Question Submission Information

Question Submission Email Address
ptb.grants@illinois.gov

Technical Assistance Session

Technical Assistance Session
No

Eligibility Information

Eligibility Type
Public

Eligible Applicants

- Government Organizations
- Education Organizations
- Nonprofit Organizations

Additional Eligibility Information

Applicant Eligibility: In addition to the specific criteria identified below, all applicant agencies and entities must be registered in the Illinois GATA Grantee Portal and be "qualified" as described by the Grant Accountability and Transparency Act Administrative Rules (see 44 Ill. Adm. Code 7000.70).

Eligibility Criteria. Law enforcement agencies and nonprofit entities meeting the following criteria are eligible for financial assistance from the program. The recipient agency must: 1) Be an Illinois law enforcement agency of a unit of local government, or public university that is recognized by the Board, 2) Be an Illinois public institution of higher education, 3) Be a qualified nonprofit entity representing the interests of the law enforcement community capable of encouraging new officer recruitment and retention.

Any applicant that has a duty to comply with the Uniform Crime Reporting Act must be compliant with all such requirements at the time of application or may be tiered down in priority from receiving awards, and) Post-award Compliance. All grant recipients must continue to meet the requirements of the Police Training Act, the Grant Accountability and Transparency Act, and all corresponding administrative rules after award.

Beneficiary Eligibility: N/A

Credentials Documentation: Recipient must have a W-9 on file with Grantor

Additional Information

Additional Information URL

<https://streamlinksoftware.wistia.com/medias/s14dar1vsk>

Additional Information URL Description

The above link is a video about creating an account and registering your organization with the GATA Grantee Portal, and navigating the applicant portal in AmpliFund.

Project Information

Application Information

Application Name

City of Aurora FY24 Officer Recruitment and Retention

Award Requested

\$37,680.00

Cash Match Requirement

\$0.00

Cash Match Contributions

\$0.00

In-Kind Match Requirement

\$0.00

In-Kind Match Contributions

\$0.00

Other Funding Requirement

\$0.00

Other Funding Contributions

\$0.00

Total Award Budget

\$37,680.00

Primary Contact Information

Name

Barbara Stagner

Email Address

StagnerB@aurora.il.us

Address

1200 E. Indian Trail Road
Aurora, Illinois 60505

Phone Number

(630) 256-5707

Project Description

Uniform Grant Application - Applicant Completed Section

Applicant Information

Legal Name (Name used for UEI registration and grantee pre-qualification)

City of Aurora

Common Name (DBA)

City of Aurora Police Department

Employer/Taxpayer Identification Number (EIN, TIN)

36-6005778

Unique Entity Identifier (UEI) Number

PF9JKKM3EPB5

GATA ID (assigned through the grantee portal)

678586

SAM Cage Code

3CX51

Applicant's Organizational Unit

Department Name

City of Aurora Police Department

Division Name

Applicant's Name and Contact Information for Person to be Contacted for Program Matters involving this Application

First Name

Andrew

Last Name

Wolcott

Suffix

Title

Lieutenant

Organizational Affiliation

City of Aurora

Telephone Number

6302565212

Fax Number

Email Address

wolcotta@aurora.il.us

Applicant's Name and Contact Information for Person to be Contacted for Business/Administrative Office Matters involving this Application

First Name

Barbara

Last Name

Stagner

Suffix

Title

Admin

Organizational Affiliation

City of Aurora

Telephone Number

6302565707

Fax Number

Email Address

StagnerB@aurora.il.us

Applicant's Project

Description Title of Applicant's Project

City of Aurora FY24 Officer Recruitment and Retention

Proposed Project Term Start Date

1/1/2024

Proposed Project Term End Date

1/1/2026

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a Notice of Funding Opportunity (NOFO) was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification

☒ I agree

W-9 Collection

Upload a copy of your most recent W-9 form here.

W-9 SIGNED 2023.pdf

W-9 Address: Please verify the address listed on your most recent W-9 form.

44 E. Downer Place

Grantee (your organization) is Doing Business as a (Please select one)

Governmental Unit

General Application Information

Recruitment & Retention Grant General Information

Authority

Public Act 102-755 allows the Illinois Law Enforcement Training Standards Board to make grants from the Law Enforcement Recruitment and Retention Fund to award grants to units of local government, public institutions of higher education, and qualified nonprofit entities for the purpose of hiring and retaining law enforcement officers. Agencies must abide by all requirements contained in the State Finance Act, the Grant Accountability and Transparency Act, and the Police Training Act and must complete all reports and requirements if they receive monies from this grant program.

Name of Entity:

City of Aurora

Address:

44 E. Downer Place

Name of individual completing this application

Barbara Stagner

Email address

StagnerB@aurora.il.us

Telephone

6302565707

Proposal

Eligible applicants may submit proposals for consideration identifying the creation and process of implementation of a program that meets at least one of these formats:

- 1) **Recruitment campaigns:** Funds may be used to support media campaigns intended to reach eligible candidates and encourage consideration of careers in law enforcement.
- 2) **Internal recruitment efforts:** Funds may be used to support agency level efforts designed to promote recruitment, increase the diversity of applications, encourage recently trained officers to stay with their original agency, improve the quality-of-life for officer employees, study the reasons for officer departure and recruitment complications, and retain the services of recruitment specialists.
- 3) **Program to increase hiring in underserved areas:** Funds may be used to provide bonuses to supplement the salaries of long-serving and newly hired officers in agencies that have experienced at least a 10% staff reduction over the last 5 years.
- 4) **Program for retaining officers in underserved areas:** Funds may be used to provide bonuses specifically to officers who completed a full-time basic training academy in the last 3 years for the purpose of encouraging these officers to remain with their original agency for 1, 2, and 3 years respectively. Agencies that demonstrate a history of losing officers within the first two years after completing an academy shall have priority over others.
- 5) **Scholarship grants to community colleges:** Funds may be issued to community colleges for promotional efforts encouraging application to the ILETSB Intern Program. Funds may be provided as scholarships to cover the costs of the intern program,
- 6) **Other recruitment and retention efforts:** All other proposals submitted by eligible entities will be considered for award if they align with the objectives of the grant program and can

comply with all other eligibility and award requirements.

Please briefly describe your proposal and indicate which of the items above are addressed.

Funding would address item #1 and would be utilized for staff overtime to cover recruitment events.

What is the requested dollar value of your proposal?

\$37,680.00

Please upload your proposal here:

FY24 Project Proposal City of Aurora Officer Recruitment and Retention.pdf

Demographic Requirements

Is your agency subject to the requirements of the Uniform Crime Reporting Act?

- ☒ Yes
☐ No

If you are subject to the UCRA, are you:

- ☒ Fully Compliant
☐ Partially Compliant
☐ Not at all Compliant

How many law enforcement officers are estimated to be affected by the underlying proposal?

20-25 on the recruitment team; 318 officers in the department

The crime rate in jurisdictions affected by the proposal (as identified by the Illinois State Police)?

IL

Whether or not the law enforcement agencies affected in the proposal received revenue from red light and or speed enforcement cameras within the last three years?

- ☒ Yes
☐ No

Reporting

As a condition for receiving funds under this grant program, you will be required to submit quarterly reports indicating how the awarded funds have been utilized. Do you acknowledge this requirement?

- ☒ Yes
☐ No

Annual Reporting

After receiving an award, each grant recipient shall collect and submit the following data to the Illinois Law Enforcement Training Standards Board, before May 1st of the following calendar year:

- 1) A description of the funds expended indicating the purpose and awarded amount for each program.
- 2) An accounting of all funds expended related to the proposal and award.
- 3) An analysis of the effects of the program indicating the number of officers affected, the amount spent per officer, the number of officers recruited or retained due to the program.
- 4) A performance evaluation of the program indicating its success rate and whether or not the program should be extended or terminated.

Do you acknowledge this annual reporting requirement as a condition to receiving funds from this grant program?

- ☒ Yes
☐ No

Budgetary Requirements

In the next step of this application, you will fill out your pre-award budget in the budget section.

Please use the appropriate budget category that corresponds to the items included in your proposal.

Ensure that your budget line items are equal to what you entered in the application forms.

Confirm that you have read and understand the above before submitting your budget.

- ☒ Yes
- ☐ No

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
1. Personnel (Salaries and Wages) (2 CFR 200.430)			
various police officers	\$13,640.00	\$0.00	\$13,640.00
various police officers	\$13,640.00	\$0.00	\$13,640.00
various police supervisors	\$5,200.00	\$0.00	\$5,200.00
Various police supervisors	\$5,200.00	\$0.00	\$5,200.00
Subtotal	\$37,680.00	\$0.00	\$37,680.00
Total Proposed Cost	\$37,680.00	\$0.00	\$37,680.00

Revenue Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Grant Funding			
Award Requested	\$37,680.00		\$37,680.00
Subtotal	\$37,680.00		\$37,680.00
Non-Grant Funding			
Cash Match		\$0.00	\$0.00
In-Kind Match		\$0.00	\$0.00
Other Funding and Contributions		\$0.00	\$0.00
Subtotal		\$0.00	\$0.00
Total Proposed Revenue	\$37,680.00	\$0.00	\$37,680.00

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

1. Personnel (Salaries and Wages) (2 CFR 200.430)

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Personnel cannot exceed 100% of their time on all active projects.

various police officers

One year of overtime for officers to participate in recruitment fairs and events in an effort to reach a wide pool of potential police officer candidates.

various police supervisors

One year of overtime for various police supervisors to cover participation in recruitment events to reach a wider pool of potential police officer candidates.

various police officers

One year of overtime for officers to participate in recruitment fairs and events in an effort to reach a wide pool of potential police officer candidates.

Various police supervisors

One year of overtime for various police supervisors to cover participation in recruitment events to reach a wider pool of potential police officer candidates.

Performance Plan