

**Sec 2-280 Development Services Department**

The chief development services officer is the ~~department~~ head of the development services department, and ~~who~~ shall be assisted by a director of development services.

The development services department consists of ~~is divided into~~ the following divisions:

a) Reserved.

b) Division of buildings and permits. The head of this division is the building and permits director.

~~c) Reserved. Mayor's office of economic development. The head of this division is the economic development director, who shall be assisted by an assistant director.~~

d) Division of zoning and planning. This division is divided into the following subdivisions:

1. Planning and preservation.

2. Zoning.

e) Division of property standards. The head of this division is the property standards director.

f) Reserved.

**Sec 2-281 Community Services Department**

a) The chief community services officer is the head of the department. The chief community services officer shall be assisted by a director of community services.

b) The community services department consists of the following divisions:

1. The innovation division.

2. The community development division. The community development division consists of the following subdivisions:

a. Grand Army of the Republic Memorial Hall.

b. Public art.

c. Grants.

3. The community support division. The community support division consists of the following subdivisions:

a. Youth Services.

b. Senior & Disabilities Services.

4. The division of animal care and control.

#### **Sec 2-285 Law Department**

a) The corporation counsel is the head of the law department.

b) The law department shall consist of the corporation counsel, any assistant corporation counsels authorized by the city council, and employees of other job classifications as authorized by the city council and subject to budgetary and headcount restrictions.

c) The functions of the law department shall include all powers and duties vested in the corporation counsel by law or ordinance as well as any other functions established by state

1 law, city ordinance or resolution, or the administrative  
2 direction of the mayor.

3 d) The law department consists of ~~is divided into~~ the following  
4 functional divisions:

5 1. *The division of administrative hearings.* The division of  
6 administrative hearings shall conduct administrative  
7 adjudication proceedings for departments and agencies of  
8 the city other than those proceedings required by law or  
9 ordinance to be conducted by another officer.

10 2. *The division of legal counsel.* The division of legal  
11 counsel shall provide for the legal representation of  
12 the city and its officers and employees in their official  
13 capacity.

14 3. *The division of risk management.* The division of risk  
15 management shall review, adjust, process, and pay claims  
16 made against the city, or its officers and employees in  
17 their official capacities and advise the same as to risk  
18 management best practices.

19 4. *The division of prosecution services.* The division of  
20 prosecution services shall be responsible for the  
21 prosecution of all actions related to the enforcement of  
22 state law, the city code, the abatement of nuisances or  
23 the exercise of the city's police power.

~~5. The division of the city clerk. The division of the city clerk shall be responsible for performing those powers, duties and functions vested in the city clerk by law or by ordinance. The city clerk shall be the head of the division and if licensed to practice law in the state may serve as an assistant corporation counsel.~~

Sec 2-289 Reserved. ~~Mayor's Office Of Community Affairs~~

~~a) The mayor's office of community affairs shall be a department of the city organized and operating in accordance with this article and at the direction of the mayor. The head of the department shall be the chief engagement and equity officer.~~

~~b) The functions of this department and its divisions shall be defined by the administrative direction of the mayor and by ordinance or resolution of the city council.~~

~~c) The department shall consist of the following functional divisions, with one division head appointed in each division in accordance with sec. 2-278 of this code:~~

~~1. Community Engagement.~~

~~2. Equity.~~

~~3. Community events.~~

**Sec 2-290 Public Facilities Department**

a) The director of public facilities is the department head of the public facilities department. Subject to authorization in

1 an annual budget and a duly approved pay plan, the director  
2 may be assisted by an assistant director of public facilities.

3 b) The public facilities department shall consist of the  
4 following divisions:

5 1. Facilities Maintenance

6 1. Subdivision of Central Services

7 2. Subdivision of Aurora Airport

8 3. Subdivision of Motor Vehicle Parking Systems

9 4. Subdivision of the Route 25 Transit Center

10 5. Subdivision of the Route 59 Transit Center

11 ~~2. Reserved Animal Care and Control~~

12 3. Fleet Maintenance

13 4. Parks & Recreation

14 1. Subdivision of Phillips Park Golf Course  
15 Maintenance

16 2. Subdivision of Phillips Park Golf Operations

17 3. Subdivision of Phillips Park Zoo

18 **Sec 2-291 Communications, And Marketing, and Special Events**  
19 **Department**

20 a) The chief communications and marketing officer is the head of  
21 the department.

22 b) The ~~communications and marketing~~ department shall consist of  
23 the following functional divisions, with one division head

1 appointed in each division in accordance with Sec 2-278 of  
2 this code:

3 1. Brand and Marketing.

4 2. Communications.

5 3. Video Production.

6 4. Customer Service.

7 5. Special Events

8 **Sec. 2-295 Quasi-Departments.**

9 a) In addition to the departments established in this  
10 article, the following quasi-departments are hereby created as  
11 administrative subdivisions of the city. The head of each quasi-  
12 department shall possess the purchasing authority afforded to a  
13 department head, have general supervision over assigned staff, and  
14 may establish work rules for the personnel assigned to such quasi-  
15 department. Quasi-departments report to the mayor.

16 b) Quasi-department delineated:

17 1. The office of the city clerk. The office of the city  
18 clerk shall assist the city clerk in the performance  
19 of the powers, duties, and functions vested in the  
20 city clerk by law or ordinance. The city clerk is the  
21 head of the office.

22 2. The Aurora Emergency Management Agency. The powers,  
23 duties, and functions of the Aurora Emergency  
24 Management Agency shall be as set forth in Chapter 14

1           of this code. The emergency management coordinator is  
2           the head of the agency.

3           3. The office of the aldermen. The office of the aldermen  
4           shall assist the alderpersons in the performance of  
5           their respective duties as established by law or  
6           ordinance. The chief of staff of the office of the  
7           aldermen is the head of the office.

8           4. The office of sustainability, development, and  
9           business opportunity. The office of sustainability,  
10          development, and business opportunity is the  
11          successor to the mayor's office of economic  
12          development and shall be headed by a director  
13          appointed by the mayor with the advice and consent of  
14          the city council.

15          5. The office of community engagement shall be headed by  
16          a director appointed by the mayor with the advice and  
17          consent of the city council.

18          6. The office of equity shall be headed by a director  
19          appointed by the mayor with the advice and consent of  
20          the city council.

21  
22       Sec. 14-1 Generally

23                       \*\*\*

(c) Establishment. In accordance with the Act, and in the full exercise of the home rule authority conferred by the Illinois constitution, the city council hereby establishes an emergency management agency ~~within and as a division of the fire department.~~

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Sec. 14-2. Personnel

(a) The mayor shall appoint the coordinator in the manner consistent with the appointment of the heads of the departments within city departments.

~~(b) Subject to the direction and control of the fire chief,~~  
~~the~~ The coordinator shall:

1. Manage the day-to-day operations of the agency and coordinate the emergency management program;
2. Carry into execution the functions of the agency as defined by sec. 14-3;
3. Perform the duties of the coordinator of a local emergency management agency as may be provided by the Act.

(c) The coordinator shall supervise and manage such personnel as may be assigned to the agency or authorized by its annual budget.

Sec. 14-5 Agreements with Other Political Subdivisions



1 The coordinator may negotiate mutual aid agreements with other  
2 units of local government, school districts, and ~~cities or~~  
3 political subdivisions of the state on behalf of the city council  
4 so long as any expenses associated with any such agreement are  
5 properly payable from the department's existing budget and do not  
6 create any additional liabilities for the city beyond those  
7 ordinarily associated and contemplated by the operation of the  
8 agency, but no such agreement shall be effective until it has been  
9 reviewed by the corporation counsel ~~and approved by the fire chief~~  
10 ~~in accordance with Sec. 2-283(d) of this code.~~ Any agreement  
11 entered under this section shall be cancellable on no more than  
12 thirty (30) days' notice to the counterparty.