

Rafael Martinez

██████████ • Aurora, IL 60506
██████████
██

CREDENTIALS

- Ten plus years of recreational, project management, and programming experience.
- Five years of knowledge overseeing a park district facility (Copley Boxing & Training Facility)
- Experience in managing up to a 18 person team
- Extremely passionate about community servitude

EDUCATION

- **Bachelor of Science, Aurora University** **Aurora, IL**
 - Major: Recreational Programming
 - Minor: Coaching and Youth Sport Development
- **East Aurora High School Graduate** **Aurora, IL**

WORK EXPERIENCE

Fox Valley Park District: 2005- PRESENT **Aurora, IL**
(positions held listed from past to present)

- Sports Saturday Site Supervisor- organized and structured the weekly activities and events.
- Manager on Duty- Supervised building, problem solve, maintain order.
- Sports Coordinator- Athletic & fitness programming, fitness center, boxing club, & Sports Saturday
- IMRF Sports Supervisor- Grew programming, organized adult leagues, upgraded all fitness equipment, partnered with local schools to provide athletic programming, athletics, camps, fitness, special events, and Mid-American Canoe committee member, Copley Boxing and Training Center renovation
- Recreation Supervisor- Day to day operation at Copley Boxing & Training Center, overlook all athletic & fitness programming at Copley and Prisco that includes gym rentals, special events, and athletic leagues, community partnerships, active in fitness center renovation.

Aurora YMCA: 2006-2007

Aurora, IL

Facility Supervisor

- Responsible for supervising the building in aspects of programming, budget, and maintenance

- Maintained supervision over the opening and closing procedures
- Ensured customer service was a top priority among the team

Sam's Club: 2002-2005

Naperville, IL

Tire Technician

- Sales Representative
 - Assisted customers with questions and was responsible for cash handling
 - Responsible for tire installations and repairs
 - Lead for new employee training
-

VOLUNTEER EXPERIENCE

West Chicago Park District: 2006–2010

West Chicago, IL

Football/Baseball Coach

- Head Coach

Fox Valley Park District: 2003-2005

Aurora, IL

Recreation Intern: 2005

- Soccer League Manager
- Latino Marketing endeavors
- Cultural Supervisor's Assistant

Recreation Volunteer: 2003

- Cultural Supervisor's Assistant
- Sport Saturday Volunteer

Aurora School Districts: 2002-2005

Aurora, IL

After-school programs: 2002

- Hall Elementary School in reading and art after-school program
- Gates Elementary School in sports after-school program

Assistant Baseball Coach: 2001

- Developed practice plan
 - Assisted players in reaching potential
-

ADDITIONAL SKILLS

- Bilingual: Fluent in both English and Spanish
- Experience with the following computer programs: RecTrac database and registration software; Microsoft Office Suite