

SCHEDULE AND TIMELINE FOR THE ESTABLISHMENT OF THE CITY OF AURORA TIF DISTRICT 9

	Action Item	Date To Be Done	Responsible Party
1.	The City Council approves a Motion Authorizing the Contract with Kane McKenna, for the preparation of the Eligibility Study and Report, and the Redevelopment Plan and Project	______ —, 2018 (at the regular City Council meeting)	STAFF DONE
2.	Publish the TIF Interested Parties Registry Notice in the newspaper (_____)	______ —, 2018	KTJ
3.	Announce the availability of the Eligibility Study and Report, and the Redevelopment Plan and Project	October 23, 2018 (at the regular City Council meeting)	Supply Report and Plan to STAFF and KTJ – KANE MCKENNA City Mayor to make the announcement at the City Council meeting – STAFF
4.	Adopt Ordinance calling for a Joint Review Board meeting and a public hearing relative to the Eligibility Study and Report, and the Redevelopment Plan and Project	November 13, 2018 (at the rescheduled regular City Council meeting)	Ordinance Preparation – KTJ Certified Copy of Ordinance to KTJ – STAFF

	Action Item	Date To Be Done	Responsible Party
5.	<p>Mail a copy of the Ordinance referenced in 4. above, the Eligibility Study and Report, and the Redevelopment Plan and Project, along with a notice of the Joint Review Board meeting and the public hearing:</p> <ul style="list-style-type: none"> • to all taxing districts (by Certified Mail, return receipt requested); and • to the Illinois Department of Commerce and Economic Opportunity (by Certified Mail, return receipt requested) 	<p>November 15, 2018</p> <p>(within a reasonable time upon adoption of the Ordinance; however, not less than 45 days prior to the Public Hearing, and not less than 14, nor more than 28, days prior to the Joint Review Board meeting)</p>	STAFF and KANE MCKENNA
6.	<p>Mail notice, relative to the availability of the Eligibility Study and Report, and the Redevelopment Plan and Project:</p> <ul style="list-style-type: none"> • to all residential addresses within 750 feet of the boundaries of the proposed TIF District (by First Class U.S. Mail); and • to all parties who are registered on the City's TIF Interested Parties Registry (by First Class U.S. Mail) 	<p>November 15, 2018</p> <p>(within a reasonable time upon adoption of the Ordinance)</p>	STAFF and KANE MCKENNA
7.	Hold Joint Review Board Meeting	<p>December __, 2018</p> <p>(__:00 a.m. / p.m. at _____)</p>	<p>Prepare Agenda – KTJ</p> <p>Open Meetings Act notice of meeting – STAFF</p>

KTJ DRAFT 10-4-18

	Action Item	Date To Be Done	Responsible Party
8.	Publish notice of public hearing in the newspaper (_____), twice	January __, 2019 and January __, 2019 (twice, with first publication not more than 30, nor less than 10, days prior to the Public Hearing)	KTJ
9.	Mail notice of public hearing: <ul style="list-style-type: none"> • to each taxpayer of record within the proposed TIF District (by Certified Mail, return receipt requested); and • to all parties who are registered on the City's TIF Interested Parties Registry (by First Class U.S. Mail) 	January __, 2019 (at least 10 days prior to Public Hearing)	STAFF and KANE MCKENNA
10.	Hold Public Hearing	January __, 2019 (as part of the regular City Council meeting)	Prepare Agenda – KTJ Open Meetings Act notice of meeting – STAFF
11.	Adopt Ordinances designating the TIF District Redevelopment Project Area, approving the Redevelopment Plan and Project, and adopting tax increment financing for the City	February __, 2019 (at the regular City Council meeting – not more than 90, nor less than 14, days after the Public Hearing)	Ordinance Preparation – KTJ Three (3) Certified Copies of each Ordinance to KTJ – STAFF File Ordinances with County – KTJ