

# Aurora Fire Department

Fire Prevention Bureau.  
5 E. Downer Pl. #G  
Aurora, IL 60505-3305

Fire Marshal  
Javan Cross

Web: www.aurora-il.org

(630) 256-4130 / Fax (630) 256-4139

Email: fpb@aurora-il.org



## Application for Assembly Operational Permit

### Section 105.6.4

Normal Use Special Event Carnival Fair Circus Special Amusement  
Circle Type

Event (Business) Name Kelly Miller Circus Date(s) of Event Supt 19-23, 2018  
Location of Event Fox Valley Mall Hours: 1:00 PM - 10:00 PM  
Applicant's Name Brisa Ba Prata / Kelly Miller Circus - Tina Loyol Phone # 580-326-9229 / 630-692-3058  
Address 110 Jericho Road Aurora, IL / 2581 P. 2070 Rd Hugo, OK 74743  
Cell # 207-812-6193 Fax # 580-326-9230 E-mail Address: bigtop@kellymillercircus.com

#### Class of Assembly (circle all that apply)

Above Grade  Below Grade  At Grade  Outside   
Over 600  Over 1000  Occupant load posted? Y  N   
Fire Extinguishers present? YX N  How Many 6  
Kitchen present? Y  NX Liquor License: Y  NX Class of Liquor License: N/A  
No smoking signs posted: N/A YX N   
Fire Alarm: Y  NX Sprinkler System: Y  NX Hood System: Y  NX  
Live Entertainment? NA YX N  Sometimes  How Often? 2-3 times daily - during performance times  
Type: Band  DJ  Other (explain) Circus  
Stage: None  Temporary  Permanent   
Will you use a smoke machine? Y  NX Will you use Pyrotechnic Displays? Y  NX  
Method to determine number of occupants present: Ticket sales: Door  Presales  Both  provide ticket manifest  
Describe A list is printed out w/ the names of patrons per performance and road office take that amount into consideration when selling tickets at the window.  
Will a tent be used? YX N  (Separate building permit may be required)  
Size of tent 120x120 Number of exits 6 (attach separate sheet for additional tent:  
Electric exit signs YX N  Emergency light YX N   
How is electrical power being supplied? Generator  
**\*NOTICE: No smoking, no combustibles (hay, straw, and like materials), and no open flames allowed inside tent or within twenty (20) feet of the tent.**

#### Documents required for all Assembly Uses \*(attach copies)

- Provide site plan (indicate lot lines, parking, building, streets, and vendors)
- Provide information on Emergency Evacuation plan and Fire Safety Plan\*\*
- Seating Plan (provide copy)
- Crowd control manager(s) name (1 per 250 occupants. Attach list of names and certificates)  
\* For class go to: <https://crowdmanagers.com/training/>
- Letter from property owner-permission for use of land  
\*All requests for drawings may be on one plan as long as it is clear

Presence of Police Officers Required? YX N

Contact Aurora Police Department 630-256-5700 for requirements.

The above information is true to the best of my knowledge. False or incorrect information may result in permit being revoked.

Applicant signature: Tina Loyol

Print Name

Date

**PERMIT MUST BE SUBMITTED TWO WEEKS PRIOR TO EVENT**

Office Use

Site Plan  Evacuation Plan  Fire Safety Plan  Seating Plan  Crowd Control  Occupant Load