



FY23 ILETSB Camera Grant

Prepared by City of Aurora
for Illinois Law Enforcement Training and Standards Board FY23 Law Enforcement Camera Grant

Submitted by Barbara Stagner

Submitted on 06/30/2023 3:07 PM Central Standard Time

Opportunity Details

Opportunity Information

CSFA Number

569-00-2537

CSFA Popular Name

Law Enforcement Camera Grant

Title

FY23 Law Enforcement Camera Grant

Description

NOTICE: PLEASE REVIEW THE FAQs IN THE "Question Submission Information" SECTION BELOW PRIOR TO SUBMISSION.

Grants to Illinois Municipalities, Counties, Park Districts, Public Universities, and all units of Illinois local governmental police agencies for the reimbursement of purchases of officer-worn body cameras and in-car cameras for law enforcement officers and training for law enforcement officers in the operation of the cameras. The reimbursement is for the purchase of Cameras and training directly related to the operation of such purchased camera(s).

Awarding Agency Name

IL Law Enforcement Training & Standards Board

Agency Contact Name

PTB.Grants

Agency Contact Phone

(217) 782-4540

Agency Contact Email

PTB.Grants@illinois.gov

Opportunity Manager

Lenora Burnom

Opportunity Posted Dates

2/24/2023 - 6/30/2024

Announcement Type

Initial Announcement

Public Link

<https://il.amplifund.com/Public/Opportunities/Details/f9aeb2bf-41b3-454e-a649-3aa90235e701>

Is Published

Yes

Funding Information

Total Program Funding

\$33,000,000.00

Funding Sources

State

Award Information

Award Period

07/01/2022 - 06/30/2023

Award Announcement Date

1/2/2023

Award Type

Non Competitive

Capital Grant

No

Indirect Costs Allowed

No

Submission Information

Submission Window

02/24/2023 12:00 AM - 06/30/2023 2:00 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information

Funds will be used to reimburse for cameras purchased upon award or previously purchased between July 1, 2021, and June 30, 2023. Reimbursable costs are limited to \$895 for each officer-worn body camera and \$5,752 for each in-car (dash) camera. Only the camera cost is reimbursable. Leases, bundled accessories and services, and administrative personnel costs are not eligible. The Illinois Law Enforcement Training and Standards Board Plan to announce awards on March 1 and July 15, 2023. Costs related to data storage are not eligible at this time but will be addressed in subsequent grant opportunities.

Allow Multiple Applications

Yes

Other Submission Requirements

Criteria. Applications and Survey information will be evaluated and assessed based on community characteristics and agency needs. Awards are subject to the availability of appropriated funds, and recipients must comply with all special reporting requirements found in Sections 15 and 20 of the Law Enforcement Camera Grant Act.

Review and Selection Process:

- The Board shall make awards in accordance with this Section's evaluation and selection criteria as reflected on the Notice of Funding Opportunity (NOFO) as published in the Catalog of State Financial Assistance.
- When making awards and disbursing grant funds, the Board shall take the following factors into consideration:
 - The number of law enforcement officers employed by the law enforcement agency will be considered in dispersing Camera Grant funds.
 - A - The number of vehicle cameras currently available to the law enforcement agency will be considered in dispersing Camera Grant funds.
 - B - The median household income in the law enforcement agency's community (as identified by the U.S. Census Bureau) will be considered in dispersing Camera Grant funds.
 - C - The crime rate in the law enforcement agency's community (as identified by the Illinois State Police) will be considered in dispersing Camera Grant funds.
 - D - The total number of vehicular accidents/crashes in the law enforcement agency's community, as well as the number of those accidents/crashes involving alcohol or drugs, will be taken into consideration in dispersing Camera Grant funds.
 - E - Whether or not the law enforcement agency's community received revenue from red light and/or speed enforcement cameras within the last three years will be considered in dispersing Camera Grant funds.
 - F - Whether or not the applicant agency complies with the reporting requirements of the Uniform Crime Reporting Act will be considered in dispersing Camera Grant funds. (Section 10 of the Act)
 - G - Whether or not the applicant agency complies with all reporting requirements of Sections 15 and 20 of the Act and Section 10-25 of the Law Enforcement Officer-Worn Body Camera Act [50 ILCS 706].

- Awards will be made based on the total amount of funds approved by the Board relative to the amount of available funding. After evaluating the award criteria, the Board may accelerate processing or reduce an award from the law enforcement agency's requested amount.

Question Submission Information

Question Submission Email Address

PTB.Grants@illinois.gov

Question Submission Additional Information

Email any questions about the application forms or required information to the email above.

Frequently Asked Questions:

A. AmpliFund Issues:

1. Q: The question concerning compliance with Camera Act reporting is unclear.

A: Yes - In the General Info section of the application, the question below contains a typo. Please consider the second "Yes" to be "No" – see below:

Is your agency compliant with all applicable requirements of the Law Enforcement Body-Worn Camera Act? *

Yes

Yes (Treat as No)

2. Q: What year should we use for UCR compliance verification?

A: 2021 - UCR Compliance data for 2022 is not yet complete. We are using the 2021 data and any response should reflect only the 2021 status.

3. Q: We are receiving funds from federal grants. Can this program be used to satisfy a matching requirement? Are we still eligible for the ILETSB Camera Grants?

A: No – The ILETSB grant cannot be used to satisfy the match for other grant programs. However, you still may be eligible for this program so long as you do not include cameras and equipment paid for with federal funds on the ILETSB reimbursement application. Essentially, you can't apply to both grants for the same camera. If you receive ILETSB grant funds for cameras, you can only seek federal funds for other equipment needed for your camera program.

4. Q: What is the purchase period for cameras eligible under this grant?

A: For this grant opportunity, cameras purchased between July 1, 2021 and June 30, 2023, are eligible for reimbursement. The special 2-year period was afforded due to the supply chain difficulties that occurred in the past two years. We are aware that the "receipts" section includes other dates – please disregard the "7/01/22" date and understand that it should be "7/01/21" throughout the application.

5. Q: How do we calculate the per-unit cost?

A: Under this grant, the cost of each camera must be verified by an individual line item on an invoice. Please review your receipts and documents to determine this cost. If your camera provider has not indicated this cost, please contact them directly and advise that you are applying for the Illinois Camera Grant and that this information is required.

6. Q: What part of the Budget section must be completed?

A: We understand that this new section of the grant is a bit overwhelming. However, you only need to enter figures for Item #4 (equipment) and #12 (Training, if requesting a reimbursement for training expenses). These figures control the maximum grant amount that can be awarded and should match the amount you "requested" earlier. If you are requesting reimbursement for both officer-worn and in-car cameras, please create two entries for item #4 and be sure that the "Name" reflects this.

7. Q: The required documents section of the grant states "Demographic data as requested by the Board". What demographic data is required?

A: Demographic data in reference to criteria as reflected on the Notice of Funding Opportunity (NOFO), for example: median income, crime rate, number of accidents, etc.

8. Q: Our agency is fully compliant with all training requirements. Do I still need to send in the training acknowledgement form?

A: Yes - This form must be submitted with for an application to be deemed complete. These responses will be checked against the LEDI system and you be notified if any officer (excluding those in the academy and those on inactive status) are out of compliance. Such officers must be brought into compliance for an application to move through the review process. Because it may take up to a week for officer training records to be compliant, we recommend that agencies do

not wait until late June to submit their applications.

9. Q: We would like to keep some spare or back up cameras on hand; therefore, the number of cameras requested exceeds the number of officers currently on our roster. Are these extra cameras available for reimbursement?

A: No – Agencies may not obtain reimbursement for cameras that exceed the number of officers currently on the roster. Be advised that the quantity of cameras awarded will be limited to number of officers on the roster.

10. Q: If our agency is out of compliance with UCR reporting, will we be barred from getting an award?

A: No - Non-compliance is not prohibitive to an award. But the application may be moved down the list of priority and this will only have a negative impact if we must make award reductions due to demand exceeding the available funds.

11. Q: If the cameras are more than 3 years old, can they be taken out of service without taking any actions with ILETSB?

A: Yes. Cameras more than 3 years can be taken out of service. However, any missing annual reports from prior years must be submitted to the Board.

12. Q: Our agency previously received cameras under this grant program, but we did not submit the required annual reports. Are we eligible for the FY 23 program?

A: If past due reports are missing, they must be completed and filed with the Board prior to receiving an FY 23 award.

B: Allowable Costs: Cameras and Training:

13. Q: Are storage fees eligible for reimbursement in this application?

A: The current grant opportunity is only for cameras. Storage costs will be available in Phase II, likely in 1 or 2 months. See item C. below for additional information.

14. Q: If an agency applies for reimbursement for body-worn cameras and in-car cameras during Phase I, should this be two separate applications or one?

A: No - There are not separate funding opportunities for camera purchases. Body-worn cameras and in-car cameras can be combined into a single grant award.

15. Q: Does an agency pay for the body-worn cameras and storage items first and then get reimbursed and is this a matching grant of 100% grant?

A: Yes - The agency pays for the BWC and storage items first and then gets reimbursed and no, it is not a matching grant. The Board reimburses 100% of the costs of the camera, up to the limits (\$895 and \$5,752).

16. Q: The instructions say cameras and training costs are reimbursable. Could you please specify what kind of training costs are allowed?

A: Training related to the operation and use of cameras is eligible for reimbursement. With all claims, documentation should be provided as to the cost, duration, and number of officers who attended the training. Customarily, the Board reimburses \$100 per officer, per day for this training.

17. Q: What "related technology" hardware is available for reimbursement?

A: Any item that is required for the proper operation of the camera and is obtained directly for a specific camera is eligible. The quantity of these items must match the quantity of the cameras requested. Typically these include batteries, mounting clips, brackets, dongles, etc. However, they do not include multi-port docking stations, routers, or extra batteries.

C: Data Storage Costs:

18. Q: Will the Board reimburse for storage fees?

A: Yes - But not in this grant opportunity. The current opportunity was developed before the law was changed to allow data storage costs to be reimbursed. Phase II of the FY 23 Camera Grant is currently in Development and is expected to become available later in April. Claims for data storage costs will be made through the AmpliFund system.

19. Q: If an agency received Phase I (Camera) grant award, are they eligible for Phase II (Data Storage costs)?

A: Yes - An award for the reimbursement on cameras will not impact a request for data storage costs.

D: Pre-Purchase Approval:

20. Q: Do these body cameras have to be purchased before submitting the grant application? Or can the city apply for the grant, wait to hear the notice of award, and then buy the cameras, which will then be reimbursed?

A: No - The cameras do not need to be purchased at the time of application. However, they must be purchased and received, at the time of the award. An agency can start the application process, and complete as much as it can without having receipts and serial numbers. A letter will be generated by the Board once they have been pre-approved. Once

the agency has purchased cameras, they must submit all receipts and serial numbers to complete the application process.

21. Q: For smaller agencies that do not have funds to purchase cameras up front is there something special being done?

A: Yes - They should complete the application as much as possible and submit it without receipts. This will put it in the "incomplete" queue, and we will review and issue a preliminary approval on condition that they can finish the application (with receipts) before 6-30-2023. We will revisit their application when they send in/upload the receipts.

E: Leases and Package Bundles:

22. Q: Is grant funding eligible for the cost of leasing body-worn cameras instead of purchasing them?

A: No - Cameras must be purchased in full to be eligible for this grant opportunity. Leases typically require payments to be made over several years of the use of certain items and may never result in full ownership of the devices.

23. Q: Our agency purchased the cameras as part of a bundle for services to be provided over the course of several years. Are these eligible for the grant?

A: Yes - But your camera provider must provide an invoice or documentation indicating that the cameras have been paid in full, notwithstanding the additional terms of your agreement. Generally, this is accomplished by designation of a "first-year hardware cost" within the multi-year agreement and further evidence that such costs have been satisfied - designating full ownership of the cameras.

F: Federal and other Grants:

24. Q: If an agency receives a federal award for body-worn cameras program funding are they eligible to receive the state award?

A: Yes - However, not for the same cameras. While federal or other funds may be used for other costs related to the operations of a camera program, they cannot be used to satisfy any portion of the cameras, for the cameras to be eligible under the ILETSB grant. Please contact the Board staff if you have additional questions in this regard.

25. Q: If an agency receives grant funds for FY 23 Phase I and/or Phase II, would it reduce chances or make us ineligible for funds in FY 24 or later?

A: Not at this time, however, we cannot predict future year requirements.

Attachments

- ILETSB - Application Process

Technical Assistance Session

Technical Assistance Session

No

Eligibility Information

Eligibility Type

Public

Eligible Applicants

- Government Organizations
- City or township governments
- County Governments

Additional Eligibility Information

Grants to Illinois Municipalities, Counties, Park Districts, Public Universities, and all units of Illinois local governmental police agencies for the reimbursement of purchases of officer-worn body cameras for law enforcement officers and training for law enforcement officers in the operation of the cameras. The reimbursement is for the purchase of Cameras and training directly related to the operation of such purchased camera(s). The reimbursement is for Cameras only and training directly related to the operation of such purchased cameras. Agencies must be GATA compliant/approved and comply with all statutory and ILETSB obligations and training mandates upon application and before receiving any awards.

Beneficiary Eligibility: N/A

Credentials Documentation: N/A

Additional Information

Additional Information URL

<https://streamlinksoftware.wistia.com/medias/s14dar1vsk>

Additional Information URL Description

The above link is a video about creating an account and registering your organization with the GATA Grantee Portal, and navigating the applicant portal in AmpliFund.

Award Administration Information

Administrative and National Policy Requirements

Agencies are expected to utilize the cameras funded under this program for at least 3 years. Any agency that removes a camera from service before the third year of the camera's purchase shall submit a report to the Board identifying the make, model, and serial number of the specific camera, as well as a statement explaining the reason for retirement. Any and all records associated with cameras awarded under this program must be retained for a period of at least 3 years. (See 44 Ill. Adm. Code 7000.430; and See 44 Ill. Adm. Code 1705.170.)

Reporting

After receiving an award, an agency must comply with all reporting requirements of the Law Enforcement Camera Grant Act and the Law Enforcement Officer Body-Worn Camera Act.

In Car:

Any agency receiving grants from the Board for in-car video cameras must adopt a written policy based on the following model.

A - Installation: Cameras must be permanently installed in law enforcement agency vehicles.

B - Recording:

- Cameras must be turned on continuously throughout the officer's shift.
- Video recording must provide audio of the officer when the officer is outside of the vehicle.

Access to Recordings:

C - Camera access must be restricted to the officer's supervisors in the vehicle.

- A copy of the video record must be made available upon request to personnel of the law enforcement agency, the local State's Attorney, and any persons depicted in the video, as provided by law. Procedures for the distribution of the video record must include safeguards to protect the identities of individuals who are not a party to the requested stop.

D - Minimum Storage: Law enforcement agencies that receive money under this grant shall provide for storage of the video records for a period of not less than 2 years.

E - Reporting:

- Each law enforcement agency receiving a grant for in-car video cameras under Section 10 of the Act must provide an annual report to the Board, the Governor, and the General Assembly on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant (while cameras remain in use). The report shall include the following:

- The number of cameras received by the law enforcement agency;
- The number of cameras installed in law enforcement agency vehicles;
- A brief description of the review process used by supervisors within the law enforcement agency;
- A list of any criminal, traffic, ordinance, and civil cases in which in-car video recordings were used, including party names, case numbers, offenses charged, and disposition of the matter.
- Proceedings to which this subsection (e)(1)(D) applies include, but are not limited to, court proceedings, coroner's inquests, grand jury proceedings, and plea bargains.
- Additional Information: From time to time, the Board may request any other information relevant to the program's administration. (Section 15 of the Act)

Body Worn:

A - Any agency receiving grants from the Board for officer-worn body cameras must adopt a written policy based on the following model:

- Written Policy: Any agency receiving a grant for officer-worn body cameras must adopt a written policy based upon this Section and the Board's basic guidelines published pursuant to the Law Enforcement Officer-Worn Body Camera Act.

B - Reporting:

- Each law enforcement agency receiving a grant for officer-worn body cameras under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant (while cameras remain in use). The report shall include:

- A brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras;
- The number of officer-worn body cameras utilized by the law enforcement agency;
- Any technical issues with the equipment and how those issues were remedied;
- A brief description of the review process used by supervisors within the law enforcement agency; and
- For each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations:
 - The time, date, and location of the incident; and
 - The offenses charged and the date charges were filed.
- For each recording used in a civil proceeding or internal affairs investigation, including:
 - The number of pending civil proceedings and internal investigations;
- In resolved civil proceedings and pending investigations:
 - The nature of the complaint or allegations;
 - The disposition, if known; and
 - The date, time, and location of the incident.

C - Additional Information: From time to time, the Board may request any other information relevant to the program's administration.

Project Information

Application Information

Application Name

FY23 ILETSB Camera Grant

Award Requested

\$1,732,260.00

Cash Match Requirement

\$0.00

Cash Match Contributions

\$0.00

In-Kind Match Requirement

\$0.00

In-Kind Match Contributions

\$0.00

Other Funding Contributions

\$0.00

Total Award Budget

\$1,732,260.00

Primary Contact Information

Name

Barbara Stagner

Email Address

StagnerB@aurora.il.us

Address

1200 E. Indian Trail Road
Aurora, Illinois 60505

Phone Number

(630) 256-5707

Project Description

How to Apply

Download and review the PDF for information about how to apply.

[ILETSB - Application Process.pdf](#)

Compliance Verification and Inactive Officer Report

Eligibility Requirement Templates

Download and complete the compliance verification and inactive officer reports below.

Compliance Verification Roster

You can access this information in the LEDI database or by contacting the training officer at your agency.

The compliance verification template asks the following questions:

1. PTBID
2. Is Officer Active? (If not, please submit an Inactive Officer Report)
3. Is Officer compliant with Annual Firearm Requalifiaciotn?
4. Is Officer Compliant with annual training mandates?
5. Is Officer Complaint with Tri-Annual Training mandates?

Inactive Officer Report

Any officer that is not compliant because of inactivity must be identified by completing the inactive officer report below.

The inactive officer report template asks the following questions:

1. Officer name
2. PTBID
3. Employing agency
4. Name of individual completing this report
5. Reason for inactivity
6. Last active date
7. Acknowledgment: the officer will be compliant with all training and qualification mandates within 60 days of return to active status: YES / NO
8. Signature from the chief or deputy chief

Download compliance verification template here.

camera grant officer compliance verification form.xlsx

Upload completed verification template here.

FY23 City of Aurora PD Camera grant officer compliance verification form.xlsx, City of Aurora PD FY23 ILETSB Camera Grant Training Certificates.pdf

Download inactive officer report here. (Fill out a inactive officer form for each inactive officer)

inactive officer report for camera grant.docx

Upload completed inactive officer report here.

City of Aurora PD FY23 ILETSB Camera Grant Inactive Officer Report.pdf

Uniform Grant Application - Applicant Completed Section

Applicant Information

Legal Name (Name used for DUNS registration and grantee pre-qualification)

City of Aurora

Common Name (DBA)

City of Aurora Police Department

Employer/Taxpayer Identification Number (EIN, TIN)

36-6005778

Organizational DUNS Number

802728972

GATA ID (assigned through the grantee portal)

678586

SAM Cage Code

3CX51

Applicant's Organizational Unit

Department Name

City of Aurora Police Department

Division Name

Applicant's Name and Contact Information for Person to be Contacted for Program Matters involving this Application

First Name

Bryan

Last Name

Handell

Suffix

Title

Lieutenant

Organizational Affiliation

City of Aurora

Telephone Number

630-256-5711

Fax Number

Email Address

handellb@aurora.il.us

Applicant's Name and Contact Information for Person to be Contacted for Business/Administrative Office Matters involving this Application

First Name

Barbara

Last Name

Stagner

Suffix

Title

Admin

Organizational Affiliation

City of Aurora

Telephone Number

6302565707

Address

44 E. Downer Place

Fax Number

Email Address

StagnerB@aurora.il.us

Areas Affected

Are areas affected by the project?

☒ Yes

☐ No

Please list the areas affected by the Project (cities, counties, state-wide)

Kane, Will, DuPage, Kendall counties

Add Attachments (e.g., maps)

Legislative and Congressional Districts of Applicant

IL-011

Legislative and Congressional Districts of Program/Project

IL-011

Attach an additional list, if necessary

Applicant's Project

Description Title of Applicant's Project

FY23 ILETSB Camera Grant

Proposed Project Term Start Date

7/1/2021

Proposed Project Term End Date

6/30/2023

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the

statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification

☒ I agree

Law Enforcement Camera Grant - General Information

General Information

Agency

City of Aurora

County

Kane

What MTU does your agency belong to?

3

Number of Full-Time Officers

300

Number of Part-Time Officers

0

PTB ID #

65038786

Rank/Title

Lieutenant

Telephone

630-256-5711

Email

handellb@aurora.il.us

What is the most recent crime available crime rate (per 100,000 of population) of your agency's unit of local government or community (as identified by the Illinois State Police)?

257.8

Is your agency compliant with all applicable requirements of the Uniform Crime Reporting Act?

☒ Yes

☐ No

Is your agency compliant with all applicable requirements of the Police Training Act?

☒ Yes

☐ No

Is your agency compliant with all applicable requirements of the Law Enforcement Body-Worn Camera Act?

☒ Yes

☒ Yes

Does your municipality/Jurisdiction currently employ Red Light Enforcement Cameras and/or Speed Cameras?

☒ Yes

☐ No

If so how many?

9

How many citations have been issued related to these cameras?

19731

How much revenue have these cameras generated?

\$652,263.00

What is the most recent Median Household Income in your unit of local government community (as identified by the U.S.

What is the most recent median household income in your unit of local government community (as identified by the U.S. Census Bureau)?

\$79,642.00

Officer-Worn Cameras

Is your agency applying for reimbursement for Officer-Worn Cameras?

- ☒ Yes
☐ No

What is the total number of Officer-Worn cameras being requested for reimbursement in this application?

300

What camera manufacturer did you select?

Axon

What model(s) did you select?

Body 3

How much did each unit cost?

\$699.00

When were the cameras purchased?

7/27/2021

When were the cameras put into or planned to be put into use?

10/1/2021

If awarded, will you be able to provide the following? (Mark all that apply)

- ☒ Serial numbers for each camera
☒ Receipts for each camera purchased
☒ Records of payment for each camera purchased

Has your agency received funds from any state, federal, or private grant to purchase/obtain Officer-Worn Cameras?

- ☐ Yes
☒ No

What is the average number of citations issued annually by your agency in the last three years?

9957.00

In-Car Cameras

Is your agency applying for reimbursement for In-Car Cameras?

- ☒ Yes
☐ No

What is the total number of In-Car cameras being requested for reimbursement in this application?

122

What camera manufacturer did you select?

Axon

What model(s) did you select?

Fleet 3 Advanced

How much did each unit cost?

\$12,480.00

When were the In-Car Cameras purchased?

7/27/2021

When were the In-Car Cameras put into or plan to be put into use?

8/1/2022

How many In-Car Cameras has your agency obtained independent of this grant request?

0

If awarded, will you be able to provide the following? (Mark all that apply)

- ☒ Serial numbers for each camera purchased
☒ Receipts for each camera purchased
☒ Records of payment for each camera purchased

Has your agency received funds from any state, federal, or private grant to purchase/obtain In-Car Cameras?

- ☐ Yes
☒ No

What is the total number of citations issued by your agency in the last three years?

29871

Over the last three years, what is the total number of vehicle crashes/accidents that were reported by your agency?

14715

Of these, how many involved the use of, or were related, alcohol and/or drugs?

421

Upload a proof of installing the previously purchased In-Car Cameras.

City of Aurora PD FY23 ILETSB Camera Grant Installation letter.pdf

Scope of Work

Each law enforcement agency receiving a grant for officer-worn body cameras under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant.

The report shall include:

- (1) a brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras;
- (2) the number of officer-worn body cameras utilized by the law enforcement agency;
- (3) any technical issues with the equipment and how those issues were remedied;
- (4) a brief description of the review process used by supervisors within the law enforcement agency;
- (5) for each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations:
 - (A) the time, date, and location of the incident; and
 - (B) the offenses charged and the date charges were filed;
- (6) for a recording used in a civil proceeding or internal affairs investigation:
 - (A) the number of pending civil proceedings and internal investigations;
 - (B) in resolved civil proceedings and pending investigations:
 - (i) the nature of the complaint or allegations;
 - (ii) the disposition, if known; and
 - (iii) the date, time and location of the incident; and
- (7) any other information relevant to the administration of the program.

On or before July 30 of each year, the Board must analyze the law enforcement agency reports and provide an annual report to the General Assembly and the Governor. (Source: P.A. 99-352, eff. 1-1-16.)

Acknowledge that the above reports are due May 1 of the year following the award and each May 1 thereafter.

☒ Yes

Required Documents

I understand that by submitting an application before cameras are purchased, paid for and installed (if applicable,) the application can only be provisionally approved until such time as proofs of purchase, payment, and installation are submitted to ILETSB.

Receipts of purchase and payment dated between 7/01/22 and 6/30/23

City of Aurora PD FY23 ILETSB Camera Grant Packing Slip Axon 2021.pdf, City of Aurora PD FY23 ILETSB Camera Grant Check #467421 Axon 05-12-2022 (2).pdf, City of Aurora PD FY23 ILETSB Camera Grant Check #473006 Axon 11-10-2022 (2).pdf, City of Aurora PD FY23 ILETSB Camera Grant Contract Axon 2021.pdf

The make, model and serial number for all cameras requested for reimbursement.

City of Aurora PD FY23 ILETSB Camera Grant Fleet Inventory.pdf

Receipts for implementation (body-worn) and or installation (in-car) prior to 6/30/23.

City of Aurora PD FY23 ILETSB Camera Grant Installation letter.pdf, City of Aurora Axon letter PD_HardwareCosts_June2023.pdf

Demographic data as requested by the Board.

City of Aurora PD FY23 Law Enforcement Camera Grant Demographics.pdf, City of Aurora PD FY23 ILETSB Camera Grant W-9.pdf

Budget Instructions

In the next step of this application, you will fill out your pre-award budget in the budget. ONLY use the Equipment budget category as you enter budget line items. Ensure that your budget line items equal what you entered in the Officer-Worn and In-Car Application Forms. There can only be two line items, Officer-Worn and/or In-Car Cameras.

Follow the reimbursable costs limited to \$895 for each Officer-Worn Body Camera and \$5,752 for each In-Car (Dash) Camera.

Only the camera cost is reimbursable. Leases, bundled accessories and services, and administrative personnel costs are not eligible. Costs related to data storage are not eligible at this time but will be addressed in subsequent grant opportunities.

Confirm that you have read and understand the above before submitting your budget.

☒ Yes

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
4. Equipment (2 CFR 200.439)			
In-Car Cameras	\$1,522,560.00	\$0.00	\$1,522,560.00
Officer-Worn Cameras	\$209,700.00	\$0.00	\$209,700.00
Subtotal	\$1,732,260.00	\$0.00	\$1,732,260.00
Total Proposed Cost	\$1,732,260.00	\$0.00	\$1,732,260.00

Revenue Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Grant Funding			
Award Requested	\$1,732,260.00		\$1,732,260.00
Subtotal	\$1,732,260.00		\$1,732,260.00
Non-Grant Funding			
Cash Match		\$0.00	\$0.00
In-Kind Match		\$0.00	\$0.00
Other Funding and Contributions		\$0.00	\$0.00
Subtotal		\$0.00	\$0.00
Total Proposed Revenue	\$1,732,260.00	\$0.00	\$1,732,260.00

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative