

JAZMINE GARCIA



PERSONAL PROFILE

Self-motivated leader with 8 years of research experience in community development, environmentally sustainable practices and urban resilience. Able to effectively develop relationships with community, private and public stakeholders in all levels of society. Capable of strategic planning to envision an equitable and climate resilient future.

EDUCATION

Master of Urban Resilience Design & Management.

Universitat Internacional de Catalunya. *November 2021*

Bachelor of Arts in Urban Studies. University of Illinois in Chicago. *Spring 2019*

CERTIFICATIONS

Elected Precinct Committee Person District 40 Aurora, IL

Notary Public State of Illinois

SKILLS

- Resilient
- Bilingual (Spanish)
- Exceptional Communication
- Active Listener
- Problem-solving Abilities
- Creative
- Adaptable
- Competitive
- Willingness to Learn
- Social Media Content Managing & Marketing

EXPERIENCE

KWCC INC. Montgomery, IL – Development Coordinator

MARCH 2022 - PRESENT

- Develops demographic and market studies and researches the changing conditions of potential development opportunities.
- Assisting estimator on gathering subcontractor coverage for construction bids and projects. Attends pre-bid meetings, construction walk-throughs, and has prepared and submitted bid packages and attended bid openings.
- Success in the acquisition of grants, city EDA loans, and other financial incentives for clients.
- Develops businesses and helps them apply and attain Business Enterprise Program (BEP) Certification.
- Creates company marketing and promotional material for website, social media accounts, construction expos, fundraisers and for proposals.
- Attends city council meetings in surrounding villages and towns.
- Assists with payroll and financial reports on a monthly basis.

Office of State Representative Barbara Hernandez of the 50th District.

Aurora, IL – Internship

JAN 2020 - MARCH 2020 & SEPT 2020 - NOV 2020

- Valuable experience working as a liaison to office staff, daily direct communication with constituents, and facilitated community committees.
- Helped lead a successful primary election resulting in a second term for State Representative Barbara Hernandez.
- Fieldwork included canvassing the 83rd district (has since been redistricted to 50th District), translating content to spanish and organizing fundraisers.

Vision Zero Chicago. Chicago, IL – Internship

JAN 2019 - MAY 2019

- Developed research plan to connect Vision Zero Chicago action plan to University of Illinois in Chicago campus with the Office of Sustainability to help reach the city of Chicago's ambitious goal of zero crashes and fatalities caused by motor vehicles by the year 2026.

Senior Capstone Urban Studies.

JAN 2019 - MAY 2019

- Collaborative project to revitalize an industrial zone in Lake Barrington, Illinois.
- Project included a market and demographic study, retail gap and tenant and lot analysis. Recommendations to implement TIF funding in the zone to attract new businesses was a main priority.
- Successful presentation in front of the Lake Barrington Township during a town hall meeting on 6/5/19 also took place.