

# 4<sup>TH</sup> OF JULY PARADE REQUEST FOR CITY SERVICES\*

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**Parade Route:** 10:00 am-Benton/Broadway/Downer/Stolp/ Galena/River/ending at Downer and River

**Pre-Parade Program:** 9:45 am-Location TBD

**Parade Staging Area:** 8:30 am-River Street from Gale to Downer

## **APD:**

- Special Events and APD meet regarding placement of barricades, street closures and officer placement to assure public safety

## **Electrical Department:**

- Access to electric is needed, for the Reviewing Stand in front of the Paramount Theatre no later than 7:30 am on Tuesday, July 4<sup>th</sup>

## **MVPS:**

- Reserve 8 adjoining spaces at the Stolp deck on Monday, July 3<sup>rd</sup> by 8 am for delivery of golf carts. Carts will be picked up Wednesday, July 6<sup>th</sup>.
- Signage to be placed at entrances and exits of parking deck stating "No entrance or exit during the 4<sup>th</sup> of July Parade" on July 3<sup>rd</sup>
- Free Parking at the Stolp Island Deck on July 4<sup>TH</sup> all day for parade and fireworks

## **MVPS Enforcement**

- Post "**Parade Route, NO PARKING, July 4<sup>th</sup> from 6 am to 2 pm, Violators will be towed**" on Monday, July 3<sup>rd</sup> first thing in the morning for the following streets:
  - River Street between Gale and Galena
  - Stolp Ave. from Galena to Downer
  - Middle Ave. from Downer to Benton
  - Benton Street between Lake and Broadway
  - Broadway between Benton and Downer
  - Downer between Lake & Stolp
  - Galena from Broadway to Stolp
  - AND at all Parking Signs and any parking spaces along parade route including handicapped

## **Downtown Maintenance:**

- Reviewing stand: 1- Tent w/sandbags, 30 chairs, 1 podium on stand, 1 table & 2 chairs alongside for sound
- 16 – Cardboard trash containers with liners placed along the route on Tuesday, July 4<sup>th</sup> by 9 am. (6 Benton, 4 Galena, 4 Downer, 2 Stolp), 6 containers with liners at staging area - east side of River Street between Cross & Downer
- 1 tent, 2 chairs and 1 table at the SW corner of Benton and River
- "No Parking" signs at City Lot "C" on River between Benton & Downer placed on Monday, July 3<sup>rd</sup> before 5:00 p.m.
- "No Event Parking" signs at all Frist Midwest (formerly Banco Popular) entrances

## **Street Maintenance**

- Deliver all barricades as requested through the planning meetings. Detailed maps will be emailed to supervisors.
- Street sweeper to travel parade route as necessary, following horse units. Arrival time is approximately 9 am; at the conclusion of the parade, street sweeper will also sweep the parade route and parking lots
- Colored signs to be placed horizontally on banner light poles and color section designation signs are to be attached by Monday, July 3<sup>rd</sup> on River St along the staging area.
- American Flags to be placed in downtown in the CBD.

## **Water & Sewer Maintenance:**

- Fire hydrant faucet hook-up required at southwest of River & Benton Street by 7 am on Tuesday, July 4<sup>th</sup>

## **Special Events:**

- Notify all residential units & businesses along the route of the no parking stipulation for the parade

## **ADDITIONAL COORDINATION WITH ALL AFFECTED DEPARTMENTS/DIVISIONS AS NECESSARY**

\*Subject to change as needed