

CITY OF AURORA  
WARD 10 RESIDENTIAL  
GRANT APPLICATION

Date of Application \_\_\_\_\_ Amount Applied for \_\_\_\_\_

Residents' Names \_\_\_\_\_

Homeowner's Assoc. \_\_\_\_\_

Address (es) \_\_\_\_\_

**Contact Name** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

Social Security Number \_\_\_\_\_

FEIN Number \_\_\_\_\_

Signature for Fed. ID# \_\_\_\_\_

Description of work to be done (attach separate sheet if necessary, include before picture)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor Selected to do work \_\_\_\_\_

Time Frame of work to be done \_\_\_\_\_

---

Office Use Only

Review Date \_\_\_\_\_ Work Completed \_\_\_\_\_  
(Date)

Signature of Committee Member \_\_\_\_\_ Approved for payment on \_\_\_\_\_

Checklist Completed Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

Committee Recommended Approval Yes \_\_\_\_\_ No \_\_\_\_\_

Ward Alderman Signature \_\_\_\_\_ Date \_\_\_\_\_

## **AURORA WARD 10 RESIDENTIAL GRANT PROGRAM GUIDELINES**

A Committee comprised of a group selected from 10th Ward residents (Ward Committee) and their Alderman, shall receive, review and approve requests for grants for community enhancements and/or improvements in the 10th Ward. The program, without limitations, will be geared around the following:

- Enhancements and/or improvements and/or significant repairs or replacements which affect a community, such as, landscaping, pond maintenance including aerators/diffusers, existing damaged guard rails, neighborhood water drainage issues, safety lighting, or infrastructure projects for community use.
- Demonstrate a benefit for the immediate area and/or community benefit.
- Promote the character, safety, and integrity of the neighborhood and community.

The Ward Committee may also consider other information when approving or denying grant requests such as previous approvals, past history, and future development plans.

This Grant Program was instituted by the 10<sup>th</sup> Ward Alderman, Lynne Johnson and her Ward Committee and is only valid during said Alderman's current term.

### **Qualifications:**

1. Applicants must be residents/Homeowner's Association of Aurora's 10th Ward.
2. Grants will not be considered for public improvements or enhancements if applicant is also utilizing an existing city program whereby applicants are receiving assistance or compensation from said program.
3. Grants are not meant for commercial use and hence requests for such will not be considered.
4. Grant dollars may only be used to support capital or infrastructure improvements, which demonstrate a benefit for the immediate area, and promote the character and integrity of the neighborhood and community.
5. The minimum grant award should be no less than \$1,000.
6. The maximum grant award should be no more than \$7,500.

7. Grant awards may not exceed 50% of the total cost of the improvement project.
8. Grant awards may not exceed \$25,000 per fiscal year.

The Committee may also consider other information when approving or denying grant requests such as previous approvals, past history, and future development plans.

Applicants shall be responsible for all applicable permits from the City. Neither the City, Alderman, nor the Ward Committee will be responsible to ensure that the contracted work is done to the applicant's satisfaction.

The Ward Committee will confirm with the City staff, via Aldermen's Office, to ensure there are no violations or liens against the property or entity where the enhancements/improvements are to be completed.

Upon notification of the grant approval, the applicant will proceed with the project.\*

The Alderman and a representative from the Ward Committee will verify that the work has been completed and forward the appropriate documentation to the City. The applicant shall submit the appropriate invoice(s) to the 10th Ward Committee and their Alderman for reimbursement.

Applications will be accepted on a first-come, first-served basis, and funds will be distributed based on availability of annual budgeted funds at the discretion of the 10th Ward Committee and their Alderman. Any application(s) received after the funds are depleted, will be placed on a waiting list. Every four years, after City Council approval of the program, the waiting list will be refreshed and the program will be re-determined. The grant period is based on calendar year and funds will not be carried over from year to year.

Payment(s) will be made to the applicant who is solely responsible for payment to the contractor(s).

\*Applicant may request grants for projects already completed provided the application for said enhancement/improvement is submitted no later than 6 months from the completion date. All requirements as previously mentioned shall apply.

**Aurora Ward 10 Residential Grant Program Application Approval Form**  
**2016 Budget \$25,000 Grant**  
**Min. \$1,000/Max \$7,500**

**Residents/Homeowner's Association Information**

Residents/Homeowner's Assoc: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Office Administrators

Application Received/Date Stamped	_____ Yes _____ No
Application Signed	_____ Yes _____ No
Received Tax ID or SS #	_____ Yes _____ No
Before Pictures Attached	_____ Yes _____ No

Department Approvals

Property Standards \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Open Violation: \_\_\_\_\_

Building and Permits \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Violation: \_\_\_\_\_

Planning and Zoning \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Violation: \_\_\_\_\_

Revenue and Collections \_\_\_\_\_ Yes \_\_\_\_\_ No      Open Accounts: \_\_\_\_\_

Police Department \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Violation: \_\_\_\_\_

Fire Marshal \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Violation: \_\_\_\_\_

Clerk's Office \_\_\_\_\_ Yes \_\_\_\_\_ No      Type of Violation: \_\_\_\_\_

OVER

Ward Committee

JULIE Contacted - If Necessary	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reviewed Completed Work	<input type="checkbox"/> Yes <input type="checkbox"/> No
Paid Receipt Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copies of Checks (front/back) Min \$1,000/Max \$15,000	<input type="checkbox"/> Yes <input type="checkbox"/> No
After Pictures Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
Committee Reviewed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Amount	<input type="checkbox"/> Yes <input type="checkbox"/> No
Check Request Approved and Date	<input type="checkbox"/> Yes <input type="checkbox"/> No

\_\_\_\_\_

Alderman Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Print Name



