

Aurora Fire Department

Fire Prevention Bureau.

5 E. Downer Pl. #G

Aurora, IL 60505-3305

Fire Marshal
Gary Krienitz

Web: www.aurora-il.org

(630) 256-4130 / Fax (630) 256-4139

Email: fpb@aurora-il.org



Application for Assembly Operational Permit

Section 105.6.4

Normal Use

Special Event

Carnival

Fair

Circus

Special Amusement

Circle Type

Event (Business) Name St. Joseph Oktoberfest

Date(s) of Event 10-9-16

Location of Event 722 High Street

Hours: 11:30am-6:00pm

Applicant's Name Sandra Bohr (Patti Bonifas)

Phone # 630-844-3780

Address 722 High Street Aurora, IL

Cell # 630-641-4145 Fax # 630-844-1338 E-mail Address: stjoe722@sbcglobal.net

Class of Assembly (circle all that apply)

Above Grade Below Grade At Grade Outside & Parish Center

Over 600 Over 1000 Occupant load posted? Y N

Fire Extinguishers present? N How Many

Kitchen present? N Liquor License: N Class of Liquor License: Temp

No smoking signs posted: N/A Y N

Fire Alarm: Y N Sprinkler System: Y N Hood System: Y N

Live Entertainment? NA N Sometimes How Often? outside in Parking lot

Type: Band DJ Other (explain)

Stage: None Temporary Permanent

Will you use a smoke machine? Y N Will you use Pyrotechnic Displays? Y N

Method to determine number of occupants present: Ticket sales: Door Presales Both provide ticket manifest

Describe Outside walk on/off parking lot open event outside 80%

Will a tent be used? Y N (Separate building permit may be required) All outside in parking lot

Size of tent 20x30 20x30 Number of exits (attach separate sheet for additional tents)

Electric exit signs Y N Emergency light Y N all outside mostly daytime

How is electrical power being supplied? building outlets

***NOTICE: No smoking, no combustibles (hay, straw, and like materials), and no open flames allowed inside tent or within twenty (20) feet of the tent.**

Documents required for all Assembly Uses *(attach copies)

- Provide site plan (indicate lot lines, parking, tents, building, streets, and vendors) see attached
- Provide information on Emergency Evacuation plan and Fire Safety Plan** see attached
- Seating Plan (provide copy) see attached
- Crowd control manager(s) name (1 per 250 occupants. Attach list of names and certificates)

* For class go to: <https://crowdmanagers.com/training/> no more then 250 @once -

- Letter from property owner-permission for use of land parish property

*All requests for drawings may be on one plan as long as it is clear

Presence of Police Officers Required? Y N

Contact Aurora Police Department 630-256-5700 for requirements.

The above information is true to the best of my knowledge. False or incorrect information may result in permit being revoked.

Patti Bonifas for

Sandra Bohr

Applicant signature

Print Name

Date

PERMIT MUST BE SUBMITTED TWO WEEKS PRIOR TO EVENT

Office Use

Site Plan Evacuation Plan Fire Safety Plan Seating Plan Crowd Control Occupant Load