

## ORDINANCE NO. 4596

AN ORDINANCE AMENDING ARTICLE II OF CHAPTER 2  
OF THE AURORA CODE OF MUNICIPAL ORDINANCES BY  
ESTABLISHING CITY COUNCIL COMMITTEES

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Aurora, Kane and DuPage Counties, Illinois, as follows:

Section 1. That Article II of Chapter 2 of the Aurora Code of Municipal Ordinances be amended in part by adding thereto as follows:

Division III. City Council Committees

2-77. DESIGNATION OF COMMITTEES. The City Council shall have the following committees:

- a. Committee of the Whole
- b. Finance Committee
- c. Planning and development Com-ittee
- d. Government Operations Committee
- e. Such special committees as the Council may from time to time deem necessary.

The Finance Committee, the Planning and Development Committee, and the Government Operations Committee shall collectively be known as the standing committees of the City Council.

2-78. COMMITTEE OF THE WHOLE. The Committee of the Whole shall be composed of all members of the City Council.

- a. The Committee of the Whole shall meet on the second and fourth Tuesdays of each month at 7:30 p.m. in the Aurora City Hall and at such other times and places as the City Council may from time to time direct. If a regular meeting day falls on a legal holiday, the Committee of the Whole shall meet at the same hour on the next following business day. The Committee of the Whole may also meet during the hour immediately preceding any regular or special meeting of the City Council.
- b. The Committee of the Whole shall have jurisdiction over all matters involving public safety, including police, fire, and civil defense; public works, including street, sanitation, public utilities, and public buildings; parks; recreation; health; public transportation, traffic and parking; and human services. It shall also have jurisdiction over all personnel and civil service matters not reserved to the Civil Service Commission by statute or ordinance, salaries and labor relations. The Committee of the Whole shall receive the reports of all other committees, deliberate on them prior to Council consideration, and recommend to the Council whatever action it deems appropriate regarding them. The Committee of the Whole shall also consider such other matters as may be referred to it by the City Council, by the Mayor, or by individual aldermen. It may deliberate on any matter which has been placed on the agenda for action by the City Council.
- c. The Mayor shall preside over all meetings of the Committee of the Whole and recognize members wishing to speak.
- d. All members of the Committee of the Whole shall have one vote.
- e. The City Clerk shall be present at all meetings of the Committee of the Whole and shall keep a record of subjects discussed by the Committee, reports presented to the Committee, and the number of yeas and nays on votes taken. No record shall be kept of the content of discussions nor of the votes of individual members during Committee of the Whole proceedings.
- f. Special meetings of the Committee of the Whole may be called by the Mayor or by any three (3) aldermen. Public notice of all such meetings shall be given twenty-four (24) hours prior to the meeting time, and such notice together with a copy of the agenda for the meeting shall be delivered to the place of business or legal residence of each member of the Council at least twenty-four (24) hours in advance of each meeting.

2-79. STANDING COMMITTEES. Each standing committee shall have three (3) members. Each member of the City Council shall serve on one (1) standing committee.

- a. The standing committees shall deliberate only on matters falling within their jurisdiction which is referred to them by the City Council, by the Mayor, or by any two (2) or more aldermen.
- b. The Finance Committee shall have jurisdiction over all matters pertaining to taxation, City indebtedness, fees and service charges, management of the City's monies, and the City's operating and capital budgets.
- c. The Planning and Development Committee shall have jurisdiction over all matters pertaining to annexation, planning, zoning, housing, urban renewal, business and community development, environmental matters, code development, and code enforcement.
- d. The Government Operations Committee shall have jurisdiction over all matters pertaining to intergovernmental relations, elections, and legislative matters.

- e. The Mayor shall appoint the members of the standing committees with the advice and consent of the Council. The Mayor shall submit a complete set of committee appointments at the first meeting following the qualification of Council members after each municipal election, and the Council shall vote for approval or disapproval of the Committee appointments. If the Council disapproves of the Mayor's appointments, those voting to disapprove shall state their reasons, and the Mayor shall submit a reconsidered set of appointments at the next regular Council Meeting.

2-80. SPECIAL COMMITTEES. Special committees shall be established by resolution of the Council. Each such committee shall have only the jurisdiction set forth for it in the resolution under which it is created, and it shall cease to exist after its report is presented to the City Council. Each special committee shall have the number of members prescribed for it in the resolution under which it is created. The Mayor shall appoint the members of all special committees with the advice and consent of the City Council.

2-81. COMMITTEE OPERATING PROCEDURES. Except as otherwise provided by statute or ordinance, all special and standing committees of the City Council shall conduct their business in an orderly fashion, adhering to Roberts Rules of Order, Revised. In addition, the following procedures shall apply to all special and standing committees:

- a. The Mayor shall designate the chairman of each committee at the time he recommends appointments to it. The Chairman shall preside over committee meetings and be responsible for the preparation and submission of committee reports.
- b. Each such committee shall, at its first meeting, establish a time or times for its meetings and provide public notice thereof as required by statute and ordinance.
- c. All committee meetings, including those of the Committee of the Whole, shall be public except when they deal with (1) collective negotiating matters with City Employees or their representatives; (2) the acquisition of property; (3) pending court proceedings, and (4) the consideration of information pertinent to the appointment, employment, or removal of an employee or an officer.
- d. All new business introduced at any City Council meeting shall be referred to the appropriate council committee by the Mayor.
- e. All Council members, including the Mayor, shall be allowed to participate in the deliberations of any committee, although only members of a committee shall have a vote in deciding committee business.
- f. Unless otherwise directed by the Mayor, the Council, or the Committee of the Whole, standing committees shall report to the Committee of the Whole on matters referred to them by the second regular meeting of the Committee of the Whole held after the matter in question was referred to them.
- g. Meetings of standing and special committees held at other than regularly scheduled times shall be preceded by public notice given at least twenty-four (24) hours in advance of such meetings, and notice thereof shall be delivered to the place of legal residence or place of business of each member of the Council also at least twenty-four (24) hours in advance of the meeting.
- h. Committee reports shall briefly describe the matter referred. The Committee's conclusion shall be summed up in the form of an ordinance, order, resolution, recommendation, or some other distinct proposition upon which action can be taken by the Committee of the Whole.
- i. Any report of a standing or special committee being considered by the City Council may be remanded back to the Committee for further consideration upon the request of any two (2) aldermen. Any matter so remanded shall be reconsidered by the committee prior to the next regularly scheduled meeting of the Council. The Aldermen requesting the remand shall appear at the committee meeting and present their reasons. No report shall be remanded back to committee more than one (1) time unless remanding requests after the first are approved by a majority vote of the Council. The remanded matter shall be returned to the Council for final action when so ordered by a majority vote of the Committee of the Whole.

Presented to the City Council of the City of Aurora, Illinois, on the 8th day of March, 1977.

Passed by the City Council of the City of Aurora, Illinois, on the 15th day of March, 1977.

Signed by the Mayor of the City of Aurora, Illinois, on the 15th day of March, 1977.

A. D. McCoy  
Mayor

ATTEST:

Elizabeth F. Pietkiewicz  
City Clerk