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# Christopher Linville

## Professional Summary

Strategic Supervisor with expertise in prioritizing projects, planning workflow and managing employees to achieve operational goals. Resourceful individual with 5 years of active experience managing efforts within deadline-driven environments. Diplomatic individual with strong leadership and decision-making skills.

## Work History

### City Of Aurora IL. - Labor Supervisor

Aurora, IL

12/2018 - Current

- Trained new team members on the proper and safe use of tools and equipment.
- Inspected completed work to verify quality standards.
- Interacted with employees to demonstrate high standards and mitigate issues effectively.
- Monitored the progress of tasks to provide feedback for improvement.
- Developed and implemented strategies to improve team productivity and efficiency.
- Maintained accurate records of team attendance and documented disciplinary actions.
- Resolved conflicts between team members and addressed complaints or grievances.
- Handled issues with relative ease by implementing best practices and applying critical thinking skills to find best solutions.

### City Of Aurora IL. - Equipment Technician/Equipment Service Worker

Aurora IL

12/2004 - 12/2018

- Repaired or replaced defective parts using hand tools and power tools.
- Used operational manuals, maintenance records and forums to gain troubleshooting insight for complex issues.
- Documented and filed records of repair work and maintenance for accurate tracking of labor hours, inventory use and equipment histories.
- Complied with company policies, safety requirements and best practices to protect people, equipment and operations.



[REDACTED]



[REDACTED]



[REDACTED]

## Skills

- Equipment Oversight
- Inspections and Reviews
- OSHA Regulations
- Safety Policies and Procedures
- Attention to Detail
- Inspecting Repair Orders
- Maintenance Requirements
- Dedicated Work Ethic
- Payroll Computation
- Critical Thinking
- Labor Relations
- Workflow Coordination

## Education

06/1998

**Nicolet Technical College**

Rhineland, WI

Technical Certificate: Automotive Technology