

Allan Barajas

EDUCATION

University of Illinois at Urbana-Champaign, College of Fine & Applied Arts Champaign, IL
Bachelor of Landscape Architecture – 3.48 GPA May 2022

EXPERIENCE

Naperville Park District Naperville, IL
Project Manager 2023 – Current

- Coordinated effectively with various stakeholders to complete 13+ capital projects annually
- Budgeted, scheduled, prepared documents, held public bids, and performed construction administration for projects ranging from \$20,000 - \$350,000
- Administered 5 intergovernmental grant applications and managed grant compliance for 3 awarded grants
- Surveyed residents, collecting data to advise strategic planning for amenity relocations and renovations

Upland Design Ltd. Plainfield, IL
Landscape Designer 2022 – 2023

- Prepared cost estimates and bid forms for projects ranging upward of \$200,000
- Aided in all phases of over 40 projects including conceptual design, construction documents, and budgeting
- Communicated with vendors to establish project needs and receive sample information for client selection
- Facilitated public meetings for park renovation projects

City of Champaign Code Compliance Division Champaign, IL
Code Compliance Intern Aug – Dec 2021

- Conducted site visits and analysis of reported code violations for 100+ tickets
- Tracked status of code violations and delivered written notices for continued violations
- Served as translator for division communications to Spanish-speaking residents

City of Aurora Parks and Recreation Department Aurora, IL
Parks & Rec Intern Jun – Aug 2021

- Aided in creation of Request for Proposal for new Phillips Park playground construction
- Conceptualized and facilitated independent project to improve public access to neighborhood parks by establishing department's presence on a major search engine
- Established tracking system for 50+ summer pavilion rentals and processed rentals via phone communications

COMMUNITY INVOLVEMENT & AWARDS

Undergraduate Student Career Mentorship 2026
- Provided career preparation and mentorship to a graduating senior from the University of Illinois Urbana-Champaign's Landscape Architecture program

City of Aurora Public Transition Committee 2025
- Served on the Finance & Responsibility committee, researching City budget and developing recommendations to address unforeseen debt from previous mayoral administration

Rudy Vera Altruism Scholarship Coordinator 2022 – Current
- Conceptualized and lead promotion, fund raising, and award of annual scholarship for high school seniors

Florence Bell Robinson Scholarship 2022
- Awarded by the UIUC LA Department Faculty as a student most likely to become a teacher

References available upon request