

James J. Birchall

CITY OF AURORA, IL

Chief Public Facilities Officer (Interim)

Jan 2023 - Present

Direct and provide oversight of a municipal department comprised of the Parks and Recreation, Phillips Park Golf, Phillip's Park Zoo, Fleet Maintenance, Central Services, Motor Vehicle Parking, Route 25 Transit, Route 59 Transit, Animal Control, and Aurora Airport Divisions.

Superintendent of Fleet and Facilities Maintenance

Jan 2019 – Jan 2023

Directed multiple divisions of municipal government comprised of Parks and Recreation, Phillips Park Golf, Phillip's Park Zoo, Fleet Maintenance, Motor Vehicle Parking and Downtown Maintenance. Concurrently served as primary division head of the Central Services Division.

Superintendent of Central Services

Feb 2014 – Dec 2018

Directly supervised the Central Services Division. Developed and administered a comprehensive maintenance program for all City buildings, systems, and equipment. Coordinated and supervised all City building projects including construction, modifications, refurbishment, and enhancements.

GOODWILL INDUSTRIES-FACILITIES MANAGEMENT

Supervisor- Retail Facilities - Northwest Illinois

March 2013 - Feb 2014

Supervises Mechanics in 34 regional facilities and ensure that locations are properly maintained. Organize, plan and direct facilities repairs, maintenance, and general operations for all Retail Stores. Evaluate internal customer needs and satisfaction. Responsible for the integrity of designated facilities as well as all equipment. Travel 4-5 days per week to visit sites, meet with vendors and develop relationships with store staff and Regional Managers.

- Monitor scheduling of mechanics to ensure proper workflow, productivity and timeliness. Assign maintenance work orders to Retail Mechanics as needed.
- Perform quality control checks to ensure that mechanics' work is done correctly and complies with codes.
- Supervise installation, repair and modification of equipment as needed.
- Planning, coordinating, and executing regular preventative maintenance and inspection activities.
- Coordinate new store setups to ensure deadlines are met. Ensure that contractors time is accurate and work performed meets specifications.

Class A-CDL Truck Driver with Hazardous Material and Tanker Endorsement Cargo Systems -

Joliet II -- October 1- Feb 2013

Over the Road driver utilizing a flatbed trailer, including oversized loads.

CR England- July 2012-Oct 1, 2012

Obtained CDL License to operate a refrigerated truck. Logged over 40 thousand miles OTR hours. Attached to Intermodal Unit.

SODEXO CAMPUS SERVICES - Higher Education Facilities

Senior Facilities Director, Aurora University IL and George Williams College. Lake Geneva Wisconsin - Aurora, IL & Lake Geneva, WI

January 2001 - July 2012

Lead facilities department in accomplishing customers' goals and objectives. Directly responsible for an annual \$4.7 million operating budget for a facility of 920,000 gross square feet. Specific accomplishments include:

- Managed individual productivity and development of 70 employees at two separate campuses.

- Coordinated and managed new construction of buildings and ongoing operation of construction projects exceeding \$13 million including complete renovation of five resident halls.
- Fulfilled regulatory compliance requirements; maintained highest customer satisfaction ratings.
- Managed fire sprinkler installation in all resident hall buildings.
- Managed the renovation of the athletic playing fields to increase overall appearance and reduce athletic sport injuries.
- Directed renovation of entire campus area through coordinated grounds, maintenance and custodial/housekeeping efforts accomplishing the University's recruitment and retention goals
- Replaced and upgraded existing boilers on time and within budget.
- Implemented proven systems and best practices to increase cleaning standards, communication (internal and external) and maximize employee productivity while maintaining high morale.
- Leading member of the Crisis Response and Risk Management Team.
- Worked with various departments to implement and resolve special needs or requests.
- Received Regional Diversity Award, 2009.

Facilities Director. Mount Senerio College - Ladysmith, WI

August 1999 – January 2001

Scheduled and managed all daily facility related operations for 310,000 gross square foot facility including all: maintenance, grounds, custodial, projects and deferred maintenance planning. Specific accomplishments include:

- Responded to and managed emergency situations on campus.
- Responsible for departmental training, hiring, morale development and disciplinary functions for 14 employees.
- Established and maintained hazardous material handling programs.
- Contributed toward energy reduction efforts while maintaining customer comfort levels.
- Developed approach to improve aesthetic challenges and maintenance issues within master plan goals and objectives while operating below annual operating budget.
- Established and managed a safety program that improved safety and reduced accidents.
- Completed and lead training initiatives for: financial; human resource and regulatory issues.
- Implemented systems and programs resulting in higher cleaning standards, improved employee morale, higher customer satisfaction and improved employee productivity.

MILITARY SERVICE - UNITED STATES NAVY

Mechanical Maintenance Technician. 1st Class. 1979 - 1999

- Served as an Auxiliary Equipment Technician responsible for scheduling, supervising, and conducting maintenance, repairs, alterations and upgrades to electro-mechanical systems and subsystems on 24 nuclear submarines. Received highest ranking (1) of 43 First Class Petty Officers.
- Leading Petty officer of shipboard repair and auxiliaries' division. Qualified Engineering Officer of the Watch. Primary responsibility included maintenance and operation of a 6.5 million gallon at sea transfer and refueling system. Successfully conducted over 125 underway-refueling operations. Served as Primary member on the Damage Control Training Team. Rated highest (1) of 68 First Class Petty Officers.
- Leading Petty Officer on a nuclear submarine maintenance tender. Responsible for the planning, supervision and execution of major repairs and overhaul auxiliary mechanical components. Rated highest (1) of 15 First Class Petty Officers.
- Leading Petty Officer of the outside machinery division and machine shop on a nuclear submarine refit tender. Responsible for the repairs of numerous main engine throttles and shaft seals. Supervised and conducted countless screw changes, centrifugal pumps and 300kw rotor change outs. Repaired trim and drain pumps, high-pressure air systems and various hydraulic systems. Ranked highest (1) of 40 First Class Petty Officers.
- Leading Petty Officer of the hydraulic shop on a nuclear-powered aircraft carrier. Responsible for the repair of four aircraft elevators, hanger bay doors, hydraulic steering gear, ship's boat and aircraft crane and numerous other equipment. Only Second-Class Petty Officer to qualify as a Chief Auxiliaries Operator. Rated highest (1) of 18 Second Class Petty Officers.
- Shipboard maintenance petty officer responsible for maintenance on all engine room equipment. Maintenance

included work of LP/HP air compressors and steam pumps, two turbo generators, LP/HP turbines and associated reduction gears and overhaul of two fin stabilizers. Distinguished ranking as the engine room Supervisor while assigned.

Chief of Police - Naval Station Annapolis, Maryland

- Responsible for ten patrol officers. Command investigator. Radar Instructor. Self Defense and PR24 instructor. In charge of 120-man auxiliary force. Ranked 1 of 80 First Class Petty Officers.
- Trained with Maryland State Police for Breathalyzer and DWI arrests.