



# City of Aurora

Purchasing Division • Finance Department • 44 E. Downer Place • Aurora, Illinois 60507-2067  
(630) 256-3550 • FAX (630) 256-3559

**Jolene Coulter**  
Director of Purchasing

DATE: May 17, 2018  
TO: Prospective Proposers  
FROM: Jolene Coulter, Director of Purchasing  
RE: **Addendum #2**  
**CITY OF AURORA REQUEST FOR PROPOSALS 18-32**  
**JANITORIAL SERVICES FOR THE AURORA POLICE DEPARTMENT**  
**COMPLEX**

This notice forms a part of the Request for Proposals 18-32 Janitorial Services for the Aurora Police Department Complex. All other information pertaining to this Request for Proposal shall remain the same.

**Please submit four (4) copies of your sealed proposal to the office of the City Clerk, 44 E. Downer Place, Aurora, IL 60507 no later than 2:00 pm, Wednesday, May 23, 2018.**

Proposers are hereby instructed to submit their bids on Revised Proposal Form 18-32 (R) included with this Addendum in lieu of the original Proposal form issued with the Request for Proposal documents. Failure to submit on the attached form may be considered non responsive.

Clarification to questions received by 5:00 pm, May 15, 2018:

- 1) How many day porters do you require?  
We currently are provided two full time day shift and two full time afternoon shift employees Monday through Friday and two employees on the day shift, 8 hours each, Saturday and Sunday.  
There are no night shift employees.
- 2) Can I please have the contract amount awarded to Smith Maintenance in 2014?  
A contract was awarded to Smith Maintenance with a monthly rate of \$11334.40.

**End of Addendum**

**PROPOSAL FORM  
18-32 (R)  
CITY OF AURORA  
JANITORIAL SERVICES AT AURORA POLICE  
DEPARTMENT COMPLEX**

We propose to furnish janitorial services as specified in the attached Request for Proposal at the following listed monthly price(s):

**BUILDING & ADDRESS:**

**MONTHLY AMOUNT:**

Aurora Police Department Complex  
1200 East Indian Trail  
1301 Reckinger Road  
Aurora, Illinois 60505

\$ \_\_\_\_\_

**Prices for Terrazzo Floors:**  
(Appendix A, Section 2.19.0)

1.) Stripping: \$\_\_\_\_\_ per sq. foot

2.) Waxing: \$\_\_\_\_\_ per sq. foot

No additional charges over base bid price will be accepted without written approval of the Purchasing Director.

Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certificate Permit No. Illinois E9996-0842-07.

**SUBMITTED BY:**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PREPARER'S NAME: \_\_\_\_\_

Please Type

CONTRACT PERSON: \_\_\_\_\_

Please Type

AUTHORIZED SIGNATURE: \_\_\_\_\_

Title

EMAIL: \_\_\_\_\_

PHONE # (\_\_\_\_\_) \_\_\_\_\_ FAX# (\_\_\_\_\_) \_\_\_\_\_

DATE: \_\_\_\_\_