

City of Aurora



Finance Department | Purchasing Division

44 E Downer Place | Aurora, Illinois & 60507

Phone: (630) 256-3550 | Fax: (630) 256-3559 | Web: www.aurora-il.org

DATE: February 3, 2022
TO: Prospective Proposers
FROM: Jolene Coulter, Director of Purchasing
RE: **CITY OF AURORA INVITATION TO BID 22-06 – Addendum #1
CITYWIDE MOWING LANDSCAPE MAINTENANCE**

This notice forms a part of the Invitation to Bid 22-06: Citywide Mowing Landscape Maintenance. All other information pertaining to this Invitation to Bid shall remain the same.

Bidder must submit three (3) complete, sealed, signed and attested copies of the bid, one (2) of which shall be a complete bound copy and one (1) of which shall be complete, identical, unbound copy of the bid, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive. All copies shall be the forms with the original signatures.

Sealed Bids will be received at the City of Aurora, City Clerk, 44 East Downer Place, Aurora, Illinois 60507, until **2:00 pm, CST, February 9, 2022** to determine bids for the anticipated above named purchase. It is the sole responsibility of the Bidder to see that their Bid is received by the due date and time. No Late bids will be accepted.

Please acknowledge this addendum on your bid form. Failure to do so may subject Bidder to disqualification.

Response to requests received:

1. Is the Cost on the Bid Proposal per mow, week, year?

The Cost is for one mowing cycle.

2. I have taken a look at all the sites and bid each site according to the specifications in Appendix A Pg.1 - Pg.4 We were told in the meeting that the contract can be awarded in sections. Unfortunately at this time I can take on one list or a combination of lists (depending on which list). Would I submit several bids with the list combinations, or process the entire priced out proposal and if at the discretion of the city of aurora be awarded a list.

The Bid can be awarded by List. A vendor would submit by List what they felt they could complete. Upon review of the bid submissions if the lowest responsible bidder had multiple lists that they were being awarded we would discuss with the vendor what they are capable of completing.

2. Also there is a bit of confusion on what the 3 copies of the bids need. Two are complete bound copies and one is an unbound copy. I am looking for clarification on the difference between bound and unbound.

Bound documents are held together with anything that binds or fastens.

An unbound document is not secured.

Can the owner of the business bidding be excluded from the Workers Compensation requested in the Bid?

The Worker's Compensation Act allows sole proprietors or partners or members of a LLC to elect not to provide Workers Compensation coverage for injuries sustained by himself/herself. If that applies to this company, then they can be excluded.

18. Do we need a Turf and Ornamental Applications License?

No.