

**CITY OF AURORA  
DEVELOPMENT SERVICES DEPARTMENT  
2021 BUDGET  
GENERAL FUND (101) DECREMENT LIST  
AS OF 11/9/2020**

		5% Reduction in 45-98
Development Services (1802) :	1,321,946	65,962
Building & Permits (1820) :	1,930,473	96,336
Property Standards (1827) :	3,370,639	158,265
Economic Development (1830) :	1,431,559	71,448
Zoning & Planning (1840) :	935,369	46,709
<b>Total Budget :</b>	<b>8,989,986</b>	<b>438,720</b>
<b>Amount needed :</b>		<b>(109,979)</b>

Priority No.	Account No.	Account Description	Additional Description	Budget Request	Potential Reduction	Impact
1	101-1827-424.10-01	Full Time/Regular	Management Assistant -Vacant	65,166	65,166	April and JPC pick up slack
	20-01	Health Insurance		17,100	17,100	
	20-10	FICA/Social Security		4,000	4,000	
	20-11	FICA/Medicare		945	945	
	20-12	Pension/IMRF		8,876	8,876	
1	101-1802-424.10-01	Full Time/Regular	Office Manager-Vacant	62,940	62,940	Not filling Tony's slot till decrement status is lifted
	20-01	Health Insurance		17,100	17,100	April's last position - April and JPC pick up slack
	20-10	FICA/Social Security		3,902	3,902	
	20-11	FICA/Medicare		913	913	
	20-12	Pension/IMRF		8,572	8,572	
2	101-1827-424.10-07	Part Time Seasonal	2 Seasonal Worker II's	21,080	21,080	Contracting cutting
	20-10		FICA/Social Security	1,306	1,306	
	20-11		FICA/Medicare	306	306	
2	101-1827-424.10-07	Part Time Seasonal	General Worker II	14,054	14,054	Contracting cutting / filing reductions
	20-10		FICA/Social Security	871	871	
	20-11		FICA/Medicare	204	204	
	20-12		Pension - IMRF	1,914	1,914	
2	101-1827-424.36-14	Mowing/Clean-up/City Owned	Hiring contractors in lieu of the grass cutters above	27,500	0	Ran a \$15,100 deficit in cutting line item in 2010. NOT INCLUDED DUE TO HISTORICAL USAGE.
3	101-1827-424.10-07	Part Time Seasonal	2 Weed Inspectors-Vacant	20,606	20,606	PMCOs do more weed citations
	20-10		FICA/Social Security	1,278	1,278	
	20-11		FICA/Medicare	298	298	

Priority No.	Account No.	Account Description	Additional Description	Budget Request	Potential Reduction	Impact
3	101-1827-42444-04	Telephone -Mobile	Cell phone charges weed inspectors	0	0	CELL PHONES NOT BUDGETED FOR WEED INSPECTORS.
4	101-1840-424.10-07	Part Time Intern	College Intern-Vacant	9,784	9,784	
	20-10		FICA/Social Security	607	607	
	20-11		FICA/Medicare	142	142	
5	101-1830-424.10-07	Part Time Intern	College Intern-Vacant	6,523	6,523	
	20-10		FICA/Social Security	404	404	No Research / Special Studies
	20-11		FICA/Medicare	100	100	
6	101-1830-424.10-01	Full Time/Regular	Management Assistant - Vacant E14-A1 50%	31,470	31,470	This was the position to be shared with Finance but never hired
	20-01		Health Insurance	8,550	8,550	
	20-10		FICA/Social Security	1,951	1,951	
	20-11		FICA/Medicare	456	456	
	20-12		Pension - IMRF	4,286	4,286	
7	101-1830-424.10-01	Full Time/Regular	Development Coordinator - Vacant E16-A1	80,600	80,600	
	20-01		Health Insurance	17,100	17,100	
	20-10		FICA/Social Security	4,997	4,997	
	20-11		FICA/Medicare	1,169	1,169	
	20-12		Pension - IMRF	10,978	10,978	
	101-1840-463.32-07	Engineering/Surveying		0	0	Reduction of Water Service Annexation Plat and City Plat Transactions
	101-1840-463.42-01	Education/Training		7,000	3,500	Reduction of educational opportunities
	101-1840-463.45-10	Microfilm/Digital Imaging		16,000	8,000	Fall behind on digitizing files / unable to eliminate storage of project casefiles
	101-1840-463.45-23	Copying Services		2,000	1,500	Less city brochures and promotional materials
	101-1840-463.50-43	Grant/Property Rehab.		137,800	25,000	Reduction of historic properties improvements
	101-1840-463.61-10	Books/Periodicals/Videos		100	100	No updated planning books
	101-1840-463.61-40	Expendable Tools/Equip.		2,000	1,000	Less public notice signs needed
	101-1845-440.38-05	Building & Grounds	Labor/install	13,000	0	May have to ask for budget ammendment if major repair is needed. (NOT RECOMMENDED)
	101-1845-440.42-01	Education/Training	Conferences, workshops, etc.	5,000	3,000	May have to reduce staff training for the year
	101-1854-440.45-03	Postage		1,000	250	Will focus on doing more communication electronically
	101-1845-440.45-12	Advertising/Publication		500	500	No advertising for the year
	101-1845-440.45-18	Promo Materials/Services	Marketing materials	1,000	500	Limited professional marketing materials this year
	101-1845-440.45-79	Answering Service Fees	Afterhours answering service	10,000	1,000	Have not exceeded \$9,000 in the past 3 years
	101-1845-440.61-01	Office--Direct	Office supplies	1,500	500	Limit the amount of office supplies purchased in 2021

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	101-1845-440.61-41	Furniture/Fixtures		2,500	1,000	Limit the amount of furniture purchased in 2021
	101-1845-440.65-05	Building & Grounds	Materials	25,000	10,000	May have to ask for budget ammendment if major repair is needed
	101-1820-424.20-22	Dues/Health		1,000	400	
	101-1820-424.32-20	Contracted		12,500	12,500	
	101-1820-424.32-21	Inspection		40,000	5,000	
	101-1820-424.32-22	Plan Review		6,000	4,000	
	101-1820-424.42-01	Education/Training		12,400	5,000	
	101-1820-424.42-03	Travel/Meetings		500	100	
	101-1820-424.42-07	Mileage		200	100	
	101-1820-424.42-12	Tolls		500	100	
	101-1820-424.45-03	Postage		2,000	1,000	
	101-1820-424.45-07	Copier		200	200	
	101-1820-424.45-10	Microfilm		14,000	500	
	101-1820-424.45-23	Copying		200	100	
	101-1820-424.61-01	Office-Direct		3,300	1,300	
	101-1820-424.61-02	Office-Central Stores		2,000	1,500	
	101-1820-424.61-40	Expendable Tools		600	100	
	101-1820-424.65-01	Supplies/Repairs-Equip		200	100	
	101-1827-424.36-16	Removal/trees stumps		10,000	2,000	
	101-1827-424-39-50	Rentals/Equipment other		1,200	600	
	101-1827-424-42-01	Education/Training		7,200	2,700	
	101-1827-424-61-01	Office Direct		6,000	3,500	
	101-1827-424-61-09	Custom Printing		12,000	8,000	
	101-1827-424-61-40	Expendable tools		4,500	3,000	
	101-1827-424-61-41	Furniture/Fixtues PS		8,500	7,500	
	101-1802-463.42-01	Education		3,500	1,500	
	101-1802-463.42-03	Travel/Meetings		2,000	1,500	
			Development agreements from Econ Dev budget	(677,480)	0	CANNOT DECREASE CONTRACTUAL OBLIGATIONS.
<b>Development Services Total</b>					<b>548,699</b>	