

# 2017 Special Events and Festivals Application

Submitted On: Apr 11, 2017 @ 12:59AM

<b>Organization</b>	Friends of LaSalle Street Historic Auto Row
<b>Today's Date</b>	4 10 2017
<b>Status</b>	501c4
<b>Contact Name</b>	Joe Dispenser
<b>Contact's position in the organization</b>	President
<b>Phone Number</b>	630-975-2838
<b>Email</b>	joedispensa@hotmail.com
<b>Event Name</b>	LaSalle Street Car Show
<b>Type of Event</b>	Car show
<b>Purpose of Event</b>	To attract business and interest to LaSalle Street, and honor local Veterans
<b>Event Date(s) M/D/Y</b>	Sunday, August 20, 2017
<b>Event Hours</b>	11:00 am - 3:00 pm
<b>Set-up Hours</b>	8:00 am
<b>Breakdown Hours</b>	3:30 pm
<b>Event Site</b>	South LaSalle Street between Downer and Clark
<b>Attendance</b>	1,000 750
<b>Number of Volunteers/Personnel</b>	20
<b>Rain Policy</b>	NONE
<b>Number of years this event has been held</b>	8years
<b>Has this event been approved for Neighborhood Festival Funds?</b>	Yes
<b>Are you requesting road closures?</b>	Yes
<b>Address of Public Property</b>	50 block of South LaSalle Street south to Clark Street
<b>Name of Public Property</b>	South LaSalle Street

<b>Event Name</b>	Lasalle Street Auto Show
<b>Event Start Date</b>	August 20, 2017
<b>Event End Date</b>	August 20, 2017
<b>Signature Data</b>	<p>Name:  First Name: Juanita T  Last Name: Wells</p> <p>Email:  Email Address: juamitatwells@sbcglobal.net</p> <p style="text-align: center;"><i>Juanita T. Wells</i></p>
<b>Signatory Title (if applicable)</b>	
<b>Event Name</b>	LaSalle Street Auto Row Car Show
<b>If you are requesting a road closure, indicate which road(s) and cross-streets, (i.e. Stolp Avenue from Downer Place to Galena Boulevard):</b>	LaSalle Street to Clark Street, Benton Street
<b>Will you be providing private on-site security?</b>	No
<b>Security Company Name</b>	
<b>Security Company Contact Name</b>	
<b>Security Company Contact Cell</b>	
<b>Where will security be needed?</b>	
<b>What times will security be needed?</b>	
<b>Will Aurora Police Department officers be requested?</b>	No
<b>What are your plans for medical assistance?</b>	Offer CPR if needed, contact 911
<b>Will there be fireworks at your event?</b>	No
<b>Fireworks Company and Contact Name</b>	

<b>Name and phone of person responsible for post-event firework clean up</b>	
<b>Is this event open to the public?</b>	Yes
<b>Will you be using or renting tents larger than 10'x10' for your event?</b>	No
<b>Are vendors using open-flame cooking equipment or deep fryers?</b>	No
<b>Setup contact</b>	Joe Dispensa 630-975-2838
<b>Setup times</b>	8:00 am
<b>Cleanup contact</b>	Joe Dispensa 630-975-2838
<b>Breakdown times</b>	3:30 pm
<b>Will admission be charged for this event?</b>	No
<b>If yes, how much? Include charges for adults, seniors, students, children, families and other categories, if applicable.</b>	
<b>Vendor Fees</b>	
<b>Will alcoholic beverages be sold?</b>	No
<b>If yes, list beverages and pricing</b>	
<b>What does the organizer intend to do with any revenue over and above the expenditures?</b>	Offer assistance to local Veterans and their families
<b>Previous year's revenue</b>	\$5, 800.00
<b>List names of performers and entertainment groups</b>	
<b>Describe other entertainment and/or activities planned for your event</b>	
<b>How will your event be promoted?</b>	Radio Newspapers Posters Flyers Facebook Website  Word of mouth
<b>Will you need barricades?</b>	Yes

<b>Location and placement of barricades</b>	LaSalle and Downer, Benton and LaSalle, Clark and LaSalle
<b>Number of barricades needed</b>	8
<b>Date barricades are needed</b>	August 18
<b>Time barricades will be placed</b>	8 am Sunday, August 20
<b>Name of company providing barricades, if other than the City</b>	
<b>Will you need trash bins?</b>	No
<b>If yes, how many are you requesting?</b>	
<b>How will you dispose of all trash generated by this event?</b>	Will in place in commercial dumpster
<b>If a dumpster is being ordered, provide contact and phone number of company delivering the dumpster</b>	NA
<b>Where will the dumpster be placed?</b>	located in back of LaSalle Street owner business
<b>When will your dumpster be delivered?</b>	NA
<b>When will your dumpster be picked up?</b>	NA
<b>Will you need a street sweeper?</b>	No
<b>Name of company providing street sweeper, if other than the City</b>	
<b>Will you have food vendors or animal units?</b>	Yes
<b>Will you require electrical service?</b>	Yes
<b>Generator contact, including day-of cell phone number</b>	
<b>Sound contact, including day-of cell phone number</b>	
<b>Will parking considerations be needed?</b>	Yes
<b>Please explain the types of parking consideration that may be needed</b>	parking for show cars and possible event planner parking
<b>Location of needed parking considerations</b>	LaSalle Street and Benton

<b>Amount of parking that will be needed for the event:</b>	
<b>Dates of needed parking considerations:</b>	Sunday, August 20, 2017
<b>Times of needed parking considerations:</b>	8:00 am - 3:30 pm
<b>Will you require street parking to be blocked off prior to the event?</b>	Yes
<b>If yes, please explain what area(s) need to be blocked?</b>	parking on LaSalle Street to Clark Street, Benton Street
<b>Please include any additional information you feel may be necessary for Special Events staff to know.</b>	Friends of LaSalle Street Auto Row will provide NO PARKING information to business and residents effective by car show. Information will be provided week before even, will provide no parking information to church 30 days before event.