

Public Facilities Administration Division

2024 Budget

Mission

To conduct operations, preserve the city’s public facilities while building and maintaining a positive, cooperative, and professional work environment among the Public Facilities’ Divisions and ensure that their services are coordinated and efficiently delivered to the public in a cost-effective manner.

Major Functions

1. Manage the operations of the Public Facilities’ Divisions: Animal Control, Airport, Central Services, Fleet Maintenance, MVPS Maintenance, Route 25 Transit Center, Route 59 Transit Center, Parks & Recreation, Phillips Park Zoo, and Phillips Park Golf Course.
2. Assist in the preparation of the Capital Improvement Plan.
3. Facilitate coordination and cooperation among governmental agencies, departmental divisions, and other city departments, with the purpose of maximizing responsiveness and efficiency in the planning and implementation of projects.
4. Assure that labor contracts and work rules of the department’s divisions are interpreted and enforced in a fair and equitable manner.

Budget Summary

		2023	
	2022	Original	2024
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salary & Benefits	-	99,335	553,474
Other Non-Capital	-	-	1,450
Capital	-	-	-
Total	-	99,335	554,924

Staffing

<u>Full-Time Positions</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Chief Public Facilities Officer	0	1	1
Director of Public Facilities	0	1	1
Office Manager	0	1	1
Superintendent of Facilities Mtce.	0	1	1
TOTAL	0	4	4

Short-Term Goals (2024)

1. Evaluate the department’s operation plans across all divisions and make recommendations for improvements.
2. Develop a strategy to implement a complete maintenance plan.

Public Facilities Administration Division

2024 Budget

Long-Term Goals (2025 and Beyond)

1. Implement maintenance plans in the budget (Ongoing).
2. Work with the Information Technology Division to plan for security system upgrades at all public facilities (Ongoing).
3. Continue to improve the departmental cost-recovery ratio (Ongoing).
4. Utilize a cooperative purchasing agreement for the procurement of services (Ongoing).

2023 Major Accomplishments

- Evaluated the department's operation plans across all divisions and make recommendations for improvements.
- Developed a strategy to implement a complete maintenance plan.

Performance Measures

Refer to the divisions of Public Facilities Department for performance measures: Animal Control, Airport, Central Services, Fleet Maintenance, MVPS Maintenance, Route 25 Transit Center, Route 59 Transit Center, Parks & Recreation, Phillips Park Zoo, and Phillips Park Golf Course.

Budget Highlights

The 2024 budget will permit the Public Facilities Administration Division to provide enhanced municipal services to the public.

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4410 Animal Control		Priority No:	48		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Derrick Winston				Acct No			0	
Decision Package Name:				Acct No			0	
Upgrade Animal Shelter Computer Software				Acct No			0	
Description of Decision Package:				Acct No			0	
Upgrade from the current Shelter Pro software, which is cumbersome to operate, has limited data processing/reporting capabilities, runs on an outdated platform, and is no longer conducive to modern Animal Control operations.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	440.38-11	Computer Software		31,600
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
Upgrading to Cameleon/CMS software will allow more accurate/detailed animal case tracking, produce faster more detailed reports, and will be compatible with future operating systems. The upgrade would also allow for various other access methods which would expand the operational capabilities of the division.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
Animal Control personnel will continue to struggle using the limited and cumbersome ShelterPro software.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	31,600	17,300	17,300	17,300	17,300	100,800		
Funding Sources								
General Fund	31,600	17,300	17,300	17,300	17,300	100,800		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4410 Animal Control		Priority No:	40		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Replace three roof top units				Acct No			0	
Description of Decision Package:				Acct No			0	
Replace three roof top units at Animal Control.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	440.38-05	Building & Grounds	85,000	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The animals will have a conditioned living space for many years.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The units will fail as these units are 20 years old.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			85,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	85,000	0	0	0	0	85,000		
Funding Sources								
General Fund	85,000	0	0	0	0	85,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4410 Animal Control		Priority No:	72		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Derrick Winston					Acct No				0	
Decision Package Name:					Acct No				0	
Animal Control Facility Grounds Improvements					Acct No				0	
Description of Decision Package:					Acct No				0	
Repairs and reconfiguration of the parking lot to the rear of building staff access and animal receiving areas. Restoration of the yards, plant beds, and walks.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
					Acct No	440.38-05	Building and Grounds		40,000	
					Acct No				0	
					Acct No				0	
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)					
Restoring and improving the lot/facility access points and overall grounds amenities will enhance the safety, function, and aesthetics of the facility.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)					
The current unappealing and inadequate exterior conditions will continue to exist.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Total Cost				40,000	
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	40,000	0	0	0	0	40,000				
Funding Sources										
General Fund	40,000	0	0	0	0	40,000				
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved			<input type="checkbox"/> Disapproved			<input type="checkbox"/> Pending		
Comments										

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4410 Animal Control		Priority No:	2		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Replace Flooring at Animal Control				Acct No			0	
Description of Decision Package:				Acct No			0	
Replace flooring at Animal Control.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	440.38-05	Building & Grounds	45,000	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The new vinyl flooring will last several years and will provide a sanitary surface for many years.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The same outdated tiles will remain.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			45,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	45,000	0	0	0	0	45,000		
Funding Sources								
General Fund	45,000	0	0	0	0	45,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	43		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Derrick Winston				Acct No			0	
Decision Package Name:				Acct No			0	
Frans Garden Bio-swale Maintenance				Acct No			0	
Description of Decision Package:				Acct No			0	
Maintenance of natural vegetation contained in the Frans Garden/Bio-swale				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-34	Landscaping		10,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The Frans Garden will have an aesthetically pleasing appearance and also maintain it's function as a effective storm water filtration system for water running into the Fox River.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The garden will progressively get more overgrown with weeds and runaway vegetation.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	10,000	2,000	2,000	2,000	2,000	18,000		
Funding Sources								
Water & Sewer Fund	10,000	2,000	2,000	2,000	2,000	18,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4411 Central Services		Priority No:	58		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Jim Birchall					Acct No				0	
Decision Package Name:					Acct No				0	
Resurface Customer Service Parking Lot					Acct No				0	
Description of Decision Package:					Acct No				0	
Resurface the top layer of the Customer Service Call Center parking lot located at 3770 McCoy Drive. The has deteriorated beyond repair and resealing.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
					Acct No	417.38-05	Building & Grounds		50,000	
					Acct No				0	
					Acct No				0	
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)					
Resurfacing the Customer Service Call Center parking lot will restore the function and appearance of the facility as well as prevent further deterioration to the parking surface.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)					
The lot will continue to deteriorate which will further detract from the appearance of the facility, incur additional costs to repair in the future, and pose potential safety hazards.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Total Cost				50,000	
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	50,000	0	0	0	0	50,000				
Funding Sources										
General Fund	50,000	0	0	0	0	50,000				

Mayor's Office Use Only	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Pending
Comments			

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4411 Central Services		Priority No:	55		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Jim Birchall					Acct No				0	
Decision Package Name:					Acct No				0	
Stain Panels at River's Edge					Acct No				0	
Description of Decision Package:					Acct No				0	
Stain panels at RiverEdge park.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
					Acct No	417.38-05	BUILDING & GROUNDS		280,000	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)					
The park will be presentable for all events.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)					
The panel will be an eye sore and will continue to deteriorate.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Total Cost				280,000	
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	280,000	0	0	0	0	280,000				
Funding Sources										
GO Bond	280,000	0	0	0	0	280,000				
Mayor's Office Use Only <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Pending										
Comments										

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	79		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Repair windows at GAR				Acct No			0	
Description of Decision Package:				Acct No			0	
Repair 11 windows at the GAR Museum.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		60,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The windows will provide a leak free environment and water will not leak into the building.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The windows will continue to deteriorate and will cause leaks.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	60,000	0	0	0	0	60,000		
Funding Sources								
General Fund	60,000	0	0	0	0	60,000		

Mayor's Office Use Only	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Pending
	Comments		

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	48		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Police HQ Parking Lot Paver Maintenance				Acct No			0	
Description of Decision Package:				Acct No			0	
Annual maintenance and repair of the paver parking lot at the Aurora Police Department Headquarters				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		20,000
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
To preserve the functionality and aesthetic beauty of the Aurora Police Headquarters parking lot.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The functionality and appearance of the lot will progressively deteriorate and create hazardous conditions				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			20,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	20,000	30,000	20,000	30,000	20,000	120,000		
Funding Sources								
General Fund	20,000	30,000	20,000	30,000	20,000	120,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	5		Acct No			0
Submitted By:		Strategic Plan Task No:			Acct No			0
Jim Birchall					Acct No			0
Decision Package Name:					Acct No			0
Coat Roof at City Hall					Acct No			0
Description of Decision Package:					Acct No			0
Coat Roof at City Hall.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)			
					Acct No	417.38-05	Building & Grounds	35,000
					Acct No			0
					Acct No			0
					Acct No			0
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)			
This roof will be leak free for many years to come.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)			
The roof will have to be re-roofed at triple the cost.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
					Total Cost			35,000
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	35,000	0	0	0	0	35,000		
Funding Sources								
General Fund	35,000	0	0	0	0	35,000		

Mayor's Office Use Only	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Pending
	Comments		

DECISION PACKAGE (NON-CIP)		FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024	PERSONNEL (10, 20 ACCOUNTS)			COST	
4411 Central Services		Priority No:	47	Acct No			0	
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
APD Expansion Project				Acct No			0	
Description of Decision Package:				Acct No			0	
Expansion of Aurora Police Department Headquarters to accommodate current and future staff increases.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.32-80	Consulting Fees		80,000
				Acct No				
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The Police Department Headquarters will be able to operate with effectiveness and efficiency with enough room to accommodate current and future staff levels.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
There will not be enough space in the current building to allow for expanding staff levels.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	80,000	1,000,000	0	0	0	1,080,000		
Funding Sources								
General Fund	80,000	1,000,000	0	0	0	1,080,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)						
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST			
4411 Central Services		Priority No:	3		Acct No			0			
Submitted By:		Strategic Plan Task No:		Acct No			0				
Jim Birchall				Acct No			0				
Decision Package Name:				Acct No			0				
Remodel Finance and Purchasing Departments				Acct No			0				
Description of Decision Package:				Acct No			0				
Remodel Finance and Purchasing Department areas.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)							
				Acct No	417.38-05	Building & Grounds	980,000				
				Acct No			0				
				Acct No			0				
				Acct No			0				
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)							
The remodel will establish offices with climate control and security upgrades. In addition, there will be more efficient workspaces.				Acct No			0				
				Acct No			0				
				Acct No			0				
				Acct No			0				
				Acct No			0				
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)							
At this time we have an employee working out of a closet space. The area will remain the same with insufficient workspace and uncomfortable climate control.				Acct No			0				
				Acct No			0				
				Acct No			0				
				Acct No			0				
				Total Cost						980,000	
YEAR	2024	2025	2026	2027	2028	Total					
Annual Cost	980,000	0	0	0	0	980,000					
Funding Sources											
Capital Improvements Fund	980,000	0	0	0	0	980,000					
<table border="0"> <tr> <td>Mayor's Office Use Only</td> <td><input checked="" type="checkbox"/> Approved</td> <td><input type="checkbox"/> Disapproved</td> <td><input type="checkbox"/> Pending</td> </tr> </table>								Mayor's Office Use Only	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Pending
Mayor's Office Use Only	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Pending								
Comments											

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	53		Acct No			0
Submitted By:		Strategic Plan Task No:			Acct No			0
Jim Birchall					Acct No			0
Decision Package Name:					Acct No			0
Replace roofs at 339 Middle Ave					Acct No			0
Description of Decision Package:					Acct No			0
Replace 3 roofs at 339 Middle Ave.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)			
					Acct No	417.38-05	Building & Grounds	200,000
					Acct No			0
					Acct No			0
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)			
The new roofs will no longer leak and will provide a good working environment to Downtown Service for many years to come.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)			
The building's roofs will continue to leak and not provide a good working environment.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
					Total Cost			200,000
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	200,000	0	0	0	0	200,000		
Funding Sources								
General Fund	200,000	0	0	0	0	200,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	80		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Install lighting on river side of City Hall				Acct No			0	
Description of Decision Package:				Acct No			0	
Install lights on river side of City Hall, 101				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds	90,000	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The lighting will enhance security and improve the aesthetics of City Hall surrounding view.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
If lights are not installed the river side of City Hall will remain as is and will remain dark and unsecure.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			90,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	90,000	0	0	0	0	90,000		
Funding Sources								
General Fund	90,000	0	0	0	0	90,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	75		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Upgrade signage in various City buildings				Acct No			0	
Description of Decision Package:				Acct No			0	
Upgrade signage in various city building to be ADA compliant.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		40,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The spaces will be properly identified and be ADA compliant.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The signage will remain the same and it will continue to be outdated.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	40,000	0	0	0	0	40,000		
Funding Sources								
General Fund	40,000	0	0	0	0	40,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	10		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Public Arts -Replace Furnace and Condenser Units on 3rd floor				Acct No			0	
Description of Decision Package:				Acct No			0	
Replace the furnace and condenser at the Public Arts Building third floor. The units are 19 years old.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		26,000
				Acct No				0
				Acct No				0
Benefits of Decision Package: The furnace and condenser will provide a comfortable environment for Citizens and Employees for many years.				SUPPLIES (60 ACCOUNTS)				
				Acct No				0
				Acct No				0
				Acct No				0
Impact of Not Approving the Decision Package: The furnace and condenser will fail.				CAPITAL OUTLAY (70 ACCOUNTS)				
				Acct No				0
				Acct No				0
				Acct No				0
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			26,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	26,000	0	0	0	0	26,000		
Funding Sources								
General Fund	26,000	0	0	0	0	26,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	56		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Redesign City Hall Entrance				Acct No			0	
Description of Decision Package:				Acct No			0	
Redesign entrance at City Hall				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		35,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The new entrance will protect Citizens and Employees from rain and heavy winds.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The entrance will remain the same.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	35,000	0	0	0	0	35,000		
Funding Sources								
General Fund	35,000	0	0	0	0	35,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	69		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Install new sign at City Hall				Acct No			0	
Description of Decision Package:				Acct No			0	
Remove old City Hall sign and re-install on Water Street side by entrance of City Hall. Purchase and install new sign at Downer side of City Hall.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds	85,000	
				Acct No			0	
				Acct No			0	
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The new sign on Downer will electrical and will have a message board to put important items on display for citizens and will embrace the look of City Hall.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The current sign will remain.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			85,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	85,000	0	0	0	0	85,000		
Funding Sources								
General Fund	85,000	0	0	0	0	85,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	9		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Replace 3 Roof Top Units at TAS				Acct No			0	
Description of Decision Package:				Acct No			0	
Replace 3 roof top units on the TAS Building at APD Headquarters.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		190,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The units will provide required air flow due to having a lab and evidence facility. The current units are 15 years old.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The units will fail and not provide the air quality required per code.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	190,000	0	0	0	0	190,000		
Funding Sources								
Capital Improvements Fund	190,000	0	0	0	0	190,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)		FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024	PERSONNEL (10, 20 ACCOUNTS)			COST
4411 Central Services		Priority No:	76	Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0
Jim Birchall				Acct No			0
Decision Package Name:				Acct No			0
Replace Concrete at APD				Acct No			0
Description of Decision Package:				Acct No			0
Replace Concrete at APD.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)			
				Acct No	417.38-05	Building & Grounds	10,000
				Acct No			0
				Acct No			0
				Acct No			0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)			
The police complex will be a safe area without cracked sidewalks.				Acct No			0
				Acct No			0
				Acct No			0
				Acct No			0
				Acct No			0
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)			
The sidewalks will continue to crack and will cause an unsafe trip hazard and create a subpar appearance.				Acct No			0
				Acct No			0
				Acct No			0
				Acct No			0
				Total Cost			10,000
YEAR	2024	2025	2026	2027	2028	Total	
Annual Cost	10,000	0	25,000	0	0	35,000	
Funding Sources							
General Fund	10,000	0	25,000	0	0	35,000	
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending	
Comments							

DECISION PACKAGE (NON-CIP)		FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024	PERSONNEL (10, 20 ACCOUNTS)			COST	
4411 Central Services		Priority No:	16	Acct No			0	
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Repair masonry at GAR Museum				Acct No			0	
Description of Decision Package:				Acct No			0	
Repair masonry on the castle area of GAR Museum.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		80,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The GAR will provide many years for the public to enjoy.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The castle area will continue to deteriorate.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	80,000	0	0	0	0	80,000		
Funding Sources								
General Fund	80,000	0	0	0	0	80,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)		FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024	PERSONNEL (10, 20 ACCOUNTS)			COST	
4411 Central Services		Priority No:	59	Acct No			0	
Submitted By:		Strategic Plan Task No:		Acct No			0	
Jim Birchall				Acct No			0	
Decision Package Name:				Acct No			0	
Paint Court Rooms at APD				Acct No			0	
Description of Decision Package:				Acct No			0	
Painting APD court rooms and offices.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	417.38-05	Building & Grounds		16,000
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
The court rooms and offices will be refreshed and provide a professional look.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The court room and offices will look outdated and will not provide a professional look.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost				
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	16,000	0	0	0	0	16,000		
Funding Sources								
General Fund	16,000	0	0	0	0	16,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4431 Equipment Services		Priority No:	70		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Derrick Winston					Acct No				0	
Decision Package Name:					Acct No				0	
Parts Washer Replacement					Acct No				0	
Description of Decision Package:					Acct No				0	
Replacement of the existing twenty year old parts washer with a larger more versatile unit.		SERVICES/CHARGES (30, 40, 50 ACCOUNTS)								
		Acct No								0
		Acct No								0
		Acct No								0
Benefits of Decision Package:		SUPPLIES (60 ACCOUNTS)								
Replacing the aged deteriorating parts washer will provide Fleet Maintenance technicians the ability to effectively and efficiently clean and degrease larger parts which will facilitate maintenance operations.		Acct No	418.63-99	Supplies - Mach/Equip/Othe					11,600	
		Acct No							0	
		Acct No							0	
		Acct No							0	
Impact of Not Approving the Decision Package:		CAPITAL OUTLAY (70 ACCOUNTS)								
The existing parts washer will soon fail and reduce the Fleet Maintenance Division's ability to provide vehicle maintenance services to City Divisions.		Acct No							0	
		Acct No							0	
		Acct No							0	
		Acct No							0	
		Total Cost								11,600
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	11,600	0	0	0	0	11,600				
Funding Sources										
Equipment Svcs. Fund	11,600	0	0	0	0	11,600				
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending				
Comments										

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4431 Equipment Services		Priority No:	60		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Derrick Winston				Acct No			0	
Decision Package Name:				Acct No			0	
Additional Mobile Welding Unit				Acct No			0	
Description of Decision Package:				Acct No			0	
Additional mobile welder to augment operations in the Fleet Maintenance Division				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No				0
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
An additional mobile welder would allow the Fleet Maintenance Division to perform multiple welding operations simultaneously, thereby improving productivity.				Acct No	418.63-99	Supplies - Mach/Equip/Othe	5,500	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
Fleet maintenance operations will be limited to one welding operation at a time.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			5,500	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	5,500	0	0	0	0	5,500		
Funding Sources								
Equipment Svcs. Fund	5,500	0	0	0	0	5,500		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)		FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024	PERSONNEL (10, 20 ACCOUNTS)			COST
4431 Equipment Services		Priority No:	65	Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0
Derrick Winston				Acct No			0
Decision Package Name:				Acct No			0
Abrasive Blast Cabinet				Acct No			0
Description of Decision Package:				Acct No			0
Addition of an abrasive blast cabinet to the fleet maintenance garage.		SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
		Acct No					0
		Acct No					0
		Acct No					0
		Acct No					0
Benefits of Decision Package:		SUPPLIES (60 ACCOUNTS)					
Would allow Fleet Maintenance Division technicians the means to safely and effectively prepare various component surfaces for welding, refinishing, and reconditioning. The on-site blasting capability would also reduce fiscal and environmental waste by reusing components rather than replacing them. The blasting area is completely contained, thereby preventing exposure of hazardous materials.		Acct No	418.63-99	Supplies/Mach/Equip/Other		4,700	
		Acct No				0	
		Acct No				0	
		Acct No				0	
		Acct No				0	
Impact of Not Approving the Decision Package:		CAPITAL OUTLAY (70 ACCOUNTS)					
Potential Fleet Maintenance operational efficiencies will not be realized.		Acct No				0	
		Acct No				0	
		Acct No				0	
		Acct No				0	
		Total Cost					
YEAR	2024	2025	2026	2027	2028	Total	
Annual Cost	4,700	0	0	0	0	4,700	
Funding Sources							
Equipment Svcs. Fund	4,700	0	0	0	0	4,700	
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending	
Comments							

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4432 MVPS Maintenance		Priority No:	40		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Derrick Winston				Acct No			0	
Decision Package Name:				Acct No			0	
SIP 5th Floor Parking Gate				Acct No			0	
Description of Decision Package:				Acct No			0	
Installation of a rollup barrier gate to separate and restrict access to the 5th floor.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	437.38-05	Building & Grounds		30,000
				Acct No				0
				Acct No				0
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
Replacement of the gate would improve security of the facility by preventing vehicular access to the 5th floor as needed.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
Vehicles will be able to freely access the 5th floor which will contribute to unauthorized activities.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			30,000	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	30,000	0	0	0	0	30,000		
Funding Sources								
MVPS Fund	30,000	0	0	0	0	30,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4433 Transit Center - Route 25		Priority No:	39		Acct No			0
Submitted By:		Strategic Plan Task No:			Acct No			0
Derrick Winston					Acct No			0
Decision Package Name:					Acct No			0
Sealcoat Lincoln Avenue Parking Lot					Acct No			0
Description of Decision Package:					Acct No			0
Repair, sealcoat, and re-stripe the Lincoln Avenue commuter parking lot.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)			
					Acct No	437.38-05	Building & Grounds	25,000
					Acct No			0
					Acct No			0
					Acct No			0
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)			
Restore the appearance and functionality of the lot and also extend the life of the pavement.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)			
The pavement will continue to degrade and shorten the life of the lot surface.					Acct No			0
					Acct No			0
					Acct No			0
					Acct No			0
					Total Cost			25,000
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	25,000	0	0	0	0	25,000		
Funding Sources								
Transit Centers Fund	25,000	0	0	0	0	25,000		
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending		
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024		COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)			
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)			COST
4433 Transit Center - Route 25		Priority No:	42		Acct No			0
Submitted By:		Strategic Plan Task No:		Acct No			0	
Derrick Winston				Acct No			0	
Decision Package Name:				Acct No			0	
ATC Main Station Bench Refurbishment				Acct No			0	
Description of Decision Package:				Acct No			0	
Refurbish and restore the worn commuter benches inside the Aurora Transportation Center (Route 25). These benches are the original antique units that were transferred from the previous station.				SERVICES/CHARGES (30, 40, 50 ACCOUNTS)				
				Acct No	437.38-99	Repairs & Mtce Svc/Other	14,500	
				Acct No			0	
				Acct No			0	
Benefits of Decision Package:				SUPPLIES (60 ACCOUNTS)				
Improve the appearance and operation of the main station. Also preserves the historic appeal of the facility.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
Impact of Not Approving the Decision Package:				CAPITAL OUTLAY (70 ACCOUNTS)				
The benches will continue to deteriorate and eventually fail.				Acct No			0	
				Acct No			0	
				Acct No			0	
				Acct No			0	
				Total Cost			14,500	
YEAR	2024	2025	2026	2027	2028	Total		
Annual Cost	14,500	0	0	0	0	14,500		
Funding Sources								
Transit Centers Fund	14,500	0	0	0	0	14,500		
Mayor's Office Use Only <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Pending								
Comments								

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4433 Transit Center - Route 25		Priority No:	45		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Derrick Winston					Acct No				0	
Decision Package Name:					Acct No				0	
Main Lot Fencing / RT25					Acct No				0	
Description of Decision Package:					Acct No				0	
Installation of approximately eight hundred feet (800') of decorative aluminum fence on the west and north sides of the ATC main lot.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
					Acct No	437.38-05	Building & Grounds		32,000	
					Acct No				0	
					Acct No				0	
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)					
Installation of a decorative aluminum fence will provide a visually appealing, maintenance free barrier that will promote commuter and Riveredge Park event patron safety by directing foot traffic to established crossing points. The fence installation would also negate the expense of annual fence leasing.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)					
The City will continue to rent unappealing chain link fencing annually.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Total Cost				32,000	
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	32,000	0	0	0	0	32,000				
Funding Sources										
Transit Centers Fund	32,000	0	0	0	0	32,000				
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved		<input type="checkbox"/> Pending				
Comments										

DECISION PACKAGE (NON-CIP)			FY 2024			COST BREAKDOWN BY ACCOUNT (LAST FOUR NUMBERS)				
Department/Division Number and Name:		Budget Year:	2024		PERSONNEL (10, 20 ACCOUNTS)				COST	
4434 Transit Center - Route 59		Priority No:	37		Acct No				0	
Submitted By:		Strategic Plan Task No:			Acct No				0	
Derrick Winston					Acct No				0	
Decision Package Name:					Acct No				0	
Sealcoat Commuter Parking Lot					Acct No				0	
Description of Decision Package:					Acct No				0	
Repairs, sealcoating and restriping of the commuter parking lot.					SERVICES/CHARGES (30, 40, 50 ACCOUNTS)					
					Acct No	437.38-05	Building & Grounds		150,000	
					Acct No				0	
					Acct No				0	
Benefits of Decision Package:					SUPPLIES (60 ACCOUNTS)					
Restore the appearance and functionality of the lot and also extend the longevity of the pavement surface.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
Impact of Not Approving the Decision Package:					CAPITAL OUTLAY (70 ACCOUNTS)					
The pavement surface will continue to deteriorate and lessen the life of the lot surface.					Acct No				0	
					Acct No				0	
					Acct No				0	
					Acct No				0	
					Total Cost				150,000	
YEAR	2024	2025	2026	2027	2028	Total				
Annual Cost	150,000	0	0	0	0	150,000				
Funding Sources										
Transit Centers Fund	150,000	0	0	0	0	150,000				
Mayor's Office Use Only		<input checked="" type="checkbox"/> Approved			<input type="checkbox"/> Disapproved			<input type="checkbox"/> Pending		
Comments										

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4402-419.10-01	FULL-TIME/REGULAR	0	0	216,417	85,663	388,857	303,194
101-4402-419.10-10	PRIOR YEAR RETRO	0	0	1,017	0	0	0
101-4402-419.10-31	OVERTIME/REGULAR	0	0	4,036	0	0	0
101-4402-419.10-50	SUPPLEMENT-VACTN BUY BACK	0	0	17,570	0	20,100	20,100
101-4402-419.10-52	SUPPLEMENT-OTHER	0	0	1,905	1,560	2,640	1,080
LEVEL	TEXT			TEXT AMT			
24L2	LANGUAGE TRANSLATION			2,640			
	CHECK PAYROLL PROJECTION			2,640			
101-4402-419.10-55	SUPPLEMENT-Y/E PAYOUT	0	8,117	0	0	22,000	22,000
* SALARIES		0	8,117	240,945	87,223	433,597	346,374
101-4402-419.20-01	EMPLOYEE HEALTH INSURANCE	0	0	0	0	45,705	45,705
101-4402-419.20-04	RETIREE HEALTH INSURANCE	0	0	0	0	3,792	3,792
101-4402-419.20-10	FICA/SOCIAL SECURITY	0	503	14,546	4,281	24,526	20,245
101-4402-419.20-11	FICA/MEDICARE	0	118	3,402	1,246	6,176	4,930
101-4402-419.20-12	PENSION/IMRF	0	760	21,709	6,585	37,782	31,197
101-4402-419.20-43	TERMINATION BENEFITS	0	0	0	0	1,896	1,896
* EMPLOYEE BENEFITS		0	1,381	39,657	12,112	119,877	107,765
101-4402-419.44-04	TELEPHONE-MOBILE	0	0	0	0	1,450	1,450
LEVEL	TEXT			TEXT AMT			
24L2	J. BIRCHALL			900			
	B. QUINTERO			550			
				1,450			
* COMMUNICATION CHARGES		0	0	0	0	1,450	1,450
** PUBLIC FACILITIES ADMIN		0	9,498	280,602	99,335	554,924	455,589

Animal Control Division

2024 Budget

Mission

To serve the community through animal sheltering, pet placement programs, humane education, and animal law enforcement. Provide responsive, efficient, and high-quality animal control services that preserves public safety. Promote responsible pet ownership, educate the public on city ordinances relating to animals, and safe interactions.

Major Functions

1. Protect the public from zoonotic diseases through surveillance and investigation of wildlife exposure and animal bites.
2. Protect the public from vicious and nuisance animals by enforcement of animal control ordinances.
3. Operate the Animal Care & Control shelter, providing a place to house unwanted pets and facilitate their adoption.
4. Patrol the streets of Aurora and actively respond to animal control problems before they become serious.
5. Investigate reports of animal cruelty.
6. Educate the public, especially children, regarding responsible pet ownership and care through tours, lectures, and presentations.
7. Cultivate and maintain relationships with animal welfare agencies and organizations to help further the mission and better serve the community through collaboration.

Budget Summary

		2023	
	2022	Original	2024
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salary & Benefits	1,241,786	1,296,159	1,226,350
Other Non-Capital	288,584	344,563	560,756
Capital	-	-	-
Total	1,530,370	1,640,722	1,787,106

Staffing

<u>Full-Time Positions</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Director	1	1	0
Manager	0	0	1
Animal Control Officer I	2	2	2
Animal Control Officer II	1	1	1
Kennel Maintenance Worker	2	2	2
Office Manager	1	1	1
Volunteer/Rescue Coordinator	0	1	1
Subtotal - Full-Time Positions	7	8	8
 <u>Part-Time Positions</u>			
Animal Control Clerk	3	3	3
Kennel Maintenance Worker	2	2	2
Subtotal - Part-Time Positions	5	5	5
 TOTAL	12	13	13

Animal Control Division

2024 Budget

Short-Term Goals (2024)

1. Upgrade the shelter’s operations software.

Long-Term Goals (2025 and Beyond)

1. Continue to improve the division’s cost-recovery ratio (Ongoing).
2. Continue to educate and train the Animal Control Division staff (Ongoing).
3. Continue to increase animal code compliance (Ongoing).
4. Increase humane education programs and outreach (Ongoing).

2023 Major Accomplishments

- Revised the standard operating procedures.
- Increased outreach through social media and websites.
- Increased community engagement by expanding volunteer and foster programs.

2022 Major Accomplishments

- Expanded the facility’s hours of operation to provide extended hours of service to the public.
- Updated the Municipal Code regarding animal control.
- Established a volunteer program.
- Established the Feline Fine program that provides free spay/neuters for cats.
- Updated the website.

- Held events including Food Truck Fridays at the shelter to increase community engagement.

Performance Measures

	2022	2023	Estimated	2024
<u>Measure</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Incidents	4,542	5,000	4,863	N/A
Cat & Dog Licenses Issued	886	1,000	1,120	1,200
Animals Impounded	1,562	1,600	1,340	N/A
Adoptions	518	750	480	800
Visitors to the Facility	6,090	8,000	4,832	N/A
Animals Transferred to Animal Welfare Organizations	368	350	389	400
Aurora Dogs Spayed/Neutered	158	150	143	N/A
Aurora Cats Spayed/Neutered	107	125	95	N/A

Budget Highlights

The 2024 budget will permit the Animal Control Division to provide enhanced municipal services to the public.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4410-440.10-01	FULL-TIME/REGULAR	0	0	386,599	598,965	624,088	25,123
101-4410-440.10-06	PART-TIME/REGULAR	0	0	147,207	203,193	167,160	36,033-
101-4410-440.10-31	OVERTIME/REGULAR	0	0	74,255	75,000	75,000	0
101-4410-440.10-50	SUPPLEMENT-VACTN BUY BACK	0	0	3,328	1,600	1,600	0
101-4410-440.10-52	SUPPLEMENT-OTHER	0	0	3,437	3,120	3,120	0
LEVEL	TEXT			TEXT AMT			
24L2	LANGUAGE TRANSLATION-2 EMPLOYEES			3,120			
				3,120			
101-4410-440.10-55	SUPPLEMENT-Y/E PAYOUT	0	0	0	34,000	17,200	16,800-
101-4410-440.10-70	LONGEVITY PAY	0	0	5,661	5,817	6,729	912
*	SALARIES	0	0	620,487	921,695	894,897	26,798-
101-4410-440.11-82	VACATION	0	0	623	0	0	0
*	SALARIES/FINAL PAY	0	0	623	0	0	0
101-4410-440.20-01	EMPLOYEE HEALTH INSURANCE	0	0	125,712	167,620	148,541	19,079-
101-4410-440.20-04	RETIREE HEALTH INSURANCE	0	0	15,318	20,427	9,563	10,864-
101-4410-440.20-10	FICA/SOCIAL SECURITY	0	0	37,191	49,543	48,050	1,493-
101-4410-440.20-11	FICA/MEDICARE	0	0	8,698	11,587	11,238	349-
101-4410-440.20-12	PENSION/IMRF	0	0	59,844	79,251	76,595	2,656-
101-4410-440.20-16	HDHP-HSA CONTRIBUTION	0	0	0	1,875	1,875	0
101-4410-440.20-20	CLOTHING	0	0	4,860	2,800	7,800	5,000
LEVEL	TEXT			TEXT AMT			
24L2	INCREASE IN PRICING AND UNIFORMS FOR 2 NEW HIRES			7,800			
				7,800			
101-4410-440.20-22	DUES-HEALTH/FITNESS	0	0	184	0	0	0
101-4410-440.20-37	INSURANCE/WORKERS COMP	0	0	18,000	24,000	24,000	0
101-4410-440.20-43	TERMINATION BENEFITS	0	0	13,023	17,361	3,791	13,570-
*	EMPLOYEE BENEFITS	0	0	282,830	374,464	331,453	43,011-
101-4410-440.32-40	VETERINARY	0	0	29,796	36,500	40,500	4,000
LEVEL	TEXT			TEXT AMT			
24L2	INCREASE IN MED SUPPLY COST: TESTS, ANESTHESIA ETC			40,500			
				40,500			
101-4410-440.32-44	SPAY/NEUTER	0	0	22,134	37,000	40,000	3,000
LEVEL	TEXT			TEXT AMT			
24L2	S/N OF SHELTER ANIMALS			25,000			
	S/N FOR TARGETED DOG BREED & CATS PROGRAM			11,000			
	S/N OF SHELTER RABBITS			4,000			
				40,000			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4410-440.32-45	RABIES TESTING/NECROPSY	0	0	265	1,000	1,000	0
101-4410-440.32-80	CONSULTING FEES	0	0	1,800	0	5,800	5,800
	LEVEL TEXT			TEXT AMT			
	24L2 VOLUNTEER/FOSTER COORD CONTRACT POSITION CONVERTED TO AN EMPLOYEE FOR 2023						
*	PROFESSIONAL FEES	0	0	53,995	74,500	87,300	12,800
101-4410-440.34-02	BILLING-SEWERAGE CHARGES	0	0	21,571	18,000	18,000	0
*	UTILITY SERVICES	0	0	21,571	18,000	18,000	0
101-4410-440.36-03	JANITORIAL	0	0	0	500	500	0
	LEVEL TEXT			TEXT AMT			
	24L2 CLEANING SUPPLIES			500 500			
*	CLEANING SERVICES	0	0	0	500	500	0
101-4410-440.38-05	BUILDING & GROUNDS	0	0	30,405	33,000	215,000	182,000
	LEVEL TEXT			TEXT AMT			
	24L2 HVAC-MAINTENANCE/REPAIRS			5,000			
	INCINERATOR MAINTENANCE			5,000			
	PLUMBING MAINTENANCE			5,000			
	ELECTRICAL MAINTENANCE			5,000			
	ROOF REPAIRS			5,000			
	MISCELLANEOUS REPAIRS			20,000			
	2024 DP - REPLACE FLOORING AT ANIMAL CONTROL			45,000			
	2024 DP - REPLACE 3 ROOF TOP UNITS			85,000			
	2024 DP - FACILITY GROUNDS IMPROVEMENTS			40,000			
				215,000			
101-4410-440.38-11	COMPUTER-SOFTWARE	0	0	588	600	32,200	31,600
	LEVEL TEXT			TEXT AMT			
	24L2 2023 DP - NEW VOLUNTEER PROGRAM			600			
	2024-27: \$600 EACH YEAR						
	2024 DP - UPGRADE ANIMAL SHELTER SOFTWARE			31,600			
	2025-2028: \$17,300 EACH YEAR						
				32,200			
101-4410-440.38-34	LANDSCAPING	0	0	0	1,500	3,500	2,000
	LEVEL TEXT			TEXT AMT			
	24L2 MISC LANDSCAPING SERVICES			3,500 3,500			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4410-440.38-40	INSECT CONTROL	0	0	275	900	900	0
101-4410-440.38-41	FEES-ALARM SERVICE	0	0	2,350	3,200	3,200	0
101-4410-440.38-88	CENTRAL GAR./MAINTENANCE	0	0	14,595	19,400	16,800	2,600-
101-4410-440.38-90	VEHICLE REPAIR/ACCIDENT	0	0	2,278	0	500	500
*	REPAIRS & MTCE. SERVICES	0	0	50,491	58,600	272,100	213,500
101-4410-440.40-40	LIABILITY INSURANCE	0	0	6,750	9,000	9,000	0
*	INSURANCE	0	0	6,750	9,000	9,000	0
101-4410-440.42-01	EDUCATION/TRAINING	0	0	2,622	5,500	10,500	5,000
LEVEL	TEXT			TEXT	AMT		
24L2	NEW STAFF MEMBERS IN NEED OF TRAINING				1,000		
	ILLINOIS ANIMAL WELFARE FEDERATION PSC				1,000		
	2 CONFERENCES - DIRECTOR				1,500		
	THE ASSOCIATION FOR ANIMAL WELFARE ADVANCEMENT				1,000		
	CONFERENCE - 3 STAFF				1,000		
	NEED INFO				5,000		
					10,500		
101-4410-440.42-03	TRAVEL/MEETINGS	0	0	0	1,000	2,000	1,000
LEVEL	TEXT			TEXT	AMT		
24L2	STAFF SERVING ON STATE & NATIONAL ORGANIZATIONS				2,000		
	INCLUDING PRESIDENT OF IL ANIMAL WELFARE FED,						
	MIDWEST REGIONAL CHAIR FOR THE ASSOCIATION FOR						
	ANIMAL WELFARE ADVANCEMENT AND VICE PRESIDENT						
	OF THE IL ANIMAL CONTROL ASSOCIATION						
					2,000		
101-4410-440.42-12	FEES-TOLL RD BILLING/CHG	0	0	0	100	100	0
*	TRAVEL & PROFESS DVLPMT	0	0	2,622	6,600	12,600	6,000
101-4410-440.44-02	TELEPHONE-ALARM	0	0	463	727	720	7-
LEVEL	TEXT			TEXT	AMT		
24L2	** IT COM **						
	8975719 ALARM \$60 MONTHLY				720		
	VOIP: TOO OLD TO ACCOMMODATE				720		
101-4410-440.44-04	TELEPHONE-MOBILE	0	0	3,732	5,336	6,136	800
LEVEL	TEXT			TEXT	AMT		
24L2	VACANT - MANAGER				550		
	M. FERGUSON: PHONE				550		
	Q. JOHNSON: PHONE, MIFI				900		
	B. TORRANCE: PHONE, MIFI				900		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
	K. JEFFRIES: PHONE, MIFI			900			
	GPS FEES			1,236			
	M. HOLMES: PHONE			550			
	M. CELIS: PHONE			550			
				6,136			
*	COMMUNICATION CHARGES	0	0	4,195	6,063	6,856	793
101-4410-440.45-01	DUES	0	0	100	650	650	0
	LEVEL TEXT			TEXT AMT			
	24L2 NATIONAL ANIMAL CONTROL ASSOC.			150			
	SHELTERING MAGAZINE (HSUS)			150			
	ILLINOIS ANIMAL WELFARE FEDERATION			75			
	ILLINOIS ANIMAL CONTROL ASSOC.			50			
	IL DEPARTMENT OF AGRICULTURE			100			
	MISC			125			
				650			
101-4410-440.45-03	POSTAGE	0	0	400	750	750	0
101-4410-440.45-07	COPIER COSTS	0	0	0	500	500	0
101-4410-440.45-12	ADVERTISING/PUBLICATION	0	0	259	2,900	2,900	0
	LEVEL TEXT			TEXT AMT			
	24L2 BASE BUDGET			500			
	2023 DP -NEW VOLUNTEER PROGRAM			2,400			
	2023-27: \$2,400						
				2,900			
101-4410-440.45-18	PROMO MATERIALS/SERVICES	0	0	0	3,000	3,000	0
101-4410-440.45-32	LICENSES/PERMITS	0	0	300	1,000	1,000	0
101-4410-440.45-79	ANSWERING SERVICE FEES	0	0	5,131	9,000	9,000	0
101-4410-440.45-87	DR/CR CARD DISC. & FEES	0	0	925	1,500	1,500	0
101-4410-440.45-99	OTHER	0	0	235	0	0	0
*	OTHER SERVICES & CHARGES	0	0	7,350	19,300	19,300	0
101-4410-440.61-01	OFFICE-DIRECT	0	0	1,910	1,000	2,000	1,000
101-4410-440.61-02	OFFICE-CENTRAL STORES	0	0	353	700	700	0
101-4410-440.61-09	CUSTOM PRINTING	0	0	0	1,000	1,000	0
101-4410-440.61-13	FIRST AID	0	0	126	300	300	0
101-4410-440.61-25	ANIMAL WELFARE	0	0	10,855	16,000	10,000	6,000-
101-4410-440.61-26	MEDICATIONS	0	0	18,838	35,000	30,000	5,000-
101-4410-440.61-27	ANIMAL SUPPLIES	0	0	6,518	5,500	7,500	2,000
	LEVEL TEXT			TEXT AMT			
	24L2 LEASHES, CAT CARRIERS			7,500			
				7,500			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4410-440.61-40	EXPENDABLE TOOLS/EQUIPMNT	0	0	1,764	5,500	5,500	0
LEVEL 24L2	TEXT REPLACEMENT OF RESTRAINT POLES, CAT TONGS, NETS MISC. EQUIPMENT AS NEEDED			TEXT AMT 3,000 2,500 5,500			
101-4410-440.61-41	FURNITURE/FIXTURES	0	0	0	3,000	3,000	0
LEVEL 24L2	TEXT NEEDED DESKS REPLACEMENT WORN CHAIRS, ETC.			TEXT AMT 2,000 1,000 3,000			
101-4410-440.61-80	OTHER	0	0	2,229	4,000	4,000	0
LEVEL 24L2	TEXT WATER HOSES, HIGH PRESSURE HOSES, SCRAPPERS			TEXT AMT 4,000 4,000			
*	SUPPLIES-GENERAL	0	0	42,593	72,000	64,000	8,000-
101-4410-440.62-40	FUEL	0	0	7,959	19,200	20,300	1,100
*	SUPPLIES-ENERGY	0	0	7,959	19,200	20,300	1,100
101-4410-440.65-05	BUILDING & GROUNDS	0	0	8,814	20,000	20,000	0
LEVEL 24L2	TEXT BUILDING IS OVER 25 YRS OLD AND IN NEED OF REPAIRS			TEXT AMT 20,000 20,000			
101-4410-440.65-23	FOOD FOR ANIMALS	0	0	4,102	40,500	30,500	10,000-
LEVEL 24L2	TEXT FOOD FOR MISC CRITTERS-RABBITS, CHICKENS, ETC 2023 DP - SHELTER ANIMAL FOOD 2023-2027: \$30,000 EACH YEAR			TEXT AMT 500 30,000 30,500			
101-4410-440.65-99	OTHER	0	0	0	300	300	0
*	SUPPLIES-REPAIRS/MTCE	0	0	12,916	60,800	50,800	10,000-
**	ANIMAL CONTROL	0	0	1,114,382	1,640,722	1,787,106	146,384

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-1845-440.10-01	FULL-TIME/REGULAR	496,084	505,249	0	0	0	0
101-1845-440.10-06	PART-TIME/REGULAR	163,583	183,769	0	0	0	0
101-1845-440.10-10	PRIOR YEAR RETRO	12,804	47,486	0	0	0	0
101-1845-440.10-31	OVERTIME/REGULAR	78,954	95,347	0	0	0	0
101-1845-440.10-50	SUPPLEMENT-VACTN BUY BACK	1,515	4,546	0	0	0	0
101-1845-440.10-52	SUPPLEMENT-OTHER	3,132	4,462	0	0	0	0
101-1845-440.10-55	SUPPLEMENT-Y/E PAYOUT	31,728	30,535	0	0	0	0
101-1845-440.10-70	LONGEVITY PAY	6,327	6,808	0	0	0	0
*	SALARIES	794,127	878,202	0	0	0	0
101-1845-440.20-01	EMPLOYEE HEALTH INSURANCE	150,391	160,221	0	0	0	0
101-1845-440.20-04	RETIREE HEALTH INSURANCE	21,813	24,042	0	0	0	0
101-1845-440.20-10	FICA/SOCIAL SECURITY	45,464	52,309	0	0	0	0
101-1845-440.20-11	FICA/MEDICARE	10,633	12,234	0	0	0	0
101-1845-440.20-12	PENSION/IMRF	103,317	98,375	0	0	0	0
101-1845-440.20-16	HDHP-HSA CONTRIBUTION	3,750	1,875	0	0	0	0
101-1845-440.20-20	CLOTHING	2,015	2,528	0	0	0	0
101-1845-440.20-37	INSURANCE/WORKERS COMP	12,000	12,000	0	0	0	0
101-1845-440.20-43	TERMINATION BENEFITS	20,890	0	0	0	0	0
*	EMPLOYEE BENEFITS	370,273	363,584	0	0	0	0
101-1845-440.32-40	VETERINARY	37,462	46,560	0	0	0	0
101-1845-440.32-44	SPAY/NEUTER	21,207	35,178	0	0	0	0
101-1845-440.32-80	CONSULTING FEES	13,100	12,605	0	0	0	0
*	PROFESSIONAL FEES	71,769	94,343	0	0	0	0
101-1845-440.34-02	BILLING-SEWERAGE CHARGES	13,261	30,484	0	0	0	0
*	UTILITY SERVICES	13,261	30,484	0	0	0	0
101-1845-440.38-05	BUILDING & GROUNDS	14,281	31,833	0	0	0	0
101-1845-440.38-40	INSECT CONTROL	845	520	0	0	0	0
101-1845-440.38-41	FEES-ALARM SERVICE	3,134	3,134	0	0	0	0
101-1845-440.38-88	CENTRAL GAR./MAINTENANCE	19,633	16,333	0	0	0	0
*	REPAIRS & MTCE. SERVICES	37,893	51,820	0	0	0	0
101-1845-440.40-40	LIABILITY INSURANCE	8,000	8,000	0	0	0	0
*	INSURANCE	8,000	8,000	0	0	0	0
101-1845-440.42-01	EDUCATION/TRAINING	1,740	2,863	0	0	0	0
101-1845-440.42-03	TRAVEL/MEETINGS	0	426	0	0	0	0
101-1845-440.42-12	FEES-TOLL RD BILLING/CHG	5	24	0	0	0	0
*	TRAVEL & PROFESS DVLPMNT	1,745	3,313	0	0	0	0
101-1845-440.44-02	TELEPHONE-ALARM	692	687	0	0	0	0
101-1845-440.44-04	TELEPHONE-MOBILE	4,560	5,060	0	0	0	0
*	COMMUNICATION CHARGES	5,252	5,747	0	0	0	0
101-1845-440.45-01	DUES	222	325	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-1845-440.45-03	POSTAGE	855	488	0	0	0	0
101-1845-440.45-04	U.P.S./FED EX	21	0	0	0	0	0
101-1845-440.45-07	COPIER COSTS	0	2	0	0	0	0
101-1845-440.45-12	ADVERTISING/PUBLICATION	0	161	0	0	0	0
101-1845-440.45-18	PROMO MATERIALS/SERVICES	0	999	0	0	0	0
101-1845-440.45-32	LICENSES/PERMITS	343	752	0	0	0	0
101-1845-440.45-79	ANSWERING SERVICE FEES	8,412	8,394	0	0	0	0
101-1845-440.45-87	DR/CR CARD DISC. & FEES	1,132	1,473	0	0	0	0
101-1845-440.45-99	OTHER	0	320	0	0	0	0
*	OTHER SERVICES & CHARGES	10,985	12,914	0	0	0	0
101-1845-440.61-01	OFFICE-DIRECT	839	1,015	0	0	0	0
101-1845-440.61-02	OFFICE-CENTRAL STORES	352	527	0	0	0	0
101-1845-440.61-09	CUSTOM PRINTING	381	0	0	0	0	0
101-1845-440.61-13	FIRST AID	162	317	0	0	0	0
101-1845-440.61-25	ANIMAL WELFARE	12,608	10,388	0	0	0	0
101-1845-440.61-26	MEDICATIONS	23,889	18,446	0	0	0	0
101-1845-440.61-27	ANIMAL SUPPLIES	4,232	6,264	0	0	0	0
101-1845-440.61-40	EXPENDABLE TOOLS/EQUIPMNT	5,587	3,218	0	0	0	0
101-1845-440.61-41	FURNITURE/FIXTURES	2,750	4,025	0	0	0	0
101-1845-440.61-80	OTHER	2,759	4,969	0	0	0	0
*	SUPPLIES-GENERAL	53,559	49,169	0	0	0	0
101-1845-440.62-40	FUEL	10,852	14,879	0	0	0	0
*	SUPPLIES-ENERGY	10,852	14,879	0	0	0	0
101-1845-440.65-01	EQUIPMENT	0	330	0	0	0	0
101-1845-440.65-05	BUILDING & GROUNDS	8,225	12,498	0	0	0	0
101-1845-440.65-23	FOOD FOR ANIMALS	287	5,087	0	0	0	0
*	SUPPLIES-REPAIRS/MTCE	8,512	17,915	0	0	0	0
**	ANIMAL CONTROL	1,386,228	1,530,370	0	0	0	0
***	DEVELOPMENT SERVICES	9,474,529	10,847,054	7,098,272	10,596,179	11,306,659	710,480

Central Services Division

2024 Budget

Mission

To provide and maintain a clean and safe environment for city buildings and grounds and provide continuous maintenance of building systems and equipment.

Major Functions:

1. Provide maintenance service on a regular basis for all city-owned properties including the following municipal facilities:
 - a. Alschuler Building
 - b. Animal Control Building
 - c. Central Garage
 - d. City Hall
 - e. Customer Service Center
 - f. Development Services Center (DSC)
 - g. Elmslie/Hogan Building
 - h. Fire Museum
 - i. Grand Army of the Republic (GAR) Museum
 - j. Police Headquarters Campus
 - k. Public Art Building
 - l. Stolp Island Parking Deck offices and tenant spaces
 - m. Financial Empowerment Center
2. Perform daily and seasonal preventive maintenance on mechanical equipment.
3. Detect impending major mechanical malfunctions and take proactive steps for corrections/repairs.
4. Assist all departments that request services.
5. Monitor and respond to security and mechanical alarm alerts on a 24-hour basis.
6. Assist/oversee all contractual work performed at city buildings.

7. Provide in-house emergency electrical, plumbing, heating, ventilating, and air conditioning repair and maintenance services.

Budget Summary

		2023	
	2022	Original	2024
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salary & Benefits	925,969	1,212,338	1,069,235
Other Non-Capital	2,587,209	2,304,836	2,869,286
Capital	-	-	-
Total	3,513,178	3,517,174	3,938,521

Staffing

<u>Full-Time Positions</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Superintendent	1	0	0
Central Services Supervisor	1	1	1
Custodian	3	3	3
Executive Secretary	1	0	0
Maintenance Engineer	4	5	5
TOTAL	10	9	9

Note: The Superintendent was reclassified to Chief Public Facilities Officer and the Executive Secretary to Office Manager; both positions are budgeted in the Public Facilities Administration Division.

Central Services Division

2024 Budget

Short-Term Goals (2024)

1. Paint court rooms and offices at Aurora Police Department headquarters (APDHQ).
2. Replace windows at GAR Museum.
3. Repair masonry at castle area at GAR Museum.

Long-Term Goals (2025 and Beyond)

1. Aurora Police Department parking deck (2026).
2. Develop building automation systems for sustainable and efficient energy use in city facilities (Ongoing).
3. Continue training and development opportunities for employees (Ongoing).
4. Utilize cooperative purchasing agreements for the procurement of services (Ongoing).
5. Incorporate the deferred maintenance plan in the budget process (Ongoing).
6. Continue with roof replacements per the deferred maintenance plan for city-owned buildings (Ongoing).
7. Continue with the replacement of HVAC units per the deferred maintenance plan for city-owned buildings (Ongoing).

2023 Major Accomplishments

- Established building automation systems for the Development Service Center on the fifth floor of City Hall for sustainable and efficient energy use in the facilities.
- Remodeled conference rooms and offices on the fifth floor of City Hall.

- Remodeled Council Chambers at second floor of City Hall.
- Remodeled 911 Center at APDHQ.
- Replaced HVAC unit at revenue and collections.
- Installed new doors at fire museum.
- Completed renovations at 745 Aurora Ave.
- Tuckpointed river side of City Hall.
- Tuckpointed 21 S. Broadway.
- Replaced furnace at 1 S. Broadway.

2022 Major Accomplishments

- Tuckpointed the west side of the City Hall building.
- Replaced the rooftop HVAC unit on the Alschuler Building.
- Replaced two furnaces in the Alschuler Building.
- Sealcoated the parking lots at the Police Headquarters Campus and Customer Service/Fire Station #8.
- Remodeled the first floor and basement of the Development Service Center as a result of flood damage caused by a water main break on Broadway.
- Replaced two sump pumps in the City Hall and one sump pump at the Development Service Center.
- Prepared bid documents for custodial services at the Police Headquarters Campus.
- Repaired the roof and gutters, and installed lighting and door operators at the storage facility located at 727 Orchard Road.
- Continued to assist the Fire Department with repairs and maintenance at the fire stations.
- Remodeled the SOG conference room at the Police Department.
- Remodeled storage room into a greeter area.

Central Services Division

2024 Budget

- Remodeled the Human Resources office space.
- Installed a new office for the Engineering Department in the Development Service Center.
- Completed temporary repairs at 720 North Broadway.
- Installed new combustion air for the city hall boiler to remove from flood and lane.
- Replaced air damper at Development Service Center.
- Remodeled Council Chambers and fifth floor at City Hall.
- Installed new trench drains at the Police Department sally port.
- Installed Fire Station #3 door operators.
- Replaced the roof at 13 S. Broadway.
- Replaced Variable Frequency Drives at the Police Department.
- Replaced Police Department operators.
- Replaced the condenser and coil in the third floor of Public Arts.
- Poured a new concrete pad, installed bollards, and a new railing at Public Arts.
- Tuckpointed and painted exterior of Playhouse.
- Replaced damaged flooring at 62 S. Broadway and removed debris.
- Tuckpointed 31 S. Broadway and replaced rotted wood in store front.
- Replaced various carpets and Vinyl Composite Tile flooring at 60 S. Broadway.
- Added ductless split HVAC system to Planning & Zoning for heating and cooling.

Performance Measures

	2022	2023	2023	2024
	Actual	Budget	Estimated	Budget
Measure	Actual	Budget	Actual	Budget
Avg. Days to Complete Routine Repairs	4.0	3.0	3.0	3.0

Budget Highlights

The 2024 budget will permit the Central Services Division to provide enhanced municipal services to the public.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4411-417.10-01	FULL-TIME/REGULAR	0	0	443,454	805,291	731,143	74,148-
101-4411-417.10-31	OVERTIME/REGULAR	0	0	14,562	12,500	12,500	0
101-4411-417.10-50	SUPPLEMENT-VACTN BUY BACK	0	0	0	2,200	2,200	0
101-4411-417.10-52	SUPPLEMENT-OTHER	0	0	6,595	4,680	9,240	4,560
LEVEL	TEXT			TEXT	AMT		
24L2	LANGUAGE TRANSLATION - 3 EMPLOYEES CHECK PAYROLL PROJECTION				9,240		
					9,240		
101-4411-417.10-55	SUPPLEMENT-Y/E PAYOUT	0	0	0	33,600	36,100	2,500
101-4411-417.10-70	LONGEVITY PAY	0	0	4,244	5,750	7,145	1,395
* SALARIES		0	0	468,855	864,021	798,328	65,693-
101-4411-417.20-01	EMPLOYEE HEALTH INSURANCE	0	0	106,371	141,832	102,836	38,996-
101-4411-417.20-04	RETIREE HEALTH INSURANCE	0	0	14,742	19,650	11,139	8,511-
101-4411-417.20-10	FICA/SOCIAL SECURITY	0	0	29,745	50,779	46,938	3,841-
101-4411-417.20-11	FICA/MEDICARE	0	0	6,957	11,876	10,977	899-
101-4411-417.20-12	PENSION/IMRF	0	0	47,049	79,498	73,352	6,146-
101-4411-417.20-20	CLOTHING	0	0	6,028	5,400	9,400	4,000
LEVEL	TEXT			TEXT	AMT		
24L2	UNIFORMS FOR STAFF AND BOOT ALLOWANCES PER UNION						
101-4411-417.20-37	INSURANCE/WORKERS COMP	0	0	9,000	12,000	12,000	0
101-4411-417.20-43	TERMINATION BENEFITS	0	0	20,466	27,282	4,265	23,017-
* EMPLOYEE BENEFITS		0	0	240,358	348,317	270,907	77,410-
101-4411-417.32-20	CONTRACTED SERVICES	0	0	0	10,000	10,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	POLICE HQ CAMPUS TRANE BAS SYSTEM				10,000		
					10,000		
101-4411-417.32-50	TEMPORARY SERVICES	0	0	0	9,000	9,000	0
101-4411-417.32-80	CONSULTING FEES	0	0	970	48,000	131,000	83,000
LEVEL	TEXT			TEXT	AMT		
24L2	STRUCTURAL ENGINEERS- NORMAL WORK AND EMERGENCIES ADA CONSULTING ELECTRICAL EMERGENCY /TROUBLESHOOTING DEFERRED MAINTENANCE STUDIES 2024 DP - ADP EXPANSION PROJECT				51,000		
					80,000		
					131,000		
* PROFESSIONAL FEES		0	0	970	67,000	150,000	83,000
101-4411-417.34-02	BILLING-SEWERAGE CHARGES	0	0	6,454	6,300	6,300	0
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
24L2	BASE BUDGET ELMSLIE BUILDING GAR BUILDING			6,000 100 200 6,300			
*	UTILITY SERVICES	0	0	6,454	6,300	6,300	0
101-4411-417.36-01	SNOW REMOVAL	0	0	19,519	90,000	85,000	5,000-
LEVEL 24L2	TEXT BASE BUDGET CUST SVC/FIRE STATION 8 - PLOWING FOR 3 PARKING LOTS. SIDEWALKS AND STAIRS SHOVELED MANUALLY ENTIRE FACILITY SALTED. POLICE HQ CAMPUS			TEXT AMT 4,500 40,000 40,500 85,000			
101-4411-417.36-03	JANITORIAL	0	0	233,132	245,200	289,600	44,400
LEVEL 24L2	TEXT BASE BUDGET ALSCHULER BUILDING CUST SVC/FIRE STATION 8 ELMSLIE BUILDING POLICE HQ CAMPUS R22-220 \$17,000 PER MONTH PUBLIC ART BUILDING GAR BUILDING DSC BUILDING MOVED FROM 1820 GRAND BVLD CUSTODIAL CONTRACT RENEWAL AND MORE DAYS ADDED TO THE CLEANING SCHEDULE IN CERTAIN AREAS			TEXT AMT 36,000 7,000 6,200 4,400 204,000 6,000 5,000 11,000 5,000 5,000 289,600			
101-4411-417.36-05	PEST CONTROL	0	0	2,098	6,000	6,000	0
101-4411-417.36-15	MOWING/LAWN-WEED	0	0	7,735	22,000	22,000	0
LEVEL 24L2	TEXT CUST SVC/FIRE STATION 8 - ACCURATE AMOUNT NEEDED PER PRIOR YEAR SPENDING POLICE HQ CAMPUS WEST SUBURBAN BANK			TEXT AMT 7,000 10,000 5,000 22,000			
101-4411-417.36-66	VEHICLES	0	0	314	0	100	100
*	CLEANING SERVICES	0	0	262,798	363,200	402,700	39,500
101-4411-417.38-01	EQUIPMENT	0	0	346	250	250	0
101-4411-417.38-05	BUILDING & GROUNDS	0	0	425,482	1,120,700	1,650,700	530,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				218,800		
	MISC REPAIRS				237,800		
	***** SVC/FIRE STATION 8*****						
	SEALCOAT, CRACK REPAIR & RESTRIPE 3 PARKING LOTS				12,000		
	2024 DP - RESURFACE CUSTOMER SERVICE PARKING LOT				50,000		
	***** ELMSLIE BUILDING*****				17,100		
	*****POLICE HQ CAMPUS:*****				150,000		
	BASE CONTRACT AND OTHER SERVICE WORK				25,000		
	PREVENTIVE MAINTENANCE FOR MECHANICAL EQUIPMENT				23,000		
	ANNUAL MAINTENANCE OF \$8,000 (2021 THRU 2024)				8,000		
	2022 DP - CONCRETE REPAIRS AT APD						
	2024: \$20,000				20,000		
	2025: \$30,000						
	2024 DP - REPLACE CONCRETE AT ADP ADDITIONAL FUNDS						
	2024: \$10,000				10,000		
	2025: \$0						
	2026: \$25,000						
	2023 DP- BUILD OUT AT APD BOOKING						
	2024 DP - POLICE HQ PARKING LOT PAVER MAINTENANCE				20,000		
	2024: \$20,000						
	2025: \$30,000						
	2026: \$20,000						
	2027: \$30,000						
	2028: \$20,000						
	2024 DP - PAINT COURT ROOMS AT APD				16,000		
	*****PUBLIC ART BUILDING*****				18,000		
	2024 DP - PUBLIC ART REPLACE FURNACE AND CONDENSER						
	ON 3RD FLOOR				26,000		
	*****FIRE MUSEUM BUILDING*****				19,000		
	*****SCITECH BUILDING*****				50,000		
	*****CITY HALL*****						
	2024 DP - REDESIGN CITY HALL ENTRANCE				35,000		
	2024 DP - COAT ROOF AT CITY HALL				35,000		
	2024 DP - INSTALL NEW SIGN AT CITY HALL				85,000		
	2024 DP -INSTALL LIGHTING ON RIVERSIDE-CITYHALL				90,000		
	2023 DP- REPLACE HVAC UNIT IN REV AND COLLECTIONS						
	*****DEVELOPMENT SERVICES CENTER *****						
	DSC, 712 RIVER, 19/21, 15/17 S BROADWAY				90,000		

	2023 DP- REPLACE ROOF TOP UNIT 339 MIDDLE AVE				15,000		
	2024 DP - REPLACE ROOF AT 339 MIDDLE AVE				200,000		
	2024 DP - UPGRADE SIGNAGE IN VARIOUS CITY BUILDING				40,000		
	*****GAR MUSEUM*****						
	2024 DP - REPAIR MASONRY AT GAR MUSEUM				80,000		
	2024 DP - REPAIR WINDOWS AT GAR				60,000		
					1,650,700		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4411-417.38-14	EQUIPMENT-ELEVATORS	0	0	40,911	52,500	56,500	4,000
LEVEL	TEXT			TEXT	AMT		
24L2	ELEVATOR CONTRACT PREVENTIVE MAINTENANCE				5,000		
	ELMSLIE BUILDING				5,000		
	POLICE HQ CAMPUS/DSC - KONE MTCE CONTRACT FOR TESTING AND REPAIRS				28,500		
	PUBLIC ART BUILDING				3,500		
	GAR BUILDING				2,000		
	FIRE MUSEUM BUILDING				2,500		
	SCITECH BUILDING				6,000		
	AMOUNT INCREASED BY 4000				4,000		
					56,500		
101-4411-417.38-34	LANDSCAPING	0	0	10,426	13,000	17,000	4,000
101-4411-417.38-39	LANDSCAPE FERTILIZING	0	0	5,133	8,000	12,000	4,000
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				5,500		
	INCREASE IS FOR STATION 8/CUSTOMER SERVICE AND POLICE DEPARTMENT				2,500		
	HOUSE ON RIVER ST AND CEDAR				4,000		
					12,000		
101-4411-417.38-40	INSECT CONTROL	0	0	2,777	19,200	19,200	0
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				5,000		
	ALSCHULER BUILDING				1,200		
	CUST SVC/FIRE STATION 8				1,000		
	ELMSLIE BUILDING				1,000		
	POLICE HQ CAMPUS - INCREASE IN PEST CONTROL IS NEEDED. LOOKING INTO A NEW VENDOR.				5,000		
	PUBLIC ART BUILDING				1,000		
	GAR BUILDING				1,000		
	FIRE MUSEUM				1,000		
	SCITCH BUILDING				1,800		
	WATER ST				1,200		
					19,200		
101-4411-417.38-41	FEES-ALARM SERVICE	0	0	61,526	86,000	90,000	4,000
LEVEL	TEXT			TEXT	AMT		
24L2	COVER ADD'L BUILDINGS CENTRAL SERVICES OBTAINS DURING THE YEAR THAT NEED ALARMS SET UP				52,000		
	ALSCHULER BUILDING				3,200		
	ELMSLIE BUILDING				6,000		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
	POLICE HQ CAMPUS			7,300			
	PUBLIC ART BUILDING			5,500			
	GAR BUILDING			1,500			
	FIRE MUSEUM BUILDING			2,000			
	SCITECH BUILDING			6,500			
	WEST SUBURBAN BANK			4,000			
	GRAND BVLD			2,000			
				90,000			
101-4411-417.38-88	CENTRAL GAR./MAINTENANCE	0	0	3,904	16,700	12,200	4,500-
101-4411-417.38-90	VEHICLE REPAIR/ACCIDENT	0	0	0	1,400	1,300	100-
*	REPAIRS & MTCE. SERVICES	0	0	550,505	1,317,750	1,859,150	541,400
101-4411-417.39-17	PARKING FACILITIES	0	0	0	7,500	0	7,500-
101-4411-417.39-50	EQUIPMENT-OTHER	0	0	0	5,000	5,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	POLICE HQ CAMPUS				5,000		
					5,000		
*	RENTALS/LEASES	0	0	0	12,500	5,000	7,500-
101-4411-417.40-40	LIABILITY INSURANCE	0	0	6,750	9,000	218,300	209,300
*	INSURANCE	0	0	6,750	9,000	218,300	209,300
101-4411-417.42-01	EDUCATION/TRAINING	0	0	190	8,000	10,000	2,000
LEVEL	TEXT			TEXT	AMT		
24L2	E. DURAN - ELECTRICITY FOR NON-ELECTRICIAN				200		
	VACANT MTCE. ENGINEER- TROUBLESHOOTING MECH.				200		
	DRIVE & ROTATING EQUIPMENT						
	M. MORENO EQUIPMENT MAINTENANCE				500		
	A. OLVERA - EQUIPMENT MAINTENANCE				500		
	J. GARCIA - EQUIPMENT MAINTENANCE				800		
	- VARIABLE FREQUENCY DRIVE CLASS				500		
	C. ALVARADO - GENERATORS & EMERGENCY POWER CLASS				500		
	B. QUINTERO - PROJECT MANAGEMENT				500		
	J. BIRCHALL - PROJECT MANAGEMENT				300		
	HVAC TRAINING - ALEX OLVERA				2,000		
	ADDITIONAL TRAINING				2,000		
	SUPER INTENDENT TRAINING				2,000		
					10,000		
101-4411-417.42-03	TRAVEL/MEETINGS	0	0	553	200	200	0
101-4411-417.42-12	FEES-TOLL RD BILLING/CHG	0	0	0	100	100	0
*	TRAVEL & PROFESS DVLPMT	0	0	743	8,300	10,300	2,000
101-4411-417.44-01	TELEPHONE	0	0	421	700	700	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
LEVEL 24L2	TEXT ** IT COM ** 8/25/22 INCLUDES 5% INCREASE OVER 2021 ACTUAL 6308977221 GAR MUSEUM						
					700		
					700		
101-4411-417.44-02	TELEPHONE-ALARM	0	0	426	349,892	700	349,192-
LEVEL 24L2	TEXT ** IT COM** 6308920785 DSL LINE CANCELLED 8441642 13 S. BROADWAY ELEVATOR PHONE 8441652 13 S. BROADWAY 8926143 1 S. BROADWAY 8926488 44 E. DOWNER PLACE ATM 8926535 44 E. DOWNER PLACE ELEVATOR 8921460 INTERNET MONTHLY PAYMENT AMOUNT IS \$1,850, ACCOUNT CURRENTLY HAS A CREDIT. CREDIT AMOUNT WILL CARRYOVER TO 2024.						
					700		
101-4411-417.44-04	TELEPHONE-MOBILE	0	0	4,986	5,840	7,640	1,800
LEVEL 24L2	TEXT C. ALVARADO: PHONE J. GARCIA: PHONE M. MORENO: PHONE SUPERVISOR PHONE E. DURAN: PHONE A. OLVERA: PHONE GPS FEES G. GONZALEZ: PHONE J. PACHECO: PHONE E. TRINIDAD: PHONE						
					550		
					550		
					550		
					550		
					550		
					550		
					550		
					2,440		
					800		
					550		
					550		
					7,640		
*	COMMUNICATION CHARGES	0	0	5,833	356,432	9,040	347,392-
101-4411-417.45-03	POSTAGE	0	0	7	100	100	0
101-4411-417.45-12	ADVERTISING/PUBLICATION	0	0	0	1,000	1,000	0
101-4411-417.45-34	ASSESSMENT/PROPERTY TAXES	0	0	10,590	10,000	10,000	0
101-4411-417.45-99	OTHER	0	0	0	0	39,200	39,200
LEVEL 24L2	TEXT REQUIRED PER LEASE AGREEMENT WITH GACC 43 W GALENA AGREEMENT R04-457 MOVED						

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
	FROM 1830			39,200 39,200			
*	OTHER SERVICES & CHARGES	0	0	10,597	11,100	50,300	39,200
101-4411-417.61-01	OFFICE-DIRECT	0	0	750	1,000	1,500	500
101-4411-417.61-09	CUSTOM PRINTING	0	0	78	0	0	0
101-4411-417.61-19	FLAGS/BANNERS/SIGNS	0	0	6,543	4,100	7,100	3,000
101-4411-417.61-41	FURNITURE/FIXTURES	0	0	9,155	11,000	16,000	5,000
LEVEL	TEXT			TEXT	AMT		
24L2	FURNITURE FOR NEW FACILITY				5,000		
	FURNITURE FOR BUILDINGS MAINTAINED BY				6,000		
	CENTRAL SERVICES				5,000		
					16,000		
101-4411-417.61-80	OTHER	0	0	418	1,000	1,000	0
*	SUPPLIES-GENERAL	0	0	16,944	17,100	25,600	8,500
101-4411-417.62-01	NATURAL GAS	0	0	86,847	85,000	90,000	5,000
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				65,000		
	POLICE HQ CAMPUS				20,000		
	PUBLIC ART BUILDING				5,000		
					90,000		
101-4411-417.62-04	ELECTRICITY-GEN'L	0	0	32,948	43,500	43,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				33,000		
	PUBLIC ART BUILDING				10,500		
					43,500		
101-4411-417.62-40	FUEL	0	0	3,342	5,900	6,900	1,000
*	SUPPLIES-ENERGY	0	0	123,137	134,400	140,400	6,000
101-4411-417.65-05	BUILDING & GROUNDS	0	0	136,879	184,700	168,700	16,000-
LEVEL	TEXT			TEXT	AMT		
24L2	BASE BUDGET				45,000		
	ALSCHULER BUILDING				3,000		
	ELMSLIE BUILDING				8,000		
	POLICE HQ CAMPUS				90,200		
	PUBLIC ART BUILDING				3,000		
	GAR BUILDING				7,000		
	FIRE MUSEUM BUILDING				8,500		
	SCITECH BUILDING				4,000		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
				168,700			
101-4411-417.65-32	SALT/SAND	0	0	0	8,000	13,000	5,000
LEVEL	TEXT			TEXT	AMT		
24L2	POLICE HQ CAMPUS				13,000		
					13,000		
101-4411-417.65-36	CHEMICALS	0	0	0	3,500	3,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	POLICE HQ CAMPUS				2,000		
	SCITECH BUILDING				1,500		
					3,500		
*	SUPPLIES-REPAIRS/MTCE	0	0	136,879	196,200	185,200	11,000-
101-4411-417.89-01	PROPRIETARY FUNDS	0	0	145,836-	194,446-	193,004-	1,442
*	ADMINISTRATIVE SERVICES	0	0	145,836-	194,446-	193,004-	1,442
**	CENTRAL SERVICES	0	0	1,684,987	3,517,174	3,938,521	421,347

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
101-4010-417.10-01	FULL-TIME/REGULAR	480,325	511,192	0	0	0	0
101-4010-417.10-10	PRIOR YEAR RETRO	9,245	40,467	0	0	0	0
101-4010-417.10-31	OVERTIME/REGULAR	10,673	11,780	0	0	0	0
101-4010-417.10-52	SUPPLEMENT-OTHER	4,698	4,728	0	0	0	0
101-4010-417.10-55	SUPPLEMENT-Y/E PAYOUT	34,304	47,628	0	0	0	0
101-4010-417.10-70	LONGEVITY PAY	7,616	6,578	0	0	0	0
* SALARIES		546,861	622,373	0	0	0	0
101-4010-417.20-01	EMPLOYEE HEALTH INSURANCE	123,047	146,869	0	0	0	0
101-4010-417.20-04	RETIREE HEALTH INSURANCE	23,858	18,826	0	0	0	0
101-4010-417.20-10	FICA/SOCIAL SECURITY	32,818	38,854	0	0	0	0
101-4010-417.20-11	FICA/MEDICARE	7,675	9,087	0	0	0	0
101-4010-417.20-12	PENSION/IMRF	73,593	71,986	0	0	0	0
101-4010-417.20-20	CLOTHING	3,171	5,974	0	0	0	0
101-4010-417.20-37	INSURANCE/WORKERS COMP	12,000	12,000	0	0	0	0
101-4010-417.20-43	TERMINATION BENEFITS	29,842	0	0	0	0	0
* EMPLOYEE BENEFITS		306,004	303,596	0	0	0	0
101-4010-417.32-20	CONTRACTED SERVICES	10,780	8,624	0	0	0	0
101-4010-417.32-80	CONSULTING FEES	17,617	10,304	0	0	0	0
* PROFESSIONAL FEES		28,397	18,928	0	0	0	0
101-4010-417.34-02	BILLING-SEWERAGE CHARGES	6,713	9,047	0	0	0	0
* UTILITY SERVICES		6,713	9,047	0	0	0	0
101-4010-417.36-01	SNOW REMOVAL	36,290	39,129	0	0	0	0
101-4010-417.36-03	JANITORIAL	261,261	282,736	0	0	0	0
101-4010-417.36-05	PEST CONTROL	6,735	5,957	0	0	0	0
101-4010-417.36-15	MOWING/LAWN-WEED	19,045	20,020	0	0	0	0
101-4010-417.36-66	VEHICLES	19	6	0	0	0	0
* CLEANING SERVICES		323,350	347,848	0	0	0	0
101-4010-417.38-01	EQUIPMENT	99	96	0	0	0	0
101-4010-417.38-05	BUILDING & GROUNDS	712,516	1,225,260	0	0	0	0
101-4010-417.38-14	EQUIPMENT-ELEVATORS	51,651	52,918	0	0	0	0
101-4010-417.38-34	LANDSCAPING	22,870	21,779	0	0	0	0
101-4010-417.38-39	LANDSCAPE FERTILIZING	3,200	12,983	0	0	0	0
101-4010-417.38-40	INSECT CONTROL	6,123	7,811	0	0	0	0
101-4010-417.38-41	FEES-ALARM SERVICE	83,208	77,799	0	0	0	0
101-4010-417.38-88	CENTRAL GAR./MAINTENANCE	9,588	11,798	0	0	0	0
101-4010-417.38-90	VEHICLE REPAIR/ACCIDENT	80	1,068	0	0	0	0
* REPAIRS & MTCE. SERVICES		889,335	1,411,512	0	0	0	0
101-4010-417.39-17	PARKING FACILITIES	0	9,500	0	0	0	0
101-4010-417.39-50	EQUIPMENT-OTHER	0	1,052	0	0	0	0
* RENTALS/LEASES		0	10,552	0	0	0	0
101-4010-417.40-40	LIABILITY INSURANCE	8,000	8,000	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
*	INSURANCE	8,000	8,000	0	0	0	0
101-4010-417.42-01	EDUCATION/TRAINING	777	6,255	0	0	0	0
101-4010-417.42-03	TRAVEL/MEETINGS	0	702	0	0	0	0
101-4010-417.42-12	FEES-TOLL RD BILLING/CHG	0	8	0	0	0	0
*	TRAVEL & PROFESS DVLPMNT	777	6,965	0	0	0	0
101-4010-417.44-02	TELEPHONE-ALARM	333,230	338,330	0	0	0	0
101-4010-417.44-04	TELEPHONE-MOBILE	4,533	5,249	0	0	0	0
*	COMMUNICATION CHARGES	337,763	343,579	0	0	0	0
101-4010-417.45-03	POSTAGE	50	28	0	0	0	0
101-4010-417.45-04	U.P.S./FED EX	15	0	0	0	0	0
101-4010-417.45-12	ADVERTISING/PUBLICATION	398	568	0	0	0	0
101-4010-417.45-34	ASSESSMENT/PROPERTY TAXES	7,033	12,555	0	0	0	0
*	OTHER SERVICES & CHARGES	7,496	13,151	0	0	0	0
101-4010-417.61-01	OFFICE-DIRECT	686	805	0	0	0	0
101-4010-417.61-09	CUSTOM PRINTING	77	0	0	0	0	0
101-4010-417.61-19	FLAGS/BANNERS/SIGNS	1,983	3,249	0	0	0	0
101-4010-417.61-41	FURNITURE/FIXTURES	1,878	57,748	0	0	0	0
101-4010-417.61-80	OTHER	2	3,445	0	0	0	0
*	SUPPLIES-GENERAL	4,626	65,247	0	0	0	0
101-4010-417.62-01	NATURAL GAS	84,040	179,751	0	0	0	0
101-4010-417.62-04	ELECTRICITY-GEN'L	54,331	25,136	0	0	0	0
101-4010-417.62-40	FUEL	3,605	5,075	0	0	0	0
*	SUPPLIES-ENERGY	141,976	209,962	0	0	0	0
101-4010-417.65-05	BUILDING & GROUNDS	128,384	207,415	0	0	0	0
101-4010-417.65-32	SALT/SAND	0	6,791	0	0	0	0
*	SUPPLIES-REPAIRS/MTCE	128,384	214,206	0	0	0	0
101-4010-417.89-01	PROPRIETARY FUNDS	93,306-	71,788-	0	0	0	0
*	ADMINISTRATIVE SERVICES	93,306-	71,788-	0	0	0	0
**	CENTRAL SERVICES	2,636,376	3,513,178	0	0	0	0

Fleet Maintenance Division

2024 Budget

Mission

To be an industry-leading fleet maintenance organization that provides services that are unsurpassed in quality and value; and to maintain the city’s fleet so that all equipment and vehicles operate in a safe, efficient, and effective manner.

Major Functions

1. Effectively maintain all city equipment and vehicles.
2. Develop programs to increase the efficiency of city equipment by promoting standardization and adaptability.
3. Reduce the city’s carbon footprint by implementing environmentally friendly, sustainable practices.
4. Analyze, evaluate, and coordinate all city equipment requirements and replacement intervals.
5. Review and establish equipment specifications.
6. Support operational needs of other departments.
7. Coordinate the sale and/or disposal of equipment.
8. Maintain the city’s fuel inventory and process disbursements and chargebacks.
9. Maintain and secure the Central Garage Facility.

Budget Summary

		2023	
	2022	Original	2024
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salary & Benefits	2,328,745	2,446,262	1,528,285
Other Non-Capital	3,595,496	3,900,670	4,693,890
Capital	-	-	-
Total	5,924,241	6,346,932	6,222,175

Staffing

<u>Full-Time Positions</u>	2022	2023	2024
Assistant Superintendent	1	0	0
Labor Supervisor	2	2	2
Equipment Service Worker	1	2	7
Equipment Technician	13	12	7
Inventory Clerk/Equipment Service	1	1	1
Subtotal - Full-Time Positions	18	17	17
<u>Seasonal Positions</u>			
Seasonal Worker II	2	2	2
Subtotal - Seasonal Positions	2	2	2
TOTAL	20	19	19

Note: The Assistant Superintendent was reclassified to Director in the Public Facilities Administration Division.

Fleet Maintenance Division

2024 Budget

Short-Term Goals (2024)

1. Achieve shop certification from the National Institute of Automotive Service Excellence (ASE) Blue Seal Program.
2. Expand the city's fleet electrification initiative through electric vehicle procurement and charging solution additions.

Long-Term Goals (2025 and Beyond)

1. Recycle 100% of used materials to achieve zero waste (Ongoing).
2. Continue to decrease vehicle emissions and fuel consumption by maximizing the procurement of high efficiency and all-electric vehicles (Ongoing).

2023 Major Accomplishments

- Installed additional electric vehicle charging stations to accommodate electric vehicle procurements.
- Procured additional hybrid police vehicles and three all electric fleet vehicles.
- Maintained fleet maintenance operations despite supply shortages.

2022 Major Accomplishments

- Procured an electrical vehicle for the fleet.
- Installed an additional electrical vehicle charging station.
- Incorporated all the city's vehicle fuel sites into the fuel management network.

Performance Measures

				2023	
		2022	2023	Estimated	2024
<u>Measure</u>		<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
<i>Service</i>					
Maintenance and Repair	Availability rate of vehicles and equipment	97.6%	98.8%	98.2%	99.0%
Maintenance Service	Preventive vehicle maintenance compliance rate	94.8%	97.0%	96.5%	97.0%
Productivity Rate	Ratio of direct over total labor hours	95.1%	96.6%	98.0%	97.1%

Note: The productivity rate measures the percentage of direct (productivity) hours to all hours that include indirect (non-productive) hours.

Budget Highlights

The 2024 budget will permit the Fleet Maintenance Division to provide enhanced municipal services to the public.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
120-4431-418.10-01	FULL-TIME/REGULAR	1,400,224	1,415,767	998,883	1,596,456	1,378,486	217,970-
120-4431-418.10-07	PART-TIME/SEASONAL	0	0	394	30,163	19,346	10,817-
120-4431-418.10-10	PRIOR YEAR RETRO	31,525	62,074	480	0	0	0
120-4431-418.10-31	OVERTIME/REGULAR	92,070	91,631	66,013	51,250	51,250	0
120-4431-418.10-50	SUPPLEMENT-VACTN BUY BACK	12,515	12,530	0	5,100	5,100	0
120-4431-418.10-52	SUPPLEMENT-OTHER	8,394	7,282	4,858	5,130	6,660	1,530
LEVEL	TEXT			TEXT AMT			
24L2	STIPEND-CERTIFICATION - 4 EMPLOYEES			2,500			
	LANGUAGE TRANSLATION - 1 EMPLOYEES			2,630			
	CHECK PAYROLL PROJECTION			1,530			
				6,660			
120-4431-418.10-55	SUPPLEMENT-Y/E PAYOUT	77,808	65,395	0	80,150	55,500	24,650-
120-4431-418.10-70	LONGEVITY PAY	18,691	15,560	9,979	13,481	11,943	1,538-
* SALARIES		1,641,227	1,670,239	1,080,607	1,781,730	1,528,285	253,445-
120-4431-418.11-82	VACATION	0	6,926	3,337	0	0	0
120-4431-418.11-83	SICK	0	56,040	2,622	0	0	0
* SALARIES/FINAL PAY		0	62,966	5,959	0	0	0
120-4431-418.20-01	EMPLOYEE HEALTH INSURANCE	232,422	240,332	174,069	232,089	194,246	37,843-
120-4431-418.20-04	RETIREE HEALTH INSURANCE	41,856	48,030	42,714	56,949	24,281	32,668-
120-4431-418.20-10	FICA/SOCIAL SECURITY	97,770	105,050	66,916	102,535	86,929	15,606-
120-4431-418.20-11	FICA/MEDICARE	22,900	24,604	15,649	24,161	20,425	3,736-
120-4431-418.20-12	PENSION/IMRF	217,538	194,693	105,662	158,515	134,875	23,640-
120-4431-418.20-20	CLOTHING	6,429	7,574	9,178	7,800	7,800	0
LEVEL	TEXT			TEXT AMT			
24L2	EMPLOYEE UNIFORMS PER AFSCME & ASA CONTRACTS			7,800			
	FOUL WEATHER CLOTHING			7,800			
120-4431-418.20-22	DUES-HEALTH/FITNESS	0	200	0	800	800	0
LEVEL	TEXT			TEXT AMT			
24L2	1514 AND ASA			800			
				800			
120-4431-418.20-24	TOOLS-REIMBURSEMENT	13,347	14,023	10,689	18,000	18,000	0
LEVEL	TEXT			TEXT AMT			
24L2	AFSCME TOOL ALLOWANCE FOR 14 TECHNICIANS PER 1514 LABOR AGREEMENT. PER TECH ALLOWANCE EXPECTED TO INCREASE FOR THE NEXT TERM			18,000			
				18,000			
120-4431-418.20-37	INSURANCE/WORKERS COMP	24,000	24,000	9,000	24,000	24,000	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
120-4431-418.20-43	TERMINATION BENEFITS	18,911	0	29,763	39,683	40,284	601
*	EMPLOYEE BENEFITS	675,173	658,506	463,640	664,532	551,640	112,892-
120-4431-418.32-21	INSPECTION SERVICES	5,225	6,880	3,375	23,200	24,800	1,600
LEVEL	TEXT			TEXT	AMT		
24L2	OSFM ANNUAL FUEL SYSTEM INSPECTION CENTRAL GARAGE				1,600		
	OSFM ANNUAL FUEL SYSTEM INSPECTION CENTRAL FIRE				1,600		
	OSFM MONTHLY FUEL SYSTEM INSPECTION CENTRAL GARAGE				2,400		
	OSFM MONTHLY FUEL SYSTEM INSPECTION CENTRAL FIRE				2,400		
	QUARTERLY FUEL SYSTEM INSPECTION PHILLIP'S PARK				800		
	QUARTERLY FUEL SYSTEM INSPECTION AFD STATION 3				800		
	QUARTERLY FUEL SYSTEM INSPECTION AFD STATION 8				800		
	ANNUAL AERIAL BUCKET TRUCK INSPECTIONS (11 UNITS)				8,800		
	ANNUAL VEHICLE HOIST INSPECTIONS (7 UNITS)				4,800		
	ANNUAL OVERHEAD CRANE INSPECTIONS (4 UNITS)				800		
					24,800		
120-4431-418.32-81	AUTO PARTS SERVICE	194,842	197,742	108,029	200,000	200,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	AUTO PARTS SERVICE-NAPA OPERATING EXPENSE				200,000		
	CONTRACT EXPIRES 2025				200,000		
*	PROFESSIONAL FEES	200,067	204,622	111,404	223,200	224,800	1,600
120-4431-418.34-02	BILLING-SEWERAGE CHARGES	664	853	461	1,000	1,000	0
*	UTILITY SERVICES	664	853	461	1,000	1,000	0
120-4431-418.36-03	JANITORIAL	8,640	8,640	5,040	11,000	11,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	CONTRACT WITH INTERNATIONAL CLEANING SERVICE				11,000		
					11,000		
120-4431-418.36-10	DISPOSAL/GARBAGE	3,008	3,216	1,664	4,000	4,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	SERVICES FOR PARTS WASHER AND WASTE OIL DISPOSAL				4,000		
					4,000		
120-4431-418.36-99	OTHER	5,851	5,210	1,599	8,000	8,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	SHOP TOWEL SERVICE/DRY CLEANING DISPOSAL/ WASTE FEES/JANITORIAL SERVICE				8,000		
					8,000		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
* CLEANING SERVICES		17,499	17,066	8,303	23,000	23,000	0
120-4431-418.38-01	EQUIPMENT	361,532	495,723	347,574	500,000	525,000	25,000
LEVEL	TEXT			TEXT	AMT		
24L2	CONTRACTED AUTOMOTIVE REPAIRS / BODY SHOPS				525,000		
					525,000		
120-4431-418.38-05	BUILDING & GROUNDS	42,341	34,275	17,964	44,000	44,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	IMPROVEMENTS AT CENTRAL GARAGE/VEHICLE HOISTS, REPAIRS FOR PLUMBING, ELECTRICAL, CEILING, AND PAINTING, ETC. DONE BY OUTSIDE VENDORS. MISC. BUILDING REPAIRS DUE TO AGE				44,000		
					44,000		
120-4431-418.38-11	COMPUTER-SOFTWARE	5,913	5,395	8,472	8,000	15,000	7,000
LEVEL	TEXT			TEXT	AMT		
24L2	DIAGNOSTIC FLEET SOFTWARE				1,100		
	ALLISON TRANSMISSION				1,000		
	AUTEL MAXISYS (AS NEEDED)				500		
	BENDIX BRAKES (AS NEEDED)				800		
	CUMMINS INSITE PRO				1,800		
	IDS/FDRS (2 TERMINALS)				2,000		
	J-PRO				300		
	WABCO TOOLBOX PLUS				700		
	NAVISTAR DIAMOND LOGIC BUILDER				700		
	NAVISTAR NED				1,200		
	SNAP-ON APOLLO (AS NEEDED)				3,000		
	CFA-FLEET MANAGEMENT				1,500		
	ALL DATA (ALL MAKES/ALL YEARS)				400		
	GENERAL MOTORS DIAGNOSTICS				15,000		
120-4431-418.38-15	EQUIPMENT-COPIER	977	1,287	965	1,200	1,500	300
LEVEL	TEXT			TEXT	AMT		
24L2	CENTRAL GARAGE ADMIN COPIER /PRINTER				1,500		
					1,500		
120-4431-418.38-40	INSECT CONTROL	388	517	528	800	800	0
120-4431-418.38-88	CENTRAL GAR./MAINTENANCE	0	0	15,711	28,900	29,400	500
120-4431-418.38-90	VEHICLE REPAIR/ACCIDENT	3,947	432	320	1,900	600	1,300-
120-4431-418.38-99	OTHER	75	2,139	400	1,000	1,000	0
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
24L2	MISCELLANEOUS REPAIRS			1,000 1,000			
*	REPAIRS & MTCE. SERVICES	415,173	539,768	391,934	585,800	617,300	31,500
120-4431-418.39-60	RIGHT OF WAY	0	0	25	0	0	0
*	RENTALS/LEASES	0	0	25	0	0	0
120-4431-418.40-40	LIABILITY INSURANCE	8,000	8,000	6,750	9,000	9,000	0
*	INSURANCE	8,000	8,000	6,750	9,000	9,000	0
120-4431-418.42-01	EDUCATION/TRAINING	11,513	13,537	22,303	14,000	20,000	6,000
LEVEL	TEXT			TEXT AMT			
24L2	EMERGENCY VEHICLE TECH. TRAINING			4,000			
	GENERAL AUTOMOTIVE TRAINING			16,000			
				20,000			
120-4431-418.42-03	TRAVEL/MEETINGS	0	145	55	0	0	0
120-4431-418.42-12	FEES-TOLL RD BILLING/CHG	733	164	0	800	800	0
*	TRAVEL & PROFESS DVLPMT	12,246	13,846	22,358	14,800	20,800	6,000
120-4431-418.44-01	TELEPHONE	2,866	2,025	0	3,000	2,500	500-
LEVEL	TEXT			TEXT AMT			
24L2	** IT COM ** 8/25/22						
	INCLUDES 5% INCREASE OVER 2021 ACTUAL						
	6308511192 720 N BROADWAY, DSL RT. 59 VIDEO			2,500			
	SURVEILLANCE (FUTURE SWITCH TO FIBER)			2,500			
120-4431-418.44-04	TELEPHONE-MOBILE	3,873	3,670	2,162	3,420	3,400	20-
LEVEL	TEXT			TEXT AMT			
24L2	D. WINSTON: PHONE			600			
	T. HOEHN: PHONE			600			
	C. LINVILLE: PHONE			600			
	GPS FEES			1,600			
				3,400			
*	COMMUNICATION CHARGES	6,739	5,695	2,162	6,420	5,900	520-
120-4431-418.45-01	DUES	30	582	0	100	100	0
LEVEL	TEXT			TEXT AMT			
24L2	MUNICIPAL FLEET MANAGERS ASSOCIATION DUES			30			
	APWA			70			
				100			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
120-4431-418.45-02	SUBSCRIPTIONS	108	0	97	0	0	0
120-4431-418.45-03	POSTAGE	9	6	135	200	200	0
120-4431-418.45-07	COPIER COSTS	12	0	0	150	150	0
120-4431-418.45-12	ADVERTISING/PUBLICATION	0	483	0	200	200	0
120-4431-418.45-29	TOWING/STORAGE-VEHICLES	0	0	0	1,000	1,000	0
120-4431-418.45-32	LICENSES/PERMITS	1,244	739	3,659	1,500	2,000	500
LEVEL	TEXT						
24L2	STATE OF ILLINOIS CHARGES INCURRED FOR PROCESS OF APPLYING FOR LICENSE/TITLE/OR TRANSFER.				2,000		
					2,000		
*	OTHER SERVICES & CHARGES	1,403	1,810	3,891	3,150	3,650	500
120-4431-418.61-01	OFFICE-DIRECT	939	859	748	1,500	1,000	500-
120-4431-418.61-02	OFFICE-CENTRAL STORES	72	262	0	200	200	0
120-4431-418.61-09	CUSTOM PRINTING	182	718	157	200	200	0
120-4431-418.61-10	BOOKS/PERIODICALS/VIDEOS	0	0	200	0	0	0
120-4431-418.61-13	FIRST AID	1,068	1,429	578	1,500	1,500	0
120-4431-418.61-40	EXPENDABLE TOOLS/EQUIPMNT	2,550	6,164	2,204	6,000	7,000	1,000
120-4431-418.61-41	FURNITURE/FIXTURES	913	764	1,139	1,000	1,500	500
120-4431-418.61-80	OTHER	697	1,503	877	800	800	0
*	SUPPLIES-GENERAL	6,421	11,699	5,903	11,200	12,200	1,000
120-4431-418.62-01	NATURAL GAS	7,439	23,596	1,941	7,000	7,000	0
120-4431-418.62-04	ELECTRICITY-GEN'L	0	588	2,355	1,000	2,000	1,000
LEVEL	TEXT						
24L2	CHARGING STATION Q-LOT BENTON AVE -2 UNITS X \$1000				2,000		
					2,000		
120-4431-418.62-40	FUEL	1,061,335	1,472,475	920,086	1,738,300	1,920,000	181,700
LEVEL	TEXT						
24L2	FUEL SUBJECT TO COMMODITY MARKET PRICING. COSTS ARE RECOVERED THROUGH CHARGE BACKS TO USER DIVISION ACCOUNTS				1,920,000		
					1,920,000		
120-4431-418.62-42	FUEL-GARAGE	3,163	5,156	3,242	8,600	8,600	0
*	SUPPLIES-ENERGY	1,071,937	1,501,815	927,624	1,754,900	1,937,600	182,700
120-4431-418.63-99	OTHER	11,927	11,653	70,236	47,000	21,800	25,200-
LEVEL	TEXT						
24L2	2024 DP - ADDITIONAL MOBILE WELDING UNIT				5,500		
	2024 DP - ABRASIVE BLAST CABINET				4,700		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
	2024 DP - PARTS WASHER REPLACEMENT			11,600 21,800			
*	SUPPLIES-MACH/EQUIP	11,927	11,653	70,236	47,000	21,800	25,200-
120-4431-418.64-10	SOFTWARE APPLICATIONS	900	0	0	2,000	0	2,000-
	LEVEL TEXT 24L2 PREVIOUS AMOUNTS MOVED TO ACCOUNT 38-11			TEXT AMT			
120-4431-418.64-12	COMPUTERS	37,274	51	0	6,000	6,000	0
	LEVEL TEXT 24L2 CONTINGENCY FOR REPLACEMENT COMPUTERS			TEXT AMT			
				6,000 6,000			
120-4431-418.64-80	OTHER	648	0	0	0	0	0
*	SUPPLIES-COMPUTER	38,822	51	0	8,000	6,000	2,000-
120-4431-418.65-01	EQUIPMENT	1,031,193	1,207,501	838,336	1,200,000	1,250,000	50,000
	LEVEL TEXT 24L2 PARTS AND SUPPLIES FOR MAINTENANCE AND REPAIR OF FLEET VEHICLES FROM NUMEROUS SUPPLIERS INCLUDING OIL, LUBRICANTS AND TIRES			TEXT AMT			
				1,250,000 1,250,000			
120-4431-418.65-05	BUILDING & GROUNDS	7,855	7,857	4,842	12,000	8,000	4,000-
	LEVEL TEXT 24L2 FACILITY SUPPLIES AND EQUIPMENT			TEXT AMT			
				8,000 8,000			
120-4431-418.65-13	EQUIPMENT-TELEPHONE	43	0	0	0	0	0
120-4431-418.65-34	SIGNAGE	427	94	827	1,000	1,000	0
120-4431-418.65-99	OTHER	0	200	150	200	200	0
*	SUPPLIES-REPAIRS/MTCE	1,039,518	1,215,652	844,155	1,213,200	1,259,200	46,000
**	EQUIPMENT SERVICES	5,146,816	5,924,241	3,945,412	6,346,932	6,222,175	124,757-
***	PUBLIC FACILITIES	5,146,816	5,924,241	3,945,412	6,346,932	6,222,175	124,757-
****	EQUIPMENT SERVICES FUND	5,146,816	5,924,241	3,945,412	6,346,932	6,222,175	124,757-

MVPS Maintenance Division

2024 Budget

Mission

To perform cost-effective maintenance of city-owned parking facilities and provide patrons with attractive, clean, safe, and convenient parking.

Major Functions

1. Plan and execute maintenance projects to uphold the safety, cleanliness, and appearance of city-owned parking facilities.
2. Ensure the proper operation of the Stolp Island Parking (SIP) Deck equipment including entry gate ticket dispensers.
3. Evaluate traffic patterns to improve wayward signage.
4. Assist with site preparation for city-sponsored special events.

Budget Summary

MVPS Central Service (4411)

<u>Expenditures</u>	2022	2023	2024
	<u>Actual</u>	<u>Original Budget</u>	<u>Budget</u>
Salary & Benefits	-	-	-
Other Non-Capital	-	128,741	47,115
Capital	-	-	-
Total	-	128,741	47,115

MVPS Maintenance (4432)

<u>Expenditures</u>	2022	2023	2024
	<u>Actual</u>	<u>Original Budget</u>	<u>Budget</u>
Salary & Benefits	175,533	255,092	231,893
Other Non-Capital	964,636	695,629	110,495
Capital	-	-	-
Total	1,140,169	950,721	342,388

*2023 maintenance was split between Public Facilities and Public Works. Staffing will stay with Public Facilities.

Staffing

<u>Full-Time Positions</u>	2022	2023	2024
Facility Security Worker	0	1	1
Parking Meter Repairer	1	1	1
TOTAL	1	2	2

Short-Term Goals (2024)

1. Refinish the exterior and interior surfaces of the parking facility.
2. Upgrade the parking management system.

Long-Term Goals (2025 and Beyond)

MVPS Maintenance Division

2024 Budget

1. Continue to improve the appearance, safety, and functionality of City-owned parking facilities (Ongoing).

2023 Major Accomplishments

- Upgraded SIP lighting for improved visibility and energy efficiency.

2022 Major Accomplishments

- Seal coated four surface lots in the Central Business District.
- Replaced the interior wall lights with LED fixtures in the SIP.
- Upgraded the fire alarm system in the SIP and replaced the warning devices to improve safety.

Performance Measures

<u>Measure</u>	<u>2022 Actual</u>	<u>2023</u>		<u>2024 Budget</u>
		<u>2023 Budget</u>	<u>Estimated Actual</u>	
	0	0	0	0

Budget Highlights

The 2024 budget will permit the MVPS Maintenance Division to provide enhanced municipal services to the public.

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2024

2024-LEVEL 2

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
520-4010-417.38-05	BUILDING & GROUNDS	6,882	17,971	0	0	0	0
520-4010-417.38-14	EQUIPMENT-ELEVATORS	4,128	4,582	0	0	0	0
520-4010-417.38-40	INSECT CONTROL	618	515	0	0	0	0
520-4010-417.38-41	FEES-ALARM SERVICE	4,836	4,836	0	0	0	0
*	REPAIRS & MTCE. SERVICES	16,464	27,904	0	0	0	0
520-4010-417.65-05	BUILDING & GROUNDS	12,157	4,539	0	0	0	0
*	SUPPLIES-REPAIRS/MTCE	12,157	4,539	0	0	0	0
**	CENTRAL SERVICES	28,621	32,443	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
520-4411-417.38-05	BUILDING & GROUNDS	0	0	39,119	20,700	20,700	0
LEVEL	TEXT			TEXT AMT			
24L2	WINDOW CLEANING			5,000			
	FIRE EXTINGUISHERS			1,500			
	GLASS REPAIRS			2,000			
	SECURITY LOCK SERVICE			4,200			
	CARPET CLEANING & MTCE. SERVICE			2,000			
	RTU HEATING EQUIPMENT			5,000			
	ELECTRICAL SUPPLIES			1,000			
				20,700			
520-4411-417.38-14	EQUIPMENT-ELEVATORS	0	0	4,009	6,000	6,000	0
LEVEL	TEXT			TEXT AMT			
24L2	SERVICE AGREEMENTS AND ELEVATOR REPAIRS FOR TWO ELEVATORS			6,000			
				6,000			
520-4411-417.38-40	INSECT CONTROL	0	0	515	1,000	1,000	0
LEVEL	TEXT			TEXT AMT			
24L2	INSECT CONTROL FOR SIP OFFICE SPACE			1,000			
				1,000			
520-4411-417.38-41	FEES-ALARM SERVICE	0	0	3,627	6,000	6,000	0
LEVEL	TEXT			TEXT AMT			
24L2	ALARM CONTRACT WITH ADS			6,000			
				6,000			
520-4411-417.38-88	CENTRAL GAR./MAINTENANCE	0	0	7,732	0	0	0
520-4411-417.38-89	CENTRAL GAR./VEH. SET-UP	0	0	829	0	0	0
*	REPAIRS & MTCE. SERVICES	0	0	55,831	33,700	33,700	0
520-4411-417.40-40	LIABILITY INSURANCE	0	0	6,750	0	0	0
*	INSURANCE	0	0	6,750	0	0	0
520-4411-417.44-01	TELEPHONE	0	0	215	0	0	0
520-4411-417.44-02	TELEPHONE-ALARM	0	0	90	0	0	0
520-4411-417.44-04	TELEPHONE-MOBILE	0	0	1,499	0	0	0
*	COMMUNICATION CHARGES	0	0	1,804	0	0	0
520-4411-417.45-32	LICENSES/PERMITS	0	0	163	0	0	0
520-4411-417.45-79	ANSWERING SERVICE FEES	0	0	469	0	0	0
*	OTHER SERVICES & CHARGES	0	0	632	0	0	0
520-4411-417.61-40	EXPENDABLE TOOLS/EQUIPMNT	0	0	692	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
*	SUPPLIES-GENERAL	0	0	692	0	0	0
520-4411-417.62-01	NATURAL GAS	0	0	12,900	0	0	0
520-4411-417.62-04	ELECTRICITY-GEN'L	0	0	19,543	0	0	0
520-4411-417.62-40	FUEL	0	0	1,519	0	0	0
*	SUPPLIES-ENERGY	0	0	33,962	0	0	0
520-4411-417.65-05	BUILDING & GROUNDS	0	0	633	5,000	5,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	FREON-HVAC				2,000		
	LOCKS-ADA				1,000		
	PAINT				2,000		
					5,000		
520-4411-417.65-34	SIGNAGE	0	0	151	0	0	0
*	SUPPLIES-REPAIRS/MTCE	0	0	784	5,000	5,000	0
520-4411-417.66-10	TRUCKS	0	0	28,286	0	0	0
*	NON CAPITAL VEHICLES	0	0	28,286	0	0	0
**	CENTRAL SERVICES	0	0	128,741	38,700	38,700	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
520-4432-437.10-01	FULL-TIME/REGULAR	34,069	80,342	102,699	158,520	158,370	150-
520-4432-437.10-10	PRIOR YEAR RETRO	0	6,564	188	0	0	0
520-4432-437.10-31	OVERTIME/REGULAR	0	6,326	2,040	0	0	0
520-4432-437.10-50	SUPPLEMENT-VACTN BUY BACK	0	1,443	0	2,000	0	2,000-
520-4432-437.10-51	SUPPLEMENT-FINAL PAY	0	0	0	10,000	0	10,000-
520-4432-437.10-52	SUPPLEMENT-OTHER	744	750	468	750	660	90-
520-4432-437.10-55	SUPPLEMENT-Y/E PAYOUT	4,066	6,223	535	4,250	5,500	1,250
520-4432-437.10-70	LONGEVITY PAY	0	0	395	1,622	0	1,622-
* SALARIES		38,879	101,648	106,325	177,142	164,530	12,612-
520-4432-437.20-01	EMPLOYEE HEALTH INSURANCE	13,672	13,352	19,341	25,788	24,831	957-
520-4432-437.20-04	RETIREE HEALTH INSURANCE	5,768-	6,011	8,865	11,819	5,050	6,769-
520-4432-437.20-10	FICA/SOCIAL SECURITY	2,172	5,868	6,325	9,589	9,439	150-
520-4432-437.20-11	FICA/MEDICARE	566	1,432	1,479	2,321	2,356	35
520-4432-437.20-12	PENSION/IMRF	3,705	10,053	9,437	14,433	13,687	746-
520-4432-437.20-20	CLOTHING	912	865	98	2,000	0	2,000-
520-4432-437.20-22	DUES-HEALTH/FITNESS	169	159	0	0	0	0
520-4432-437.20-37	INSURANCE/WORKERS COMP	12,000	12,000	9,000	12,000	12,000	0
520-4432-437.20-99	ACCRUED COMP ABS-Y/E ADJT	297	24,145	0	0	0	0
* EMPLOYEE BENEFITS		27,725	73,885	54,545	77,950	67,363	10,587-
520-4432-437.32-20	CONTRACTED SERVICES	10,800	12,770	5,200	20,000	0	20,000-
LEVEL	TEXT			TEXT	AMT		
24L2	PARKING LOTS				5,000		
	DEFERRED MAINTENANCE						
	MOVED TO 520-4030				5,000-		
* PROFESSIONAL FEES		10,800	12,770	5,200	20,000	0	20,000-
520-4432-437.34-01	BILLING-WATER CHARGES	10,790	13,220	4,903	7,000	0	7,000-
520-4432-437.34-02	BILLING-SEWERAGE CHARGES	9,378	14,623	6,053	7,000	0	7,000-
* UTILITY SERVICES		20,168	27,843	10,956	14,000	0	14,000-
520-4432-437.36-01	SNOW REMOVAL	49,845	67,370	30,335	70,000	0	70,000-
LEVEL	TEXT			TEXT	AMT		
24L2	A, S, H, C, W, X, Y LOTS				70,000		
	I&L LIBRARY LOTS						
	ANNUAL INCREASE PER CONTRACT						
	MOVED TO 520-4030				70,000-		
520-4432-437.36-03	JANITORIAL	1,110	2,220	1,480	4,200	0	4,200-
LEVEL	TEXT			TEXT	AMT		
24L2	JANITORIAL SERVICES FOR SPRUCE ST.				2,400		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
	MOVED TO 520-4030			2,400-			
520-4432-437.36-15	MOWING/LAWN-WEED	15,954	15,329	12,165	29,500	0	29,500-
LEVEL	TEXT			TEXT AMT			
24L2	A, E, D, M, N, Q, R, W, X, Y, I, L,Z LOTS PINNEY, MIDDLE AVE MULCH, SHRUB TRIMMING AND EDGING MOVED TO 520-4030			23,500 23,500-			
520-4432-437.36-99	OTHER	0	0	30	500	0	500-
*	CLEANING SERVICES	66,909	84,919	44,010	104,200	0	104,200-
520-4432-437.38-01	EQUIPMENT	3,852	13	307	7,000	0	7,000-
LEVEL	TEXT			TEXT AMT			
24L2	EQUIPMENT REPAIRS - SANDBLASTING BENCHES AND GARBAGE CANS AND BIKE RACKS MOVED TO 520-4030			6,000 6,000-			
520-4432-437.38-05	BUILDING & GROUNDS	52,658	293,880	116,374	367,000	30,000	337,000-
LEVEL	TEXT			TEXT AMT			
24L2	2024 DP - SIP 5TH FLOOR PARKING GATE			30,000 30,000			
520-4432-437.38-11	COMPUTER-SOFTWARE	0	0	0	5,000	0	5,000-
520-4432-437.38-34	LANDSCAPING	9,816	11,047	473	14,000	0	14,000-
LEVEL	TEXT			TEXT AMT			
24L2	REPLACEMENT TREES & SHRUBS IMPROVE ISLANDS MAINTAIN LANDSCAPE IN LOTS L AND I WEED CONTROL HERBICIDES MOVED TO 520-4030			4,000 3,000 2,000 5,000 14,000-			
520-4432-437.38-39	LANDSCAPE FERTILIZING	0	0	718	0	2,000	2,000
520-4432-437.38-40	INSECT CONTROL	6,500	5,600	6,450	9,000	0	9,000-
LEVEL	TEXT			TEXT AMT			
24L2	INSECT AND SPIDER CONTROL ON LIGHTS IN LOT MOVED TO 520-4030			2,000 2,000-			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
520-4432-437.38-54	PARKING EQUIPMENT REPAIR	1,000	0	0	3,000	0	3,000-
520-4432-437.38-88	CENTRAL GAR./MAINTENANCE	5,112	17,639	0	12,600	18,200	5,600
520-4432-437.38-89	CENTRAL GAR./VEH. SET-UP	0	0	0	1,000	0	1,000-
520-4432-437.38-90	VEHICLE REPAIR/ACCIDENT	183	530	0	400	600	200
*	REPAIRS & MTCE. SERVICES	79,121	328,709	124,322	419,000	50,800	368,200-
520-4432-437.40-40	LIABILITY INSURANCE	8,000	8,000	0	9,000	9,000	0
*	INSURANCE	8,000	8,000	0	9,000	9,000	0
520-4432-437.42-01	EDUCATION/TRAINING	0	24	0	300	0	300-
*	TRAVEL & PROFESS DVLPMNT	0	24	0	300	0	300-
520-4432-437.44-01	TELEPHONE	1,297	1,288	655	1,400	1,400	0
LEVEL	TEXT			TEXT	AMT		
24L2	** IT COM ** 8/25/23				1,400		
	INCLUDES 5% INCREASE OVER 2021 ACTUAL						
	6308961201 MVPS EMERGENCY CALL BOX (NORTH)						
	6309066512 MVPS EMERGENCY CALL BOX (SOUTH)						
					1,400		
520-4432-437.44-02	TELEPHONE-ALARM	614	576	276	645	645	0
LEVEL	TEXT			TEXT	AMT		
24L2	** IT COM ** 8/25/23						
	INCLUDES 5% INCREASE OVER 2021 ACTUAL						
	8591323 PARKING GARAGE ALARM LINE				645		
	VOIP: ADS EQUIPMENT TOO OLD TO ACCOMMODATE				645		
520-4432-437.44-04	TELEPHONE-MOBILE	1,304	1,790	80	1,584	550	1,034-
LEVEL	TEXT			TEXT	AMT		
24L2	STOLP ISLAND PARKING DECK				550		
					550		
*	COMMUNICATION CHARGES	3,215	3,654	1,011	3,629	2,595	1,034-
520-4432-437.45-03	POSTAGE	1	0	0	100	0	100-
520-4432-437.45-12	ADVERTISING/PUBLICATION	0	0	0	600	0	600-
520-4432-437.45-32	LICENSES/PERMITS	0	30	0	0	0	0
520-4432-437.45-79	ANSWERING SERVICE FEES	738	835	0	1,500	0	1,500-
*	OTHER SERVICES & CHARGES	739	865	0	2,200	0	2,200-
520-4432-437.61-09	CUSTOM PRINTING	0	123	0	2,000	0	2,000-
520-4432-437.61-13	FIRST AID	90	300	0	300	0	300-
520-4432-437.61-40	EXPENDABLE TOOLS/EQUIPMNT	831	757	73	1,100	0	1,100-
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
24L2	MISC TOOL AND POWER EQUIPMENT REPLACEMENTS MOVED TO 520-4030			1,100 1,100-			
520-4432-437.61-80	OTHER	0	0	26	0	0	0
*	SUPPLIES-GENERAL	921	1,180	99	3,400	0	3,400-
520-4432-437.62-01	NATURAL GAS	11,276	17,287	0	13,000	13,000	0
520-4432-437.62-04	ELECTRICITY-GEN'L	26,684	28,223	2,933	30,000	30,000	0
520-4432-437.62-40	FUEL	2,709	3,762	0	5,100	5,100	0
*	SUPPLIES-ENERGY	40,669	49,272	2,933	48,100	48,100	0
520-4432-437.65-01	EQUIPMENT	496	8,663	54	1,000	0	1,000-
LEVEL	TEXT			TEXT	AMT		
24L2	REPLACE MISC. EQUIPMENT MOVED TO 520-4030				1,000 1,000-		
520-4432-437.65-05	BUILDING & GROUNDS	18,615	28,696	7,522	28,000	0	28,000-
LEVEL	TEXT			TEXT	AMT		
24L2	MISC REPLACEMENT ITEMS, HDWE CRACKFILL, STRIPING PAINT, CONES, BARRICADES, PARKING BUMPERS MOVED TO 520-4030				20,000 20,000-		
520-4432-437.65-34	SIGNAGE	641	283	382	2,800	0	2,800-
LEVEL	TEXT			TEXT	AMT		
24L2	REPLACE AND UPDATE SIGNS IN LOTS MOVED TO 520-4030				1,500 1,500-		
520-4432-437.65-55	PARKING EQUIPMENT PARTS	4,950	2,876	0	10,000	0	10,000-
*	SUPPLIES-REPAIRS/MTCE	24,702	40,518	7,958	41,800	0	41,800-
520-4432-437.66-10	TRUCKS	0	0	0	30,000	0	30,000-
*	NON CAPITAL VEHICLES	0	0	0	30,000	0	30,000-
520-4432-437.90-10	DEPRECIATION EXPENSES	389,499	386,109	0	0	0	0
*	CAPITAL-DEPREC/CONTRA	389,499	386,109	0	0	0	0
520-4432-499.01-00	IMRF NPL	0	20,773	0	0	0	0
*	IMRF NPL	0	20,773	0	0	0	0
**	MVPS MAINTENANCE	711,347	1,140,169	357,359	950,721	342,388	608,333-

PREPARED 10/06/23, 10:15:56
 PROGRAM GM601L EXPENSE ACCOUNTS

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2024

2024-LEVEL 2

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
***	PUBLIC FACILITIES	711,347	1,140,169	486,100	989,421	381,088	608,333-
****	MOTOR VEHICLE PARKNG FUND	1,066,746	1,631,743	817,304	1,626,784	1,067,191	559,593-

Route 25 Transit Center Division

2024 Budget

Mission

To provide safe, convenient, and attractive terminal and parking facilities for area residents using public transportation.

Major Functions

1. Provide cost-effective maintenance of the commuter station building, parking lot, and landscaped areas.
2. Provide security for station patrons, their automobiles, and city property.
3. Provide patrons with information on the use of the facilities.
4. Enforce the parking ordinances.
5. Clean and maintain the appearance of the commuter station buildings.
6. Provide the timely removal of snow from the parking lot, sidewalks, stairs, and platforms.
7. Manage parking for the RiverEdge Park events.
8. Provide emergency shelter during extreme temperatures.

Budget Summary

		2023	
	2022	Original	2024
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Salary & Benefits	672,303	611,411	376,450
Other Non-Capital	108,547	516,831	567,840
Capital	-	150,000	150,000
Total	780,850	1,278,242	1,094,290

Staffing

Full-Time Positions

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Foreman	<u>2</u>	<u>2</u>	<u>2</u>
Subtotal - Full-Time Positions	<u>2</u>	<u>2</u>	<u>2</u>

Part-Time Positions

Facilities Security Worker	<u>3</u>	<u>3</u>	<u>3</u>
Subtotal - Part-Time Positions	<u>3</u>	<u>3</u>	<u>3</u>

Seasonal Positions

Seasonal Worker II	<u>3</u>	<u>3</u>	<u>0</u>
Subtotal - Seasonal Positions	<u>3</u>	<u>3</u>	<u>0</u>

TOTAL	<u><u>8</u></u>	<u><u>8</u></u>	<u><u>5</u></u>
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Route 25 Transit Center Division

2024 Budget

Short-Term Goals (2024)

1. Mill resurface the main commuter parking lot (Section 2 of 3).
2. Install ornamental fencing on west border of the main commuter parking lot.
3. Sealcoat and restripe the Lincoln and Spring Streets commuter lot.

Long-Term Goals (2025 and Beyond)

1. Upgrade all the facility and parking lots to LED lighting (2025).
2. Mill and resurface the main commuter parking lot (Section 3 of 3) (2025).

2023 Major Accomplishments

- Milled and resurfaced the main commuter parking lot (Section 1 of 3).
- Assessed and improved the facility surveillance system.
- Improved the east permit parking lot to enhance commuter access.

2022 Major Accomplishments

- Continued to enhance the station functionality and appearance.
- Completed a bi-annual insect control application at the pedestrian bridge over the Fox River.
- Upgraded the modems in 16 pay stations with more reliable wireless communication.
- Replaced two facility air conditioning units.

Performance Measures

<u>Measure</u>	<u>2023</u>			
	<u>2022</u>	<u>2023</u>	<u>Estimated</u>	<u>2024</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Daily Spaces Occupied	38%	45%	48%	59%

Budget Highlights

The 2024 budget will permit the Route 25 Transit Center Division to provide enhanced municipal services to the public.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
530-4433-437.10-01	FULL-TIME/REGULAR	268,520	227,215	143,144	206,535	124,532	82,003-
530-4433-437.10-06	PART-TIME/REGULAR	99,521	117,178	87,952	96,604	61,185	35,419-
530-4433-437.10-07	PART-TIME/SEASONAL	33,092	43,293	37,459	50,900	14,130	36,770-
530-4433-437.10-10	PRIOR YEAR RETRO	6,038	15,536	120	0	0	0
530-4433-437.10-31	OVERTIME/REGULAR	31,703	39,927	29,644	40,000	40,000	0
530-4433-437.10-50	SUPPLEMENT-VACTN BUY BACK	1,547	272	0	0	160	160
530-4433-437.10-51	SUPPLEMENT-FINAL PAY	0	0	0	10,000	10,000	0
530-4433-437.10-52	SUPPLEMENT-OTHER	2,979	2,011	1,438	2,010	1,980	30-
530-4433-437.10-55	SUPPLEMENT-Y/E PAYOUT	25,844	22,436	5,352	27,650	3,680	23,970-
530-4433-437.10-70	LONGEVITY PAY	5,125	5,068	3,778	4,260	3,151	1,109-
* SALARIES		474,369	472,936	308,887	437,959	258,818	179,141-
530-4433-437.11-82	VACATION	0	0	9,077	0	0	0
530-4433-437.11-83	SICK	0	0	47,528	0	0	0
* SALARIES/FINAL PAY		0	0	56,605	0	0	0
530-4433-437.20-01	EMPLOYEE HEALTH INSURANCE	68,359	80,111	58,023	77,363	62,078	15,285-
530-4433-437.20-04	RETIREE HEALTH INSURANCE	148,861-	35,814	17,064	22,752	9,492	13,260-
530-4433-437.20-10	FICA/SOCIAL SECURITY	30,209	28,470	19,143	22,980	12,023	10,957-
530-4433-437.20-11	FICA/MEDICARE	7,113	6,708	4,477	5,444	2,906	2,538-
530-4433-437.20-12	PENSION/IMRF	62,697	47,312	25,930	30,913	17,133	13,780-
530-4433-437.20-20	CLOTHING	1,799	2,408	1,750	2,000	2,000	0
530-4433-437.20-22	DUES-HEALTH/FITNESS	0	114	0	0	0	0
530-4433-437.20-37	INSURANCE/WORKERS COMP	12,000	12,000	9,000	12,000	12,000	0
530-4433-437.20-99	ACCRUED COMP ABS-Y/E ADJT	9,061	13,570-	0	0	0	0
* EMPLOYEE BENEFITS		42,377	199,367	135,387	173,452	117,632	55,820-
530-4433-437.32-05	AUDIT	3,100	3,100	3,100	3,100	3,100	0
530-4433-437.32-20	CONTRACTED SERVICES	0	0	0	2,000	2,000	0
530-4433-437.32-25	SECURITY	0	0	0	1,000	1,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	ATC WEEKEND SECURITY AS NEEDED/EVENTS				1,000		
	WARMING SHELTER SECURITY LIGHTING DESIGN				1,000		
* PROFESSIONAL FEES		3,100	3,100	3,100	6,100	6,100	0
530-4433-437.34-01	BILLING-WATER CHARGES	1,214	1,807	1,120	2,000	2,000	0
* UTILITY SERVICES		1,214	1,807	1,120	2,000	2,000	0
530-4433-437.36-01	SNOW REMOVAL	22,503	22,888	9,373	30,000	30,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	LOTS: MAIN, WEST DAILY, EAST PERMIT, SPRING/LINCOLN DAILY				30,000		
					30,000		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
530-4433-437.36-15	MOWING/LAWN-WEED	17,280	14,000	10,300	19,000	19,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	TURF MOWING/TRIMMING X 26 CYCLE AVG				19,000		
					19,000		
*	CLEANING SERVICES	39,783	36,888	19,673	49,000	49,000	0
530-4433-437.38-01	EQUIPMENT	9,600	0	0	22,000	15,000	7,000-
LEVEL	TEXT			TEXT	AMT		
24L2	MAINTENANCE TO SECURITY CAMERA SYSTEM/MIS				15,000		
					15,000		
530-4433-437.38-05	BUILDING & GROUNDS	29,696	42,181	25,774	45,000	102,000	57,000
LEVEL	TEXT			TEXT	AMT		
24L2	REPAIRS TO BLDG MECHANICAL SYSTEMS, ROOF REPAIRS, CONCRETE REPLACEMENT, AND LANDSCAPE MATERIAL REPLACEMENTS/REFURBISH OUTSIDE LIGHT POLES PLANTSCAPE & HOLIDAY DECORATIONS PARKING MACHINE MAINT. 16 TERMINALS (\$1587/PER) ***PLEASE PROVIDE AN EXPLANATION FOR INCREASE*** 2024 DP - SEALCOAT LINCOLN AVE PARKING LOT 2024 DP - MAIN LOT FENCING/RT25				19,600		
					25,400		
					25,000		
					32,000		
					102,000		
530-4433-437.38-11	COMPUTER-SOFTWARE	9,120	12,480	9,360	15,360	15,360	0
LEVEL	TEXT			TEXT	AMT		
24L2	WEBOFFICE MONITORING FOR 16 TERMINALS (\$960/PER)				15,360		
					15,360		
530-4433-437.38-34	LANDSCAPING	485	0	0	1,500	1,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	BIOSWALE MAINTENANCE, OTHER LANDSCAPING				1,500		
					1,500		
530-4433-437.38-39	LANDSCAPE FERTILIZING	789	829	441	1,500	1,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	TURF FERTILIZATION/WEED CONTROL 4 TREATMENTS				1,500		
					1,500		
530-4433-437.38-40	INSECT CONTROL	0	10,822	5,685	14,800	2,800	12,000-
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
24L2	2022 DP - PEDESTRIAN BRIDGE INSECT CONTROL 2 APPS ATC FACILITY INSECT CONTROL			2,800 2,800			
530-4433-437.38-41	FEES-ALARM SERVICE	6,416	6,498	4,873	7,500	7,500	0
LEVEL	TEXT			TEXT AMT			
24L2	SECURITY AND FIRE ALARM MONITORING			7,500 7,500			
530-4433-437.38-54	PARKING EQUIPMENT REPAIR	300	7,020	0	1,000	1,000	0
530-4433-437.38-88	CENTRAL GAR./MAINTENANCE	12,260	10,526	3,842	17,000	10,900	6,100-
530-4433-437.38-90	VEHICLE REPAIR/ACCIDENT	0	181	0	400	200	200-
530-4433-437.38-99	OTHER	0	0	0	0	14,500	14,500
LEVEL	TEXT			TEXT AMT			
24L2	2024 DP - ATC MAIN STATION BENCH REFURBISHMENT			14,500 14,500			
*	REPAIRS & MTCE. SERVICES	68,666	90,537	49,975	126,060	172,260	46,200
530-4433-437.39-99	OTHER	6,244	7,509	4,472	7,500	7,500	0
LEVEL	TEXT			TEXT AMT			
24L2	TEMPORARY FENCE FOR REP EVENTS EXTERIOR PORTABLE TOILETS			4,000 3,500 7,500			
*	RENTALS/LEASES	6,244	7,509	4,472	7,500	7,500	0
530-4433-437.40-40	LIABILITY INSURANCE	27,000	27,000	18,000	24,000	24,000	0
*	INSURANCE	27,000	27,000	18,000	24,000	24,000	0
530-4433-437.42-01	EDUCATION/TRAINING	0	75	0	500	500	0
530-4433-437.42-12	FEES-TOLL RD BILLING/CHG	0	1	0	200	200	0
*	TRAVEL & PROFESS DVLPMT	0	76	0	700	700	0
530-4433-437.44-02	TELEPHONE-ALARM	674	669	450	710	710	0
LEVEL	TEXT			TEXT AMT			
24L2	** IT COM ** 8/25/22 INCLUDES 5% INCREASE OVER 2021 ACTUAL 8979670 ADS ALARM			710 710			
530-4433-437.44-04	TELEPHONE-MOBILE	1,834	2,034	1,147	1,608	1,608	0
LEVEL	TEXT			TEXT AMT			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
24L2	RT. 25 FOREMAN: PHONE (SHARED) D. STRINGER: PHONE GPS FEES			300 600 708 1,608			
*	COMMUNICATION CHARGES	2,508	2,703	1,597	2,318	2,318	0
530-4433-437.45-12	ADVERTISING/PUBLICATION	0	0	0	400	400	0
530-4433-437.45-23	COPYING SERVICES	0	0	0	1,000	1,000	0
530-4433-437.45-32	LICENSES/PERMITS	0	246	37	0	0	0
530-4433-437.45-86	BILLING SERVICE FEES	12,184	22,449	13,121	28,000	28,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	BILLING SERVICE FEES-IPARQ \$2.00 FEE-MONTHLY PERMIT FEE				28,000 28,000		
530-4433-437.45-87	DR/CR CARD DISC. & FEES	17,275	36,171	21,312	20,000	20,000	0
*	OTHER SERVICES & CHARGES	29,459	58,866	34,470	49,400	49,400	0
530-4433-437.49-01	GENERAL FUND	135,251	129,245	121,311	161,753	170,662	8,909
*	ADMINISTRATIVE SERVICES	135,251	129,245	121,311	161,753	170,662	8,909
530-4433-437.61-09	CUSTOM PRINTING	0	724	235	1,500	1,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	REP NOTICE TO COMMUNITY				1,500 1,500		
530-4433-437.61-13	FIRST AID	0	0	0	200	200	0
530-4433-437.61-19	FLAGS/BANNERS	0	0	0	200	200	0
530-4433-437.61-40	EXPENDABLE TOOLS/EQUIPMNT	954	3,708	422	1,400	2,000	600
530-4433-437.61-41	FURNITURE/FIXTURES	0	0	138	200	200	0
530-4433-437.61-80	OTHER	331	611	222	800	800	0
*	SUPPLIES-GENERAL	1,285	5,043	1,017	4,300	4,900	600
530-4433-437.62-01	NATURAL GAS	4,491	7,051	4,848	5,000	5,000	0
530-4433-437.62-04	ELECTRICITY-GEN'L	36,730	30,237	25,251	34,000	34,000	0
530-4433-437.62-40	FUEL	3,491	4,703	2,177	6,100	6,400	300
*	SUPPLIES-ENERGY	44,712	41,991	32,276	45,100	45,400	300
530-4433-437.63-99	OTHER	87	482	12	2,000	1,000	1,000-
LEVEL	TEXT			TEXT	AMT		
24L2	MISC SUPPLIES FOR BLDG MECHANICAL EQUIP.				1,000 1,000		
*	SUPPLIES-MACH/EQUIP	87	482	12	2,000	1,000	1,000-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
530-4433-437.65-01	EQUIPMENT	1,545	974	610	3,000	3,000	0
LEVEL	TEXT		TEXT	AMT			
24L2	EQUIPMENT & REPAIR PARTS FOR POWER EQUIPMENT, POWER WASHER, SWEEPER, BLOWERS, ETC.			3,000			
				3,000			
530-4433-437.65-05	BUILDING & GROUNDS	10,494	22,983	10,815	25,000	25,000	0
LEVEL	TEXT		TEXT	AMT			
24L2	INTERIOR BLDG MAINT. SUPPLIES			10,000			
	EXTERIOR BLDG AND GROUNDS MAINT. SUPPLIES			10,000			
	BLDG REPLACEMENT ITEMS			5,000			
	PLANT MATERIAL REPLACEMENTS			25,000			
530-4433-437.65-31	GRAFFITI REMOVAL SUPPLIES	0	7,950	0	4,000	0	4,000-
530-4433-437.65-34	SIGNAGE	890	398	0	2,000	2,000	0
530-4433-437.65-39	PLANTS & SEEDINGS	0	470	0	0	0	0
530-4433-437.65-55	PARKING EQUIPMENT PARTS	1,032	1,376	0	2,500	2,500	0
LEVEL	TEXT		TEXT	AMT			
24L2	PAPER FOR DAILY MACHINES/ SMART CARDS			2,500			
				2,500			
530-4433-437.65-99	OTHER	0	0	0	100	100	0
*	SUPPLIES-REPAIRS/MTCE	13,961	34,151	11,425	36,600	32,600	4,000-
530-4433-437.73-20	PARKING LOTS	0	0	0	150,000	150,000	0
LEVEL	TEXT		TEXT	AMT			
24L2	2024 CIP - C113 ATC MAIN LOT RESURFACING						
	2024: \$150,000			150,000			
	2025: \$150,000			150,000			
*	CAPITAL OUTLAY-IMPROVMENT	0	0	0	150,000	150,000	0
530-4433-437.90-10	DEPRECIATION EXPENSES	79,617	74,417	0	0	0	0
*	CAPITAL-DEPREC/CONTRA	79,617	74,417	0	0	0	0
530-4433-499.01-00	IMRF NPL	17,804-	359,815-	0	0	0	0
*	IMRF NPL	17,804-	359,815-	0	0	0	0
**	TRANSIT CENTER-ROUTE 25	951,829	826,303	799,327	1,278,242	1,094,290	183,952-

Route 59 Transit Center Division

2024 Budget

Mission

To provide safe, convenient, and attractive terminal and parking facilities for area residents using public transportation.

Major Functions

1. Provide cost-effective maintenance of the station building, parking lot, and landscaped areas.
2. Provide security for station patrons, their automobiles, and city property.
3. Provide patrons with information on the use of the facilities.
4. Enforce the parking ordinances.
5. Clean and maintain the appearance of the commuter station buildings.
6. Provide the timely removal of snow from the parking lot, sidewalks, stairs, and platforms.

Budget Summary

<u>Expenditures</u>	<u>2022 Actual</u>	<u>2023</u>	
		<u>Original Budget</u>	<u>2024 Budget</u>
Salary & Benefits	351,714	358,315	431,823
Other Non-Capital	500,313	815,661	702,170
Capital	-	-	-
Total	852,027	1,173,976	1,133,993

Staffing

Full-Time Positions

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Foreman	1	1	1
Parking Enforcement Officer	1	1	1
Subtotal-Full -Time Positions	2	2	2

Part-Time Positions

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Facilities Security Worker	1	1	1
Subtotal-Part-Time Positions	1	1	1
TOTAL	3	3	3

Short-Term Goals (2024)

1. Sealcoat and restripe the commuter parking lot.

Long-Term Goals (2025 and Beyond)

1. Remodel the main station interior (2025).
2. Enhance the station functionality and appearance (2025).

2023 Major Accomplishments

- Assessed and improved the facility's surveillance system.

Route 59 Transit Center Division

2024 Budget

2022 Major Accomplishments

- Upgraded the modems in 11 pay stations with more reliable wireless communication.

Performance Measures

	2022	2023	Estimated	2024
<u>Measure</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Daily Spaces Occupied	39%	50%	55%	65%

Budget Highlights

The 2024 budget will permit the Route 59 Transit Center Division to provide enhanced municipal services to the public.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
530-4434-437.10-01	FULL-TIME/REGULAR	179,460	181,666	129,880	188,906	261,151	72,245
530-4434-437.10-06	PART-TIME/REGULAR	56,980	36,148	28,846	29,758	34,009	4,251
530-4434-437.10-07	PART-TIME/SEASONAL	2,425	0	0	0	0	0
530-4434-437.10-10	PRIOR YEAR RETRO	2,781	6,492	120	0	0	0
530-4434-437.10-31	OVERTIME/REGULAR	8,990	1,766	1,727	12,000	12,000	0
530-4434-437.10-50	SUPPLEMENT-VACTN BUY BACK	104	0	0	1,600	160	1,440-
530-4434-437.10-51	SUPPLEMENT-FINAL PAY	0	0	0	5,000	5,000	0
530-4434-437.10-52	SUPPLEMENT-OTHER	501	451	298	450	420	30-
530-4434-437.10-55	SUPPLEMENT-Y/E PAYOUT	4,671	7,237	0	6,650	5,780	870-
530-4434-437.10-70	LONGEVITY PAY	3,505	2,910	2,616	3,033	3,040	7
* SALARIES		259,417	236,670	163,487	247,397	321,560	74,163
530-4434-437.20-01	EMPLOYEE HEALTH INSURANCE	41,016	40,055	29,016	38,682	37,247	1,435-
530-4434-437.20-04	RETIREE HEALTH INSURANCE	172,510	17,362	18,153	24,201	10,066	14,135-
530-4434-437.20-10	FICA/SOCIAL SECURITY	17,368	14,003	12,071	13,350	17,780	4,430
530-4434-437.20-11	FICA/MEDICARE	4,110	3,325	2,823	3,191	4,253	1,062
530-4434-437.20-12	PENSION/IMRF	37,663	25,916	18,797	17,994	27,417	9,423
530-4434-437.20-20	CLOTHING	874	1,163	613	1,500	1,500	0
530-4434-437.20-37	INSURANCE/WORKERS COMP	12,000	12,000	9,000	12,000	12,000	0
530-4434-437.20-99	ACCRUED COMP ABS-Y/E ADJT	554-	1,220	0	0	0	0
* EMPLOYEE BENEFITS		284,987	115,044	90,473	110,918	110,263	655-
530-4434-437.32-05	AUDIT	2,100	2,100	2,100	2,100	2,100	0
530-4434-437.32-36	TECHNICAL ASSISTANCE	0	0	0	5,000	0	5,000-
LEVEL	TEXT			TEXT	AMT		
24L2	2023 DP - ASSESS/UPGRADE/REPLACE FACILITY SECURITY CAMERAS						
* PROFESSIONAL FEES		2,100	2,100	2,100	7,100	2,100	5,000-
530-4434-437.36-01	SNOW REMOVAL	24,724	34,520	14,072	49,500	49,500	0
530-4434-437.36-15	MOWING/LAWN-WEED	17,920	14,454	10,300	18,500	18,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	TURF MOWING/TRIMMING X 26 CYCLE AVG				18,500		
* CLEANING SERVICES		42,644	48,974	24,372	68,000	68,000	0
530-4434-437.38-01	EQUIPMENT	1,575	0	0	26,500	6,500	20,000-
LEVEL	TEXT			TEXT	AMT		
24L2	REPAIRS AND MAINTENANCE OF SECURITY CAMERA				6,500		
	2023 DP - ASSESS/UPGRADE/REPLACE FACILITY SECURITY CAMERAS				6,500		
530-4434-437.38-05	BUILDING & GROUNDS	24,619	24,642	28,373	130,000	180,000	50,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
LEVEL 24L2	TEXT REPAIRS TO BLDG MECHANICAL SYSTEMS, ROOF REPAIRS, CONCRETE REPLACEMENT, AND LANDSCAPE MATERIAL REPLACEMENTS			TEXT AMT 12,500			
	PARKING MACHINE MAINT. 11 TERMINALS (\$1587/PER)			17,500			
	2024 DP - SEALCOAT COMMUTER PARKING LOT ROUTE 59 TRANSIT CTR BUILDINGS			150,000			
				180,000			
530-4434-437.38-11	COMPUTER-SOFTWARE	7,680	7,800	10,080	16,000	16,000	0
LEVEL 24L2	TEXT BASE BUDGET			TEXT AMT 5,440			
	PAY MACHINE MONITORING SVC 16 TERMINALS (\$960/PER)			10,560			
				16,000			
530-4434-437.38-39	LANDSCAPE FERTILIZING	1,644	1,726	919	2,000	2,000	0
LEVEL 24L2	TEXT TURF FERTILIZATION/WEED CONTROL 4 TREATMENTS			TEXT AMT 2,000			
				2,000			
530-4434-437.38-40	INSECT CONTROL	654	572	572	1,000	1,000	0
530-4434-437.38-41	FEES-ALARM SERVICE	819	819	615	1,000	1,000	0
LEVEL 24L2	TEXT FEES-ALARM SERVICE-ALARM DETECTION SERVICES			TEXT AMT 1,000			
				1,000			
530-4434-437.38-54	PARKING EQUIPMENT REPAIR	0	7,020	0	2,000	2,000	0
530-4434-437.38-88	CENTRAL GAR./MAINTENANCE	8,914	11,226	4,775	14,700	11,600	3,100-
530-4434-437.38-89	CENTRAL GAR./VEH. SET-UP	0	0	0	2,500	0	2,500-
LEVEL 24L2	TEXT 2023-2024 CARRYOVER: 2022 VR - MINI VAN EV 27-727 SETUP			TEXT AMT			
530-4434-437.38-90	VEHICLE REPAIR/ACCIDENT	0	0	0	0	500	500
* REPAIRS & MTCE. SERVICES		45,905	53,805	45,334	195,700	220,600	24,900
530-4434-437.39-50	EQUIPMENT-OTHER	0	0	0	1,000	0	1,000-
* RENTALS/LEASES		0	0	0	1,000	0	1,000-
530-4434-437.40-40	LIABILITY INSURANCE	100,000	100,000	74,997	100,000	100,000	0
* INSURANCE		100,000	100,000	74,997	100,000	100,000	0
530-4434-437.42-01	EDUCATION/TRAINING	0	0	197	500	500	0
530-4434-437.42-07	MILEAGE	0	0	0	100	100	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
*	TRAVEL & PROFESS DVLPMT	0	0	197	600	600	0
530-4434-437.44-01	TELEPHONE	650	431	0	700	700	0
LEVEL	TEXT						
24L2	** IT COM **						
	INCLUDES 5% INCREASE OVER 2021 ACTUAL						
	AT&T CHARGES/USAGE			700			
	6304207215 OLD 2ND BANK ATM LINE AT RT. 59						
	VOIP: ATTEMPT TO SWITCH TO VOIP			700			
530-4434-437.44-02	TELEPHONE-ALARM	2,284	2,890	1,277	2,400	2,400	0
LEVEL	TEXT						
24L2	** IT COM **						
	INCLUDES 5% INCREASE OVER 2021 ACTUAL						
	8599046 DSL/INTERNET-MVPS MONITOR CAMERAS			2,400			
				2,400			
530-4434-437.44-04	TELEPHONE-MOBILE	1,517	1,308	1,042	1,608	1,608	0
LEVEL	TEXT						
24L2	RT. 59 FOREMAN: PHONE (SHARED)			300			
	D. SALTIERAL: PHONE			600			
	GPS FEES			708			
				1,608			
*	COMMUNICATION CHARGES	4,451	4,629	2,319	4,708	4,708	0
530-4434-437.45-34	ASSESSMENT/PROPERTY TAXES	18,360	19,688	19,688	23,000	23,000	0
530-4434-437.45-85	COLLECTION AGENCY FEES	600	0	0	24,000	1,000	23,000-
530-4434-437.45-86	BILLING SERVICE FEES	22,127	26,467	20,725	55,000	25,000	30,000-
530-4434-437.45-87	DR/CR CARD DISC. & FEES	25,313	35,267	33,049	80,000	35,000	45,000-
530-4434-437.45-99	OTHER	0	0	0	100	100	0
*	OTHER SERVICES & CHARGES	66,400	81,422	73,462	182,100	84,100	98,000-
530-4434-437.49-01	GENERAL FUND	135,251	129,245	121,311	161,753	170,662	8,909
*	ADMINISTRATIVE SERVICES	135,251	129,245	121,311	161,753	170,662	8,909
530-4434-437.61-09	CUSTOM PRINTING	0	0	0	500	500	0
530-4434-437.61-40	EXPENDABLE TOOLS/EQUIPMNT	685	923	0	1,000	1,000	0
530-4434-437.61-41	FURNITURE/FIXTURES	0	0	0	200	200	0
530-4434-437.61-80	OTHER	0	73	72	0	0	0
*	SUPPLIES-GENERAL	685	996	72	1,700	1,700	0
530-4434-437.62-01	NATURAL GAS	3,347	6,960	2,927	3,500	3,500	0
530-4434-437.62-04	ELECTRICITY-GEN'L	13,389	8,978	10,295	18,000	18,000	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 YEAR TO DATE	2023 ORIGINAL BUDGET	2024 BUDGET	2024-2023 CHANGE
530-4434-437.62-40	FUEL	2,566	3,437	2,432	4,000	4,700	700
* SUPPLIES-ENERGY		19,302	19,375	15,654	25,500	26,200	700
530-4434-437.65-01	EQUIPMENT	798	406	412	6,000	4,000	2,000-
LEVEL	TEXT			TEXT	AMT		
24L2	EQUIPMENT & REPAIR PARTS FOR TOOLCAT POWER EQUIPT. POWER WASHER, SWEEPER, BLOWERS, ETC.				4,000		
					4,000		
530-4434-437.65-05	BUILDING & GROUNDS	10,366	8,843	9,863	16,500	16,500	0
LEVEL	TEXT			TEXT	AMT		
24L2	ICE MELTER				4,000		
	CONCRETE SEALER				1,500		
	REPLACEMENT ITEMS				4,000		
	INTERIOR BUILDING MAINTENANCE				3,000		
	EXTERIOR BUILDING MAINTENANCE				4,000		
					16,500		
530-4434-437.65-34	SIGNAGE	117	0	227	1,000	1,000	0
LEVEL	TEXT			TEXT	AMT		
24L2	AFTER STATION BLVD COMPLETE				1,000		
					1,000		
530-4434-437.65-55	PARKING EQUIPMENT PARTS	1,032	1,376	1,440	4,000	2,000	2,000-
LEVEL	TEXT			TEXT	AMT		
24L2	PAPER FOR DAILY TICKET MACHINES/ SMART CARDS & READERS				2,000		
					2,000		
* SUPPLIES-REPAIRS/MTCE		12,313	10,625	11,942	27,500	23,500	4,000-
530-4434-437.66-20	VANS	0	0	0	40,000	0	40,000-
LEVEL	TEXT			TEXT	AMT		
24L2	2023-2024 CARRYOVER: 2022 VR - MINI VAN EV 27-727						
* NON CAPITAL VEHICLES		0	0	0	40,000	0	40,000-
530-4434-437.90-10	DEPRECIATION EXPENSES	43,142	49,142	0	0	0	0
* CAPITAL-DEPREC/CONTRA		43,142	49,142	0	0	0	0
** TRANSIT CENTER - RTE 59		1,016,597	852,027	625,720	1,173,976	1,133,993	39,983-
*** PUBLIC FACILITIES		1,968,426	1,678,330	1,425,047	2,452,218	2,228,283	223,935-
**** TRANSIT CENTER FUND		1,968,426	1,678,330	1,425,047	2,462,218	2,228,283	233,935-