

**Request for Quotations  
24-004**

**ELECTRICAL SUPPLIES 2024**

**Sealed Quotations Due  
Wednesday, January 24, 2024  
At 2:00 P.M.**

**City of Aurora  
Purchasing Division  
44 East Downer Place  
Aurora, Illinois**

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**City of Aurora**  
**NOTICE TO BIDDERS**  
**24-004**

**Time and Place of Opening of Bids**

Sealed bids for the improvement described below must be received by the City Clerk's Office, 44 E. Downer Place, Aurora, IL 60507 by **2:00 P.M., January 24, 2024**. There will not be a public opening for this project.

Any bid received by the City Clerk's Office **after 2:00 P.M. on Wednesday, January 24, 2024** shall be rejected and returned unopened.

**Description of Work**

Name: Electrical Supplies 2024  
Aurora, IL

Scope of Services: The City is looking to purchase electrical supplies such as lamps and controls, fuses, and splicing materials to be used at various projects and locations throughout Aurora. **This contract will be for materials only and will not include installation.**

This contract shall be for the period of one year beginning January 1, 2024 (or the day the contract is awarded, whichever is later) with the option to renew for two one-year periods (2025 and 2026) based on mutual agreement between the bidder and the City of Aurora.

**Bidder Instructions**

1. Plans, specifications, and proposal forms may be obtained online at: <https://www.aurora-il.org/bids.aspx>.
2. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in Standard Provisions for Bidding Requirements and Conditions for Contract Proposals contained in the "Supplemental Specifications and Recurring Special Provisions".
3. Any bidder who owes the City money may be disqualified at the City's discretion.
4. The City encourages minority business firms to submit proposals and encourages the successful contract bidder to utilize minority businesses as subcontractors for supplies, equipment, services, and construction.
5. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
6. The City of Aurora has a local preference ordinance that would apply to this contract.

By Order of  
*City Clerk*  
*City of Aurora*

**BIDDER'S CERTIFICATION**

I/We hereby certify that:

- A. A complete set of bid papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the City which would in any way be construed as unethical business practice.
- C. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all other equal employment requirements contained in Public Act 87-1257 (effective July 1, 1993) 775 ILCS 5/2-105 (A).
- D. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as City of Aurora sites in accordance with the Drug Free Workplace Act of January, 1992.
- E. The Bidder is not barred from bidding on the Project, or entering into this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- F. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

**J.P. SIMONS & CO.**  
**330 Windy Point Drive**  
**Glendale Heights, IL 60139**

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

NAME OF CORPORATE/COMPANY OFFICIAL JEAN BRADFIELD  
PLEASE TYPE OR PRINT CLEARLY

TITLE PRESIDENT

AUTHORIZED OFFICIAL SIGNATURE 

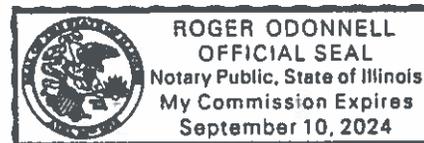
DATE 1/19/24

Subscribed and Sworn to

TELEPHONE (630) 693-0300

Before me this 19 day  
of January, 2024

  
Notary Public



STATE OF ILLINOIS )  
 )  
County of Kane ) ss.

BIDDER'S TAX CERTIFICATION

(BIDDER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the Bidder, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Bidder deposes, states and certifies that Bidder is not barred from contracting with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

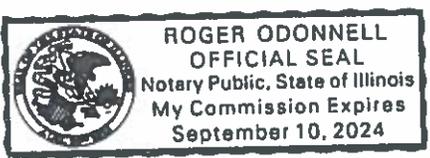
DATED this 19 day of January, 2024.

By   
(Signature of Bidder's Executing Officer)  
JEAN BRADFIELD  
(Print name of Bidder's Executing Officer)  
PRESIDENT  
(Title)

ATTEST/WITNESS:  
By   
Title Secretary

Subscribed and sworn to before me this  
19 day of January, 2024.  
  
Notary Public

(SEAL)



CITY OF AURORA, ILLINOIS  
24-004  
ELECTRICAL SUPPLIES 2024

CONTACT INFORMATION

Vendor shall provide the following contact information assigned to service the City of Aurora account.

Customer Service/General Information: Ph: 630-693-0300

To place an order:

Name: Mike Bradfield

Ph: 630693 0300 Fax: \_\_\_\_\_

E-mail: Mike @ JPSimons.net

Billing & Invoicing question:

Name: Jean Bradfield

Ph: 630693 0300 Fax: \_\_\_\_\_

E-mail: Jean @ JPSimons.net

Questions:

Name: \_\_\_\_\_

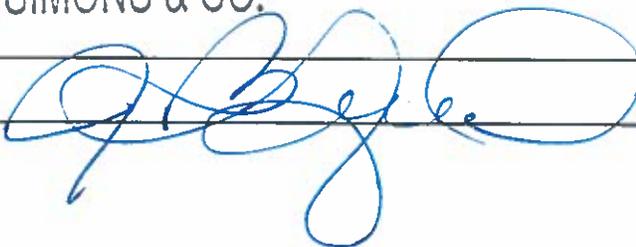
Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

J.P. SIMONS & CO.

Bidder's Name: \_\_\_\_\_

Signature & Date: \_\_\_\_\_



1-19-24

**QUOTATION FORM**  
**24-004**  
**ELECTRICAL SUPPLIES**

TO: CITY OF AURORA  
44 EAST DOWNER PLACE  
AURORA, ILLINOIS 60507

1. Proposal of J.P. Simons & Co  
for the improvement known as the **Electrical Supplies 2024**.
2. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein, and that the proposal is made without collusion with any person, firm, or corporation.
  3. The undersigned further declares that he has carefully examined the proposals, specifications, and special provisions, and that he has familiarized himself with all of the local conditions affecting the contract and detailed requirements, and understands that in making this proposal he waives all right to plead any misunderstanding regarding the same.
  4. The undersigned declares that he understands that the quantities mentioned are approximate only, and that they are subject to increase or decrease; that he will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, and multiplied by the unit prices shown in the schedule of prices contained herein.
  5. The undersigned agrees that the unit prices submitted herewith are for the purpose of obtaining a gross sum and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.
  6. The undersigned agrees that if the City decides to extend or shorten the improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the specifications, he will provide quantities, increased or decreased, at the contract unit prices without claim for profits lost as a result of any work or items eliminated by the City of Aurora.
  7. The undersigned submits herewith his schedule of prices covering the components to be provided under this contract, he understands that he must show in the schedule the unit prices for which he proposes to provide each item and that if not done, his proposal may be rejected as irregular or non-responsive.
  8. Selected vendor(s) must be within a 30 minute radius of the City of Aurora Illinois and carry majority of items on hand for immediate pick up by city staff.
  9. The City of Aurora reserves the right to reject any or all of the bids and to waive any and all irregularities and technicalities. The City of Aurora shall either award the project or reject the bids within ninety (90) calendar days after the bid opening. This time frame may be extended upon mutual agreement of the City and the Bidder.

10. Local Bidder Preference

O20-029 approved April 28, 2020 defines "Local business" to mean a vendor or contractor who has a valid, verifiable physical business address located within the corporate boundaries of the City of Aurora at least twelve months prior to a bid or proposal opening date, from which the vendor, contractor or consultant operates or performs business on a daily basis, including manufacturing production or distribution. The business must disclose the percentage of workforce in the City of Aurora; be registered with the City of Aurora, if applicable; be subject to City of Aurora taxes (inclusive of sales taxes); be current with property tax payments and sales tax payments; not have any outside cited code violations; not have any outstanding debts to the City of Aurora; have adequately qualified and trained staff to service the bid of interest

11. The undersigned of this proposal agrees that he or she has examined all sections of this Request, Specifications, and Bidding Documents and hereby understands and accepts the provisions and shall claim no compensation other than the prices as bid.
12. The undersigned agrees to indemnifying and saving harmless the City of Aurora, its officers, agents, employees, and servants by filing with the City, prior to the execution of the contract, copies of completed Certificates of Insurance satisfactory to the City, with the City of Aurora named as primary, non-contributory additional insured; automobile liability insurance covering owned, non-owned, and hired vehicles with limits of liability as stated in the attached Special Provisions. Bid number 24-004 and title "Electrical Supplies 2024" must be referenced on the Certificate of Insurance.
13. No contract will be awarded to any bidder where that bidder or any principal or supervisory personnel of the bidder has been personally involved with another business that has been delinquent or unfaithful in any former contract with the City or where that bidder or any supervisory personnel of the bidder has been personally involved with another business that is a defaulter as surety or otherwise upon obligation to the City.
14. Payment shall be made for services rendered. The City, after inspection and acceptance, and in consideration of the faithful performance by the Bidder, agrees to pay for the completion of the work embraced in this contract, payment shall be made in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1, *et.seq.*)

Time, in connection with any discount offered, will be computed from the date of delivery to the City or from the date a correct invoice is received by the City of Aurora Purchasing Division, if the latter date is later than the date of delivery.

Prices will be considered NET, if no payment discount is shown.

The successful Bidder must submit invoices via e-mail to:

**[PurchasingDL@aurora.il.us](mailto:PurchasingDL@aurora.il.us)**

or Mail to the following address:

**City of Aurora  
Attn: Purchasing Division  
44 E. Downer Place  
Aurora, IL 60507**

The City of Aurora offers electronic funds transfer (EFT) payment to our vendors. EFT is *our preferred method of payment!*

15. The City reserves the right to cancel the whole or any part of the contract if the Proposer fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The Proposer will not be liable to perform if situations arise by reason of strikes, acts of God or public enemy, acts of the City, fires or floods.
16. The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010, adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the City of Aurora has contracted. The City of Aurora will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information. The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the City of Aurora for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the City of Aurora within two (2) business days of the request being made by the City of Aurora. The undersigned agrees to indemnify and hold harmless the City of Aurora from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the City of Aurora under this agreement
17. The City of Aurora is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax (per Illinois Revised Statutes, Chapter 120, Paragraph 44) upon City works and purchases. The City of Aurora's Sales Tax Exemption Number is E9996-0842-07.
18. The entire set of specifications shall be submitted with each proposal.
19. The undersigned submits herewith this **Schedule of Prices** covering the materials requested under this contract.

CITY OF AURORA  
QUOTATION BID PROPOSAL FORM  
24-004  
ELECTRICAL SUPPLIES 2024

No additional charges over line item net price will be accepted without written approval of the Purchasing Director.

All quotation prices shall be shown as delivered Aurora Destination, Prepaid and Allowed.

Non-quoted items must have price on packing list.

Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07.

**Any Bidder who owes the City money may be disqualified at the City's discretion.**

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Quotation, to accept or reject any or all Bids or portion thereof, or accept an alternate bid. The City reserves the right to waive any immaterial defect in any bid, or technicality, informality or irregularity in the bids received, and to disregard all nonconforming or conditional bids or counter-proposals. Unless otherwise specified by the bidder or the City, the City reserves the right to hold the best bids for ninety (90) days from the opening date set forth above. The City may seek clarification from any bidder at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the bid to the lowest responsible Bidder whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

QUOTATION SUBMITTED BY

COMPANY J.P. SIMONS & CO.  
ADDRESS 330 Windy Point Drive  
Glendale Heights, IL 60139  
CITY, STATE, ZIP \_\_\_\_\_  
PREPARER'S NAME Mike Bradfield  
Please Type  
EMAIL ADDRESS Mike@JPSimons.net  
CONTACT PERSON Mike Bradfield  
AUTHORIZED SIGNATURE [Signature] Title Sales  
PHONE # (630) 693-0300 FAX # ( ) \_\_\_\_\_ DATE 1/19/24

CITY OF AURORA  
 QUOTATION PROPOSAL FORM 24-004  
 ELECTRICAL SUPPLIES 2024

Stipulated alternatives will not be purchased unless the desired brand is not available

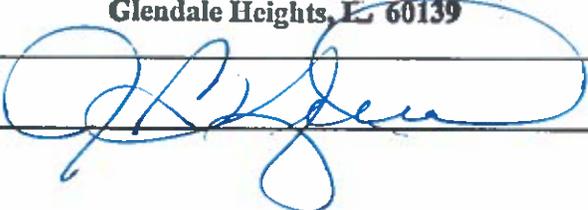
Line Item	Description	*Est. Quantity Per Year	Unit Price	Cost Extension
<b>LED Lamps and Controls</b>				
1	Keystone KT-LED36HID-EX39-850-D-G3 or equal	100	55.68	5,568
2	Keystone KT-LED54HID-EX39-850-D-G3 or equal	100	65.12	6,512
3	Tork 3000 photo eye (No Sub)	150	14.16	2,124
4	Tork 2007 photo eye (No Sub)	100	13.32	1,332
5	Eiko LED27WPT50KMOG-G5	100	38.58	3,858
6	Eiko LED45WPT50KMOG-G5	50	58.00	2,900
<b>Fuses and Accessories</b>				
7	MOL 5 thru 10 or Equal	1000	3.75	3,750
8	HEB AA Fuse Holder	150	17.18	2,577
9	HEB AB Fuse Holder	50	17.98	899.00
10	HEB AW RLC-A Fuse Holder	100	40.50	4,050
11	HEX AA Fuse Holder	100	96.66	9,666
12	2A0660 Insulated Boot	100	4.08	408.00
<b>Splicing</b>				
13	T&B YS8C Crimp Sleeve	100	1.60	160.00
14	T&B YS6C Crimp Sleeve	100	1.78	178.00
15	T&B YS4C Crimp Sleeve	100	2.20	220.00
16	T&B YS2C Crimp Sleeve	100	2.42	242.00

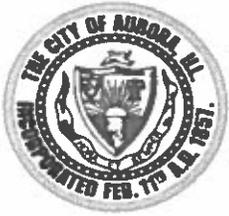
17	T&B HS16-12-L Shrink Tube	150	5.35	802.50
18	T&B HS12-6-L Shrink Tube	150	9.24	1,386
19	T&B HS6-1-L Shrink Tube	150	9.88	1,482
20	T&B HSC2-20 Shrink Cap	200	7.72	1,544
21	100-30-411 Ideal	100	.32	32.00
22	100-30-412 Ideal	100	.46	46.00
23	54610 T&B	100	1.80	180.00
24	54625-TB T&B	100	2.05	205.00
25	54630 T&B	100	2.54	254.00
26	54635 T&B	100	2.70	270.00
27	54640 T&B	100	3.15	315.00
28	54645 T&B	100	3.99	399.00
29	HSC30-250 T&B	100	8.60	860.00
30	Super33+ Tape (Roll)	500	7.10	3,550
31	Super88 Tape (Roll)	200	7.95	1,590

\*All quantities are estimates only. There is no guarantee that this quantity will be purchased. The extended price, for two years, based on projected annual quantity, will be used for bid analysis purposes.

**J.P. SIMONS & CO.**  
**330 Windy Point Drive**  
**Glendale Heights, IL 60139**

Bidders Name \_\_\_\_\_

Signature & Date  \_\_\_\_\_ 1-19-24



## City of Aurora, IL - Local Vendor Preference Application

The business identified below is requesting to be placed on the City of Aurora, Illinois Local Vendor Preference list, in accordance with ordinance O20-029 approved April 28, 2020.

- 1) Date Submitted: \_\_\_\_\_
- 2) Name of Business: \_\_\_\_\_
- 3) Address of Local Office: \_\_\_\_\_
- 4) City, State, Zip: \_\_\_\_\_
- 5) Company's Web Address: \_\_\_\_\_
- 6) Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
- 7) County your Local Business is Located In: \_\_\_\_\_

Submitted By (Signature): \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Sec. 2-410.-Prequalification; local bidder.**

- (a) If an interested business would like to prequalify as a "local business", such a business shall complete and submit the prequalification application along with supporting documentation, as listed below, and the applicable fee as set by the City Council, to the Finance Department:
- a. Evidence that the business has established and maintained a physical presence in the City of Aurora, by virtue of the ownership or lease of all or a portion of a building for a period of not less than twelve (12) consecutive months prior to the submission of the prequalification application; and
  - b. Evidence demonstrating that the business is legally authorized to conduct business within the State of Illinois and the City of Aurora, and has a business registered to operate in the City if required; and
  - c. Evidence that the business is not a debtor to the City of Aurora. For purposes of this subparagraph, a debtor is defined as having outstanding fees, water bills, sales tax or restaurant/bar tax payments that are thirty (30) days or more past due, or has outstanding weed or nuisance abatements or liens, has failure to comply tickets or parking tickets that are not in dispute as to their validity and are not being challenged in court or other administrative processes.

*Back up documentation for (a) a. and (a) b. must accompany this submittal or application will be rejected.*

*Please note for (a) c. above the City of Aurora will verify internally that your company does not have any outstanding fees. Your company should make sure that to the best of its knowledge all bills are current.*

**Return completed application, with all required backup documentation to:**

**City of Aurora, Attn: Purchasing Division, 44 E. Downer Place, Aurora, IL 60507**

**Or email to: [PurchasingDL@aurora.il.us](mailto:PurchasingDL@aurora.il.us)**

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Do not write below this line: For City of Aurora use ONLY

- (a) a.
- (a) b.
- (a) c.

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Letter Sent: \_\_\_\_\_

Denied: \_\_\_\_\_

Initials: \_\_\_\_\_

# City of Aurora



Finance Department | Purchasing Division  
44 E Downer Place | Aurora, Illinois & 60507  
Phone: (630) 256-3550 | Fax: (630) 256-3559 | Web: www.aurora-il.org

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DATE: January 18, 2024  
TO: Prospective Bidders  
FROM: Jolene Coulter, Director of Purchasing  
RE: **CITY OF AURORA INVITATION TO BID 24-004 – Addendum #1  
ELECTRICAL SUPPLIES**

This notice forms a part of the Invitation to Bid 24-004: Electrical Supplies. All other information pertaining to this Invitation to Bid shall remain the same.

Bidder must submit an original bid response, and shall have provided all requested information and submitted all appropriate, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive.

Sealed Bids will be received at the City of Aurora, City Clerk, 44 East Downer Place, Aurora, Illinois, 60507, until 2:00 pm, Wednesday, January 24, 2024 to determine bids for the anticipated above named purchase. It is the sole responsibility of the Bidder to see that their Bid is received by the due date and time. No Late proposals will be accepted.

1. Eiko LED27WPT50KMOG-G5 and Eiko LED45WPT50KMOG-G5 have been discontinued. Would it be ok to submit an equivalent equal with the spec sheet? A couple of other items does say equal is ok but not for these two so we wanted to check.

**An equal can be accepted.**

**End of Addendum**