

Proposed Changes:

(e) Procedures

#6 Each (**August** or **September**) of the Calendar year, the Alderpeople shall set their following year budget and possible carry overs in their budget meeting with the **Aldermen** Chief of Staff). These set parameters will then be relayed by the Chief of Staff to the City Treasurer. Any Additional carry over requests shall be relayed to the Chief of Staff and then City Treasurer prior to December 15th. If an Alderperson has remaining funds in any account at the end of the fiscal year and they have not been designated to carry over, those funds shall automatically be carried over into the **Ward's** Capital account only for the next fiscal year.