

# 2017 Special Events and Festivals Application

Submitted On: Apr 10, 2017 @ 2:08PM

<b>Organization</b>	Three Fires Council, Boy Scouts of America
<b>Today's Date</b>	4 10 2017
<b>Status</b>	501(c)3
<b>Contact Name</b>	Ian McCleary
<b>Contact's position in the organization</b>	Day Camp Director
<b>Phone Number</b>	(630)659-7169
<b>Email</b>	ianmccleary@aol.com
<b>Event Name</b>	Phillps Park Cub Scout Day Camp
<b>Type of Event</b>	Day Camp
<b>Purpose of Event</b>	To promote the Cub Scout and Boy Scout programs to the youth in the City of Aurora
<b>Event Date(s) M/D/Y</b>	7/16-22/2017
<b>Event Hours</b>	7:00 am until 6:00 pm
<b>Set-up Hours</b>	1:00 pm - 4:00 pm on 7/16/17
<b>Breakdown Hours</b>	9:00 am - 12:00 pm on 7/22/17
<b>Event Site</b>	Phillips Park sledding hill area by the skate park
<b>Attendance</b>	150 150
<b>Number of Volunteers/Personnel</b>	30
<b>Rain Policy</b>	Camp will proceed rain or shine. We will use other covered locations in the park if the weather is severe enough. If there is extreme weather camp will be delayed/canceled at the discretion of the camp administration.
<b>Number of years this event has been held</b>	15 years
<b>Has this event been approved for Neighborhood Festival Funds?</b>	No
<b>Are you requesting road closures?</b>	No

<b>Address of Public Property</b>	828 Montgomery Rd, Aurora, IL 60505
<b>Name of Public Property</b>	Phillips Park winter recreation area
<b>Event Name</b>	Phillips Park Cub Scout Day Camp
<b>Event Start Date</b>	7/16/17
<b>Event End Date</b>	7/22/17
<b>Signature Data</b>	<p>Name:  First Name: Ian  Last Name: McCleary</p> <p>Email:  Email Address: ianmccleary@aol.com</p> <p style="text-align: center;"><i>Ian McCleary</i></p>
<b>Signatory Title (if applicable)</b>	Day Camp Director
<b>Event Name</b>	Phillips Park Cub Scout Day Camp
<b>If you are requesting a road closure, indicate which road(s) and cross-streets, (i.e. Stolp Avenue from Downer Place to Galena Boulevard):</b>	
<b>Will you be providing private on-site security?</b>	No
<b>Security Company Name</b>	
<b>Security Company Contact Name</b>	
<b>Security Company Contact Cell</b>	
<b>Where will security be needed?</b>	
<b>What times will security be needed?</b>	
<b>Will Aurora Police Department officers be requested?</b>	No
<b>What are your plans for medical assistance?</b>	We will have a RN onsite for all non emergencies. If there is a need for other medical assistance we will call 911
<b>Will there be fireworks at your event?</b>	No

<b>Fireworks Company and Contact Name</b>	
<b>Name and phone of person responsible for post-event firework clean up</b>	
<b>Is this event open to the public?</b>	No
<b>Will you be using or renting tents larger than 10'x10' for your event?</b>	No
<b>Are vendors using open-flame cooking equipment or deep fryers?</b>	No
<b>Setup contact</b>	Ian McCleary (630)659-7169
<b>Setup times</b>	12:00 pm until 4:00 pm on July 16, 2017
<b>Cleanup contact</b>	Ian McCleary (630)659-7169
<b>Breakdown times</b>	9:00 am - 12:00 pm July 22, 2017
<b>Will admission be charged for this event?</b>	Yes
<b>If yes, how much? Include charges for adults, seniors, students, children, families and other categories, if applicable.</b>	\$145 per camper
<b>Vendor Fees</b>	
<b>Will alcoholic beverages be sold?</b>	No
<b>If yes, list beverages and pricing</b>	
<b>What does the organizer intend to do with any revenue over and above the expenditures?</b>	We will use the funds to cover the cost of the program and staff. Any leftovers will be put back into the program
<b>Previous year's revenue</b>	\$12,000
<b>List names of performers and entertainment groups</b>	
<b>Describe other entertainment and/or activities planned for your event</b>	
<b>How will your event be promoted?</b>	Posters Flyers Facebook Website
<b>Will you need barricades?</b>	No

<b>Location and placement of barricades</b>	
<b>Number of barricades needed</b>	
<b>Date barricades are needed</b>	
<b>Time barricades will be placed</b>	
<b>Name of company providing barricades, if other than the City</b>	
<b>Will you need trash bins?</b>	No
<b>If yes, how many are you requesting?</b>	
<b>How will you dispose of all trash generated by this event?</b>	
<b>If a dumpster is being ordered, provide contact and phone number of company delivering the dumpster</b>	
<b>Where will the dumpster be placed?</b>	
<b>When will your dumpster be delivered?</b>	
<b>When will your dumpster be picked up?</b>	
<b>Will you need a street sweeper?</b>	No
<b>Name of company providing street sweeper, if other than the City</b>	
<b>Will you have food vendors or animal units?</b>	No
<b>Will you require electrical service?</b>	No
<b>Generator contact, including day-of cell phone number</b>	
<b>Sound contact, including day-of cell phone number</b>	
<b>Will parking considerations be needed?</b>	No
<b>Please explain the types of parking consideration that may be needed</b>	
<b>Location of needed parking considerations</b>	

<b>Amount of parking that will be needed for the event:</b>	
<b>Dates of needed parking considerations:</b>	
<b>Times of needed parking considerations:</b>	
<b>If yes, please explain what area(s) need to be blocked?</b>	
<b>Please include any additional information you feel may be necessary for Special Events staff to know.</b>	
<b>Upload your certificate of insurance now</b>	<a href="https://seamlessdocs.s3.amazonaws.com/attachments%2FCO17011000022072798%2FUj9XFEANQefzpNnVG9Em_CITY+OF+AURORA+FOXFIRE+DISTRICT+7-17-17.pdf">https://seamlessdocs.s3.amazonaws.com/attachments%2FCO17011000022072798%2FUj9XFEANQefzpNnVG9Em_CITY+OF+AURORA+FOXFIRE+DISTRICT+7-17-17.pdf</a>

