

((original))

# City of Aurora

Finance Department | Purchasing Division  
44 E Downer Place | Aurora, Illinois 60507  
Phone: (630) 256-3550 | Fax: (630) 256-3559 | Web: [www.aurora-il.org](http://www.aurora-il.org)



DATE: May 21, 2020  
TO: Prospective Bidders  
FROM: Jolene Coulter, Director of Purchasing  
RE: **CITY OF AURORA REQUEST FOR PROPOSAL 20-32 – Addendum #1**  
**Snow and Ice Control Services of Various Parking Lots**

This notice forms a part of the Request for Proposal 20-32: Snow and Ice Control Services of Various Parking Lots for the City of Aurora. All other information pertaining to this Request for Proposal shall remain the same.

Proposer must submit an original proposal response, marked as "original" and one (1) complete paper copy, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive.

Sealed Proposals will be received at the office of the City Clerk, 44 East Downer Place, Aurora, Illinois 60507, until 2:00 pm, CST, Wednesday, May 27, 2020 to determine proposals for the anticipated above named purchase. Proposals will be read via a non-mandatory teleconferenced live stream at 2:00 pm, in the City Council Chambers.

**Proposers are hereby instructed to submit their bids on Revised Proposal Form 20-32 (R) included with this Addendum in lieu of the original Proposal form issued with the Request for Proposal documents. Failure to submit on the attached form may be considered non responsive.**

**Please acknowledge this addendum with your proposal. Failure to do so may subject Bidder to disqualification.**

## **Additional Lot Specifications:**

## **Additions to Appendix B:**

### **11. City of Aurora Parking Lot X – 201 N. River Street, Aurora, IL 60506**

#### **A) Plowing Service**

After one (1) inch of accumulated snow measured at site as determined by City of Aurora, the Contractor will be notified to plow all snow until the premises are accessible to the public. The areas covered by this proposal are all parking spaces, entrances, and exits. Contractor will spread de-icing salt provided by the City of Aurora for pick-up at 720 N. Broadway Avenue to all of these areas.

**B) Salting Service**

When conditions warrant, contractor may be directed to spread salt to areas covered by this contract.

**C) Equipment**

The Contractor in the course of performing Snow and Ice Control Services of the City of Aurora Public Lot X shall furnish: 4x4 Vehicle with 8 Foot Plow, or equipment as approved by the Superintendent of Fleet or his designee, and maintain their own equipment.

**12. City of Aurora Parking Lot A – 107 Spruce St., Aurora, IL 60506**

**A) Plowing Service**

After one (1) inch of accumulated snow measured at site as determined by City of Aurora, the Contractor will be notified to plow all snow until the premises are accessible to the public. The areas covered by this proposal are all parking spaces, entrances, and exits. Contractor will spread de-icing salt provided by the City of Aurora for pick-up at 720 N. Broadway Avenue to all of these areas.

**B) Salting Service**

When conditions warrant, contractor may be directed to spread salt to areas covered by this contract.

**C) Equipment**

The Contractor in the course of performing Snow and Ice Control Services of the City of Aurora Public Lot A shall furnish: 4x4 Vehicle with 8 Foot Plow, or equipment as approved by the Superintendent of Fleet or his designee, and maintain their own equipment.

**13. City of Aurora Parking Lot C – 73 S. River, Aurora, IL 60506**

**A) Plowing Service**

After one (1) inch of accumulated snow measured at site as determined by City of Aurora, the Contractor will be notified to plow all snow until the premises are accessible to the public. The areas covered by this proposal are all parking spaces, entrances, and exits. Contractor will spread de-icing salt provided by the City of Aurora for pick-up at 720 N. Broadway Avenue to all of these areas.

**B) Salting Service**

When conditions warrant, contractor may be directed to spread salt to areas covered by this contract.

**C) Equipment**

The Contractor in the course of performing Snow and Ice Control Services of the City of Aurora Public Lot C shall furnish: 4x4 Vehicle with 8 Foot Plow, or equipment as approved by the Superintendent of Fleet or his designee, and maintain their own equipment.

**14. City of Aurora Parking Lot H – 14 Middle Avenue, Aurora, IL 60506**

**A) Plowing Service**

After one (1) inch of accumulated snow measured at site as determined by **City of Aurora**, the Contractor will be notified to plow all snow until the premises are accessible to the public. The areas covered by this proposal are all parking spaces, entrances, and exits. Contractor will spread de-icing salt provided by the City of Aurora for pick-up at 720 N. Broadway Avenue to all of these areas.

**B) Salting Service**

When conditions warrant, contractor may be directed to spread salt to areas covered by this contract.

**C) Equipment**

The Contractor in the course of performing Snow and Ice Control Services of the City of Aurora Public Lot H shall furnish: 4x4 Vehicle with 8 Foot Plow, or equipment as approved by the Superintendent of Fleet or his designee, and maintain their own equipment.

**15. City of Aurora Parking Lot S – 26 N. River Street, Aurora, IL 60506**

**A) Plowing Service**

After one (1) inch of accumulated snow measured at site as determined by **City of Aurora**, the Contractor will be notified to plow all snow until the premises are accessible to the public. The areas covered by this proposal are all parking spaces, entrances, and exits. Contractor will spread de-icing salt provided by the City of Aurora for pick-up at 720 N. Broadway Avenue to all of these areas.

**B) Salting Service**

When conditions warrant, contractor may be directed to spread salt to areas covered by this contract.

**C) Equipment**

The Contractor in the course of performing Snow and Ice Control Services of the City of Aurora Public Lot S shall furnish: 4x4 Vehicle with 8 Foot Plow, or equipment as approved by the Superintendent of Fleet or his designee, and maintain their own equipment.

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSAL 20-32**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**PROPOSAL FORM (R)**

**May**

**Due Date & Time: 2:00 p.m. CST, Wednesday, May 27, 2020**

**To: City of Aurora  
City Clerk's Office  
44 E Downer Place  
Aurora, Illinois 60507**

The following offer is hereby made to the City of Aurora, Aurora, Illinois, hereafter called the Owner.

**Submitted By:** J&G Services Inc

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other RFP documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications and amendments (if applicable) contained in the proposal solicitation documents. The items in this Request for Proposal, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the RFP.
  - A. The Vendor shall also include with their proposal any necessary literature, samples, etc., as required within the Request for Proposal, Instruction to Proposers and specifications.
  - B. For purposes of this offer, the terms Offeror, Proposer, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
  - A. All proposal documents have been examined: Instructions to Proposer, Specifications and the following addenda:

No. 1, No. 2, No. 3, (Vendor to acknowledge addenda here.)

Proposer's Name: J&G Services Inc  
Signature & Date: 6/2/20

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSAL 20-32 (R)**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**PROPOSAL FORM**

The City of Aurora is accepting proposals to establish a list of eligible contractors to perform snow and ice control services of various parking lots, when directed by the Superintendent of Fleet, or his Designee, from streets that the City of Aurora maintains, on assigned routes, or from any other city owned or maintained properties as needed. An agreement has been prepared which illustrates the duties and responsibilities of the City and the Contractor for these services.

The undersigned acknowledges that with submission of a proposal that they have read and understand the terms and conditions of the agreement to be offered. The proposal also acknowledges that they will comply with said provision should they be awarded the contract.

**All proposal prices shall be shown as delivered Aurora Destination, Prepaid and Allowed. Do not add state, federal or local taxes. Municipalities are exempt.** Exemption Certification Permit No. Illinois E9996-0842-07. No additional charges over base proposal price will be accepted without written approval of the Purchasing Director.

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Proposal, to accept or reject any or all Proposals or portion thereof, or accept an alternate proposal. The City reserves the right to waive any immaterial defect in any proposal, or technicality, informality or irregularity in the proposals received, and to disregard all nonconforming or conditional proposals or counter-proposals. Unless otherwise specified by the Proposer or the City, the City reserves the right to hold the best proposals for ninety (90) days from the opening date set forth above. The City may seek clarification from any proposal at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the RFP to the lowest responsible proposer whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

The undersigned agrees to provide Snow and Ice Control Services of various parking lots, representing the City of Aurora, for the period specified in the contract:

**SUBMITTED BY**

COMPANY J&G Services Inc

ADDRESS PO Box 6076

CITY, STATE, ZIP Aurora, IL, 60598-6076

PREPARER'S NAME Gail Tillary

Please Type

AUTHORIZED SIGNATURE  President

EMAIL jgservices2@yahoo.com

PHONE # (630) 449-9383 FAX # (866) 400-1803 DATE 5/30/2020

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSALS 20-32 (R)**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**PROPOSAL FORM**

**“AFFIDAVIT: I (We) hereby certify and affirm that my (our) proposal was prepared independently on this work, that it contains no fees or amounts other than for the legitimate execution of the work as specified, and that it includes no understandings or agreements in restraint of trade.”**

(If an Individual)

Signature of Proposer \_\_\_\_\_ (SEAL)

Business Address  
\_\_\_\_\_  
\_\_\_\_\_

(If a Co-partnership)

Firm name \_\_\_\_\_ (SEAL)

Signed by \_\_\_\_\_ (SEAL)

Business Address  
\_\_\_\_\_  
\_\_\_\_\_

Insert Names  
and Addresses  
of all Members  
of the Firm  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If a Corporation)

Corporate Name J&G Services Inc  
Signed by \_\_\_\_\_  
Address Gail Tillery, President  
PO Box 6076  
Aurora, IL, 60598-6076

J&G Services, Inc. t (President) Gail Tillery  
Corporate Seal \_\_\_\_\_  
2018  
Names of (Secretary) Jamal Tillery  
Officers (Treasurer) \_\_\_\_\_

Jamal Tillery  
Secretary

(Note: Proposers should not add any conditions or qualifying statements to this proposal for the proposal may be declared irregular as being not responsive to the request for proposal.)

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSALS 20-32 (R)**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**#6 PARKING LOTS I & L PROPOSAL FORM**

**Flat Rate Pricing (Includes all plowing, sidewalks and salting):**

**COST PER EVENT**

	<b>Up to 2.9"</b>	<b>3"- 5.9"</b>	<b>6" – 7.9"</b>	<b>8" – 9.9"</b>	<b>10" and Up</b>
<b>2020/2021</b>	\$ 200	\$ 250	\$ 350	\$ 500	\$ 600
<b>2021/2022</b>	\$ 225	\$ 275	\$ 375	\$ 525	\$ 625
<b>2022/2023</b>	\$ 225	\$ 275	\$ 375	\$ 525	\$ 625
<b>2023/2024</b>	\$ 225	\$ 280	\$ 375	\$ 525	\$ 625

**Salting Flat Rate Pricing (Lot and sidewalk salting only):**

**COST PER EVENT**

<b>2020/2021</b>	\$ 300
<b>2021/2022</b>	\$ 300
<b>2022/2023</b>	\$ 300
<b>2023/2024</b>	\$ 300

Proposer's Name: J&G Services Inc

Signature & Date: b/2/20

**CITY OF AURORA, ILLINOIS  
REQUEST FOR PROPOSALS 20-32 (R)  
SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**#6 PARKING LOTS I & L PROPOSAL FORM**

**The City of Aurora vehicle and equipment requirements (Including driver/operator):**

**COST PER UNIT**

	4X4 Vehicle with 8 Foot Plow Per Hour	Sidewalk De-Icing Materials Per 50 lb Bag
2020/2021	\$ 125	\$ 125
2021/2022	\$ 125	\$ 125
2022/2023	\$ 125	\$ 125
2023/2024	\$ 125	\$ 125

Proposer's Name: J&G Services Inc

Signature & Date: 6/2/2020

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSALS 20-32 (R)**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**#7 PARKING LOT W PROPOSAL FORM**

**Flat Rate Pricing (Includes all plowing and salting):**

**COST PER EVENT**

	Up to 2.9"	3"- 5.9"	6" – 7.9"	8" – 9.9"	10" and Up
2020/2021	\$ 200	\$ 250	\$ 350	\$ 500	\$ 600
2021/2022	\$ 225	\$ 275	\$ 350	\$ 500	\$ 600
2022/2023	\$ 225	\$ 275	\$ 350	\$ 500	\$ 600
2023/2024	\$ 225	\$ 275	\$ 359	\$ 500	\$ 600

**Salting Flat Rate Pricing:**

**COST PER EVENT**

2020/2021	\$ 300
2021/2022	\$ 300
2022/2023	\$ 300
2023/2024	\$ 300

Proposer's Name: J&G Services Inc  
 Signature & Date:  6/2/20

**CITY OF AURORA, ILLINOIS  
REQUEST FOR PROPOSALS 20-32 (R)  
SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**#7 PARKING LOT W PROPOSAL FORM**

**The City of Aurora vehicle and equipment requirements (Including driver/operator):**

**COST PER UNIT**

	4X4 Vehicle with 8 Foot Plow Per Hour	
2020/2021	\$	125
2021/2022	\$	125
2022/2023	\$	125
2023/2024	\$	125

Proposer's Name:

J&G Services Inc

Signature & Date:

4/2/20

# City of Aurora

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DATE: May 21, 2020  
TO: Prospective Bidders  
FROM: Jolene Coulter, Director of Purchasing  
RE: **CITY OF AURORA REQUEST FOR PROPOSAL 20-32 – Addendum #2**  
**Snow and Ice Control Services of Various Parking Lots**

This notice forms a part of the Request for Proposal 20-32: Snow and Ice Control Services of Various Parking Lots for the City of Aurora. All other information pertaining to this Request for Proposal shall remain the same.

Proposer must submit an original proposal response, marked as "original" and one (1) complete paper copy, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive.

Sealed Proposals will be received at the office of the City Clerk, 44 East Downer Place, Aurora, Illinois 60507, until 2:00 pm, CST, Wednesday, May 27, 2020 to determine proposals for the anticipated above named purchase. Proposals will be read via a non-mandatory teleconferenced live stream at 2:00 pm, in the City Council Chambers.

**Proposers are hereby instructed to submit their bids on Revised Proposal Form 20-32 (R) included with this Addendum in lieu of the original Proposal form issued with the Request for Proposal documents. Failure to submit on the attached form may be considered non responsive.**

**Please acknowledge this addendum with your proposal. Failure to do so may subject Bidder to disqualification.**

**Map W was incorrect in Addendum #1.**

**CITY OF AURORA, ILLINOIS  
REQUEST FOR PROPOSAL 20-32  
SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**PROPOSAL FORM (R)**

**May**

**Due Date & Time: 2:00 p.m. CST, Wednesday, May 27, 2020**

**To: City of Aurora  
City Clerk's Office  
44 E Downer Place  
Aurora, Illinois 60507**

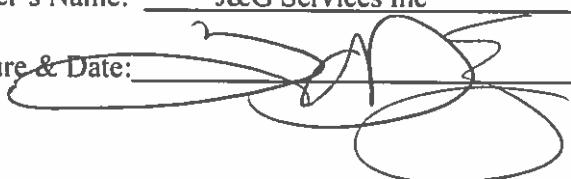
The following offer is hereby made to the City of Aurora, Aurora, Illinois, hereafter called the Owner.

**Submitted By:** J&G Services Inc

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other RFP documents, to irrevocably offer to furnish the materials, equipment and services in compliance with all terms, conditions, specifications and amendments (if applicable) contained in the proposal solicitation documents. The items in this Request for Proposal, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the RFP.
  - A. The Vendor shall also include with their proposal any necessary literature, samples, etc., as required within the Request for Proposal, Instruction to Proposers and specifications.
  - B. For purposes of this offer, the terms Offeror, Proposer, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
  - A. All proposal documents have been examined: Instructions to Proposer, Specifications and the following addenda:

No. 1, No. 2, No. 3, (Vendor to acknowledge addenda here.)

Proposer's Name: J&G Services Inc

Signature & Date:  6/2/20

**CITY OF AURORA, ILLINOIS  
REQUEST FOR PROPOSAL 20-32 (R)  
SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

**PROPOSAL FORM**

The City of Aurora is accepting proposals to establish a list of eligible contractors to perform snow and ice control services of various parking lots, when directed by the Superintendent of Fleet, or his Designee, from streets that the City of Aurora maintains, on assigned routes, or from any other city owned or maintained properties as needed. An agreement has been prepared which illustrates the duties and responsibilities of the City and the Contractor for these services.

The undersigned acknowledges that with submission of a proposal that they have read and understand the terms and conditions of the agreement to be offered. The proposal also acknowledges that they will comply with said provision should they be awarded the contract.

**All proposal prices shall be shown as delivered Aurora Destination, Prepaid and Allowed. Do not add state, federal or local taxes. Municipalities are exempt. Exemption Certification Permit No. Illinois E9996-0842-07.** No additional charges over base proposal price will be accepted without written approval of the Purchasing Director.

The City of Aurora reserves the right at any time and for any reason to cancel this Request for Proposal, to accept or reject any or all Proposals or portion thereof, or accept an alternate proposal. The City reserves the right to waive any immaterial defect in any proposal, or technicality, informality or irregularity in the proposals received, and to disregard all nonconforming or conditional proposals or counter-proposals. Unless otherwise specified by the Proposer or the City, the City reserves the right to hold the best proposals for ninety (90) days from the opening date set forth above. The City may seek clarification from any proposal at any time and failure to respond promptly is cause for rejection. The City further reserves the right to award the RFP to the lowest responsible proposer whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the City.

The undersigned agrees to provide Snow and Ice Control Services of various parking lots, representing the City of Aurora, for the period specified in the contract:

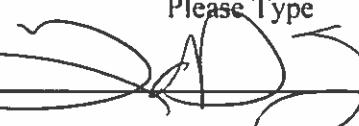
**SUBMITTED BY**

COMPANY J&G Services Inc

ADDRESS PO Box 6076

CITY, STATE, ZIP Aurora, IL, 60598-6076

PREPARER'S NAME Gail Tillery

AUTHORIZED SIGNATURE  Please Type 6/3/20  
EMAIL jgservices2@yahoo.com Title President

PHONE #(630) 449-9383 FAX #( 866 ) 400-1803 DATE 5/30/2020

**CITY OF AURORA, ILLINOIS**  
**REQUEST FOR PROPOSALS 20-32 (R)**  
**SNOW AND ICE CONTROL SERVICES OF VARIOUS PARKING LOTS**

## PROPOSAL FORM

**“AFFIDAVIT: I (We) hereby certify and affirm that my (our) proposal was prepared independently on this work, that it contains no fees or amounts other than for the legitimate execution of the work as specified, and that it includes no understandings or agreements in restraint of trade.”**

(If an Individual)

Signature of Proposer \_\_\_\_\_ (SEAL)

**Business Address**

(If a Co-partnership)

**Firm name** \_\_\_\_\_ **(SEAL)**

Signed by \_\_\_\_\_ (SEAL)

**Business Address** \_\_\_\_\_

Insert Names  
and Addresses  
of all Members  
of the Firm

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(If a Corporation)

(President) Gail Tillary

Names of (Secretary) Jamal Tillery

#### Officers (Treasurer)

## Secretary

(Note: Proposers should not add any conditions or qualifying statements to this proposal for the proposal may be declared irregular as being not responsive to the request for proposal.)

# City of Aurora

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**DATE:** May 26, 2020  
**TO:** Prospective Bidders  
**FROM:** Jolene Coulter, Director of Purchasing  
**RE:** **CITY OF AURORA REQUEST FOR PROPOSAL 20-32 – Addendum #3**  
**Snow and Ice Control Services of Various Parking Lots**

This notice forms a part of the Request for Proposal 20-32: Snow and Ice Control Services of Various Parking Lots for the City of Aurora. All other information pertaining to this Request for Proposal shall remain the same.

Proposer must submit an original proposal response, marked as "original" and one (1) complete paper copy, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive.

Sealed Proposals will be received at the office of the City Clerk, 44 East Downer Place, Aurora, Illinois 60507, until **2:00 pm, CST, Wednesday, June 3, 2020** to determine proposals for the anticipated above named purchase. Proposals will be read via a non-mandatory teleconferenced live stream at 2:00 pm, in the City Council Chambers.

**Proposers are hereby instructed to submit their bids on Revised Proposal Form 20-32 (R) included with this Addendum in lieu of the original Proposal form issued with the Request for Proposal documents. Failure to submit on the attached form may be considered non responsive.**

**Please acknowledge this addendum with your proposal. Failure to do so may subject Bidder to disqualification.**

**This bid opening will be postponed until 2:00 pm, CST, Wednesday, June 3, 2020.**

**If your proposal was submitted already and you need to pick it up you may call 630-256-3550 to arrange.**

**End of Addendum #1**