

James J. Birchall

OBJECTIVE

Provide vision, execution and leadership as a Fleet and Facilities Director.

SUPERINTENDENT OF CENTRAL SERVICES

City of Aurora:

February 2014-Present

Responsible for upkeep and maintenance of all city buildings. Developed a five year deferred maintenance study to accurately budget for all future repairs. Serve on the critical infrastructure team. Fire Museum board member.

- Set up and maintain a key control system
- Fundraise for autism awareness and Special Olympics
- Work with various vendors to oversee projects are completed in a timely manner
- Monitor and receive all alarm calls for the City of Aurora
- Manage and maintain a budget for central services.
- Project manager for various city buildings.

GOODWILL INDUSTRIES-FACILITIES MANAGEMENT

Supervisor- Retail Facilities – Northwest Illinois

March 2013-February 2014

Supervises Mechanics in 34 regional facilities and ensure that locations are properly maintained. Organize, plan and direct facilities repairs, maintenance, and general operations for all Retail Stores. Evaluate internal customer needs and satisfaction. Responsible for the integrity of designated facilities as well as all equipment. Travel 4-5 days per week to visit sites, meet with vendors and develop relationships with store staff and Regional Managers.

- Monitor scheduling of mechanics to ensure proper work flow, productivity and timeliness. Assign maintenance work orders to Retail Mechanics as needed.
- Perform quality control checks to ensure that all work performed by mechanics is done correctly and complies with all codes.
- Conduct quarterly inspections on mechanics and the retail stores.
- Supervise installation, repair and modification of equipment as needed.
- Planning, coordinating, and executing regular preventative maintenance and inspection activities.
- Coordinate new store setups to ensure deadlines are met. Ensure that contractors time is accurate and work performed meets specifications.

Class A-CDL Truck Driver with Hazardous Material and Tanker Endorsement

Cargo Systems – Joliet II

October 1 - Feb 2013

Over the Road driver utilizing a flat bed trailer, including over sized loads.

CR England- July 2012-Oct 2012

Completed truck driving school and obtained CDL License to operate a refrigerated truck.

Logged over 40 thousand miles OTR hours. Attached to Intermodal Unit.

SODEXO CAMPUS SERVICES – Higher Education Facilities

Senior Facilities Director, Aurora University IL and George Williams College, Lake Geneva

Wisconsin – Aurora, IL & Lake Geneva, WI

January 2001 - July 2012

Lead facilities department in accomplishing customers' goals and objectives. Directly responsible for an annual \$4.7 million operating budget for a facility of 920,000 gross square feet. Oversaw all ground maintenance including golf course. Specific responsibilities and accomplishments include:

- Managed individual productivity and development of 70 employees at two separate campuses

- Coordinated and managed new construction of buildings and ongoing operation of construction projects exceeding \$13 million including complete renovation of five resident halls
- Fulfilled regulatory compliance requirements; maintained highest customer satisfaction ratings
- Managed fire sprinkler installation in all resident hall buildings
- Managed the renovation of the athletic playing fields to increase overall appearance and reduce athletic sport injuries
- Directed renovation of entire campus area through coordinated grounds, maintenance and custodial/housekeeping efforts accomplishing the University's recruitment and retention goals
- Replaced and upgraded existing boilers on time and within budget
- Implemented proven systems and best practices to increase: cleaning standards, communication (internal and external) and maximize employee productivity while maintaining high morale
- Leading member of the Crisis Response and Risk Management Team
- Worked with various departments to implement and resolve special needs or requests
- Received Regional Diversity Award, 2009

Facilities Director, Mount Senario College - Ladysmith, WI

August, 1999 –January, 2001

Scheduled and managed all daily facility related operations for 310,000 gross square foot facility including all: maintenance, grounds, custodial, projects and deferred maintenance planning. Specific responsibilities and accomplishments include:

- Responded to and managed emergency situations on campus
- Responsible for departmental training, hiring, morale development and disciplinary functions for a staff of 14 employees
- Established and maintained hazardous material handling programs
- Contributed toward energy reduction efforts while maintaining customer comfort levels
- Developed approach to improve aesthetic challenges and maintenance issues within master plan goals and objectives while operating below annual operating budget
- Established and managed a safety program that improved safety and reduced accidents
- Completed and lead training initiatives for: financial; human resource and regulatory issues
- Implemented systems and programs resulting in: higher cleaning standards, improved employee morale, higher customer satisfaction and improved employee productivity

MILITARY SERVICE - UNITED STATES NAVY

Mechanical Maintenance Technician, 1st Class, 1979-1999

- Served as an Auxiliary Equipment Technician responsible for scheduling, supervising, and conducting maintenance, repairs, alterations and upgrades to electro-mechanical systems and subsystems on 24 nuclear submarines. Received highest ranking (1) of 43 First Class Petty Officers
- Leading Petty officer of shipboard repair and auxiliaries division. Qualified Engineering Officer of the Watch. Primary responsibility included maintenance and operation of a 6.5 million gallon at sea transfer and refueling system. Successfully conducted over 125 underway-refueling operations. Served as Primary member on the Damage Control Training Team. Rated highest (1) of 68 First Class Petty Officers
- Leading Petty Officer on a nuclear submarine maintenance tender. Responsible for the planning, supervision and execution of major repairs and overhaul auxiliary mechanical components. Rated highest (1) of 15 First Class Petty Officers
- Leading Petty Officer of the outside machinery division and machine shop on a nuclear submarine refit tender. Responsible for the repairs of numerous main engine throttles and shaft seals. Supervised and conducted countless screw changes, centrifugal pumps and 300kw rotor change outs. Repaired trim and drain pumps, high-pressure air systems and various hydraulic systems. Ranked highest (1) of 40 First Class Petty Officers
- Leading Petty Officer of the hydraulic shop on a nuclear powered aircraft carrier. Responsible for the repair of four aircraft elevators, hanger bay doors, hydraulic steering gear, ship's boat and

aircraft crane and numerous other equipment. Only Second Class Petty Officer to qualify as a Chief Auxiliaries Operator. Rated highest (1) of 18 Second Class Petty Officers

- Shipboard maintenance petty officer responsible for maintenance on all engine room equipment. Maintenance included work of LP/HP air compressors and steam pumps, two turbo generators, LP/HP turbines and associated reduction gears and overhaul of two fin stabilizers. Distinguished ranking as the engine room Supervisor while assigned

Chief of Police, Naval Station Annapolis Maryland

- Responsible for ten patrol officers. Command investigator. Radar Instructor. Self Defense and PR24 instructor. In charge of 120 man auxiliary force. Ranked 1 of 80 First Class Petty Officers.
- Trained with Maryland State Police for Breathalyzer and DWI arrests
- Crime scene and evidence custodian.
- Leading Petty Officer at a ship intermediate maintenance facility. Repaired and maintained shipboard mechanical systems. Ranked number 2 of 60 First Class Petty Officers.

Technical Training/ Management Training

- Advanced School (Hydraulic elevators, mechanical and hydraulic component maintenance school
- Engineering Propulsion Fuels and Oils School
- Leadership School for Leading Petty Officers
- Bulk Petroleum School
- Advanced Hydraulic School
- CFC/HCFC Refrigerant Processing Certification
- Corporate Diversity Training
- Equal Employment Opportunity /Affirmative Action
- Ethics in the Workplace Certification
- Organized Labor and Employee Free Choice Act (EFCA)
- OSHA 10 hour general industry
- Corporate Contractual Invoicing
- Worked as a mechanic at Sears Automotive
- ASE certified electricity, brakes, suspension, alignment
- Hunter advanced alignment school.