



City of Aurora Special Events

44 East Downer Place • Aurora, Illinois 60505

Physical address: 5 E. Downer Place, Suite A

(630) 256-3370 • www.aurora-il.org

Special Event Permit Water Street Mall Addendum

ALL SPECIAL EVENT PERMIT HOLDERS FOR USE OF WATER STREET MALL, WHICH IS PROPERTY OF THE CITY OF AURORA, SHALL BE GOVERNED BY THE FOLLOWING REGULATIONS AND SHALL BE HELD RESPONSIBLE FOR ANY VIOLATIONS. VIOLATIONS OF THESE REGULATIONS WILL BE TAKEN INTO CONSIDERATION WHEN DETERMINING FUTURE AVAILABILITY OF FACILITIES TO THE SAME INDIVIDUAL/ GROUP/ ORGANIZATION.

1. City of Aurora-sponsored activities have precedence over the scheduling of special events for the Water Street Mall.
2. All dates for any year become available on January 1st of that year, at which time applications will be accepted and dates reserved on a first-come, first-serve basis.
3. **A reservation / clean-up deposit in the amount of \$500.00; made payable to the City of Aurora via cashier's check, must be submitted with the completed application.** The cashier's check will be returned if the area is properly cleaned up after the event.
4. No operating motor vehicles on the Water Street Mall. Loading and unloading may be done at either end of the area near: Downer or Galena. All issues related to parking are to be directed to the Division of Motor Vehicle Parking Services at (630) 256-3561.
5. Use covered by the special events permit is limited to the confines of Water Street Mall unless otherwise permitted.
6. No alcoholic beverages are to be consumed, sold, or otherwise distributed without proper permits, licensing, insurance, and approval of same by the City.
7. No amplified music that carries beyond forty (40) feet of the confines of the Water Street Mall.
8. The Water Street Mall and surrounding areas are to be cleaned up with all refuse taken away and disposed of in an appropriate manner prior to individual/group or organization leaving the premises. This does NOT include the trash bins on the street.
9. No food vendors cooking with grease are allowed on the Water Street Mall. All other food vendors must follow all requirements and regulations set forth in the City's Mobile Food Unit Ordinances found in Article XII Sections 25-282 through 25-286 of the City's Code of Ordinances
10. The person completing the application for use of Water Street Mall is responsible for ensuring that these regulations are followed by the user at all times.
11. Damage to Water Street Mall or any of the contents or fixtures therein will be charged to the Permit Holder as identified on the completed and approved application.
12. The City shall charge a reasonable fee for use of said facility to reimburse the City for expenses incurred by the City relating to set up, take down, clean up and/or facilitating any special arrangements for the use of the facility. Any assessed charges or required deposits must be paid in full not less than 5 working days prior to the date of use, and if not so paid, the permit may be revoked or not issued.
13. All use of the Water Street Mall for special events must comply with these Regulations, as well as all City Ordinances.

I have read the above and understand the Regulations as set forth herein. I agree to abide by said Regulations and understand that any violation of these Regulations by myself, my employees, agents, or volunteers, or anyone associated with the planned use of Water Street Mall, could result in denial of future applications and forfeiture of any deposit submitted with my application, as well as the potential assessment of fines as determined by the City.

Mary Karge
Signature

9-6-18
Date