



4100 Illinois Route 53 • Lisle, IL 60532
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May 15, 2023

Julie Frankino
Grant Writer
City of Aurora
44 E Downer Place,
Aurora IL 60507

Re: Urban and Community Forestry Grant

Dear Julie,

The Morton Arboretum is pleased to announce that the City of Aurora has been approved in the amount of \$24,658 for the 2023 Chicago Region Earmark Urban and Community Forestry Support in the Chicago Region Grant Program.

Please read all the terms and conditions of the contract agreement, including all attachments, carefully. Sign the agreements and return an electronic copy of the agreements to Colette Copic (ccopic@mortonarb.org) no later than June 5th, 2023. This letter and the following attachments outline the terms and conditions of accepting this funding.

- Sub-Award Agreement
- Grant Recipient Assurances and Requirements
- Your Original Application
- Our Request for Proposals

Once your agreements are received, we will review, sign, and return the completed and executed agreements to you, at which time you may begin to implement your proposed project. **Please note that only urban forestry work started after the date of the executed agreement may be counted as match.** Any work started before the receipt of your fully executed agreement will be ineligible for reimbursement.

The grant project must be completed and a reimbursement request received by August 1, 2025. There are no exceptions as the US Forest Service requires that we have all work completed by that date.

By signing the attached contract, your organization agrees to all terms and conditions and you will notify The Morton Arboretum if there is any change in your organization that would affect the completion of this grant. Notification must be received by The Morton Arboretum, in writing, within two weeks of when any deficiency becomes apparent.

You are required to provide progress reports on grant expenditures and activities at the designated times outlined in the attached agreement.

All finance documents (such as invoices, receipts, canceled checks, man-power records, etc.) for both grant-funded and match activities must be included and submitted when you request reimbursement. You are required to include copies of canceled checks.

This signed agreement gives The Morton Arboretum your permission to use photographs, logos, published/printed information, and any other materials you supply, without further notice, in press releases and/or publications.

Finally, and importantly, congratulations on this recognition of your important efforts in urban and community forestry. We look forward to working with you during the coming term.

Sincerely,

Colette Copic
ccopic@mortonarb.org