

Aurora Fire Department

Fire Prevention Bureau.

5 E. Downer Pl. #G

Aurora, IL 60505-3305

Fire Marshal
Javan Cross

Web: www.aurora-il.org

(630) 256-4130 / Fax (630) 256-4139

Email: fpb@aurora-il.org



Application for Assembly Operational Permit

Section 105.6.4

Normal Use Special Event Carnival Fair Circus Special Amusement
Circle Type

Event (Business) Name St. Therese Church Summer Festival Date(s) of Event Aug. 14, 2016
Location of Event 271 N. Farnsworth Ave. Aurora, IL. 60505 Hours: 11:00 am - 8:00 pm
Applicant's Name St. Therese Church Phone # (630) 898-5422
Address SAME AS ABOVE
Cell # _____ Fax # _____ E-mail Address: parishoffice@stojcc.org

Class of Assembly (circle all that apply)

Above Grade Below Grade At Grade Outside
Over 600 Over 1000 Occupant load posted? Y N
Fire Extinguishers present? Y N How Many _____
Kitchen present? Y N Liquor License: Y N Class of Liquor License: _____
No smoking signs posted: N/A Y N
Fire Alarm: Y N Sprinkler System: Y N Hood System: Y N
Live Entertainment? NA N Sometimes How Often? _____
Type: Band DJ Other (explain) _____
Stage: None Temporary Permanent
Will you use a smoke machine? Y N Will you use Pyrotechnic Displays? Y N
Method to determine number of occupants present: Ticket sales: Door Presales Both provide ticket manifest
Describe N/A

Will a tent be used? Y N (Separate building permit may be required)

Size of tent _____ Number of exits _____ (attach separate sheet for additional tents)

Electric exit signs Y N Emergency light Y N

How is electrical power being supplied? _____

***NOTICE: No smoking, no combustibles (hay, straw, and like materials), and no open flames allowed inside tent or within twenty (20) feet of the tent.**

Documents required for all Assembly Uses *(attach copies)

- Provide site plan (indicate lot lines, parking, tents, building, streets, and vendors)
- Provide information on Emergency Evacuation plan and Fire Safety Plan**
- Seating Plan (provide copy)
- Crowd control manager(s) name (1 per 250 occupants. Attach list of names and certificates)
* For class go to: <https://crowdmanagers.com/training/>
- Letter from property owner-permission for use of land
*All requests for drawings may be on one plan as long as it is clear

Presence of Police Officers Required? Y N SECURITY GUARDS WILL BE PRESENT

Contact Aurora Police Department 630-256-5700 for requirements.

The above information is true to the best of my knowledge. False or incorrect information may result in permit being revoked.

Michael I. Miller

Fr. Michael I. Miller, MSC July 8, 2016

Applicant signature

Print Name

Date

PERMIT MUST BE SUBMITTED TWO WEEKS PRIOR TO EVENT

Office Use

Site Plan Evacuation Plan Fire Safety Plan Seating Plan Crowd Control Occupant Load