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Kane County Office of Community Reinvestment  
Office of Community Reinvestment  
**2022 Grand Victorian Riverboat Fund**  
Deadline: 3/2/2022

City of Aurora  
**Children's Savings Accounts and Family Financial Literacy**

Jump to: [Applicant and Project Information](#) [Budget](#) [Documents](#)

**\$ 100,000.00** Requested  
\$ 105,000 Total Project Cost

Submitted: 3/2/2022 1:24:09 PM (Pacific)

**Project Contact**

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**Additional Contacts**

*none entered*

**City of Aurora**

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**Mayor**

Richard Irvin  
[rirvin@aurora-il.org](mailto:rirvin@aurora-il.org)

**Applicant and Project Information** [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #8.

**1. Indicate the type of organization submitting this application.**

Select one.

- 501(c)(3)
- Unit of Local Government

**2. Provide a general description of your organization, its history, the service(s) you provide, and the people or groups to whom you provide those services.**

Aurora is the second-largest City in Illinois, and the largest City in Kane County. About 130,000 of Aurora's 200,000 residents live in Kane County. The City of Aurora was formed in 1857, when the villages of Aurora and East Aurora combined. A bustling manufacturing town for more than 100 years, today Aurora is home to a multitude of high-tech businesses and has a growing downtown Arts District. The City has grown by 50,000 residents over the past 15 years. The number of Hispanic residents grew by 40,000, from 46,000 residents in the 2000 Census to 86,000 in 2019. The Asian American population has almost quadrupled, from 4,370 in the 2000 Census to 16,130 Asian residents today. Today, the City's population breaks down to 43% Hispanic, 37% White, 10% Black, and 8% Asian. About 20% of our residents, nearly 40,000 people, have incomes of less than 200% of the federal poverty level.

The City of Aurora established its Aurora Financial Empowerment Center in 2020 to aid residents in Aurora and surrounding communities that had financial needs. FEC works to improve the financial stability and awareness to low- and moderate-income Aurora households. It provides residents and families with free, professional, one-on-one financial guidance in areas such as debt reduction, budgeting, savings plans, and credit repair, all necessary to lead to economic success for Aurora families. Since opening in April 2020, counselors at the FEC have aided almost 900 clients, working with them to increase

their savings by more than \$600,000, reduce their debt by more than \$1,200,000, increase their credit scores, and improving their quality of life.

The City of Aurora is planning to begin a Children's Savings Account and Family Financial Literacy Initiative for Aurora residents. Aurora will work with its non-profit partners, child service providers and area hospitals to identify and open accounts for all Aurora newborns in 2023. Through the Financial Empowerment Center, we will identify families of high need that will receive additional support. Through improved financial literacy and support, we look to provide racial equity and accessibility to greater financial mobility for families in low-income areas.

### **3. Summarize your organization's recent experience (last 3 years) managing projects/programs funded by federal, state, and/or local government agencies.**

*Indicate whether your organization has ever had any such funding withdrawn, recaptured, or otherwise returned, and why.*

The City of Aurora has received a number of grants from federal, state, and local government agencies in recent years. The City has not had any such funding withdrawn, recaptured, or otherwise returned. Because of the COVID 19 pandemic, many funders cut back on the number of grant programs they offered in 2020 and 2021, and the City applied for fewer grants both years. The City of Aurora has not had funding withdrawn, recaptured, or otherwise returned.

The City's Federal Grant breakdown over the past three years includes:

-- 2019

\$10,000 – National Endowment for the Arts – Downtown Mural

\$150,000 – Cities for Financial Empowerment – Aurora Financial Empowerment Implementation Grant

\$1,550,613 – CDBG

\$1,533,450 – CDBG (2020)

\$688,020 – HUD Home Program

\$737,226 – HUD Home Program (2020)

-- 2020

\$50,000 -- National Endowment for the Arts -- COVID -19 support grant for Aurora Public Art Commission

\$30,000 -- National Endowment for the Humanities -- COVID -19 support grant for Aurora GAR Memorial Museum

\$122,000 -- Federal Emergency Management Agency -- COVID -19 support grant for Aurora Fire Department

In the past three years, the City's grants from the State of Illinois have included:

-- 2019

\$365,000 – IL Dept. of Natural Resources – Upgrades at Wilder Park

\$50,000 – IL Dept. of Commerce – Sound Barrier along Orchard Road (first awarded in 2014; funds released by State in 2019)

\$750,000 – IL Dept. of Natural Resources – Aurora GAR Museum (first awarded in 2014; funds released by State in 2019)

\$43,131 – IL Tourism Attraction Grant – Handicapped Access at RiverEdge Park

\$87,000 – IL Secretary of State – Aurora Census Complete Count Committee

\$3,963 – IL Certified Local Govt Program – City Architectural Brochures

\$1,303 -- IL Certified Local Govt Program – Aurora GAR Museum Brochures

\$250,000 -- IL Housing Development Authority -- Abandoned Property

\$50,000 – IL Dept. of Commerce – Neighborhood Parks (first awarded in 2014; funds released by State in 2019)

\$30,000 – Metropolitan Mayors Caucus (as IL Sec of State sub recipient) -- Aurora Census Complete Count Committee

--2020

\$350,000 -- Illinois State Police NG9-1-1 Expenses Grant -- Aurora Police Department for upgrading Aurora 9-1-1 Center

\$2,500 -- Metropolitan Mayors Caucus (as IL Sec of State sub recipient) -- Census Displays for Aurora Census Complete Count Committee

\$7,200 – Illinois Dept. of Public Health – emergency medical equipment for Aurora Fire Dept.

--2021

\$1,207,000 – Rebuild Illinois – security camera improvements in downtown Aurora

Local and foundation grants to the City of Aurora over the past three years have included:

-- 2019

\$10,000 – Pet Safe Bark for Your Park – Dog Park Equipment

\$40,000 – Forefront Count Me In -- Aurora Census Complete Count Committee

\$9,000 – ComEd/Openlands Green Region – Plantings along Fox River

\$11,500 – LINK UP ILLINOIS – Farmers Market SNAP program

\$15,000 – America in Bloom – Planting along Fox River and at Phillips Park

\$5,000 – Kara Foundation -- Phillips Park Zoo

-- 2020

\$11,864 -- America In Bloom -- Plantings along Fox River in downtown Aurora

\$3,913 -- America In Bloom -- Creation of Sensory Garden at Phillips Park

\$11,500 – LINK UP ILLINOIS – Farmers Market SNAP program  
\$15,000 -- Morton Arboretum/MetLife -- Planting 30 trees along Fox River  
\$5,000 -- Burlington Northern Santa Fe Railway Foundation -- Aurora Public Art Commission Mural in downtown Aurora  
\$25,000 -- Christopher Reeve Foundation -- Handicapped Accessible Playground at Aurora's Phillips Park

-- 2021

\$5,000 -- Kane County Fit for Kids – funding for summertime children's enrichment program  
\$15,000 – Kane County Riverboat Fund – staffing for Aurora Financial Empowerment Center  
\$50,000 – Huntington Bank – staffing for Aurora Financial Empowerment Center

**4. Briefly describe your organization's financial management capabilities, including your accounting, payment, and record-keeping systems for both receipts and expenditures.**

The City of Aurora undergoes an annual audit examination by its external auditors, Sikich LLP. In the course of their audit procedures, they will review the City's internal control and determine if there might be any material weaknesses or significant deficiencies identified. Sikich issues a management letter to the Mayor and members of the Aurora City Council outlining their findings. For the year ended December 31, 2021, they considered the City's internal controls over financial reporting and noted no significant deficiencies or material weaknesses.

**CASH RECEIPTS**

The City of Aurora's Finance Department has various procedures and investment policies for handling cash. The city has 30 cash registers throughout the many offices within the city with cash drawers specifically assigned to individual staff. Payments are received through the mail, lockbox, bank drafting over the counter, EFT, by phone, or credit card payments online. Cash batches are processed and balanced daily by the various supervisors in the finance department. General controls include dual signatures required for transfer requests—the following individuals can authorize transfer requests: Accounting Supervisor, Assistant Director of Finance, and the CFO. These individuals are also authorized signers on the bank accounts and can sign manual checks. Monthly bank reconciliations are prepared by the accountants and reviewed by the accounting supervisor. There is appropriate segregation of duties since personnel handling cash payments and receipts are not the same personnel making journal entries or reconciling the accounts.

**CASH DISBURSEMENTS**

The City Finance Department has several policies and procedures regarding the purchasing and accounts payable function, including travel policy, mileage reimbursement, purchase cards, and authorized signers.

Requisitions are entered in the purchasing module by the applicable department and then are systematically routed through the approval process. Requisition approval queues have been established which identify the users authorized to enter a requisition in a queue, the individuals authorized to approve a requisition in a queue, and the account numbers to which a requisition for that queue may be charged. Requisitions must be approved by the using department director or designee and all items exceeding \$25,000 must be approved by City Council. Items over \$5,000 and up to \$25,000 must obtain written quotations wherever possible. Once the requisition has been approved purchase orders are generated and approved by the Director of Purchasing. Purchase orders are system generated in numerical sequence and the original is sent to the vendor. A copy is sent to the requesting department to later be returned with a signature acknowledging receipt of the goods and services along with supporting documentation for payment. The City sends a letter to all vendors informing them of the City policy that all purchases must be evidenced by a purchase order. Once the goods and services are received the PO and supporting documentation are sent to accounting for further review and final processing of the payment request. Items not paid using a purchase order are processed through a check request to the accounting division. The items paid using check requests are professional fees, travel reimbursement, real estate transactions, postage, grants, claims or other out-of-pocket reimbursement requests.

On an annual basis, purchasing division requests an updated list of signatures from each department of those authorized to approve receipt of goods and services along with maximum dollar amount authorization.

The accounting clerks process the payment requests and generate expenditure approval lists and balance the batch totals. Once the totals match, the IT staff print the checks. Checks are printed on special paper with pre-printed control numbers. The check signer is securely kept in the safe in the finance department. The IT staff maintains a log containing control numbers and check numbers issued. The clerk must review the log and sign for the printed checks. The checks are not released until Thursday after approval at the City Council meeting held on Tuesday.

Department heads are primarily responsible for ensuring budgetary compliance with their areas of control. All system users have the ability to produce expenditure detail and status reports. A complete report is produced by the finance department at the end of each month and posted to the city's shared drive. Email notification alerts system users when the new reports are available for review. Requests for payments cannot be processed if there are not sufficient funds—a budget transfer or amendment must be processed before the payment can be processed.

**5. Identify and describe any audit findings or investigations (including outcomes) made by any funding agency in the last 3 years. Include the name of the auditing agency and/or CPA.**

The City of Aurora undergoes an annual audit examination by external auditors, Sikich LLP. The auditors have found no problems with the City's finances or financial procedures.

**6. Describe your efforts to secure other funding (including from your own budget) for this project/program.**

*If you are a unit of local government, indicate whether you will utilize tax revenue to support this project/program and, if so, from what sources (property, sales, MFT, gaming, etc.).*

The Aurora Financial Empowerment Center will continue with our fundraising efforts by building relationships with local banks, foundations, and organizations that are aligned with our mission to help guide the financial futures of our neediest residents. Initial seed funds will be deposited by the Illinois State Treasurer according to The State Treasurer Act, 15ILCS 505/16.6, with opportunities for match funds by other organizations.

The Aurora Financial Empowerment Center will also engage with past and current supporters for the Aurora Financial Empowerment Center include Community Development Block Grant, Huntington Bank, First National Bank, Old Second National Bank, Fifth Third Bank, NeighborWorks America, and Country Financial. Potential funders are Heartland Bank & Trust, BMO Harris, and KCT Credit Union.

In year two of the program, FEC will petition the City of Aurora to fund the Child Savings Program Manager role fully.

**7. Describe the qualifications of the key personnel to whom your organization will assign oversight/management responsibilities for this project/program.**

*Upload resume(s) as supporting documents in the Documents tab.*

Qualifications:

Philip Maurizi - co-leads the Midwest CSA Consortium, and he has been running a CSA program in Indiana for 7 years.

Through the work of the Consortium, he will provide free technical assistance for the CSA program development, launch, and evaluation

Ruth Ramos - City Manager for the Financial Empowerment Center; will coordinate and manage the Child Savings Account, manage the contractor for the Family Financial Literacy Initiative

David Blancas - Program Manager for the Financial Empowerment Center; will coordinate and manage the Family Financial Literacy Initiative and the providing counselors

Daniel Contreras - will manage all grant funds and assist with writing the budget and budget narratives

**8. Indicate the type of application you are submitting.**

*Select one. Questions specific to the type of application you select will follow.*

- Application for capital project funds (Questions 9 - 20)
- Application for operating funds (Questions 21 - 28)

**9. Indicate the type of capital project proposed.**

*-answer not presented because of the answer to #8-*

**10. Describe your capital project, including the target population it will serve.**

*-answer not presented because of the answer to #8-*

**11. Indicate the Grand Victoria Riverboat Program priority your project will address.**

*-answer not presented because of the answer to #8-*

**12. Describe how your project will address the priority selected in Question 11?**

*-answer not presented because of the answer to #8-*

**13. How many Kane County residents do you estimate your project will serve in the first year following completion?**

*-answer not presented because of the answer to #8-*

**14. Describe your efforts to collaborate with other organizations (regarding the project described in this application) in order to avoid duplication of services and to maximize available resources.**

*-answer not presented because of the answer to #8-*

**15. Have plans/specifications, contractor estimates, and/or material quotes been prepared for the project?**

*-answer not presented because of the answer to #8-*

**16. Describe your project's readiness to proceed. Are there approvals you still must obtain? If your project involves the development of real estate, do you have site control, zoning approvals, and any necessary easements?**

*-answer not presented because of the answer to #8-*

**17. Is your project part of a larger plan to improve a particular facility, neighborhood, or community? If so, indicate the type of plan you are following.**

*-answer not presented because of the answer to #8-*

**18. If you indicated your project is part of a larger plan in Question 17, explain how the project described in this application addresses one or more priorities identified in the plan.**

*-answer not presented because of the answer to #8-*

**19. How you will fund the on-going maintenance and upkeep of the improvements described in your proposal? Will you prepare (or do you already have) a reserve study and replacement reserve to cover major repairs resulting from normal deterioration?**

*-answer not presented because of the answer to #8-*

**20. How will your project be affected if it receives less funding from the Grand Victoria Riverboat Fund or from other anticipated funding sources?**

*-answer not presented because of the answer to #8-*

**21. Indicate what operating expenses you plan to cover with Grand Victoria Riverboat Funds. Are they general operating expenses or for a specific program or initiative. Please describe the program including the target population it will serve.**

In April 2020 the City of Aurora partnered with the Cities for Financial Empowerment and The Neighbor Project to open Aurora Financial Empowerment Center (FEC) under the Innovation Department. The department has successfully implemented and located funding for the program over the last 2 years with the assistance of government grants, local agencies, and several area financial institutions. The Aurora FEC provides free one-on-one financial counseling to low- and moderate-income residents. To date, the FEC has had over 1000 outcomes, helping residents increase savings by over \$500,000 and reduce debt by over \$1,200,000.

The City of Aurora is now seeking to create a Child Savings Account and Family Financial Literacy Initiative. A CSA program provides a savings or investment account and financial incentives to children for the purpose of post-secondary education or other asset building. Research shows that creating college savings accounts dramatically increases the chance that children not only enroll in college but also graduate. In 2010, the Illinois Children's Savings Account Task Force recommended the Illinois 529 College Savings Program as a vehicle for a statewide program. In 2019, the ILGS passed legislation that would provide a \$50 seed deposit in a CSA for every child born or adopted in Illinois.

We are requesting \$100,000 in assistance from the Grand Victoria Riverboat Fund to implement a Child Savings Account Initiative, in connection with financial literacy and counseling. The Financial Empowerment Center program was first piloted by New York City in 2008 and is now a national model that has been replicated in multiple cities across the country. The Aurora Financial Empowerment Center is the only FEC program in Illinois.

Many cities have expanded their FEC's to provide more supportive services to advance the financial mobility of Black, Indigenous and People of Color (BIPOC) families and communities. Minnesota's Office of Financial Empowerment began a Child Savings Account Program, and they have a successful template. The Midwest CSA Consortium is also providing in-kind support to help us successfully launch.

The Aurora Financial Empowerment Center will continue with our fundraising efforts by building relationships with local banks, foundations, and organizations that are aligned with our mission to help guide the financial futures of our neediest residents. Initial seed funds will be deposited by the Illinois State Treasurer according to The State Treasurer Act, 15ILCS 505/16.6, with opportunities for match funds by other organizations.

Child Savings Account programs provide long-term savings accounts that help children, especially low-income children, build savings for their future. The City of Aurora seeks to provide a long-term program that invests funding for kids' academic success as well as financial literacy and support to families and youth.

The impact of the Aurora FEC to date has been tremendous for low-to-mid income families. Out of over 900 clients, the demographic served includes 58% Hispanic, 17% Black, 17% Multiracial, 5% White, 3% Asian, and other. About 83% of clients are working but 25% fall in the low-income and 50% in low-to-moderate income household range. Many of these clients have been able to achieve long-term goals of affording rent, purchasing homes, getting out of debt, and becoming

financially free.

The FEC provides greater financial mobility and wellness. Combining this program with a Child Savings Account Program will create more opportunities for families to get equitable access to financial counseling, youth financial programming, and savings opportunities. Children from all demographics will be more prepared to attend and graduate from higher education programs, setting them up for a successful transition to a financially stable future.

Target Population:

The goal is to engage all families with newborn children. Data shows children between ages 0-5 in 2020 make up about 7% of the total 180,000 population. The number of newborns and their families could total between 2,000-5,000.

The Grand Victoria Riverboat Funds are being requested on a one-time basis to get the CSA initiative launched.

**22. Indicate the Grand Victoria Riverboat Program priority your organization/program addresses.**

Select one.

- Education
- Environment
- Economic Development

**23. Describe how your organization/program addresses the priority selected in Question 22?**

A Children's Savings Account (CSAs) program can help address Aurora's growing disparities in educational attainment and economic mobility by promoting educational aspirations and financial literacy. CSAs are long-term savings or investment accounts that help children (ages 0-18) and their families and especially low-income youth, build savings for the future. CSAs are generally seeded with an initial deposit provided by the CSA program. Account balances grow through bonus deposits provided by the program, such as benchmark bonuses for children and/or their parents completing activities or for accomplishments (e.g., participating in financial coaching or receiving good grades), as well as deposits by families. In most CSA programs, upon reaching adulthood, participants use the funds for postsecondary education. CSA programs combine savings accounts with methods of engaging children and their families through financial education and other wraparound services to build their financial capability.

Multiple studies have followed how small savings impact a child's ability to create a college-bound identity - where they see themselves as someone who will go to college. In other words, having even small savings for college raises children's expectations for their future and research shows a strong link between children's expectations for higher education and their educational outcomes. This is particularly important for children from low-income households because research shows that their expectations can be lower than other children from higher income households. Simply put, CSAs offer a multigenerational strategy to reduce Aurora's educational achievement gaps and produce a diverse, young population of productive, hopeful, and career-ready residents.

Programming for CSA programs helps families build financial security by offering to connect parents to skill-building programs focused on financial capability (i.e., the knowledge, skills and access needed to manage financial resources effectively). This can include financial education and coaching focused on savings or include services like free tax preparation. Increasing a parent's financial capability will benefit children because it gives parents new confidence and increases the likelihood they will focus on the steps needed to prepare for after high school expenses.

The City of Aurora and The Neighbor Project seeks to address key challenges facing Aurora residents including gaps in educational attainment rates and a lack of financial security. The programs two primary goals are to:

1. Increase educational attainment rates to ensure Aurora has a 21st-century workforce positioned for greater economic mobility
2. Improve the financial capability of participating children and their families

**24. How many Kane County residents do you estimate your organization/program will serve during the fiscal year for which you are seeking operating support?**

The goal is to engage all families with newborn children. Data shows children between ages 0-5 in 2020 make up about 7% of the total 180,000 population. The number of newborns and their families could total between 2,000-5,000.

**25. Describe your efforts to collaborate with other organizations in order to avoid duplication of services and to maximize available resources.**

In April 2020 the City of Aurora partnered with the Cities for Financial Empowerment and The Neighbor Project to open Aurora Financial Empowerment Center (FEC) under the Innovation Department. The department has successfully implemented and located funding for the program over the last 2 years with the assistance of government grants, local agencies, and several area financial institutions. The Aurora FEC provides free one-on-one financial counseling to low- and moderate-income residents. To date, the FEC has had over 1000 outcomes, helping residents increase savings by over \$500,000 and reduce debt by over \$1,200,000.

This CSA program initiative will build off of the successful partnership between the City of Aurora FEC and The Neighbor Project. The initiative will also receive in-kind technical assistance from the Midwest CSA Consortium.

**26. Explain the circumstances that have led your organization to seek operating support from Kane County. Have you suffered a financial loss or other crisis resulting in a gap in your operating budget?**

*Also, indicate whether this is a one-time request, or if you will need operating funds from the county on an annual basis.*  
 In 2010, the Illinois Children’s Savings Account Task Force recommended the Illinois 529 College Savings Program as a vehicle for a statewide program. In 2019, the ILGS passed legislation that would provide a \$50 seed deposit in a CSA for every child born or adopted in Illinois. The City of Aurora would like to build off of this momentum by creating a Children's Savings Account and Family Financial Literacy Initiative. A CSA program provides a savings or investment account and financial incentives to children for the purpose of post-secondary education or other asset building. Research shows that creating college savings accounts dramatically increases the chance that children not only enroll in college but also graduate.

The City of Aurora is seeking funding from Kane County to get the CSA program launched and operational. As such, we are only seeking funding as a one-time request.

The City of Aurora has not suffered a financial loss or other crisis resulting in a gap in your operating budget.

**27. Describe the steps your organization has taken (and plans to take in the future) to achieve cost savings, operational efficiencies, and financial self-sufficiency to reduce or eliminate your reliance on Kane County for on-going operating support.**

*Upload copies of your organization's operating budgets for the last three years as supporting documents in the Documents tab.*

The goal in 2022 is to create a sustainable long-term financial plan that factors in the yearly growth of the CSA initiative in terms of diverse clients and types of services. The City of Aurora commits to finding long-term partners and private donors that will invest in and commit to the long-term sustainability of this program, as well as continue fundraising events and grant writing.

The City of Aurora has also secured in-kind consulting from the Midwest CSA Consortium to successfully launch the program and pursue financial self-sufficiency.

**28. Describe your plan in the event your application is either not funded or is funded at a reduced level. Will your organization downsize, or will other fund-raising activities be undertaken to fill your budget gap?**

The City of Aurora is committed to the success of the Aurora FEC. The FEC has already been extremely successful in terms of clients served and outcomes achieved. The community is also interested in the success of this CSA program, as seen by its many community service partnerships. The Neighbor Project has also committed to continued fundraising for this project.

**Budget [top](#)**

<b>Funding Sources (Name and Type)</b>	<b>Amount Committed</b>	<b>Amount Uncommitted</b>
Midwest CSA Consortium (in-kind)	\$ 5,000.00	
Grand Victoria Riverboat Fund		\$ 100,000.00
<b>Total</b>	<b>\$ 5,000.00</b>	<b>\$ 100,000.00</b>

  

<b>Uses/Expenses</b>	<b>Amount</b>
Contract Labor	\$ 5,000.00
Salaries and Benefits	\$ 89,000.00
Trainings	\$ 2,000.00
Family engagement/outreach	\$ 2,000.00
Indirect Costs	\$ 7,000.00
	\$ 0.00
	\$ 0.00
<b>Total</b>	<b>\$ 105,000.00</b>

**Budget Narrative**

Contract labor: \$5,000  
 In-kind support from Midwest CSA Consortium to provide ongoing technical assistance  
  
 Salaries and benefits: \$89,000

Role: Program Manager to coordinate the program, a City of Aurora employee  
 Responsibilities: They will identify funders/grants, partner with financial institutions, create partnerships with nonprofit referral partners  
 Funding: 1/2 their position as Child Savings manager. The other half of their role will be Aurora FEC City Manager.

Role: Counselor/Financial Literacy provider from The Neighbor Project  
 Responsibilities: administering programming (financial literacy and counseling). Communicate with referral partners. Receive professional development in financial counseling and financial literacy. Follow up with clients; refer clients directly to saving account seed providers  
 Funding: Full Salary

Role: Admin Assistant from The Neighbor Project  
 Responsibilities: Receive referrals; provide initial intake; schedule families with the financial counselor  
 Funding: 1/4-1/2 an admin assistant role

Trainings: \$2,000  
 Training events for volunteers and staff

Family engagement/outreach: \$2,000  
 For outreach, print materials, website creation if needed

Indirect costs: \$7,000  
 Occupancy, technology, finance, grant management, and general supplies and copies.

**Documents** [top](#)

**Documents Requested \***

Required? **Attached Documents \***

Supporting Documents: Upload all applicable documents listed on the template provided below.  
[download template](#)



[Checklist](#)

[FEC Budget 2020](#)

[FEC Budget 2021](#)

[FEC Budget 2022](#)

[Maurizi Resume](#)

[Ramos Resume](#)

[Contreras Resume](#)

[Blancas Resume](#)

Budget Documentation: Upload documents that support the items listed in your budget. Include copies of all funding award letters/notices and (for capital projects) contractor estimates and/or quotes for services.



[Midwest Consortium TA Overview](#)

Project Schedule: Complete and upload the template provided below.  
[download template](#)



[Milestones](#)

Current IRS 501(c)(3) Determination Letter (for Non-Profit Applicants) or IL Dept. of Revenue Governmental Tax Exemption Letter (for Local Govt. Applicants)



[IRS Determination Letter](#)

CPA-Audited Financial Statements for Most-Recently Completed Fiscal Year



[Audited Financials](#)

Board Resolution: Authorizing the Application for Funds and the Execution of all Necessary Documents.



[Board Resolution](#)

Applicant Certification  
[download template](#)



[Applicant Certification](#)

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