

VINCENT A. PELLEGRINI

Objective To obtain an active role with the Aurora Area CVB Board of Directors

Education Bachelor of Science
Family and Consumer Sciences, Major: Hospitality Management
Minor: Business Administration
Eastern Illinois University, Charleston, IL
Internship: Waldorf Astoria Chicago

Relevant Courses Hilton Worldwide Front Office Academy
All OnQ Property Management Certifications (Currently)
Hospitality Operations/Management
Hospitality Financial Accounting/Cost Control Analysis

Experience General Manager, Homewood Suites (CHIAN), Aurora/Naperville, IL
2019 – Current, *Daily Operations including Human Resources & Cost Control Analysis.

Assistant General Manager, Embassy Suites (CHINA), Chicago/Naperville, IL
2018- 2019, *Including Task Force with Superhost Hospitality

Assistant General Manager, Hampton Inn (CHINV), Chicago/Naperville, IL
2014- 2018, *Including Task Force with Hilton Corporate Properties

- Multi-department head for Operations, Front Office & Property Ops

Director of Front Office, Hilton Hotel (NAPHI), Lisle/Naperville, IL
2010 -2014

Daily supervision to include; interviewing, staffing, training, discipline, scheduling and visually monitoring performance to ensure adherence to all service and productivity standards

Front Office Supervisor, McKinley Princess Resort, Denali, Alaska
2009-2010

- Accountable for the proper training and daily monitoring of all service levels provided by employees to guests and other fellow employees
- Accomplished a 6 % increase on guest satisfaction for 2010 tracking

Overview A dedicated Task Force Manager, able to motivate staff to perform at their best in providing excellent service and ongoing, profitable client relationships