

Alderman Application Approval Form
Annual Budget \$50,000 Grant
Min. \$500.00/Max \$1,500.00

Residential/Business Information
Name:
Owner Name:
Address:
Phone Number:
Scope of Work:
Prepared By:

Office Administrators	
Application Received/Date Stamped	☐ Yes ☐ No
Application Signed	☐ Yes ☐ No
B2 Licensed Business	☐ Yes ☐ No
Received Tax ID or SS #	☐ Yes ☐ No
Before Pictures Attached	☐ Yes ☐ No
After Pictures Attached	☐ Yes ☐ No
Paid Invoice/Receipt Attached	☐ Yes ☐ No
Hold Harmless	☐ Yes ☐ No
Proof of Prevailing Wage	☐ Yes ☐ No

Department Approvals	
Property Standards ☐ Yes ☐ No	Type of Open Violation:
Building and Permits ☐ Yes ☐ No	Type of Violation:
Planning and Zoning ☐ Yes ☐ No	Type of Violation:
Revenue and Collections ☐ Yes ☐ No	Open Accounts:
Police Department ☐ Yes ☐ No	Type of Violation:
Fire Marshal ☐ Yes ☐ No	Type of Violation:
Clerk's Office ☐ Yes ☐ No	Type of Violation (liquor license)

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OVER

Alderman

Reviewed Completed Work	☐ Yes ☐ No
Paid Receipt/Invoice Attached	☐ Yes ☐ No
After Pictures Attached	☐ Yes ☐ No
Ward 4 Committee Reviewed	☐ Yes ☐ No
Project Amount	☐ Yes ☐ No
Check Request Approved and Date	☐ Yes ☐ No

Alderman Signature

Date

Print Name