



June 18, 2021

City of Aurora  
44 E. Downer Pl  
Aurora, IL 60507  
Attn: Jim Birchall

**RE: Aurora PD Headquarters New Office Buildout**

Dear Mr. Birchall

F.H. Paschen has visited the project site with the City of Aurora and agreed to the following scope of work. We are pleased to present the following scope of work for your review.

**Scope of Work**

- Furnish and install wall partitions to create two new rooms in the existing office space.
- Install 1 (one) owner-provided door frame.
- Furnish and install all drywall on all new walls.
- Tape and finish all drywall.
- Furnish and install primer and paint on all walls.
- Install owner-provided door slab.
- Install owner-provided door hardware.
- Furnish and install conduit and wiring for 2 (two) new home runs back to the main electrical room where backup generator panels are located.
- Furnish and install conduit and wiring for all receptacles necessary for charging stations and equipment.
  - Exact locations to be determined on-site under owner directive.
- Furnish and install conduit and wiring for new switching and 12 (twelve) 2x2 LED flat panel lighting.
- Furnish and install conduit stubs as necessary for the data and camera system.
- Furnish and install conduit and wiring to relocate 8 (eight) existing indirect pendant lighting fixtures.

**Clarifications**

- This proposal ***excludes*** any insulation.
- This proposal ***excludes*** any HVAC work.
- This proposal ***excludes*** any grid or tile work.
- This proposal ***excludes*** any glazing.
- This proposal ***excludes*** any furnishment of doors, frames, or hardware.
- This proposal ***excludes*** any data wiring.
- This proposal ***excludes*** any cameras or camera systems.
- This proposal ***excludes*** any generators.
- This proposal ***excludes*** any specific brand of LED 2x2 light fixture. Pricing may be impacted by the desired fixture chosen by the owner.



- This proposal ***excludes*** any firestopping.
- This proposal ***excludes*** any patching or painting of existing walls.
- This proposal ***excludes*** any flooring work.
- This proposal ***excludes*** any plumbing work.
- This proposal ***excludes*** any repairs in any adjacent areas.
- This proposal ***excludes*** any furniture.
- This proposal ***excludes*** any demo work.
- This proposal ***excludes*** any asbestos or lead testing and / or abatement.
- This proposal ***excludes*** any architectural design or fees.
- This proposal ***excludes*** any mechanical, electrical, plumbing, or structural design(s) or fees.
- This proposal ***excludes*** any permits or permit fees.
- This proposal ***excludes*** any bonds.
- This proposal ***excludes*** any overtime or premium time. All work is assumed to be during normal working hours.
- This proposal is based on the scope of work described above.

Please review this information at your earliest possible convenience and advise us as to how you wish to proceed. All required documents will be submitted at your request. If you have any questions or concerns, please do not hesitate to call.

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City of Aurora

Date

*Mark Holmes*

6/18/2021

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F.H. Paschen, S.N. Nielsen & Associates, LLC

Date: