

# Curtis Spivey

[REDACTED]  
Aurora, IL. 60506  
[REDACTED]  
[REDACTED]

## EXPERIENCE

### **Escape Strategy Aurora, Aurora, IL. — Manager**

January 2017 - PRESENT

4.9 star rated business on Facebook, Google. Responsible for building and maintaining clientele. Flawless day to day operations, customer service and effective and positive leadership.

### **Credico USA, Chicago, IL. — IT Assistant**

March 2012 - December 2016

Responsible for all IT and electronic related maintenance and upkeep for large corporate sales company. Worked exclusively with Finance & Accounting departments under the auspices of company CFO. Developed system workflows to reduce costs throughout the organization as well as in client operations.

### **Edward Hospital, Naperville, IL. — Sterile Processor**

October 2006 - December 2011

Worked specifically for and at the direction of the Cancer Center, OB & Surgery units.

On-call and available 24 hours.

Shortened response time(s) throughout the hospital.

Proficient in advanced medical terminology and technology.

## EDUCATION

### **Waubonsie Valley High School, Aurora, IL. — Diploma**

July 1996 - August 2000

## PROJECTS

### **Aurora Veterans Advisory Council — Council Member**

**YWCA — Volunteer**

**The Neighbor Project — Volunteer**

## SKILLS

Microsoft Office Suite -  
Master

Wix, WordPress (Various  
Website & Mktg. tools etc.) -  
Master

Google SEO Suite(s) -  
Experienced

## REFERENCES

Melody Moy (Junior  
Achievement Program  
Director) - [REDACTED]

Larry Eichelberger  
(Chairman, Aurora Veterans  
Advisory Council) - [REDACTED]  
[REDACTED]

## MILITARY SERVICE

United States Navy (02-06)