

From: Melissa Mercado [<mailto:melissa@themusicvenue.org>]
Sent: Thursday, July 23, 2020 11:57 AM
To: Alexandrou, Alex <AAlexandrou@aurora-il.org>
Cc: sarah@themusicvenue.org
Subject: RE: Draft MOU for Venue Use of Mundy Park

*Warning! This e-mail originated outside the organization. **DO NOT** click links or open attachments unless you confirm the incoming address of the sender and know the content is safe.*

For the most part, for any LIVE ticketed shows on the Venue stage, we will be opening the garage door adjacent to Mundy Park and roping off the patio area for additional fresh air flow. Occasionally we may be projecting the indoor show on our exterior wall so that those who do not feel comfortable being seated indoors can still enjoy the indoor show while seated or standing out in the park. During the months of August and September we will be doing a ticketed outdoor concert series "Music in Mundy" on Thursday evenings (weather permitting,) maintaining social distancing by signage placed on terraced stone seating area. Patrons will be encouraged to bring their own bag chairs. A Venue Guest Experience Volunteer will monitor placement of personal seating with an appropriate spacing device. (In the event of rain, these shows will take place on the indoor main stage.)

Signage and cleaning protocols for Restore Illinois: Phase 4 are being utilized and practiced throughout The Venue with floor markings for distancing. Stanchions and plexiglass barriers have been installed to control traffic flow and for the safety of patrons and staff. High touchpoint areas are being cleaned continuously. Stage announcements are made before each show to keep guests informed of "housekeeping" procedures we have in place, where hand sanitizers are located, maintaining distance, wearing masks etc. The following information is posted on our website and emailed to patrons prior to each show:

In order to keep everyone safe, we will be adhering to the following protocols:

- **Patrons will NOT be admitted without masks**, and are asked to submit to **touchless temperature scanning** on arrival.
- Masks **MUST** be worn and social distancing observed when not seated at your reserved table.
- Our seating chart has been modified for a capacity of 50 guests.
- We have reserved table seating with two people per table spaced for physical distancing in the area that was previously the Reserved section.
- We have a limited number of bar-height seats (10) on the north rail grouped in twos, and bar height tables (6) will be available behind the shorter tables. No Standing.
- In order to maximize capacity and maintain physical distance, there is a two ticket minimum. If you plan on attending with a friend, purchase your tickets together.
- Because of our limited capacity, we will be filming during our Live Concerts so that we can continue to Livestream or project events for those who are unable or unwilling to attend indoor events. This will mean that our camera crew will be moving around in front of the audience, but will make every effort to maintain an unobstructed view for seated patrons.
- Audiences will be asked to refrain from talking during the performances and applaud when appropriate for the enjoyment of all.

We hope that by following these simple guidelines that we can all safely enjoy LIVE music again.

Melissa Mercado

Executive Director

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