

1 Sec 2-277 Department Heads

2 1. In general. Each department shall be subject to the
3 direction and control of the department head of the department.
4 Each department head shall report to the mayor.

5 2. Appointment. Each department head shall be appointed by
6 the mayor and confirmed by the city council. The job description
7 of each department head shall be as established by the mayor and
8 provided to the city council at committee of the whole, along with
9 a summary of qualifications, at the time of appointment and
10 proposed confirmation of both the proposed job description and
11 appointment separately by city council.

12 3. ~~Residency Requirement. Each department head shall either~~
13 ~~be a resident of the city or located no more than fifteen (15)~~
14 ~~miles from City Hall measured by Euclidean distance at the time of~~
15 ~~appointment and confirmation by the city council, or within twelve~~
16 ~~(12) months of the date of appointment and confirmation by city~~
17 ~~council which time period may be extended upon the approval of the~~
18 ~~mayor and the city council. The requirements of this paragraph~~
19 ~~shall not constitute a qualification for office, but shall be a~~
20 ~~condition of employment, for which the willful failure to comply~~
21 ~~shall constitute sufficient cause for discipline, up to and~~
22 ~~including, termination. The residency requirement set forth in~~
23 ~~this paragraph shall not apply to department heads who were~~
24 ~~appointed prior to September 12, 2017 (the effective date of~~

1 ~~Ordinance 017-063) or were otherwise employed by the city in a~~
2 ~~capacity other than as a department head prior to September 12,~~
3 ~~2017. The residency requirement set forth herein does not apply,~~
4 ~~however, to department heads whose duties require professional~~
5 ~~licensure, or, in the opinion of the city council at the time of~~
6 ~~appointment, require specialized training or knowledge. The~~
7 ~~professional licensure at time of hiring, must be a requirement~~
8 ~~for that position.~~